

WEIMAR

I N S T I T U T E

Transfer of Credits Policy

Students enrolling at Weimar Institute may transfer a limited number of credits for courses taken at other schools to their current program.

To determine eligibility of transfer, students must provide the following:

- Complete official transcripts are submitted from each institution where work was done.
- Course syllabi are submitted for each class presented for transfer.
- The credits presented for transfer are for college level courses in which the student has earned a grade of C or higher.

Once the documentation is submitted to the registrar, the information will be evaluated by the registrar and respective department instructors.

Criteria for evaluation include:

- Quality of academic content—not only the range of topics covered but also the depth of knowledge presented
- Credibility of instructors
- Quantity of course time—including in-class and out-of-class study (this will determine amount of credits that can be transferred for each course)
- Applicability of course to the student's academic program or degree track

After review, the registrar will inform students of approval or disapproval of courses, what courses they will apply towards in their degree track, and how many credits will transfer. Courses that do not have a direct correlation to classes offered by Weimar Institute may be accepted as elective credits if approved by the Registrar.

The maximum transfer credits are 90 for a four-year degree. See General Graduation Requirements section on page 83 for further information. Weimar Institute reserves the right to accept or reject credits earned at other institutions.