



WEIMAR
INSTITUTE

Leadership in Comprehensive Health Evangelism

Academic Bulletin
& Student Handbook
2013-2014

WEIMAR  INSTITUTE

**Academic Bulletin
& Student Handbook
2013-2014**

Weimar Institute Bulletin & Student Handbook, 2013-2014
Copyright © 2013 by Weimar Institute

All rights reserved. No part of this book may be reproduced or transmitted in any form or by any means without written permission from Weimar Institute.

Printed in the USA.

The information presented in the following pages is a statement of the policies and procedures at Weimar Institute at the time of printing. However, the policies, prices, and fees may change without prior notice. The Office of Academic Administration and/or Residence Hall Deans may be contacted for further information in regard to changes to or clarification of particular items.

Weimar Institute
PO Box 486
20601 West Paoli Lane
Weimar, CA 95736
weimar.edu

(530) 422-7950
(888) WEIMAR-1
info@weimar.edu

The question for us to study is,
“What is truth—the truth that is
to be cherished, loved,
honored, and obeyed?”
—Ministry of Healing 456

2013-2014 Academic Calendar 1

Fall Semester	1
Spring Semester	1

Philosophical & Educational Foundations 2

Fundamental Principles of Scripture	2
Seventh-day Adventists Believe	2
Lifestyle Commitments	3
Our Vision	4
Mission of Weimar Institute	5
Institutional Student Goals	5
Institutional Student Learning Outcomes	7
The Core of Four	8
History of Weimar Institute	9
Commitment to Equal Opportunity	9
State Approval	10

Admissions 11

Is Weimar for You?	11
The Admission Process	11
Admission Standards	14
Admission of International Students	16

Student Services 19

Career Planning	19
Housing	19
Problem Solving Procedure	19
Student Association	20
Student Success Coordinator	20

Academic Learning 21

Work and Physical Development	21
Practical Application Component (PAC)	21

General Education 22

Baccalaureate Degree Requirements	22
Agriculture Education	25
Evangelism	25
Ministry	25
PAC Times	26
Mission Service	27
Work and Physical Development	27
BA in General Studies	29

Department of Health Sciences 31

Programs Offered	31
BS in Natural science	32
Natural Science Course Requirements	35
Pre-Nursing program	37
Massage and Hydrotherapy Certificate	38
Natural Science minor	39
Biology minor	39
Chemistry minor	39
Health & Wellness minor	40
Massage & Hydro minor	40
Health Ministry minor	40

Religion Department 41

Programs Offered	41
BA in Religion	42
Religion Course Requirements	45
Religion minor	45

Education Department 46

Programs Offered	46
BA in Christian Education	47
Christian Education Course Requirements	49
Christian Education minor	51

Information and Policies 52

Student Academic Freedom	52
Academic Integrity	52
Academic Probation	53
Announcements	53
Attendance Policy	53
Auditing Courses	53
Challenge Examinations	54
Class Load	54
Class Standing	54
Course Changes	55
Experiential Learning	55
Final Examinations	56
Grades	56
General Graduation Requirements	57
Incompletes	58
Directed Studies	58
Non-degree Students	59
Photo Release	59
Release of Information	59
Repeating Courses	59
Small-group Learning	60
Student Records and Transcripts	60
Transferability of Credits	60
Withdrawal from Institute	60
Work and Physical Development	61

Learning Resources 62

Computer Lab	62
Credits & Accreditation	62
Internet Access	63
Library	63

Financial Information 64

Financial Planning Services	64
Semester Tuition Charge	64
Estimate of Expenses	65
International Student Charges	66

Student Assistance Programs 67

Work and Physical Development	67
Worthy Student Extra Work Program	67
Literature Evangelism	68
Local Churches Sponsorship	68
Student Missionary Grant	68
Summer Pastoral Ministry Scholarship	69
Task Force/Summer Camp Scholarship	69
Weimar Academy Graduates	69

Fees and General Finances 70

Accident Insurance	70
Add/Drop Fee	70
Application Fee	70
Attestation Fee	70
Book Charges	71
Campus Medical Services	71
Commitment Fee	71
Discounts	71
Faxed Materials Fee	72
General Fee	72
Intensives	72
International Students	72
Late Arrival Fee	73
Late Registration	73
Laundry	73
Loans	73
Music Charges	73
Payment Plan	73
Refund Policy	74
Registration Fee	75
Release of Transcripts or Degrees	75
Room and Board	75
Student Association (SA) Fee	75
Scholarships and Grants	76
Special Courier Fees	76
Student Tuition Recovery Fund	76
Transportation	77

Course Descriptions 78

Education Department	78
General Education Department	80
Health Sciences Department	86
Religion Department	93

Faculty Listing 99

Student Handbook

Campus Life 104

Introduction	104
Balance	105
Campus Parents	105
Couples and Dating	105
Disciplinary Measures	108
Dormitory Living	108
Exercise	109
Guarding the Mind and Entertainment	109
Mental Development	109
Mixed Groups	110
Nutrition	110
Physical Development	110
Recreation	110
Rest	111
Sick Policy	111
Social Development	111
Social Media	111
Spiritual Development	112
Study	113

Dress & Personal Appearance 115

Principles of Dress	115
Attire for Women	115
Attire for Men	116
Jewelry	117

Campus Life	117
Alcohol, Tobacco and Drug Abuse	118
Bicycles and Skateboards	118
Campus Leaves	118
Curfew	118
Grace Period	118
Night Check	119
Late Leaves	119
Overnight Leaves	119
Electronic Devices	120
Guests	120
Internet	121
Laundry	121
Library	121
Mail	121
Medical Expenses	121
Pets	122
Textbooks	122
Transportation To and From Weimar	122
Vehicles	122
Weimar Market	123

Safety and Security 124

Firearms/Weapons	124
Fireworks	124
Fire Hazards and Equipment	124
Protection of Personal Property	124
Security	124
Sexual Assault	124
Sexual Harassment	125

Rooms and Check-in Procedures 127

Room Deposit	127
Rooms	127
Room Care & Hanging Items on Walls	127
Disabilities, Physical	127
Check-in Form	127
Keys & Key Deposit	127

Emergency Safety Procedures 128

Fire Drill	128
Fire Hazards	128

Residence Hall Services and Facilities 129

Air Conditioners and Heaters	129
Bicycle Storage	129
Computer and Internet	129
Kitchens	129
Laundry Rooms	130
Repairs	130
Telephones	130
Weight/Aerobics Room	130

Policies and Procedures 131

Assault	131
Blinds & Curtains	131
Bulletin Boards	131
Chores	131
Decorations	131
Distribution of Information	131
Dorm Worship	132
Door and Door Locks	132
Electricity	132
Eviction Policy	132
Furniture/Fixtures	132
Hazing	133
Mental/Emotional Health	133
Off-campus Housing Requests	133
Pianos	133
Pornography	134
Posters	134
Right of Entry	134
Roommate Bill of Rights	135
Sound Equipment	135
Stealing	135
Vandalism	136
Windows & Screens	136

Checking Out of the Residence Halls 137

Checking Out Procedures	137
Improper Checkout	137
Deposit Refund	137

2013-2014 Academic Calendar

Fall Semester

<i>August 14</i>	Faculty Pre-session Meeting
<i>August 18</i>	Registration
<i>August 19</i>	First Day of Classes
<i>August 19-25</i>	Week of Spiritual Emphasis
<i>August 27</i>	Late Registration Fee Applies
<i>August 30</i>	Last day to add/change to credit/drop w/o charge
<i>September 19-22</i>	Board Weekend
<i>October 3-6</i>	R&R at MBA
<i>October 9</i>	Mid-term Grades Due
<i>October 13-19</i>	Fall PAC
<i>November 1</i>	Last Day to Withdraw or Audit
<i>Nov. 27-Dec. 1</i>	Thanksgiving Break
<i>December 5</i>	Last Day of Classes
<i>December 6</i>	Study Day
<i>December 7</i>	Choir Christmas Concert at Granite Bay
<i>December 9-12</i>	Final Exam Week
<i>December 18</i>	Final Grades Due

Spring Semester

<i>January 6</i>	Spring Registration
<i>January 7</i>	First Day of Classes
<i>January 14</i>	Late Registration Fee Applies
<i>January 17</i>	Last Day to Drop/Add
<i>TBA</i>	Week of Spiritual Emphasis
<i>Feb. 17-March 7</i>	Spring PAC
<i>February 19</i>	Mid-term Grades Due
<i>April 11</i>	Last Day to Withdraw or Audit
<i>May 8</i>	Last Day of Class
<i>May 9</i>	Study Day
<i>May 12-15</i>	Final Exam Week
<i>May 17</i>	Graduation
<i>May 21</i>	Final Grades Due
<i>May 22-23</i>	Faculty Post-session Meetings

Philosophical & Educational Foundations

Fundamental Principles of Scripture

As a supporting ministry of the Seventh-day Adventist Church Weimar Institute administration, faculty, and staff hold the Biblical perspective that is reflected in all 28 of the official fundamental beliefs which are available at <http://www.adventist.org/beliefs/fundamental/index.html>

Below is an abbreviated representation of some of the core beliefs:

Seventh-day Adventists Believe

- In a personal, triune God: the Father, Son and Holy Spirit. *Hebrews 1:1-3; 1 John 5:7*
- In the incarnation of Christ—His sinless life, crucifixion, resurrection, ascension and ministry in the heavenly sanctuary. *Isaiah 7:14; 1 Corinthians 15:3-4; Hebrews 2:9-18*
- In conversion through the new birth. *John 3:3,5*
- In baptism by immersion. *Mark 1:9-10; Romans 6:3-5*
- In righteousness by faith through the grace of God. *Romans 3:25; Romans 4:3-5; Romans 5:21*
- In sanctification through the Spirit. *John 16:7-8, 13*
- In the Bible as the inspired Word of God. *2 Timothy 3:16; 2 Peter 1:20-21*
- In God as the Creator of all things. *Genesis 1:2; Psalm 19:1-6; Hebrews 11:3*
- In the seventh-day Sabbath. *Genesis 2:2-3; Exodus 20:8-11; Luke 23:54-56*
- In the Second Coming of Christ. *John 14:1-3; Hebrews 9:28*
- In the resurrection of the righteous dead and impartation of immortality at the second advent. *1 Corinthians 15:51-58*
- In tithing and free-will offerings. *Malachi 3:8-10; Matthew 23:23; 2 Corinthians 9:6-8*
- In the ordinances of humility and the Lord's Supper. *John 13:1-17; Matthew 26:26-28*
- In healthful living and modest dress. *1 Corinthians 6:19-20; 1 Corinthians 10:31; 1 Timothy 2:9-10*

- In the gift of the Spirit of Prophecy. *Ephesians 4:8-11; Revelation 12:17; Revelation 19:10*

Lifestyle Commitments

Weimar Institute faculty, staff, and students participate in the mission of Weimar Institute through the following Lifestyle Commitments:

1. I have a settled conviction that a life in harmony with Jesus Christ is the fulfillment of my life's goals. I may not have fully matured in all aspects of life, but I have settled the question of who has my allegiance, and I am actively seeking a living connection with Jesus Christ.
2. I recognize the importance of personal commitment to the Weimar Institute, its purposes, its people, and its practices. As I develop my God-given individuality, I will remain committed to the well being of the group and a supportive member of the school family.
3. I am committed to academic excellence. I value the deeply Biblical, intellectually challenging emphasis given to course work at Weimar Institute. My highest motivation for excellence in learning is to glorify God. My motive cannot be to bring recognition to myself.
4. I desire to be actively involved in personal service and witnessing for my faith as an important part of my educational experience at Weimar Institute. I recognize that my own personal growth is directly related to the use of my spiritual gifts on behalf of others.
5. I am willing to follow God's lead in coming to Weimar Institute and will do everything within my power to achieve His goals for me, even as unexpected circumstances or challenges arise.

Our Vision

Weimar Institute envisions a place of:

- **Cooperation.** Faculty and staff are working together so closely that every staff member on campus sees their position as a faculty member, an integral part of the students' education.
- **Family.** Students not only feel part of the decision-making process, they see the faculty and staff as family. Family members of the students also feel comfortable coming to campus and spending time learning and growing.
- **Mentors.** Using the model of Jesus' school, students work closely with a mentor who has a limit of 12 students per mentor. Each of the mentors have a few (3) students of advanced development (not necessarily age) who work more closely in planning and help in leadership roles.
- **Manual trade.** Early in their experience at Weimar Institute, students are trained in at least one manual trade, and they work with their hands a portion of each day. Some work in the NEWSTART Lifestyle Center using the skills of massage or hydrotherapy treatment, some work in other areas of campus such as plant services, custodial, auto shop, organic farm, cafeteria, etc.
- **Application.** While study in the classroom still happens, much of the learning that is documented and counted towards the completion of a degree happens in real-life settings. These settings allow them to apply the things they have learned in the classroom. They use these opportunities to share what they have learned with others and show how they have applied the learning to their own lives.
- **Source learning.** Students spend time researching in both nature and revealed knowledge—Scripture. While they have not eliminated the learning of facts and concepts, they focus on thinking—they contemplate their duty and destiny, they question why, and they find answers from God through Heaven-appointed sources—useful work, study of Scripture and nature, and the experiences of life.
- **Alternative Assessment.** Weimar Institute reports student progress using a more highly detailed system than just reporting a letter grade. We envision a learner-centered, outcomes-based campus that values and reports on the values that come through experiential, activity-based learning.

Mission of Weimar Institute

As an institution of higher education supporting the Seventh-day Adventist church, Weimar Institute develops leaders in comprehensive health evangelism through competent modeling, health-related research and education, both practical as well as theoretical.

Institutional Student Goals

Truth

Character

Service

Truth is not only a common pursuit in research, it is a goal to be reached in our everyday interactions. To help students develop a lifelong commitment of discerning truth, clearly, is a primary goal of education.

Character is needed in men and women in every sector in life, from flipping a classroom to flipping a burger, from leading a home to leading a country. Martin Luther King, Jr. once said, "Intelligence plus character—that is the goal of true education." We agree, character must be an essential goal of education.

In the world of capitalism, **Service** is an essential ingredient for continued growth and success. In fact, "The best way to find yourself is to lose yourself in the service of others" (Mahatma Gandhi). We see selfless service as a wise response of free choice to the study of truth and the development of character. Thus service is a primary goal of education.

The Sanctuary

The biblical scaffolding for these goals has been constructed from the Old-Testament sanctuary model. "They shall make Me a sanctuary, and I will dwell among them" (Exodus 25:8). As we understand this plan for the Tabernacle described in Scripture we recognize the Holy Place of the Tabernacle as representing the mind of the inner person. Each of the three articles in this compartment represents one of our three goals.

Truth. Entering the Holy Place from the only entrance, the East, one would observe the Table of Shewbread to the right. On it are two stacks of unleavened bread. In the Bible, bread is often used as a symbol of the Word of God (e.g., Matthew 4:4 and John 6:51, 63). In Joshua 1:8 (NLT), we are told to "Study this Book of Instruction continually. Meditate on it day and night..." Jesus stated, "I am the bread of life" and later "I am the truth." Our first goal, consequently, seeks to promote the students intellectual nature; it is one that requires deep study and meditation. Through a foundation of Scripture we discover that

the Source of the Truth is boundless. We respond by seeking to advance the discernment of truth even as we discover new truths and learn methods to better communicate and articulate our understanding of truth.

Character. Again at the entrance of the Holy Place, straight ahead is the Altar of Incense. Psalm 141:2 reads, “Let my prayer be set forth before thee as incense.” We take this to represent the emotional part of the heart. Indeed, deep, heartfelt prayer is charged with emotion. The Altar of Incense, then, is understood to represent the emotional part of the inner human being. Character, as we have described in this document, is comprised of emotional intelligence (both personal and social) and work ethic. We see the development of character as a response to truth. Through seeking truth and responding to it, with study and prayer, we develop character.

Service. To the left is the lampstand—the only source of light within the inner court. Jesus declared, “I am the light of the world. Whoever follows me will never walk in darkness, but will have the light of life” (John 8:12). While Jesus is represented as the Light, His life of service was a light that we are called to carry on. “Let your light so shine before men, that they may see your good works and glorify your Father in heaven” (Matthew 5:16). Thus, the lampstand represents the actions of the believer. Thus the question: “How will you respond to the truth you have learned and the character you have developed? We must continually make a decided choice to continue to seek Truth and to share Truth.

Thus, our goal for each individual—and consequently our corporate goal—is to discern *Truth*, develop *Character* and dedicate one’s self to a life of *Service*.

Institutional Student Learning Outcomes

In light of the mission and purpose of Weimar Institute, we have established desired Institutional Student Learning Outcomes (ISLOs) for each graduate of a baccalaureate program. Each of the six ISLOs are organized under one of the three Institutional Student Goals (see previous page). Shown below are each of the ISLOs with their components. (For further information request a copy of our Weimar Institute, Institutional Syllabus.)

TRUTH

1. *Our graduates will: **Advance truth** (T1)*
 - 1.a. Critical thinking
 - 1.b. Creative problem-solving
 - 1.c. Quantitative reasoning
 - 1.d. Appreciation of beauty
 - 1.e. Commitment to the Seventh-day Adventist Church
2. *Our graduates will: **Articulate truth** (T2)*
 - 2.a. Information literacy
 - 2.b. Effective communications

CHARACTER

3. *Our graduates will: **Grow personal emotional intelligence** (C1)*

3.a. Humility	3.c. Vitality
3.b. Integrity	
4. *Our graduates will: **Grow social emotional intelligence** (C2)*

4.a. Kindness	4.c. Gratitude
4.b. Cooperation	4.d. Intercultural awareness
5. *Our graduates will: **Strengthen their work ethic** (C3)*

5.a. Dependability	5.c. Persistence
5.b. Initiative	5.d. Self-control

SERVICE

6. *Our graduates will: **Serve others** (S1)*
 - 6.a. Active servant
 - 6.b. Integrative learner
 - 6.c. Physically healthy

The Core of Four

At Weimar Institute we comprehend four essential methods of learning, also known as the Core of Four: 1) Quality Academics, 2) Work and Physical Development, 3) Ministering and Modeling Health, and 4) Active Evangelism.

Quality Academics. Each course endeavors to go beyond mere cognitive academics by seeking practical application. A practical application of academic knowledge allows the student to gain fresh perspectives on a topic and thus grasp its connections to other classes and their personal walk with God. These internalized insights form the basis of Weimar's well-rounded and distinctive education.

Work & Physical Development. Learning takes on new meaning when it is incorporated into everyday life. Campus jobs, vocational classes, and personal exercise provide opportunities for practical application of knowledge as well as rest for the mind. Additionally, students gain valuable experience in practical teamwork, communication and planning that will benefit them throughout life.

Ministering and Modeling Health. Weimar's NEWSTART® program emphasizes the importance of living a balanced, healthy lifestyle in combination with trust in God. The cafeteria provides every student with tasteful and nutritious plant-based meals. Students are also encouraged to exercise on Weimar's 15 miles of wilderness trails. Other enjoyable and rewarding forms of recreation include: nearby river canyons, mountain ranges, and ski resorts. Periodic "Rest and Relaxation" retreats model for students the importance of taking time out of their busy schedules for recreation and fellowship. Finally, students not only model a healthy lifestyle but also minister through healing and disease prevention evangelism.

Active Evangelism. Evangelism is a way of life at Weimar Institute. It is in the community that head knowledge is combined with people skills and true spirituality. Weimar Institute's goal is to fulfill the commission of Jesus: "Go into all the world, and preach the gospel to every creature." Mark 16:15. Fulfilling this commission is expressed in many forms that range from overseas mission trips, colporteur/GLOW evangelism, public evangelistic meetings, doing week of prayer services, and giving Bible studies, to positive Christ-like interactions with family, friends and the community.

History of Weimar Institute

The Seventh-day Adventist Church has been committed to education since the late 1800's. This commitment has led to the opening of primary and secondary schools, institutes and universities around the world. In addition to church-sponsored schools, hundreds of smaller, self-supporting institutions have helped to perpetuate principles of true education. Weimar Institute is such an institution.

Weimar Institute traces its history to the late 1970's when a group of lay people studied Ellen G. White's writings on health and education. From this study a vision emerged for an institution that would combine innovative health care and practical education. But where should it be located and how would they ever afford it? God was soon to answer both of these concerns.

Through a series of miracles, they were able to purchase an abandoned tuberculosis center located in Weimar, California. In addition to being used for tuberculosis patients during the early to mid 1900's, it had also operated as a county hospital and refugee relocation center.

In 1978 Weimar Institute began educating youth for a life of Christian service. Two men became the Institute's first graduates on July 13, 1981. As of May 2013, 355 students have received Baccalaureate or Associate degrees from Weimar Institute.

Through the years Weimar Institute graduates have gained a reputation as hard-working, mission-minded young people prepared in head, heart and hand to follow God. Many have served the Seventh-day Adventist Church within their chosen field. Graduates have served as missionaries both overseas and in their home country. Still others have sought out new ways to share Christ in their secular career. Weimar Institute is thankful for the positive contribution its alumni are making to the soon return of Jesus.

Commitment to Equal Opportunity

Weimar Institute is committed to providing equal education and employment opportunities to all qualified persons of any race, sex, color, nationality, or ethnic origin in administration of its educational, admissions, and loan policies, or other Institute-administered programs. Weimar Institute is approved with the Bureau of Private Postsecondary Education and is authorized by the State of California to grant four-year degrees.

State Approval

Weimar Institute is a private institution approved to operate by the State of California Bureau for Private Postsecondary Education. Approved means we have met certain minimum standards imposed by the state for registered schools on the basis of our written application to the state. Approval does not mean we have met all of the more extensive standards required by the state and that the state has verified the information we submitted with our registration form (see sections entitled *Transferability of Credits on page 60* and *Credits & Accreditation on page 62*). Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the **Bureau for Private Postsecondary Education** at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll free: (888) 370-7589, fax (916) 263-1897.

Admissions

Is Weimar for You?

Will you go to college? If the answer is “yes”, where will you go to college? These are huge decisions and should be considered prayerfully—especially when we see the evidence of our Lord’s soon return.

At Weimar Institute, the inspired Word of God is the lens through which all knowledge will be viewed. But, before choosing Weimar Institute, we challenge you to prayerfully answer two questions:

1. Why you are seeking an education?
2. What is your overall purpose in life?

If you can honestly say that you are eager to be a part of God’s work, then Weimar Institute can be a training ground for you.

The broad education provided by the Core of Four (Quality Academics, Work and Physical Development, Ministering and Modeling Health, and Evangelism) at Weimar Institute will prepare you for your goals—as you put your academic learning into action through our Practical Application Component (PAC) times. See section entitled *PAC Times* on page 26 for more details.

A decision to apply to Weimar Institute should be weighed carefully. Being a student at Weimar Institute is both rewarding and challenging. Success requires personal maturity and a willingness to accept responsibility for one’s actions. Agreement with the essential Lifestyle Commitments (see page 3) will help indicate your readiness to be a student at Weimar Institute. If you feel that the Lifestyle Commitments are true for you and you would like to apply to be a student at Weimar Institute, please review the following pages for more information on the application process and our academic standards.

The Admission Process

To make the application procedure as easy as possible, please follow the steps listed below. All necessary forms are available at weimar.edu or by calling the Admissions Office at (530) 422-7950.

Step 1: Get Information

- a. Visit the website and/or talk with a current student. (Call us at (530) 422-7950 and we can set up a conversation with a student enrolled in the program you have identified as your interest.)
- b. Download an Application Packet at weimar.edu.
- c. E-mail (info@weimar.edu) or call the Director of Admissions (530) 422-7926 to ask questions or schedule a talk with an Academic Advisor.

Step 2: Submit Your Application

The application can be submitted in pieces; you need not send all documents at once. Students may request additional time to send in the financial paperwork if necessary. Submit the following:

- \$50 Application Fee
- Weimar Institute Student Application
- 3 References
- Transferability Notice
- Financial Plan Worksheet
- Parent/Guardian Financial Support Agreement
- Official High School Transcripts
- SAT/ACT scores
- (Transfer Students only) College Transcript(s)

Step 3: Admissions Committee (Part I)

When your file is complete with the above documents, it will be given to the Admissions Committee. The following decisions may be reached:

- Approved for an Admissions Interview. You will be assigned an advisor to have a personal conversation with you. Advisors prefer to speak with you in person, but the interview may be conducted over the phone if necessary.
- More information is needed. Common reasons: finances are not complete, transcripts are in process, or additional references are required.
- Application Denied. In some cases, potential students either do not appear to be a good fit for the program at Weimar Institute or do not

provide evidence that they will be successful. This is always a difficult conclusion. Be assured each decision is made with much prayer.

Step 4: Admissions Interview

The assigned interviewer and the applicant arrange a time (typically 30-90 minutes) to chat with each other and clarify any questions. The advisor will have a list of questions to help determine your fit for Weimar Institute based on available program openings, previous educational experience, life goals, and other areas.

Step 5: Admissions Committee (Part 2)

After the Admissions Interview, the Admissions Committee will consider your application for full acceptance. The committee again reviews your application while noting the interviewer's comments and considering the program requirements and fit. (In some instances, students may be accepted without financial clearance. If this is the case, you will receive a notice that your application has been accepted pending financial approval.)

Step 6: Acceptance

Once your application for enrollment at Weimar Institute has been accepted, (1) you will be sent confirmation via email and postal letter (if your address is within the U.S.), (2) an electronic copy of the Bulletin & Student Handbook will be made available to you (a paper copy is also available), and (3) you will be sent the name and contact information for your academic advisor. You are strongly encouraged to contact him/her with your contact information and to keep him/her apprised of your plans.

The \$100 commitment fee (applied towards your account) is paid to guarantee a place in the dormitory. This fee is non-refundable and will not be returned if you do not enroll the following term.

Should you need further assistance, please contact the Director of Admissions by phone (530) 422-7926 or e-mail (info@weimar.edu).

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Admission Standards

Regular academic standing is granted to applicants who have acceptable character recommendations, are 17 years of age by August 30 of the year they plan to begin, and who meet one of the following criteria:

- Be a graduate from an approved high school or academy with a grade point average (GPA) of at least 2.5.
- Have a General Educational Development (GED) certificate with an average standard score of 50 on each of five tests and with a standard score of not less than 40 on any one test.
- Be a transfer student from an approved post-secondary institution with a GPA of 2.5 or above.

Students with a California High School Proficiency examination may apply and consideration will be given based on maturity and College potential. Persons younger than age 17 may be interviewed to determine readiness for college work and campus life.

Weimar Institute requires first-year applicants to submit ACT (American College Testing Program) or SAT (Scholastic Aptitude Test) scores with their application. ACT or SAT scores will also be required for students who have had non-traditional schooling.

Students who fail to meet any of the above criteria may still apply. He or she will be considered for possible acceptance with academic probationary standing.

Admission Policy for Homeschooled Students

Weimar Institute is “homeschool friendly” and welcomes students who have completed high school at home. For further information on homeschool admissions, Weimar Institute encourages families to speak to the Dean of Student Services. The following admission policies apply:

1. Completed admissions documents.
2. Transcripts must be submitted. If official transcripts from traditional high school(s) are not available, an unofficial transcript (created by the parent) of all class work completed during high school may be submitted. This should include: course name, year completed and grade received.
3. ACT or SAT scores must be submitted.

Homeschooled students not able to meet all of the above requirements may be placed on academic probation upon acceptance until they have submitted all of the above, or until they have completed one semester of classes with a GPA of 2.5 or above.

Married Student or Single Parent Enrollment Policy

Married students or single parents may apply to enroll in a full-time educational program at Weimar Institute under the following conditions:

1. The applicant(s) must meet the same admissions standards as all other students.
2. The applicant(s) must be able to secure housing close enough to permit regular class attendance and participation in campus activities.
3. The applicant(s) must commit themselves to a full understanding of the philosophy of education at Weimar Institute and be willing to abide by this philosophy when entertaining other students in their home.

4. *Non-degree Seeking Students*

Students who wish to take classes at Weimar Institute without pursuing a particular degree may do so provided they demonstrate that they are able to take college-level courses. This requirement also applies to students who are seeking a degree from another institution. The same admission process is required for this student status as for those pursuing a degree.

Transfer Credits

Students wishing to transfer credits to Weimar Institute from another institute, university or training program must provide complete, official transcripts upon application to the Institute. Transfer credits will be evaluated to ensure that they adhere to high academic standards and to allow equivalent classes to satisfy specific courses required by Weimar Institute. Courses that do not have a direct correlation to classes offered by Weimar Institute may be accepted as elective credits if approved by the Academic Standards Committee.

The maximum transfer credits are 36 for a two-year degree and 90 for a four-year degree. See section entitled *General Graduation Requirements* on page 57 for further information. Weimar Institute reserves the right to accept or reject credits earned at other institutions.

CLEP Credits

Weimar Institute will accept a maximum of 32 semester credits by CLEP subject or general examination. A minimum score of 50 or higher must be earned on each CLEP examination for credit to be awarded. A copy of the score report must be submitted to the Registrar's Office and the Academic Standards Committee will review all CLEP examinations for credit. Credits earned by CLEP examination may not necessarily apply to the major requirements. All course descriptions can be reviewed at: <http://www.collegeboard.com/student/testing/clep/exams.html>

Admission of International Students

Weimar Institute welcomes students of any race, sex, color, nationality, or ethnic origin. Applicants from outside the United States should expect the application process to take more time since it is done in cooperation with the Immigration and Naturalization Service. Matters such as class load, on-campus employment (a maximum of 20 hours per week), financial accountability, and definite plans to return to one's own country must be arranged in advance.

Entrance Requirements

International students applying to Weimar Institute must have satisfactorily completed the equivalent of a United States high school (secondary) education or have met the college or university entrance requirements of their native country. In addition to tests taken abroad, students will be evaluated after arrival at Weimar Institute for appropriate placement in English.

If English is not the native language, international students must demonstrate the ability to pursue studies in the English language by meeting one of the following requirements:

- Transcript including 30 semester hours of credit from a university where the language of instruction was English.
- Transcript including an English composition course with an earned grade of "C" or higher.
- High-school diploma from a high school where the language of instruction was English.
- Pass the Test of English as a Foreign Language (TOEFL) or University of Michigan equivalent with a score that meets or exceeds the minimums outlined below.

Minimum entrance scores for entry into the regular Institute program:

- University of Michigan Test of English Language Proficiency – 85
- TOEFL*
 - Paper-based test (PBT) – 550
 - Computer-based test (CBT) – 213
 - Internet-based test (iBT) – 79

* Student is only required to submit scores from one type of the available TOEFL tests.

Additional Information on the iBT:

The iBT (Internet-Based Test) is made up of four sections: reading, listening, speaking, and writing. The student must achieve an overall score of at least 79 and meet the following minimum requirements in each area: Reading – 19, Listening – 14, Speaking – 18, Writing – 18.

Probationary Status English Language Learning Program

An international student who has not achieved the minimum TOEFL score described above may still be accepted into the English Language Learning (ELL) Program, provided the student meets the following requirements:

Requirement 1: Students in the ELL Program may only enroll in courses that do not require major writing projects. An academic advisor will guide the student in choosing courses that are appropriate to their English level. However, the student may audit any course.

Requirement 2: Students in the ELL Program must hire and work with a tutor for at least two hours per week until they pass the TOEFL with the minimum score. Weimar Institute will assist the student in locating trained tutors to meet this requirement.

Once the academic advisor deems that there are no further classes suited to the English level of the student, they must pass the TOEFL with the minimum required score before enrolling in further classes.

Obtaining a Student Visa

Applying for a student visa must be done after you have been accepted to Weimar Institute, paid the \$2,500 International Student Deposit, and received your official Acceptance Letter and an I-20 document. Prospective students will use the received I-20 to apply for a F-1 visa from their local US Embassy.

Weimar Institute does provide verification of student status through SEVIS. However, Weimar Institute does not provide visa services. Any international student who receives an I-20 but who later chooses not to attend Weimar Institute will be charged an administrative fee of \$250. Be sure to complete the admissions process early, as it takes time to obtain the student visa. In order to qualify for a visa you must:

1. Be willing to take a class load of at least 12 credits per semester.
2. Work on campus (or in the Literature Evangelism program) no more than 20 hours per week while school is in session and no more than 40 hours per week during vacations.
3. Provide evidence that you have a way to pay for your study before you come to this country.
4. Have definite plans to return to your home country.
5. Please also consult the section for international students under Financial Information (page 55).

Student Services

Career Planning

Any counseling regarding academics, career planning, or tutorial assistance is done directly with the Chancellor or department chairperson. Career planning is centered on the mission of the Institute which states: "As an institution of higher education supporting the Seventh-day Adventist church, Weimar Institute develops leaders in comprehensive health evangelism through competent modeling, health-related research and education, both practical as well as theoretical." Weimar Institute maintains close ties with the organized Seventh-day Adventist Church and graduates have found employment in organizations across the United States and in areas of service around the world.

Housing

Students with U.S. citizenship must be enrolled in at least 12 credits to reside in the dormitory.

All full-time, single Institute students must live in student housing on campus unless living with a parent or legal guardian in the surrounding area or receive special permission from the Deans' Council. Single, full-time students who are given permission to live off campus are expected to attend all campus activities that resident students are expected to attend.

Married student housing on campus is very limited and subject to availability; as such, married students may choose to find their own housing off-campus. Priority for on-campus housing is given to families with one spouse working full-time for the Weimar Institute. Those with a family member not working on campus are awarded housing based on need and order of acceptance.

Problem Solving Procedure

Persons seeking to resolve simple problems or complaints should first seek to contact the person involved. They should avoid talking to others about the issue according to the principles outlined in Matthew 18. Any issues regarding the staff or faculty should be taken to the appropriate student representative or faculty member. If the complaint or problem is deemed highly sensitive the student is encouraged to discuss their concern with the Dean of Administration or Dean of Student Services. If the problem is still unresolved the Chancellor should be notified in writing. Unresolved complaints may be

directed to the **Bureau for Private Postsecondary Education** at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll free: (888) 370-7589.

A student or any member of the public may file a complaint about this institution with the **Bureau for Private Postsecondary Education** by calling toll free: (888) 370-7589, or by completing a complaint form, which can be obtained on the bureau's Internet Web site www.bppe.ca.gov.

Student Association

In order to develop leadership skills, the Student Association (SA) is given the responsibility of coordinating religious and social activities on and off campus. An active SA provides opportunities for student representation in faculty meetings as well as student governance.

Student Success Coordinator

At Weimar we are committed to the success of students. To this end we have a Student Success Coordinator (SSC) who is available to assist students. The SSC works under the direction of the Dean of Student Services to lead out in the organization and implementation of student success programs. The SSC will be directly responsible for students on academic probation to help them to be successful and accountable in their academic studies. The SSC will not only look after the academic success of students but also minister to their spiritual welfare.

Students must maintain a 2.0 GPA. If the student's standing falls below this level, the office of the Registrar notifies the SSC. The goal is to assist the student to improve their GPA by setting up a program of organization, counsel and accountability to promote the students' success.

Academic Learning

Work and Physical Development

Students must enroll in one credit of *Work Education* for each semester of attendance at Weimar Institute or participate in an approved agriculture program. Students will be exposed to a variety of work experiences including experience in agriculture. See the section entitled *Agriculture Education on page 25* for more detail. Elective work sites are negotiated with each student through the Work Education Coordinator.

Practical Application Component (PAC)

Seeking to bring a balance of study and practical application, Weimar Institute has designed a school year interspersed with PAC times. These times allow students to pursue opportunities to apply the things they have learned, earn extra tuition monies, and/or work side-by-side with persons from their chosen profession.

All students are expected to participate in the two PAC times that take place each school year. For details, see the section entitled *PAC Times* on page 26.

General Education

The General Education Program has been developed to prepare students for a life of service through “the harmonious development of the physical, spiritual, and intellectual aspects of students” (ED 13). The Program Goals derive from this primary student goals to discern truth, develop character and dedicate one’s self to a life of service. For this reason the General Education Program covers a wide variety of subjects and experiences.

Here, service is defined as helping and blessing others. Since this desire defined the character that Christ (AA 551), the Creator, revealed while he was on earth we understand that the greatest meaning and happiness comes from the restoration of his character of love in us. This requires more than the “pursuit of a certain course of study” (ED 13). As Christ was completely developed, physically, spiritually, and mentally, so we are to be restored from the narrowing effects of separation from Christ.

Baccalaureate Degree Requirements

The general requirements are the minimum required to receive a baccalaureate degree. Because departments often have additional requirements, please see the Department Chair. The minimum, general standards are listed below.

Credit Requirement

- A minimum of 128 semester credits must be earned and applied toward the degree.

Course Requirements

- Bachelor of Arts or Bachelor of Science degrees.* Students must complete required courses including the following: General Education requirements plus the requirements for a major, a minor (if required), and specified cognates (or related courses).
- All baccalaureate degrees.* Students must complete a minimum of 30 semester credits from courses numbered 300 or above.

Residence Requirements

- A minimum of 30 of the last 36 semester credits applied to a baccalaureate degree must be earned through Weimar Institute.

Grade Requirements

- Overall GPA: A GPA of at least 2.00 (C) is required in all credits.
- Major GPA: A GPA of at least 2.25 is required in all credits.
- Minor GPA: A GPA of at least 2.00 is required in all credits
- No course with a grade below C- may count toward a major or minor.

Required Courses

Religion			12 credits
RELB	101	<i>Life and Teachings of Jesus</i>	3
RELH	203	<i>Seventh-day Adventist Church History</i>	3
RELB	301	<i>Daniel</i>	3
RELB	302	<i>Revelation</i>	3
Language/Communication			9 credits
ENGL	101	<i>College English I</i>	3
ENGL	102	<i>College English II</i>	3
COMM	202	<i>Speech Communication</i>	
		OR	
RELP	308	<i>Homiletics</i>	3
Fine Arts & Humanities			7 credits
HIST	101	<i>Survey of World History</i>	3
		TAKE 4 CREDITS FROM FOLLOWING (MIN. OF 2 CR. FROM MUSIC):	
		<i>Art Elective</i>	
		<i>Music Elective</i>	
ENGL	217	<i>Survey of Literature (3 cr)</i>	4
Life/Physical Sciences			6 credits
HLED	124	<i>Principles of Health</i>	3
		<i>Science Elective</i>	3
Mathematics			0-3 credits
MATH	121	<i>Precalculus I</i>	3
		OR EQUIVALENT SCORE ON MATHEMATICS PROFICIENCY EXAM	
Social Sciences			10 credits
EDUC	105	<i>Philosophy of Adventist Education</i>	3
PSYC	101	<i>Christian Psychology</i>	3

SOCI 214	<i>Christian Marriage & Family Leadership elective</i>	3 1
Practical/Applied Arts		7 credits
WKED 101	<i>Work Education (WKED 101 or above)</i>	5
OR		
WKED 190	<i>Vocational Training Agriculture Elective</i>	2
Electives		6 credits
TOTAL CREDITS FOR GENERAL EDUCATION (BA/BS)		60 CREDITS

Required Competencies (see Registrar for details)

- Office Applications
- Personal Finance

Required Experiences (see Registrar for details)

- Personal Evangelism
- Mission Experience
- Read books on *Baccalaureate Reading List*
- Colloquia attendance

Colloquia will be offered throughout the year and will be taught by on- and off-campus experts. A typical colloquium will take place over a few days or a weekend on topics such as music principles, fine arts training, contemporary issues in Adventism and personal finance, etc. Students will be expected to demonstrate attendance and attention.

Agriculture Education

It is the sincere desire of Weimar Institute to assist all students in obtaining a true knowledge. This knowledge, we understand, cannot be gained through the study of books alone, but also through practical, physical, selfless effort. At Weimar Institute, students will have opportunities to gain physical, mental, and spiritual growth by learning manual skills, especially in the cultivation of the soil (6T 179). Consequently, we have developed our hands-on agriculture program.

Full-time students enrolled in a four-year degree program are required to complete two (2) credits of AGRI 110, Character Development & Agriculture, for graduation. Students enrolled in a two-year degree program must complete one (1) credit of AGRI 110. Students who are employed four hours or more per week on- or off-campus may request to take the class at a later date.

Evangelism

Fulfillment of the Great Commission through ministry and service to others is part of life at Weimar Institute. As such, students can answer God's call to ministry and service while they prepare for His work.

Students are encouraged to witness to family members, classmates, local church members, and the communities around Weimar throughout the semester. In addition, a personal evangelism experience will be coordinated (for the most up-to-date copy of the evangelism policy see the Registrar's Office). In the past, Weimar Institute students have participated in literature evangelism, in-home Bible studies, community service activities (raking leaves, cleaning gutters, etc.), and health events (health expos, cooking schools, etc.).

The following sections discuss the many other ways students can become active in service and soul winning.

Ministry

Weimar Institute encourages every student to explore the ministry to which God has called them individually. Students should use their time at Weimar Institute to discover their God-given talents and to network with other students and ministries who have similar aspirations. To facilitate these goals, Weimar Institute provides the course **Leadership: Ministry Development**, to help students in the discovery and development of their ministry.

Many Weimar Institute students have already attended an evangelism school such as HEALTH, AFCEE, ARISE, LIFE, Mission Institute, or SOULS West. As such, other students who desire to develop their ministry skills in a particular type of soul-winning evangelism (door-to-door Bible work, literature evangelism, preaching, etc.) have access to student-colleagues with prior training. The PAC Committee also provides students with information on transportation options, ministry opportunities, and witnessing materials. Further resources will be outlined in the following sections.

PAC Times

PAC (Practical Application Component) times are 1-3 week sections of the school year that provide an opportunity for students to apply the knowledge and skills gained in the classroom (i.e., Biblical and scientific knowledge, health, etc.). Further, they can also use this time to develop practical life skills (i.e., construction, cement work, gardening, etc.) that will be valuable both now and in the mission field.

Why Practical Experiences?

The PAC program is integral to the educational philosophy of Weimar Institute because we understand that knowledge is best and most deeply learned when it can be experienced. Remember, “It is the use [students] make of their knowledge that determines the value of their education” (MH 402).

Evidence of Learning.

The growth that takes place in knowledge, spirituality, and practical skills during PAC times will be exciting to see and experience. To help understand the depth and type of learning that has taken place, feedback and assessments will be conducted for students to reflect and grow. In addition, students will obtain tangible evidence of learning to enhance their classroom understanding and that can be added to portfolios and resumes.

Selection.

To develop both the academic and practical aspects of the curriculum, students will want to participate in both of the PAC times (Fall and Spring—see Academic Calendar). All full-time students are required to participate in both

of the two scheduled PAC times. Experiences obtained previously can be valuable, however, they will not apply to the current school year.

Health Evangelism And Leadership Training for Him

The HEALTH (Health Evangelism And Leadership Training for Him) program is a four-month certificate program which provides training and experience in fundamental health evangelism principles. Designed for trained health professionals or skilled laypersons, the HEALTH certificate program aims to equip leaders to create centers of evangelistic influence by the use of medical missionary work that directs people to Christ’s soon return. The educational focus on health, evangelism, and leadership will produce graduates prepared to use their practical and academic knowledge for a life of productive Christian service. The certificate program is shaped by the values and principles of the Bible and the education reforms promoted by Ellen G. White and is carefully applied to the needs of today’s student.

HEALTH is specifically for those with the appropriate pre-requisite experiences/training who desire to receive instruction alongside experienced leaders within the context of a health evangelism cycle. Upon successful completion, students have the requisite skills that God can use to turn churches, medical and dental offices into “centers of influence” as described by inspired writings.

Mission Service

At Weimar we educate students for service and encourage qualified students to answer the gospel call as full-time missionaries.

Weimar Institute connects its students with a broad range of mission opportunities—both long- and short-term. Each year mission trips are planned by Weimar Institute. Other mission agencies also provide opportunities for missions. Summer literature evangelism touches people in the United States and helps students earn scholarships for the coming school year. Students who prefer to serve at home can find many opportunities as Task Force workers in their field of interest.

Work and Physical Development

At Weimar Institute, the learning that takes place in the classroom is integrated with Work and Physical Development. The Work and Physical Development program aims to give students a sense of accomplishment, to contribute to character building and to prepare for the reality of life by learning practical

skills. Weimar Institute will provide the cognitive and practical tools to successfully address life's challenges and opportunities.

Students are given instruction and experiences in the value of work and will receive academic credit for 8 to 20 hours of work experience each week. Students should see this experience as an opportunity to gain a recommendation for their future employment.

Students opting to work off campus may meet the goals of the program, but off-campus jobs must be reviewed and accepted by the Work and Physical Development director to ensure that the off-campus job is meeting the goals of the Work and Physical Development program. Students must go through an application process if they desire to work for Weimar Institute in order to offset some of the costs of their tuition. The following are the goals of the program:

Work Education Program Goals

- **Self-sufficiency:** Learning how to produce more than you consume.
- **Missionary Mindset:** Learning flexibility and evangelistic effort in the work place.
- **Understand Spiritual and Natural Processes:** Seeing the relation between work and spiritual truth.
- **Work Ethic:** Learning to be a good steward of God's talents.
- **Practical Life Skills:** Gaining the ability to complete common necessary work.
- **Balanced Life:** Learning the habit of balancing physical and mental labor.
- **Valuable Use of Time:** Developing efficiency in learning, in energy and integration as a lifestyle.
- **Trade:** learning the skills needed to work in a specific field.

BA in General Studies

Mission Statement

The primary mission of the Weimar Institute General Studies Program is to prepare students who have significant life experience in a variety of areas for a life of service in an area of emphasis through the harmonious development of the physical, spiritual, and intellectual aspects of students (ED 13). The program goals derive from this mission as the discovery of truth, the development of a noble character, and engagement in dedicated service and can be fully realized when accomplished with the whole being.

What kind of program is the BA in General Studies?

The BA in General Studies is designed for students with significant life experience to prepare portfolios with tangible evidence of learning in order to receive credit for their experience and complete the goals of the General Studies program at Weimar Institute. In order for students to qualify for this degree students must apply with the Program Director. The approval process includes consideration of the appropriateness of the degree package for the career and personal goals of the applicant. Upon admission into the program the student will work with the General Studies Program Director to develop a Degree Plan. The Degree Plan must be approved before taking the final 30 credits.

Developing a Degree Plan

1. **Degree Plan.** Students will work with their advisor and other sponsoring departments to develop a Degree Plan to guide the students' academic work.
2. **Sponsorship.** Obtain faculty sponsorship in the department(s) focus or foci of the proposed program.
3. **Plan Approval.** Final approval of the plan by the Chancellor must be obtained through the administrative office.

Graduation Requirements

1. **General Education.** Students must meet the requirements of the General Education package as outlined in this bulletin (60 credits).
2. **Experiential Learning.** A minimum of 30 semester credits of experiential learning (see the section on Experiential Learning in the

Information and Policies section of the bulletin for more information) must be applied towards the student's area of emphasis.

3. **Emphasis.** Students will work with their advisor to select courses in their chosen area of emphasis (a minimum of 30 credits, 15 credits must be upper division).
4. **Electives.** Students will work with their advisor to select a minimum of 38 credits from elective courses.
5. **Weimar Institute classes.** A minimum of 30 credits must be earned as Weimar Institute, on-campus classes.
6. **No Minor Required.** No minor is required for this degree.

<u>TOTAL CREDITS FOR GENERAL STUDIES MAJOR</u>	68 CREDITS
---	-------------------

Department of Health Sciences

The purpose of the Department of Health Sciences at Weimar Institute is to educate students in the knowledgeable application of God's natural laws of health. The program builds on the rich medical missionary heritage of the Seventh-day Adventist Church and strives to balance scientific study with applied learning.

The department places a strong emphasis on health education as an effective means of helping people improve their life-style and experience optimal health. Students are trained to care for the whole person, harmonizing the physical, mental, social, and spiritual aspects of health. This approach is based on the eight natural remedies which have been successfully used for over thirty years in Weimar's NEWSTART® Lifestyle programs: Nutrition, Exercise, Water, Sunshine, Temperance, Air, Rest, and Trust in God.

Health Science students gain professional experience through involvement in the NEWSTART® Lifestyle program, campus work opportunities, and our PAC times, which provide real-life settings outside the classroom.

Programs Offered

- BS in Natural Science
- Pre-Nursing (3 semesters)
- Massage & Hydrotherapy Certificate (2 semesters)
- Natural Science minor
- Biology minor
- Chemistry minor
- Health & Wellness minor
- Massage & Hydro minor
- Health Ministry minor

BS in Natural science

Bachelor of Science in Natural Science

The BS in Natural Science is a pre-professional degree that is designed to prepare students to enter medical school and other health science professional programs. The degree has the needed prerequisites for entry into medical school along with additional science and health classes designed to prepare the student to succeed in medical school and other health-science programs. Our uniquely Weimar health classes include hands-on training in alternative and complementary health care and lifestyle medicine undertaken during clinical times with the NEWSTART® nurses and physicians. Students that finish the course will have a broad experience in health and natural healing techniques that will greatly enhance their future effectiveness as medical missionary doctors.

Mission Statement

It is the mission of the BS in Natural Science at Weimar Institute to provide a high-quality learning environment that prepares its undergraduates to become lifelong learners and professionals in the medical, dental, and the allied health professions. We desire to provide practical experience in health-related ministry and competence in the necessary core sciences, all in the context of selfless Christian service, that will enable continued study at the post-graduate level.

What kind of program is the BS in Natural Science?

The program involves a combination of academic classes along with practical hands-on training in health ministry and health evangelism. During the program each student will have opportunity to be involved in local, national and international mission experience.

Important elements of the program involve:

- Mastery of core-pre-professional science subjects including anatomy & physiology, biology, chemistry, physics and mathematics.
- Practical hands-on experience in the NEWSTART® program and focused health-based science classes.
- Students will gain a knowledge of the Biblical and science basis for creation and arguments raised by evolutionary theory.

- Experience in community-based health programs and concern for the well-being of humanity.
- Experience with ministry and leadership in school and church-based health events and in mission service.

What will the instruction be like?

The degree includes classroom instruction along with laboratory classes for the core science classes. The degree also includes practical clinical instruction in the NEWSTART® Lifestyle center as well as practical health evangelism activities at various public venues.

Who should attend this type of program?

The program will prepare students who will attend graduate school in the health sciences and/or medical/dental/physical therapy school. This course is designed not only to prepare the student for the rigors of future professional training but also to give them experience and an appreciation of being a medical missionary. The graduate in the BS of Natural Science will be trained to be a dedicated professional but will also appreciate the value of unselfish Christ-like service to humanity.

What are the expected outcomes for graduates after they successfully complete the program?

Students graduating from the BS in Natural Science will:

- Be prepared for the MCAT or other pre-professional exams.
- Gain proficiency in the essentials of NEWSTART® lifestyle-based medical practice—including hydrotherapy, massage, and science-based complimentary medicine.
- Be competent in creation/evolution issues.
- Gain a greater understanding of God through the study of core courses.
- Recognize the relationship between spiritual truths and the sciences.

What type of employment or occupation is this program designed to prepare students for?

The BS in Natural Science is a pre-professional degree that is designed to prepare students for further study in medicine, dentistry, physical therapy or further graduate study such as a Master's in Public Health. However, at this

time Weimar Institute is not accredited and entrance into any graduate-level professional degree is at the discretion of the graduate institution. Students should contact the Program Director regarding their specific needs and the graduate school possibilities.

BS in Natural Science Program Requirements

Students intending to complete a BS in Natural Sciences are required to meet the following criteria and the general admissions policy of Weimar Institute (see section on General Education), including minimal levels of prior education, preparation or training.

BS in Natural Science Admission Requirements (Pre-med Track)

As future health care providers and leaders in health evangelism training and practice, the Natural Science graduate must have a reputable character, intellectual capacity and a deep commitment to the well-being of both their local and global community and dedication to service. These components are assessed in the initial application process and throughout the program.

Application for formal admission to the BS in Natural Science degree program is open to students during the middle of their second year (see updated requirement checklist at the Department of Health Sciences office). Students will submit an application requesting admittance into the program. If denied students may submit more than one application. The Natural Science program faculty will determine whether or not the student qualifies for the program. Students who wish to be in the pre-med or pre-dental track are required to apply for and gain acceptance into the BS in Natural Science degree program. The criterion for admittance into the program includes, but is not limited to, the following:

- Spiritual Commitment
- Ethical and Social Standing
- Academic Eligibility (For the pre-med/pre-dental track, students must maintain a 3.5 GPA or higher in the core course requirements with no grade lower than B in core courses. Up to two (2) core courses may be repeated to meet eligibility. Students not qualifying for the pre-med/pre-dental track may still complete the BS in Natural Science degree but without faculty endorsement for medical and/or dental school.)
- Emotional Balance
- Dedication to Health Evangelism and Service

- Compassion for People
- Dedication to a Healthy Lifestyle, including NEWSTART principles.

BS in Natural Science Graduation Requirements

A minimum of 128 credits are required for the BS in Natural Science. Students pursuing the Bachelor of Science in Natural Science will need to fulfill all General Education requirements, including the practical, work-education and ministry-related components (see General Education section) as well as the graduation requirements for the degree. To complete the major degree requirements, students must take the Core Courses, Core Electives and Cognate courses listed below and a minor. Students who intend to use the degree for Pre-Med or Pre-Dentistry are required to include the minor in Health & Wellness along with the major in Natural Science.

Natural Science Course Requirements

<i>Core Courses</i>				<i>36 credits</i>
CHEM	151	General Chemistry I		3
CHEM	151a	General Chemistry I Lab		1
CHEM	152	General Chemistry II		3
CHEM	152a	General Chemistry II Lab		1
BIOL	134	Biology I		3
BIOL	134a	Biology I Lab		1
BIOL	135	Biology II		3
BIOL	135a	Biology II Lab		1
PHYS	271	Physics I		3
PHYS	271a	Physics I Lab		1
PHYS	272	Physics II		3
PHYS	272a	Physics II Lab		1
CHEM	311	Organic Chemistry I		3
CHEM	311a	Organic Chemistry I Lab		1
CHEM	312	Organic Chemistry II		3
CHEM	312a	Organic Chemistry II Lab		1
CHEM	353	Biochemistry		4
<i>Major Electives</i>				<i>6 credits</i>

SELECT 6 CREDITS FROM THE FOLLOWING
(3 CREDITS MUST BE UPPER DIVISION):

BIOL	223	<i>Microbiology</i>	3
BIOL	223a	<i>Microbiology Lab</i>	1
BIOL	230	<i>Basic Embryology</i>	3
BIOL	331	<i>Genetics</i>	3
BIOL	402	<i>Cell Biology</i>	3
Cognates			7 credits
STAT	314	<i>Introduction to Statistics</i>	4
MATH	126	<i>Pre-Calculus II</i>	4
		OR EQUIVALENT SCORE ON MATHEMATICS PROFICIENCY EXAM	
SOCI	215	<i>Intro to Sociology</i>	3
TOTAL CREDITS FOR HEALTH SCIENCE MAJOR			49 CREDITS

Pre-Nursing program

Weimar Institute offers a selection of general pre-nursing courses to facilitate a transfer pattern to other Seventh-day Adventist institutes and universities. Students are advised to work closely with their advisor at Weimar to ensure that they complete the necessary prerequisites to enter the school of nursing at the institute or university to which they will transfer. Additional courses may be offered that are not listed below—contact the Registrar for a class listing.

Sample Pre-Nursing Courses

BIOL	121	<i>Anatomy & Physiology I</i>	3
BIOL	121a	<i>Anatomy & Physiology I Lab</i>	1
BIOL	122	<i>Anatomy & Physiology II</i>	3
BIOL	122a	<i>Anatomy & Physiology II Lab</i>	1
BIOL	221	<i>Microbiology</i>	3
BIOL	223a	<i>Microbiology Lab</i>	1
CHEM	111	<i>Survey of Chemistry</i>	3
COMM	202	<i>Speech Communication</i>	3
ENGL	101	<i>College English I</i>	3
FDNT	214	<i>Human Nutrition</i>	3
HLED	124	<i>Principles of Health</i>	3
MATH	121	<i>Pre-calculus I</i>	3
PSYC	101	<i>Christian Psychology</i>	3
RELB/RELT		<i>Religion elective courses (see advisor)</i>	3
SOCI	215	<i>Introduction to Sociology</i>	3

Massage and Hydrotherapy Certificate

A minimum of 33 semester credits is required for the certificate. The student pursuing the Massage and Hydrotherapy Certificate will fulfill the core requirements listed below, in addition to one (1) credit of Work and Physical Development per semester. Students will also have additional expenses such as, tuition for First aid and CPR, uniforms, etc. See the Program Director for current costs. Upon completion of the requirements, the student will receive a certificate in Massage and Hydrotherapy with over 500 hours in coursework. Students are then qualified to sit for the National Certification Examination as administered by the National Certification Board of Therapeutic Massage and Bodywork (NCBTMB).

Massage and Hydrotherapy Certificate

Core Courses			33 credits
BIOL	121	Anatomy and Physiology I	3
BIOL	121a	Anatomy and Physiology I Lab	1
BIOL	122	Anatomy and Physiology II	3
BIOL	122a	Anatomy and Physiology II Lab	1
BIOL	143	Kinesiology	3
BIOL	146	Kinesiology Lab	1
BIOL	161	Pathology	3
HLBP	111	Massage Business	1
HLCP	124	Ethics of Massage	1
HLCP	222	Health Evangelism	3
HLCP	322	Clinical Internship	1
HLED	238	First Aid and CPR*	0
HLSC	234	Principles of Hydrotherapy	3
HLSC	235	Principles of Hydrotherapy Lab	1
HLSC	248	Basic Massage Therapy	3
HLSC	249	Basic Massage Therapy Lab	1
HLSC	250	Advanced Massage Therapy	3
HLSC	251	Advanced Massage Therapy Lab	1

A GPA of 2.5 across all required Core Courses.

* Optional course if certification is complete & current as verified by the Chair of the Department of Health Sciences.

Natural Science minor 21 credits

BIOL	134	Biology I	3
BIOL	134a	Biology I Lab	1
BIOL	121	Anatomy & Physiology I	3
CHEM	151	General Chemistry I	3
CHEM	151a	General Chemistry I Lab	1
PHYS	271	Physics I	3
PHYS	271a	Physics I Lab	1
SELECT 6 ELECTIVE CREDITS FROM THE APPROVED NATURAL SCIENCE COURSES (3 CREDITS MUST BE UPPER DIVISION) SUCH AS:			
BIOL	223	Microbiology	3
BIOL	223a	Microbiology Lab	1
BIOL	230	Basic Embryology	3
BIOL	331	Genetics	3
BIOL	402	Cell Biology	3

Biology minor 19 credits

BIOL	134	Biology I	3
BIOL	134a	Biology I Lab	1
BIOL	135	Biology II	3
BIOL	135a	Biology II Lab	1
BIOL	121	Anatomy & Physiology I	3
BIOL	121a	Anatomy & Physiology I Lab	1
BIOL	122	Anatomy & Physiology II	3
BIOL	122b	Anatomy & Physiology II Lab	1
SELECT 3 ELECTIVE CREDITS FROM THE APPROVED BIOLOGY COURSES, MUST BE UPPER DIVISION, SUCH AS:			
BIOL	331	Genetics	3
BIOL	402	Cell Biology	3

Chemistry minor 20 credits

CHEM	151	General Chemistry I	3
CHEM	151a	General Chemistry I Lab	1
CHEM	152	General Chemistry II	3
CHEM	152a	General Chemistry II Lab	1
CHEM	311	Organic Chemistry I	3
CHEM	311a	Organic Chemistry I Lab	1
CHEM	312	Organic Chemistry II	3

CHEM	312a	Organic Chemistry II Lab	1
CHEM	353	Biochemistry	4

Health & Wellness minor 21 credits

BIOL	121	Anatomy & Physiology I	3
BIOL	121a	Anatomy & Physiology I Lab	1
BIOL	122	Anatomy & Physiology II	3
BIOL	122b	Anatomy & Physiology II Lab	1
FDNT	214	Human Nutrition	3
HLED	331	Chronic Disease and Lifestyle Medicine I	3
HLED	331a	Chronic Disease and Lifestyle Med. I Internship	2
HLED	431	Chronic Disease and Lifestyle Medicine II	3
HLED	431a	Chronic Disease and Lifestyle Med. II Internship	2

Massage & Hydro minor 20 credits

HLSC	248	Basics of Massage Therapy	3
HLSC	249	Basics of Massage Therapy Lab	1
HLSC	234	Principles of Hydrotherapy	3
HLSC	235	Principles of Hydrotherapy Lab	1
HLCP	124	Ethics of Massage	1
BIOL	161	Pathology	3
FDNT	214	Human Nutrition	3
		HEALTH ELECTIVE	3
		Survey of Anatomy & Physiology	2

Health Ministry minor 21 credits

HLCP	242	Health Evangelism Fieldwork	5
HLCP	230	Personal Health and Coaching	2
HLED	220	Lifestyle Treatment of Western Diseases	4
FDNT	214	Human Nutrition	3
		OR HEALTH ELECTIVE	
RELB	271	Religion and Health	4
LEAD	310	Leadership for Evangelism	3
BIOL	120	Survey of Anatomy & Physiology	2
HLED	331a	Chronic Disease and Lifestyle Med. I Internship	2

Religion Department

The program emphasizes helping students obtain a deeper, experiential knowledge of God through the rigorous study of Scripture and nature. Students will gain a knowledge of, and respect for Scripture, and specifically the fundamental beliefs, worldview, and mission of the Adventist Church. It also provides for unparalleled opportunities to integrate with the NEWSTART® Lifestyle Program and with local, national and international mission experiences. Combined with the General Education program, this program will help develop a student holistically—mind, body and spirit.

Programs Offered

- BA in Religion (*choose one option*)
 - Theology option
 - Religious Studies option
- Religion minor

BA in Religion

Mission Statement

It is the mission of the Religion Department at Weimar Institute to prepare students for future ministry as pastors, teachers, missionaries, and administrators within the Seventh-day Adventist Church. Furthermore, emphasis is placed upon helping the student obtain a deeper, experiential knowledge of God through the rigorous study of Scripture and the development of spirit, mind, and body.

BA in Religion Program

Students will gain a knowledge of, and respect for Scripture, and specifically the fundamental beliefs, worldview, and mission of the Seventh-day Adventist church.

What will the instruction be like?

Mode of instruction is primarily a face-to-face, residential program with robust field experience related to the student's specific degree or option chosen (Theology or Religious Studies).

Students taking the BA in Religion will meet their objectives through a combination of in-class lectures, internships and mentorship alongside pastors, faculty, and educators with opportunities for preaching, teaching, and sharing content learned in the classroom.

Students taking the Theology option will study a biblical language and take part in additional activities related to pastoral ministry and/or academic research that includes but is not limited to church member visitations, conducting and/or observing church board meetings, leading out in church services, teaching Sabbath Schools, research and writing, mentoring under professors or instructors, and teaching in class settings.

Who should attend this type of program?

This program will prepare students who plan to attend graduate school, future pastors, teachers, professors, and church administrators.

Expected Outcomes for Successful Graduates

Students graduating from the Religion program will:

- Know the hermeneutical and exegetical principles necessary to correctly interpret Scripture, both the Old and New Testaments.
- Understand and know how to share the fundamental 28 beliefs and philosophy of the Seventh-day Adventist Church.
- Be experienced communicators and educators, necessary for future pastors, educators, and administrators.
- Have the necessary skills for research, writing, and analysis.
- Have the skills and passion necessary for successful evangelism in its various facets (canvassing, Bible work, etc.).
- Have the practical, pastoral, and leadership experience that is indispensable to nurturing a church. Key experiences will include working alongside a seasoned pastor, preaching, counseling, visitations, and involvement in board meetings.

BA in Religion Admission Requirements:

Students intending to complete a BA in Religion are required to meet the criteria noted in the general admissions policy of Weimar Institute. Admissions requirements, include minimum levels of prior education, preparation, or training.

Students intending to use their BA in Religion degree to enter the ministry as pastors, chaplains, and educators are expected to have a reputable character and a deep commitment to ministry and service. Furthermore, a dedication to spirituality, healthy lifestyle, and ethical conduct is expected. These components are assessed in the application process through multiple references and an interview with the student.

Students expecting to graduate with a Religion degree with the intent of being a pastor must be formally admitted into the ministerial program, typically at the beginning of their sophomore year. Students may submit more than one application. The Religion Department faculty will determine whether or not the student qualifies for the program. Criterion for successful candidacy includes but is not limited to the following:

- Spiritual and theological commitment
- Ethical and social standing
- Academic ability (typically 3.0 GPA or higher)
- Emotional balance
- Dedication to service & ministry
- Social and professional competence

What type of employment or occupation is this program designed to prepare students for?

The BA in Religion degree will prepare the student for a variety of ministry, church, and education related occupations. Graduates from the program can expect to find employment as pastors, missionaries, teachers, and administrators within Seventh-day Adventist institutions. Graduates are also equipped to further their education with post baccalaureate degrees. However, Weimar Institute is not currently accredited, and entrance into any graduate-level academic program is at the discretion of the graduate institution. The Religion Chair is available to work with students regarding their specific needs and graduate possibilities.

Graduation Requirements

The BA in Religion is composed of two options:

1. Theology
2. Religious Studies

A minimum of 128 semester credits is required for the degree. The student pursuing the Bachelor of Arts in Religion will fulfill the general education requirements, including the practical, work education, and ministry-related components (see General Education section). In addition, students will take the specific core, cognate, and emphasis-related courses listed below. Students will complete a minimum of 30 upper-division credits.

Students taking the Religion degree must choose one or more minors offered by Weimar Institute in order to complete their degree.

Religion Course Requirements

<i>Religion Core</i>			<i>42 Credits</i>
RELB	250	<i>Principles of Christian Faith (28 Fundamentals)</i>	3
RELH	303	<i>History of the Christian Church I</i>	3
RELH	304	<i>History of the Christian Church II</i>	3
RELB	245	<i>Old Testament Studies I</i>	3
RELB	246	<i>Old Testament Studies II</i>	3
RELT	346	<i>Sanctuary Doctrine</i>	3
RELP	355	<i>Church Ministry and Leadership</i>	3
RELP	370	<i>Public Evangelism</i>	3
RELP	385	<i>Ethics</i>	3
RELT	386	<i>Christian Apologetics & Worldviews</i>	3
RELB	435	<i>New Testament Studies I</i>	3
RELB	436	<i>New Testament Studies II</i>	3
RELT	439	<i>Prophetic Ministry of Ellen G. White</i>	3
RELP	484	<i>Church Ministry Practicum</i>	3
<i>Theology option</i>			<i>8 credits</i>
GREK	201	<i>New Testament Greek I</i>	4
GREK	202	<i>New Testament Greek II</i>	4
<i>Religious Studies option</i>			<i>6 credits</i>
RELIGION ELECTIVES			6
<i>TOTAL CREDITS FOR RELIGION MAJOR</i>			<i>48-50 CREDITS</i>

Religion minor

20 credits

Weimar Institute maintains a strong emphasis in religion coursework inside of the General Education requirements; students are required to take 12 semester credits of religion courses. By taking an additional 8 credits of Religion classes (6 must be upper division), students can minor in Religion. NOTE: A Religion minor CANNOT be taken with a Religion major.

Education Department

The Education Department emphasizes helping students obtain a deeper, experiential knowledge of God through the study of educational processes and the rigorous study of both Scripture and nature. Students will learn more about the fundamental beliefs, worldview, and mission of the Seventh-day Adventist church. This major also provides for unparalleled opportunities to integrate with the NEWSTART® Lifestyle Program and with local, national and international mission experiences. Combined with our General Education coursework, this program will help develop a student holistically—mind, body and spirit.

Programs Offered

- BA in Christian Education
- Christian Education minor

And these words which I command you today shall be in your heart. You shall teach them diligently to your children, and shall talk of them when you sit in your house, when you walk by the way, when you lie down, and when you rise up.

—Deuteronomy 6: 6,7, NKJV

BA in Christian Education

Mission Statement

The Christian Education program at Weimar Institute was designed to prepare students interested in a life of service-based leadership ministry who can understand and creatively implement a Biblical educational paradigm in roles such as elementary school teachers, youth ministry pastors, missionaries, and educational administrators within the Seventh-day Adventist Church.

What kind of program is the BA in Christian Education? What will the instruction be like?

While this program, like most others, uses a significant amount of classroom instruction, the program also includes a substantial amount of practical, hands-on experience, even in the students' first year. This major will first help students solidify their interest in teaching (or clarify their disinterest) and then continue to develop a broader base of experience on which to develop their study in ideas, theories, and practices of Christian education. The mode of instruction is primarily a face-to-face, residential program with robust field experience related to the student's educational focus, either elementary or secondary. Students taking the BA in Christian Education will meet their objectives through a combination of in-class lectures, internships and mentorship alongside teachers, faculty, parents and educators with opportunities for preaching, teaching, and sharing the things they have learned in the classroom.

Who should attend this type of program?

This program will prepare students who plan to attend graduate school for state teacher certification or for further graduate study in curriculum, instruction and/or assessment, or for future, teachers, professors, and educational administrators. Students intending to use the BA in Christian Education degree to teach in a public school should plan to complete a Master of Arts in Teaching at an accredited institute or university to obtain state approved teacher credentialing. However, at this time Weimar Institute is not accredited and entrance into any graduate-level professional degree is at the discretion of the graduate institution. Students should contact the Program Director regarding their specific needs and the graduate school possibilities.

What are the expected outcomes for graduates after they successfully complete the program?

Students graduating with the BA in Christian Education will:

- Sense a clear calling for their involvement in Adventist education.
- Have experience leading others to Christ.
- Be trained to educate others.
- Recognize the power that education has as a ministry to change lives.
- Help students to see that education is far more than merely academics.
- Be functionally equipped to lead a small school and home school environment.
- Gain the practical, educational, and leadership experience that is indispensable to developing a small school.
- Obtain the necessary skills for research, writing, and analysis.
- Understand and know how to share the fundamental 28 beliefs and philosophy of the Seventh-day Adventist Church.
- Develop appropriate ways to integrate technology into the educational experience.

BA in Christian Education Program Requirements

Students intending to complete a BA in Christian Education are required to meet the following criteria as it is noted in the general admissions policy of Weimar Institute (see section on General Education). Admissions requirements, including minimum levels of prior education, preparation, or training.

BA in Christian Education Admission Requirements

As the molder of the mind and character educators must have developed a reputable character and a deep commitment to ministry and service. Additionally, a dedication to spirituality, healthy lifestyle, and ethical conduct is expected. These components are assessed in the initial application process as well as throughout the program.

Application for formal admission to the BA in Christian Education degree program is generally open to students during the middle of their second year (see updated requirement checklist at the Education Department office). Students will submit an application requesting admittance into the program. If denied, students may submit more than one letter. The Education Department

faculty will determine whether or not the student qualifies for the program. Criterion for successful candidacy includes but is not limited to the following:

- Spiritual commitment
- Ethical and social standing
- Academic ability (expected at 3.0 GPA or higher)
- Emotional balance
- Dedication to service & ministry
- Social and professional competence
- Love for young people

BA in Christian Education Graduation Requirements

A minimum of 128 semester credits is required for the degree. The student pursuing the Bachelor of Arts in Christian Education will need to fulfill General Education requirements, including the practical, work education, and ministry-related components (see General Education section) and take the Professional Education and Cognate required courses listed below and a minor. A GPA of 3.0 or above for Professional Education courses is required for graduation.

Required Minor. Students are required to complete a minor in order to complete the requirements for the Christian Education degree. See *Department of Health Sciences* on page 31 or *Religion Department* on page 41.

Christian Education Course Requirements

<i>Professional Education</i>			<i>24 credits</i>
EDUC	105	<i>Philosophy of Christian Education*</i>	(3)
EDUC	131	<i>Intro to Teaching</i>	3
EDUC	222	<i>Technology for Learning</i>	1
EDUC	224	<i>Assessment & Evaluation of Learning</i>	1
EDUC	235	<i>Life of a Teacher</i>	3
EDUC	362	<i>Educational Psychology</i>	1
EDUC	328	<i>Strategies for Exceptional & Diverse Learners</i>	3
EDUC	444	<i>Reading Methods</i>	3
EDUC	446	<i>Science & Health Methods</i>	3
EDUC	445	<i>Math Methods</i>	3
EDUC	499	<i>Capstone Project</i>	3

<i>Cognates</i>			<i>9 credits</i>
RELB	110	<i>Seventh-day Adventist Church History*</i>	(3)
PSYC	223	<i>Developmental Psychology</i>	3
RELT	439	<i>Prophetic Ministry of Ellen G. White</i>	3
RELT	485	<i>Bible Doctrines & Theology</i>	3
<i>Educational Observation & Experience</i>			<i>27 credits</i>
EDUC	180	<i>Practicum in Education I**</i>	3
EDUC	280	<i>Practicum in Education II**</i>	3
EDUC	380	<i>Practicum in Education III**</i>	3
EDUC	488	<i>Student Teaching I</i>	9
EDUC	489	<i>Student Teaching II</i>	9
TOTAL CREDITS FOR CHRISTIAN EDUCATION MAJOR			63 CREDITS

* Course required as part of General Education requirements

** Suggested to be taken during PAC times

Fieldwork. Locations for practicum fieldwork must be approved by the advisor. If students seek to use sites other than approved educational locations, please apply at the Education Department office for practicum sites at least three (3) months before the fieldwork is scheduled to begin.

Capstone Project. The final course to be taken in the BA in Christian Education is EDUC 499, Capstone Project. The course is graded Pass/Fail and students must complete this class successfully to fulfill all the graduation requirements. Students should begin preparing for this course well in advance.

Christian Education minor 21 credits

The minor in Christian Education has three components: Required courses, fieldwork, and electives. A total of 21 credits are required to complete the minor. NOTE: An Christian Education minor CANNOT be taken with a Christian Education major.

<i>Required Courses</i>			<i>9 credits</i>
EDUC	131	<i>Intro to Teaching</i>	3
EDUC	235	<i>Life of a Teacher</i>	3
EDUC	222	<i>Technology for Learning</i>	1
EDUC	362	<i>Educational Psychology</i>	1
EDUC	224	<i>Assessment & Evaluation of Learning</i>	1

Fieldwork 6 credits

To help students gain practical experience in educational settings, they may enroll in any of the appropriate practicum courses for a minimum of six (6) credits. Locations must be approved by the advisor. If students seek to use sites other than approved educational locations, please apply at the Education Department office for practicum sites at least three (3) months before the fieldwork is scheduled to begin.

EDUC	180	<i>Practicum in Education I</i>	3
EDUC	280	<i>Practicum in Education II</i>	3
EDUC	380	<i>Practicum in Education III</i>	3

Professional Education electives 6 credits

Students will select a minimum of 6 credits of elective courses chosen from those listed in the Professional Education section of the Christian Education major (not to include courses under *Required Courses*). It is important to note that not all the elective courses on this list are offered every semester. Therefore, students should contact their advisor for courses that are offered each semester.

Information and Policies

Student Academic Freedom

Weimar Institute considers the following parameters to be responsible guidelines in the exercise of academic freedom:

1. The Word of God is Weimar Institute's standard of truth. We believe it brings meaning, value and worth to every endeavor available to mankind and is relevant to every aspect of Weimar Institute life.
2. Accurate, scholarly work must be according to acceptable standards recognized by a community of scholars.
3. Facts used by researchers must not be tainted by persuasive personality, position of authority, or influence.
4. True scholars will consider the opinions of others and be open to criticism.
5. The scholar who exercises academic freedom must also show respect and regard for the reputation, educational goals and mission of the Institute with which he or she has a working association.
6. In exercising the right to academic freedom, the scholar should present ideas as personal opinion and not as a position statement of Weimar Institute, unless he or she has been officially designated to speak for the Institute.
7. Weimar Institute subscribes to the principles of academic freedom promulgated by the General Conference of Seventh-day Adventists.

Academic Integrity

Weimar Institute values academic integrity and supports healthy academic choices. Students maintain academic integrity when they uphold Biblical standards of ethics and honesty and refrain from activities that are opposed to upstanding Christian deportment. Plagiarizing, cheating, misusing or falsifying information, submitting multiple copies of papers in different classes without adequate revision or permission, and writing papers for other students are among activities that are not condoned by Weimar Institute. If the student is found to be acting dishonestly, a course of actions will follow that may include meeting with the teacher involved, the Academic Dean or a committee of Institute faculty before a final decision is reached. Possible consequences include a failing grade, a failed course, or in some cases, dismissal from Weimar

Institute. A grievance process is available for students who decide to appeal the final decision.

Academic Probation

The student will be placed on academic probation at the end of any semester during which the cumulative grade-point average drops below 2.0. The Student Success Coordinator will counsel students on academic probation regarding their program. Normally, the student on academic probation will not be allowed to take more than 12 academic credits per semester. This does not include credits awarded for Work and Physical Development; it does include remedial courses and courses which are audited. Students remaining on academic probation for more than two semesters may be asked to discontinue studies at Weimar Institute. The student may be reinstated to regular standing after the student's cumulative grade-point average rises above 2.0.

Announcements

Changes in academic policies announced during the school year are as valid as the printed regulations.

Attendance Policy

Regular attendance is required at classes, assemblies, and dormitory worships. Class absences may be excused at the discretion of the teacher and/or the Chancellor of the Institute. Students may be allowed to make up examinations and other class work at the teacher's discretion and/or by permission of the Chancellor.

Auditing Courses

The student may audit one or two courses a semester. They may change an audit to credit only during the first seven business days of the semester. Changing from credit to audit may be done up until two weeks before the final examination date. An audit student is required to attend a minimum of 85% of classes but is not obligated to complete class work or take the examinations. Students who have audited a class will not be allowed to challenge that class. The fee for auditing a course is 50% of the base credit fee if auditing the course takes the course load above 18 credits. Students who wish to sit in on a class for more than 10% of the semester but who do not choose to take or audit the class must make an official request to the Academic Standards Committee.

Challenge Examinations

Challenge examinations will be offered at the discretion of the department concerned, with the approval of the Academic Standards Committee. Due to the nature of the course, *Speech Communication* can not be challenged. Students will be charged a nonrefundable recording fee of \$75 for taking a challenge examination. No charge will be made for the credits. The total credits by challenge examination or directed study should not exceed thirty (30). Credits earned by challenge examination are available for lower-division courses only. A request in writing must be approved by the Academic Standards Committee before making arrangements for the examination with the teacher. Grades of a B or higher earned on a challenge examination will be recorded and computed in the grade-point average. The student who receives a B- or lower grade will not earn challenge credit and the grade will not be recorded or computed in the grade-point average. The student who has taken or attempted to take a course may not change that grade by challenge examination. Any challenge examination credits must be completed and approved at least one full semester prior to the final semester of the student's anticipated graduation. No further credit(s) will be accepted after that time.

Class Load

Students who have a cumulative GPA of 3.5 or higher may, at the discretion of the Chancellor, be allowed to take over 18 credits. Students not meeting the above criteria who would like to take an overload should submit a request to the Academic Standards Committee.

Students on academic probation must have approval from the Chancellor and advisement from the Student Success Coordinator in order to take more than 12 credits per semester. Students taking fewer than 12 credits per semester will be charged per credit. Please see Semester Tuition Charge section for details.

Students with U.S. citizenship must be enrolled in at least 12 credits to reside in the dormitory.

Class Standing

At the beginning of the Fall semester students are classified as follows: Freshman, 0-23 semester credits; Sophomore, 24-54; Junior 55-89; and Senior 90 and higher.

Course Changes

The last date to enter classes is one week after the semester begins. The student must fill out an Add-Drop form, which is available at the Registrar's Office, and obtain the necessary signatures before returning the form to the Registrar in order for the change to be official.

After the first week of the semester and up to two weeks before final examination week, the student may drop (withdraw) from a class. A \$20 fee is charged per Add-Drop form filed with the Registrar's Office and a "W" (withdrawal) is recorded on the transcript.

If the course is dropped before the end of the first week after classes begin, it will be deleted from the record. A completed withdrawal form must be filed with the Registrar's Office.

Experiential Learning

Weimar Institute recognizes that learning is a lifelong process that occurs in many environments both inside and outside of classrooms. The Institute will accept limited credit for prior college level experiential learning, which has both a theoretical and practical element that has been demonstrated to be transferable to a situation other than that in which it was learned—the learning of principles. The credit must relate to the requirements of the student's degree program.

To make a request, the student should complete the Experiential Learning Procedure Form, which asks the student to document and provide evidence for the learning experiences for which credit is being sought. The form should be turned into the Registrar's Office.

Academic Standards Committee will review the request and grant, deny or request more information. Students must submit a non-refundable fee equal to one credit hour of experiential learning credit (\$45 per credit hour). Should the portfolio be judged by the Academic Standards Committee to be worthy of college credit, the evaluation fee will be credited toward the student's remaining balance based on the credit hours granted. Within the first 60 credits earned, a maximum of 15 credits may be considered for prior experiential learning. Additionally, of the second 60 credits earned, a maximum of 15 credits may be considered for prior experiential learning.

Any credits earned by experiential learning must be completed and approved at least one full semester prior to the final semester of the student's anticipated graduation. No further credit(s) will be accepted after that time.

Final Examinations

Final examinations for each semester will be scheduled and posted by the Registrar. While times may be different than the semester schedule, students are expected to meet and take the exam during the scheduled time. Instructors may reserve the right to refuse individuals to reschedule. In all but the most extreme cases, students are expected to meet the schedule. However, if the assigned time(s) creates “undue hardship” for a student, he/she may request to reschedule an exam through the following process. Approval will only be granted with (1) a written request with explanation of “undue hardship,” (2) written approval by course instructor, (3) signature of approval by the academic dean, and (4) a \$50 fee per exam. This will help final exam week (and the weeks leading up to it) to flow smoothly.

Grades

Grade reports will be sent to the students. Upon student request, grade reports may be sent to parents at the end of each semester. Corrections and grade changes by the instructor must be made within three weeks after the end of the semester.

Weimar Institute uses the following grading and grade-point value system:

A	4.00	B-	2.67	D+	1.33
A-	3.67	C+	2.33	D	1.00
B+	3.33	C	2.00	D-	0.67
B	3.0	C-	1.67	F	0.00
I	Incomplete		Not computed		
AU	Audit		Not computed		
W	Withdrawal		Not computed		
P	Pass		Not computed		
S	Satisfactory		Not computed		
U	Unsatisfactory		Not computed		

This four-point system is used in computing the grade-point average. The student’s grade-point average is computed by dividing the total number of grade points earned by the attempted credits.

At Weimar Institute we strive to avoid grading exclusively by class ranking. This encourages cooperative class learning experiences where students can work together toward a better understanding of the subject or problem.

General Graduation Requirements

Students who elect to take any class(es) out of sequence thereupon become solely responsible for completion of program requirements toward graduation as published in the bulletin. Weimar Institute cannot change established program sequencing to meet individual needs.

Requirements

1. A minimum total of 66 credits for associate degrees and 128 credits for bachelor degrees—this includes the listed general studies requirements and the specific requirements for a departmental major.
2. A cumulative GPA of 2.00 (C) or better.
3. No grade below C- in student’s degree field may apply toward graduation.
4. A minimum of 24 (for associate) or 30 (for bachelor) credits earned in residence with a minimum of 12 (for associate) or 24 (for bachelor) of those credits earned during the graduation/senior year.
5. An acceptance into the graduating class during the Fall semester of the second year (for associate) or fourth year (for bachelor) by vote of the Institute Council upon recommendation from the candidate’s major department.
6. Students must fill out an Intent to Graduate Application during Fall Semester of their Senior Year.
7. Students must complete all requirements for their degree or have no more than one class or 3 semester credits outstanding to be eligible to participate and march in the graduation ceremony. Students with outstanding requirements or classes must delay their graduation until the following year.
8. A demonstrated evidence of Christian growth and commitment.
9. Students are normally expected to meet the requirements as published in the Weimar Institute Bulletin for the academic year that they originally entered the Institute. However, a subsequent bulletin may be chosen during the student’s enrollment if the new requirements benefit the student’s overall academic program. Students must follow the requirements of a single bulletin in its entirety to qualify for graduation.

The student may be required to follow a current or newer bulletin under the following circumstances:

1. Students who have broken residence by not attending Weimar Institute for one academic year will be expected to follow the requirements of the bulletin in effect upon their re-enrollment or a subsequent one.
2. Students who change their major field of study will be expected to follow the requirements of the bulletin in effect when they make the change.
3. Students who have completed all but one or two classes for their degree, yet do not stay to finish those final classes at the time of their studies on campus, will be subject to the following cut off dates: Certificates—two years from date of last enrollment; four-year degrees—five years from date of last enrollment.

Students must complete all requirements for their degree within the allotted time, otherwise they must re-enter school under the most current bulletin and meet the requirements of that bulletin (this includes students who have taken a leave of absence).

Incompletes

An Incomplete (I) may be given only when serious, extended illness or other highly disruptive and unexpected circumstances have made completion of the course work during the semester impossible. If the Incomplete is approved, the student will have until an agreed upon date to finish the course. All outstanding course work must be completed no later than the end of the following semester. If the student fails to complete the required course work by the agreed upon date, he or she will receive a grade based upon work submitted by the deadline.

Directed Studies

Occasionally, to complete requirements for their degree, students may wish to take a regular course in a term when it is not offered. Thus students may seek a Directed Study option. However, students must understand that, because the appropriate faculty must be available and approvals must be granted, the option of Directed Study for a particular course is not always available. The Directed Study must provide the student with close supervision, achieving the same course objectives that would have been accomplished had the student taken the course on a regularly scheduled term.

Non-degree Students

Students who desire to take an occasional class may enroll as a non-degree student. If the student should decide to pursue a degree, they need to go through the regular application process. At that time the credits they earned as a non-degree student can apply towards their graduation requirements. Weimar Academy seniors may apply to the Institute for non-degree status.

Photo Release

By registering at Weimar Institute, students authorize the use and reproduction by the Institute, or anyone authorized by the Institute, of any pictorial images (including conventional, video, and digital photography) taken of them while enrolled at Weimar Institute, without compensation. All negatives, positives, digital files and prints shall constitute Weimar Institute property, solely and completely.

Release of Information

Weimar Institute may release directory information about enrolled students to the public who has a need to know unless the student chooses to refuse disclosure. Directory information includes student name, school address, dormitory extension, major and emphasis/concentration, year in Institute, dates of attendance, date of graduation, and degrees and awards received.

Weimar Institute chooses not to release the following confidential information about enrolled students to persons outside the institution or persons within who do not have a legitimate educational need to know, including name of student's parent(s) or family members; family address; personal identifier (e.g., social security number, cell phone number, date of birth), personal characteristics, academic evaluations, grades, transcripts, counseling & advising records, disciplinary records, letters of recommendation, medical, psychology & police records, scores on placement examinations, billing & fee payment records, and the student's class schedule. Release of information forms are provided at registration.

Repeating Courses

All grades will be recorded. If courses with a "D" or "F" are repeated, the better grade will be counted in the grade point average (GPA).

Small-group Learning

A variety of learning methods are used at Weimar Institute, including classroom lectures, laboratory experimentation, computer-aided learning, and field-training experience. Small-group research and discussion is emphasized as an effective means for student groups to learn problem solving, research and demonstration skills. These noncompetitive, shared learning experiences assist in the internalization of facts and concepts and cultivate skills useful in professional work settings.

Student Records and Transcripts

The Registrar issues transcripts of the student's Institute record upon a written or faxed signed request by the student. Telephoned or e-mailed requests from students or requests from someone on the student's behalf cannot be honored. Diplomas, certificates and transcripts may not be released until the student's account is paid in full. For more information on the cost and processing of transcript requests, please see *Release of Transcripts or Degrees* on page 75.

Transferability of Credits

The transferability of credits earned at Weimar Institute is at the complete discretion of the transferring institution. Acceptance of the degree, diploma, or certificate earned in Religion, Health Sciences, Christian Education, Massage Therapy, General Studies and General Education is also at the complete discretion of the transferring institution. If the credits, degree, diploma, or certificate that earned at this institution are not accepted at the transferring institution, students may be required to repeat some or all of coursework at that institution. For this reason all students should make certain that attendance at this institution will meet their educational goals. This may include contacting potential institutions and inquiring to determine if Weimar Institute credits, degree, diploma, or certificate will transfer. Contact the Weimar Institute Registrar for help in facilitating transfer of credit(s). Please note, some institutions require faculty CVs and course syllabi to recognize credits from unaccredited institutions. For more details, see section entitled *Credits & Accreditation* on page 62.

Withdrawal from Institute

Students who wish to withdraw from all courses or cancel enrollment must file a Cancellation or Withdrawal Form at the Registrar's Office. Any refund

owed to the student will be sent to the address specified on the form within 45 days. A withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance.

Work and Physical Development

All students register for Work and Physical Development each semester. At the work site they are given learning objectives that encompass work ethics, habits and skills. Students' work and progress are evaluated monthly. All students receive one unit of credit per semester applicable towards graduation requirements. See section entitled *Agriculture Education* on page 25 for more details.

For more information on the Work and Physical Development program see the section of the bulletin entitled Student Assistance Programs.

Learning Resources

Computer Lab

The computer lab offers access to computers and printers during posted hours. Student tutors may also be available during posted hours. The computer lab is located on the lower floor of the Institute building. A small number of computers are also available in the library.

Credits & Accreditation

Weimar Institute is not accredited. Whether credits obtained at Weimar Institute will be recognized and accepted by other institutes, graduate, professional schools or hiring organizations is a matter of understandable interest to students. This is a complex question. As such, students must keep the following factors in mind while considering Weimar Institute's contribution to their goal of Christian service.

BPPE Approval. Weimar Institute has been granted approval from the Bureau for Private Post-Secondary Education (BPPE) pursuant to California Education Code Section 94310 and 94311 and is registered with the Department of Consumer Affairs of the State of California (DCA). The Bureau's approval means that the institution and its operation comply with the standards established under the law for private post-secondary educational institutions. The approval is not a form of endorsement or accreditation.

Designed for Transfer. The curriculum at Weimar Institute is designed for students who wish to complete a four-year degree here and for students who wish to begin their education here and then transfer to other institutes or universities to complete their degree. While many Weimar Institute students have transferred credits to other Adventist universities, credits earned at Weimar Institute may not necessarily be transferable in all cases and in all schools. These credits are less likely to be transferable to non-Adventist institutes or universities. Thus, if transfer was unsuccessful, the transferring student may retake classes if entering another non-Adventist institute or university at some time in the future even after earning credits at Weimar Institute. In addition, if a student earns a degree, diploma, or certificate at Weimar Institute it may not be recognized as a basis for obtaining a higher-level degree at another institute or university.

Practical Skills. While hiring organizations often appreciate the endorsement of an accrediting body, many employers are more concerned with the practical abilities and the qualities of character of the graduate. Many graduates of Weimar Institute have been placed in service-oriented employment, many of these in denominational positions.

WASC Accreditation. Weimar Institute is actively pursuing WASC accreditation (contact the Institute administration office for progress and more details).

Internet Access

Many areas on main campus, including the dormitories, have wireless or land-based Internet access (as available). Students are encouraged to use Internet resources to enhance their learning experience.

Library

Computers with on-line access (as available) and a number of software programs are provided for student use. The 3,360 square foot library contains over 22,000 bound volumes and a variety of resource material including periodicals, document files, and a microfiche reader/printer along with 5000 microfiche files. An extensive Ellen G. White collection is housed in the Heritage Room and contains E.G.W. Reference, folio, and index books, manuscripts, periodicals and information on Seventh-day Adventist history. Students also have access to peer-reviewed journal articles and other periodical articles through the LIRN (Library and Information Resources Network). Contact the librarian for information on accessing the LIRN Network.

Financial Information

Perhaps you have looked at our educational programs and are feeling that God is calling you to be at Weimar. Now you are wondering, "What will it take financially to make this happen? Is this even possible?"

We believe that if God has called you, it is possible. What God asks, He also enables you to do. But following God's call means you must put in your best effort and sacrifice; you must stretch as far as you can mentally, spiritually, physically, socially and yes, financially. If you are willing to do this, we believe God will gladly help you and so will we.

We at Weimar Institute have committed ourselves to giving you the best education for the lowest possible cost, yet quality education is not cheap. Every student who chooses to enroll full-time in the Institute will be expected to work and to draw on other financial resources as well. To help students who have done all they can and yet demonstrate a need, a limited number of privately funded financial assistance programs are also available.

We have seen it again and again. When God calls, and when the one He has called is willing to go to the limit, holding nothing back, God makes a way. If He is calling you to come to Weimar Institute and you are willing to give it your all, take the challenge and answer His call. He is the best business partner you will ever find.

Financial Planning Services

You will be asked to complete the Financial Plan Worksheet showing your payment plan. Tuition assistance programs are available to qualified students.

Semester Tuition Charge

The full-time student tuition rate is \$6,475 per semester and applies to all students taking between 12 and 18 credits. The tuition rate of \$6,475 a semester reflects a charge of approximately \$405 per credit when taking 16 credits. When taking fewer than 12 credits the cost is \$506 per semester credit. When taking more than 18 credits, each unit of credit over 18 is \$506 per semester credit.

A minimum of \$3,000 is due at registration, and the balance is to be paid off during the semester. An alternative payment plan may be considered if a request is made to the Student Finance Office in advance of registration.

Students who pay annual room, board, tuition, and fees in advance by check, cash or wire transfer are entitled to a 5% discount on tuition only. Credit card payments do not qualify for discounts.

Estimate of Expenses

<i>Estimated Expenses</i>	<i>Semester</i>	<i>School Year</i>
Tuition	6,475	12,950
Room & Board (3 meal plan)	3,515	7,030
Room & Board (2 meal plan)	3,215	6,430
General Fees	110	220
Technology Fee*	135	135
Student Association Fee	10	20
Accident Insurance Fee* (subject to change)	45	45
Campus Medical Service	40	80
STRF **	135	270
Total: (with 3 meal plan)	\$10,465	\$20,750
Total: (with 2 meal plan)	\$10,165	\$20,150

**Required by State of California education code

Miscellaneous Fees & Charges

Application Fee	\$50
Registration Fee (One time fee)	\$65 *
Commitment Fee	\$100 *
Room Deposit (refundable, see criteria in Bulletin)	\$195
Books	Varies
Miscellaneous Lab Fees (\$25-\$125)	Varies
Music Charges (see <i>Music Charges on page 73</i>)	Varies

*Denotes up-front charges due at or before registration.

**The commitment fee will be applied to tuition on arrival.

Please see business office for current charges. Students should plan to bring sufficient cash for books, personal items, and laundry.

International Student Charges

The International Student Deposit is \$2,500* (trust fund & tuition). Of this amount, \$1,250 goes into a permanent trust fund, which is refundable upon leaving the Institute, provided all other charges are paid; the remaining \$1,250 is credited to the student's tuition account.

Foreign students should go to www.collegiaterisk.com to purchase hospitalization insurance or bring evidence of insurance purchased in their home country. For more information on student visas, please contact the foreign student advisor at Weimar Institute.

Student Assistance Programs

At Weimar Institute we have chosen to operate without securing or receiving direct or indirect financial aid from federal, state or other government sources. This means that we are not involved in any government scholarship or grant programs.

At the same time, we understand the challenges involved in paying for a college education, and are actively seeking ways to assist students who demonstrate a financial need. The following assistance programs are privately funded, and while limited, help to provide the hard-working student with the chance to stay in school when this might otherwise be impossible.

Work and Physical Development

All students are expected to participate in the Work and Physical Development program. The work-study director typically interviews the student prior to him or her being placed. The position achieved depends upon availability, job skills and experience. Effort is made to hire the student for a position related to their educational major.

All hours worked will be processed through payroll with a net-to-zero formula, which will transfer the amount earned into the student's account to defray the student's tuition costs.

Weimar Institute reserves the right to make changes to the Work and Physical Development program at any time. For the latest information about the program, please see the Institute office.

Worthy Student Extra Work Program

Students with exceptional financial needs may apply to the Worthy Students Extra Work Program in order to earn extra money towards their account. Additional work may be obtainable based on availability of work and funding and the number of students with financial needs. Extra work must receive prior approval from the Student Finance Office, the Business Office and Human Resources office. The student is required to receive all necessary approvals before beginning extra work. All funds earned must be applied to the student's account. By law, international students can work up to a maximum of 20 hours per week while school is in session and 40 hours per week during the summer.

Literature Evangelism

Students who wish to do missionary work and would like to have the possibility of the highest financial return for the time spent in work should consider literature evangelism (LE). The LE program provides the training needed to present life-changing books with tact and skill on the front lines in North American missionary work. LE work challenges students to make their own experience with God more focused and real. Students come to know what they believe, learn how to think, and broaden their options in life. Students in the LE program will learn how to meet and befriend strangers and share the gospel, increase communication skills, learn the art of Christian persuasion, learn how to overcome objections and obstacles, learn leadership skills, and learn faith. Students in literature evangelism work-study receive a percentage of personal book sales.

Students in a conference-approved literature evangelism program during the summer will be granted a scholarship in addition to the amount earned through book sales. The scholarship is available in the form of tuition reduction applied to the student's account and matches 50% of all monies that are forwarded by the conference or publishing entity directly to the Institute. Funds paid to the student will not qualify for this scholarship. One-half of the scholarship money will be applied each semester of the school year the student is enrolled as a full-time student. Should the student leave school, any credit balance up to the amount of the scholarship will not be refunded to the student, but will be returned to the scholarship fund.

Local Churches Sponsorship

There are some local churches that provide financial assistance for students who are serving in their church. A Student Sponsorship Financial Agreement form is available at the Student Finance Office.

Student Missionary Grant

A student missionary grant of up to \$1000 is available for students returning from a successful assignment overseas (outside of the United States) of at least 12 months in duration. Students are encouraged to apply to the Institute Office and Student Finance Office prior to leaving on assignment to insure funding.

Summer Pastoral Ministry Scholarship

A matching scholarship of up to \$1500 is available for students doing pastoral ministry within the Seventh-day Adventist Church and Conference-related organizations during the summer months. The scholarship is based on 50% of earnings up to \$1500, based on their summer earnings. Students are encouraged to apply to the Institute Office and Student Finance Office prior to insure funding.

Task Force/Summer Camp Scholarship

A task force matching scholarship of up to \$1000 is available for students returning from a task force assignment in North America sponsored by the Seventh-day Adventist Church and Conference-related organizations. The scholarship is based on 50% of the earnings up to \$1000 while on the task force assignment. A similar scholarship is available to students who work at a summer camp. Students are encouraged to apply to the Institute Office and Student Finance Office prior to leaving on assignment to insure funding.

Weimar Academy Graduates

Weimar Academy students who continue their education at Weimar Institute will receive \$1000 in the form of credit toward their tuition. This is not available for Weimar staff students.

Fees and General Finances

Accident Insurance

Weimar Institute does not accept responsibility for student health care. For more information, see the section entitled *Campus Medical Services on page 71*.

At registration, students will be asked to fill out a “Consent to Treatment” form. This is for any emergency care that may be required while a student is attending Weimar Institute. If the student is under 18 years of age, this will also require consent from the responsible parent(s) or guardian.

The student must purchase the school’s accident insurance for \$45 per year. Full details of the coverage are available from the Student Finance Office. Student accident insurance carried by the school is supplemental to any health insurance carried by the student or their parent/guardian. International students are required to purchase hospitalization insurance prior to enrolling at Weimar Institute.

Add/Drop Fee

Students will be charged when they add or drop classes after the first week of classes. The fee of \$20 will cover all changes made on a single Add-Drop form. If changes are made at different times the fee will be assessed each time the changes are made. No charge will be made for dropping a class when necessitated by the Registrar’s Office because of lack of enrollment or teacher, etc.

Application Fee

A first-time applicant must submit a fee of \$50 with the completed application. Re-applicants (defined as former students who have not been in attendance for two or more academic semesters) must submit a fee of \$30. The fee will be waived for former students who are on assignment as student missionaries or task force workers.

Attestation Fee

Attestation requests will be granted after payment has been made. The minimum charge is \$10.00. If the process to complete attestation takes longer than an hour then the student will be charged \$10.00 per hour after the initial hour.

Book Charges

Students may be able to purchase their books from the Internet or through other book sellers. The expense varies according to the number of classes taken and the cost of the individual curriculum. The amount is payable at the time of book purchase by cash, check or credit card. Books are only chargeable to the student’s account if approved by the Student Finance Office.

Campus Medical Services

The NEWSTART® Medical Clinic offers a limited Preferred Provider Organization for Weimar Institute students. For a fee of \$40 per semester the NEWSTART® Medical Clinic provides any and all outpatient medical services that can be performed at the NEWSTART® Medical Clinic or on the premises of Weimar Institute. This will be done on a “No Charge” basis other than the semester fee of \$40 which is to be included with the tuition charge upon registration. The following services will NOT be covered: visits to any clinic, hospital, or other health care facility that is not part of NEWSTART® Medical Clinic, X-rays, lab tests, any medications that are not regularly stocked at the NEWSTART® Medical Clinic, prescribed hydrotherapy and/or massage treatments, and services to any family member of an enrolled student. Note: NEWSTART® Medical Clinic and Weimar Institute are separate corporations.

Commitment Fee

Upon notification of acceptance, a prospective student will submit a commitment fee of \$100, which will be applied to the student’s account at registration. Should the application be withdrawn at least two weeks prior to registration, the deposit will be refunded upon written request.

Discounts

A discount of 5% on tuition only is allowed when two or more members of the same family (unmarried, dependent children) are enrolled simultaneously as full-time students at the college and or academy.

Students who pay annual room, board, tuition and fees in advance by check, cash or wire transfer are entitled to a 5% discount on tuition only. (Credit card payments do not qualify for any discount.) Students may be eligible for both of the above discounts.

Faxed Materials Fee

Faxed material will be charged at the rate of \$.50 for the first page and \$.10 for each additional page, beyond North America the fees double.

General Fee

Every student will be charged a nonrefundable general fee of \$110 per semester for student activities.

Intensives

Intensives not taken as part of a semester will be charged at \$506 per credit; however, there is no additional charge for tuition for an intensive if the total credits for the semester remain between 12 and 18. Check with the Finance Office for current room and board rates.

International Students

The Institute is authorized under Federal law to enroll non-immigrant international students. Any international student who receives an I-20 but who later chooses not to attend Weimar Institute will be charged an administrative fee of \$250.

International students are required to pay a deposit of \$2500 to the Student Finance Office after being accepted to the Institute and prior to the issuance of an I-20 form for use in securing a U.S. Student Visa.

One-half of the Foreign Student Deposit (\$1250 USD) will be applied directly to the student's account. The remaining \$1250 will be on deposit until the student's Student and Exchange Visitor Information System (SEVIS) record is terminated. If a financial obligation remains at that time, the deposit will be used to clear the student's debt. If the student must return home unexpectedly, the deposit may be used to pay for transportation (see International Students Charges for more financial information).

Hospitalization insurance is required for international students and their dependents traveling outside their home country and engaging in educational activities. The student is responsible for obtaining this insurance and presenting a copy of it to the Student Finance Office. The student may opt to purchase it at www.collegiaterisk.com or find an appropriate alternative.

Under no circumstances can an international student be enrolled in fewer than 12 credits per semester.

Late Arrival Fee

There will be a late arrival fee of \$50 for each day the student is late in meeting the first published appointment of the semester. This fee shall not exceed \$200. The dates for arrival, registration, and the beginning of instruction are published in the academic calendar.

Late Registration

The late registration fee is \$75.

Laundry

Coin operated washing machines and dryers are located in or close to the dormitories. Detergents are available for purchase in the campus store.

Loans

If a student obtains a loan to pay for any educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. Since Weimar Institute has not achieved status as an accredited institution of higher education, students at Weimar Institute are not eligible for student Federal financial aid loans.

Music Charges

Tuition for participation in music organizations such as choir is included in the tuition charges. The fees for private music instruction from Weimar Institute staff are as follows:

- 30 minute lesson: \$20
- 45 minute lesson: \$30
- 60 minute lesson: \$40

Thus, a student may receive 14 private lessons of 30 minutes each for \$280. If the teacher cancels a lesson, a refund or rescheduled appointment may be requested. If the student cancels a lesson, there will be no refund.

Payment Plan

Payment of no less than \$3,000 is due at registration. A finance charge of 1.5% per month on the unpaid balance will be applied on any account over 30 days past due. If tuition, room and board fees are delinquent for over sixty (60) days,

the student will be referred to the Student Finance Committee and the student may be asked to withdraw from the school.

When financial circumstances make it impossible to pay the full amount at registration, an alternative payment plan may be considered. Please submit a formal application to the Student Finance Office in advance of registration.

Refund Policy

Students will receive a 100% refund of all charges (excluding the amount of the application fee) if notice of cancellation is made through attendance at the first class session or the seventh day after enrollment, whichever is later. A completed official Withdrawal or Cancellation form must be filed with the Office of Admissions and Records. After this time, the refund will be refunded on a pro rata basis as shown below.

Date of Withdrawal/Cancellation	Refund Received
2nd week	93.3%
3rd week	86.67%
4th week	80%
5th week	73.33%
6th week	66.67%
7th week	60%
8th week	53.33%
9th week	46.67%
10th week	40%
After 10th week	0%

Student room and board refunds are prorated according to the number of days the student occupies the room or meals in the Cafeteria, subtracted from the number of days charged.

Refunds will be sent to the student within 45 days of their cancellation or withdrawal.

Registration Fee

To help cover the costs of preparation for the student to enter the Institute, a nonrefundable registration fee of \$65 will be charged the first time the student enrolls at Weimar Institute.

Release of Transcripts or Degrees

Weimar Institute diplomas and transcripts (official or unofficial) may not be released until the student's account is paid in full.

Transcript requests will be charged a fee of \$10 per transcript to be sent by domestic postal mail. The fee is \$15 per transcript for international requests. Additional expenses for special services (express mail, FedEx, etc.) must be paid for by the student at the time of the request and are in addition to the base charge. A minimum of two business days is required for processing. For current charges and expedited fees contact the Registrar's Office.

Room and Board

Three days before and after the official start (Registration) and close (last day of final exams) of school are covered under our dorm and meal plans. For those wishing to come early or stay later, a small \$10 per day for room will be charged. Room and board charges are not covered during breaks. For the student who is on campus more than three days before the opening of or after the close of school or on campus during breaks, board is optional. Cafeteria meal cards may be purchased from the Business Office or Student Finance Office. Students are required to stay in dormitories if on campus over breaks. See the section entitled *Financial Information on page 64* for more information.

A refundable deposit of \$195 will be charged to cover any cleaning or breakage costs. This deposit will be applied to the student's account if there is a remaining balance or returned to the student if the bill is paid in full at the close of the school year.

Student Association (SA) Fee

A fee of \$10 per semester will be charged to help cover the cost of Student Association (SA) sponsored activities.

Scholarships and Grants

Weimar scholarships and grants are strictly for the purpose of school expenses. They will not be paid in cash, but applied as credits to the account. They will be given on a semester-by-semester basis, by dividing the total by the number of semesters in a school year. If this results in a credit to the student's account, the credit will be returned to the scholarship fund. Scholarships and grants are nontransferable to another person or another school year.

Special Courier Fees

The cost of any information that is sent using special couriers will be charged to the student's account. This usually involves sending transcripts, I-20 forms and other documents.

Student Tuition Recovery Fund

It is a state requirement that a student who pays his or her tuition is required to pay a state-imposed assessment for the Student Tuition Recovery Fund. This Fund covers California residents enrolled in Weimar Institute, with the exception of students whose total charges are paid by a third party and the student has no separate agreement to repay the third party, or students who received a 100% refund pursuant to section 94919(d) or section 94920(b) of the California Education Code. The Student Tuition Recovery Fund (STRF) assessment rate for enrollment agreements signed on or after February 2013, is 50 cents per \$1,000 institutional charges rounded to the nearest thousand dollars from each student. Institutions shall collect the assessment from each student at the time it collects the first payment from or on behalf of the student at or after enrollment. The assessment shall be collected for the entire period of enrollment, regardless of whether the student pays the institutional charges in increments.

Should a California resident suffer a loss as the result of the closure of the institution or the institution's failure to pay a refund or charge on behalf of the student to a third party for license fees or any other purpose, the student may have a right to recovery under the Student Tuition Recovery Fund. The student may also seek recovery from this fund if the student has obtained a judgment against the institution for any violation of the Student Tuition Recovery Fund Chapter (94342) and the student certifies that the judgment cannot be collected after diligent collection efforts. For more information about the Student Tuition Recovery Fund, contact the ***Bureau for Private***

Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll free: (888) 370-7589.

Transportation

Students are responsible for their own transportation to and from Weimar Institute. Students needing transportation from airports or other points beyond Colfax or Auburn should seek to use available public transportation. Students have commonly used SuperShuttle (see www.supershuttle.com).

Course Descriptions

Courses taught at Weimar Institute are listed on the following pages, grouped by department and in alphabetical order. Each course is shown with course acronym, course title, credits, and a brief course description.

Education Department

EDUC 105 Philosophy of Adventist Education **3**

A study of biblical educational philosophy as presented in the writings of Ellen G. White. Consideration is given to the impact this philosophy has had on the development of the Seventh-day Adventist school system. Implications for Seventh-day Adventist school, church, home educational programs and youth ministries are considered.

EDUC 131 Intro to Teaching **3**

This course will give students the opportunity to study what God's model for education is as found in the Bible & Spirit of Prophecy. Students will also have the opportunity to interact with other students, teachers, schools and classrooms in order to provide a deeper understanding of the lives of educators. These opportunities are intended to confirm or rethink the decision to pursue a career in teaching. For students that decide to continue studies in education, this course will lay a foundation for the remaining coursework and field experiences.

EDUC 235 Life of a Teacher **3**

This class will study the many and various aspects of a teacher's life within Christian education. The role of the teacher as a leader in relation to the school, church and the home will be discussed.

EDUC 222 Technology for Learning **1**

This course is designed to introduce educators with ways to utilize technology in educational settings. Among the topics to be covered include online grading systems, journal blogs, smartboard technology, and presentation design.

EDUC 362 Educational Psychology **1**

A survey study of how people learn and includes topics such as outcome types, the instructional process, individual differences in learning, etc. Prerequisite: PSYCH101

EDUC 224 Assessment & Evaluation of Learning **1**

True education involves more than merely memorization and the recollection of those facts for a test. It involves motivating students to think for themselves in various environments and situations. This course introduces students to a variety of assessment strategies and how to expand assessments into methods of evaluation and create tangible evidence of learning.

EDUC 328 Strategies for Exceptional & Diverse Learners **3**

A survey of the psychological and educational needs of exceptional or diverse children. Strategies will be discussed for incorporating an exceptional student into a small school and regular classroom as well as for supporting the exceptional child in the community.

EDUC 444 Reading Methods **3**

This is a methods class aimed at teaching educators how to teach reading, with special emphasis upon building literacy. There will be investigation of a variety of teaching methods, including whole language and word identification approaches and strategies.

EDUC 446 Science & Health Methods **3**

This is a methods class aimed at teaching educators how to teach a health and/or science class. Special emphasis will be given on implementing natural remedies into the curriculum, as well as integrating faith and science.

EDUC 445 Math Methods **3**

This course examines the methods, skills and best practices for educators of mathematics and how to reveal God's character through this field of study.

EDUC 180 Practicum in Education I **3**

Available as individualized study for students in their first year of study. Specialized training program designed for Christian Education majors and minors. By permission of the instructor.

EDUC 280 Practicum in Education II **3**

Available as individualized study for students in their second year of study. Specialized training program designed for Christian Education majors and minors. Prerequisite: Students are expected to have completed a minimum of six (6) credits of non-fieldwork, Professional Education coursework (see

Christian Education graduation requirements) successfully completed. By permission of the instructor.

EDUC 380 Practicum in Education III 3

Available as individualized study for students in their third year of study. Specialized training program designed for Christian Education majors and minors. Prerequisite: Students are expected to have completed a minimum of 12 credits of non-fieldwork, Professional Education coursework (see Christian Education graduation requirements) successfully completed. By permission of the instructor.

EDUC 488 Student Teaching I 9

Done during the first semester of the senior year, this experience gives educators the hands-on, practical opportunities to shape their understanding of children and develop their strategies to help them learn. By permission of the instructor.

EDUC 489 Student Teaching II 9

Done during the second semester of the senior year, this experience gives educators the hands-on, practical opportunities to shape their understanding of children and develop their strategies to help them learn. By permission of the instructor.

EDUC 499 Capstone Project 3

This course was designed to be taken during the last semester in the Christian Education major. The purpose of the course is to culminate all of the experiences and learnings of students into a document and presentation that represents their developed knowledge, abilities, character and physical health. A faculty committee is assembled to review, give feedback and evaluate the project (graded Pass/Fail). By permission of the instructor.

General Education Department

AGRI 101 Sustainable Agriculture 1

Learn how to grow foods in a sustainable manner. Topics covered will include soil preparation, soil life and nutrition, composting, irrigation systems, seed life and propagation, greenhouse, transplanting, weed and pest control, harvesting and preserving, viticulture, and horticulture. May be repeated for credit.

AGRI 110 Character Development & Agriculture 1

A survey class that shares the substantial lessons from manual labor, agricultural endeavors and the object lessons they can teach. Topics covered will include soil preparation, soil life and nutrition, composting, irrigation systems, seed life and propagation, greenhouse, transplanting, weed and pest control, harvesting and preserving, viticulture, and horticulture. May be repeated for credit.

CMSV 155 Christian Community Service—Outreach 1

Students will learn and utilize the necessary skills involved in various forms of outreach including Bible work, literature evangelism, and health evangelism. These different forms of outreach may vary depending on the needs of the community and the opportunities that arise. May be repeated.

COMM 202 Speech Communication 3

This course is a study and practice of oral communication as it is commonly experienced in our society in both interpersonal and public settings. A variety of practical experiences in public speaking are provided including interpersonal, small group and public speech exercises. The course explores biblical apologetics in communication.

CPTR 105 Introduction to Computers 3

An introduction to the capabilities and uses of computer technology. In addition to the basic hardware components of computer systems, students will be introduced to the Internet, word processing, electronic spreadsheets, databases, programming, and career opportunities available in the computer field.

ENGL 101 College English I 3

This course is an introduction to written composition where the student explores the writing process from experience and reflection to drafting and revision. Emphasis is on essay writing based on reading, argumentation and analysis. Research and analysis and how to integrate sources is also a primary focus of the class. Prerequisites: For those whose native language is English: A score of 16 or higher on the ACT English Assessment (or above 400 on the SAT verbal). Prerequisite for students whose native language is not English: An overall average of 550 on TOEFL (paper-based test); computer-based test 213; Internet-based test (iBT) 79.

- ENGL 102 College English II** 3
Focuses on the writing of several argumentative papers and a major academic expository/argumentative paper using secondary sources. After the critical reading of several texts, the instructor will guide the student through the writing process: choice and definition of topic, primary research, library research, organization and use of rhetorical skills, and the use of documentation. Prerequisite: ENGL 101.
- HIST 114 Survey of World Civilizations** 3
Examines continuity and change in political, economic, social, religious, and cultural patterns of world civilizations from antiquity to present. The developments and interactions of these civilizations are analyzed from a theistic perspective.
- LEAD 131 Leadership: Ministry Development** 1
Students will explore biblical leadership principles and the continual personal revival needed to expand their personal influence through integration with the Divine. Students will be expected to make weekly progress and practice how to pursue turning their ministry from ideas into reality. After taking this course, the student may register for LEAD 231, 331 & 431.
- MATH 100 Survey of Math** 3-4
An introductory class in math covering: whole numbers, fractions, decimals, ratios, percents, metric system, geometry, basic algebra, and statistics.
- MATH 121 Precalculus I** 3
This course covers equations and inequalities; functions and graphs; polynomial, rational, exponential, and logarithmic functions; systems of equations, inequalities and mathematical modeling. Prerequisite: Math 100 or equivalent.
- MATH 126 Precalculus II** 4
Prerequisites MATH 121 with a minimum grade of "C" or demonstrated proficiency in algebra. A one semester course examining the topics from advanced algebra and trigonometry thus preparing students for the study of Calculus or for science courses, which require a good command of algebra and trigonometry, such as PHYS 271 & 272.

- MUED 202 Ministry of Music** 2
Students will learn to use the Bible, the Spirit of Prophecy, and sound musical research by qualified people in communications to study principles of good music that will guide the choice and performance of music in every situation.
- MUEN 104a,b Chamber Singers** 1,1
The Chamber Singers of Weimar Institute is organized for the main purpose of educating singers to become singing evangelists. Because of this goal, sacred choral music will be the sole style of music we study and present in concerts, programs, and meetings. Acceptance by audition.
- MUEN 105a,b String Orchestra** 1,1
The String Orchestra of Weimar Center is organized for the main purpose of educating instrumentalists to become music evangelists. Because of this goal, sacred music will be the primary style of music we study and present in concerts, programs, and meetings. In addition, we will also study and perform classical music. The orchestra will also collaborate with the Chamber Singers on various occasions. Acceptance by audition.
- MUEN 205a,b Chamber Singers** 1,1
Intended for the second-year student. See MUEN 104 for course description.
- MUPF 116a,b Private Voice** 1,1
- MUPF 126a,b Private Piano** 1,1
- MUPF 136a,b Private Organ** 1,1
- MUPF 174a,b Private Viola** 1,1
- MUPF 176a,b Private Violin** 1,1
- MUTH 120a,b Music Theory I and Musicianship** 3
Review of music fundamentals, including the music vocabulary, keys and rhythm, as well as the basic elements of melody and harmony (scales, intervals, and triads) and a basic study of the principles of chord progression utilizing triads in root positions. Musicianship skills to be mastered include aural skills, sight singing, keyboard harmony, and dictation. Acceptance by interview. Prerequisite of ability to read musical notation and play basic piano.

MUTH 121 Music Theory II and Musicianship 3

Study of the principles of voice leading and chord progression in applied four-part harmonization. Emphasis will be placed on interpretation and realization of Figured Basses, four-part harmonization using triads and seventh chords in root position as well as inversions, the study and use of non-harmonic tones, and the dominant seventh chord as well as the other non-dominant seventh chords. Musicianship skills to be mastered include aural skills, sight singing, keyboard harmony, and dictation. Acceptance by interview. Prerequisite: successful completion of MUTH 120.

PSYC 101 Christian Psychology 3

A survey of the major scientific fields of psychology including neurobiology, social psychology, perception and sensation, human development, psychology of personality, emotion, memory, learning and psychological disorders and therapies. Encompassed within a Biblical framework with reference to *Mind, Character and Personality* I and II and *Ministry of Healing*.

PSYC 223 Developmental Psychology 3

This course includes a study of human development across the lifespan. Emphasis will be placed on the study of growth and change in the areas of physical, cognitive, socioemotional, and spiritual development.

SOCI 214 Christian Marriage & Family 3

A Christian perspective on successful courtship, marriage, and proper parenting as presented in the Bible and the writings of Ellen G. White.

SOCI 215 Introduction to Sociology 3

This course provides a an overview of sociology as a social science, some concepts and ideas associated with the study of human behavior, and an overview of the principles, terms, and concepts in the discipline.

STAT 314 Introduction to Statistics 4

A study of basic descriptive and inferential statistics including sampling, probability distributions, correlation and regression, confidence intervals, and tests of significance, statistical inference for the mean. Examples are taken mainly from social and health sciences, education, and business.

WKED 101 Work Education 1

Practical experience is given in actual work experience each week. Through supervised work experience the student will learn the value of work, develop a work ethic, and gain experience and skills in a particular vocational area. Each student will be assigned to a work department with a staff work supervisor. The student will be evaluated on a number of factors including timeliness, professionalism, effort, communication, and efficiency. Work assignments are given and grades are assigned by the work education director. May be repeated for credit.

WKED 190 Vocational Training 1

Developing a practical hands-on skill in areas such as welding, construction, electrical, plumbing, auto mechanics, gardening, etc. Permission of the instructor.

WKED 201 Work Education 1

Intended for the second-year student. See WKED 101 for course description. May be repeated for credit.

WKED 301 Work Education 1

Intended for the third-year student. See WKED 101 for course description. May be repeated for credit.

WKED 401 Work Education 1

Intended for the fourth-year student. See WKED 101 for course description. May be repeated for credit.

ART 102 Digital Imaging 1

This course examines the images produced from a software manipulation perspective. Photoshop and other software are used to manipulate images to achieve superior images, far superior to the original image. May be repeated for credit.

ART 220 Elements of Photography 1

This hands-on course is designed to help the student explore digital photography and understand the processes, equipment and mindset necessary for getting great photographs that deliver important visual messages.

Health Sciences Department

BIOL 100 Survey of Anatomy & Physiology 2

This class provides a survey of the major body organ systems. This includes a broad overview of the function and structure of the major human body organs and how they are interrelated. The class consists of both a theory component along with more practical laboratory time. This overview provides a foundation for those going on to more advanced study in anatomy and physiology but also serves as a survey class for students who are not science majors.

BIOL 121/121a Anatomy and Physiology I & Lab 3, 1

This course is the first semester of a two-semester sequence dealing with the structure and function of the human body and mechanisms for maintaining homeostasis. It includes the study of cells, tissues, and the integumentary, skeletal, muscular and nervous systems.

BIOL 122/122a Anatomy and Physiology II & Lab 3, 1

This course is a continuation of the study of the structure and function of the human body and the mechanisms for maintaining homeostasis. The neurological (including sensory organs), endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary and reproductive systems, as well as the concepts of growth and development, metabolism, fluid and electrolyte balance, acid-base balance, and genetics are included. Prerequisite: BIOL 121.

BIOL 134/134a Biology I & Lab 3, 1

This is a first year foundational biology course for pre-med students. It is focused on content relevant to pre-med students wanting to take the MA exam and proceed to further postgraduate medical training. Areas covered include biological chemistry, cell biology, enzyme function, metabolism, DNA replication and repair, photosynthesis, genetics, genetic technology, and bio-informatics. All of these topics are covered in the context of a literal six-day creation. Throughout the course issues of evolution/creation will be presented and discussed.

BIOL 135/135a Biology II & Lab 3, 1

This class builds on first semester cellular and molecular basis of biology. Topics covered in a creation context during the first half of the semester include: prokaryote biology, fungi, non-vascular and vascular plants, invertebrates,

vertebrates and ecology. In the second half of semester there is an overview of human anatomy and physiology, which covers all the major body systems.

BIOL 143/146 Kinesiology & Lab 3, 1

This course provides a study of musculoskeletal system anatomy. Includes location, structure, and functions, as well as interrelationships of joints, muscle groups, ligaments, and connective tissue. Provides overview of anatomical and mechanical functions of human movement, emphasizing functional anatomy. Integrates anatomical information with experiential knowledge gained through palpation. Students learn how to recognize muscular and functional disorders as seen in movement limitations, gait, and body mobility. Laboratory required.

BIOL 161 Pathology for the Massage Therapist 3

Introduces medical pathologies, which students may encounter in the practice of massage therapy. This course addresses the indications and contradictions of massage techniques for specific medical conditions and gives guidelines for working with medical considerations. Also explores HIV/AIDS as it specifically relates to a massage practice. Covers diseases of the integumentary, musculoskeletal, nervous, cardiovascular, respiratory, digestive, urologic, endocrine, hematological, and reproductive systems.

BIOL 221/223a Introductory Microbiology & Lab 3, 1

This course covers the history of microbiology, pathogenic and nonpathogenic organisms, and the gram method of staining, bacilli and cocci. Spirochetes and spirilla, acid-fast bacteria, submicroscopic bacteria, viruses, including HIV and Rickettsiae, mycoplasmas, and Chlamydiae are also reviewed. Mycology including systemic and superficial mycoses and other fungi of medical significance are included. An introduction to parasitology is provided, including protozoa, trematodes, nematodes, and cestodes along with malaria and other insect-borne parasites.

BIOL 230 Basic Embryology 3

This course provides a basic understanding of human development from conception until birth.

BIOL 331 Genetics 3

A study of classical Mendelian genetics along with genetic mechanisms in selected prokaryotes and eukaryotes with an emphasis on human heredity

with other examples from the plant and animal kingdom included. Also investigates gene structure and function. Prerequisite: BIOL 135 with a grade of “C” or higher.

BIOL 402 Cell Biology 3

This course provides an in-depth study covering topics that include cell and organelle structure and function, cell physiology, the cell cycle and cellular transport. More complex issues of cell metabolism, cell communication and aspects of molecular biology are also covered. Where applicable, issues of lifestyle and diseases such as cancer will be discussed in the context of cellular biology. Prerequisite: BIOL 135, 135a with a grade of “C” or higher.

CHEM 111 Survey of Chemistry 3

This is a survey of chemistry course that covers the basic principles of general chemistry. The primary topics presented are measurement, dimensional analysis, general principles of atomic structure, states of matter, nomenclature, bonding, reactions, properties of solutions, acids, bases, pH, and equilibria as required for a basic understanding of physiological applications. Prerequisite: Math 121 or successfully passing the mathematics placement exam.

CHEM 151/151a General Chemistry I & Lab 3,1

General Chemistry I is the first semester of a two-semester, comprehensive general chemistry course that introduces the students to the basic principles of chemistry. The course covers the following topics: matter and measurement, molecules and molecular compounds, ions and ionic compounds, stoichiometry, aqueous reactions, thermochemistry, electronic structure of atoms, periodic properties, chemical bonding, molecular geometry and bonding, states of matter, and properties of solutions. This course includes three hours of lecture, one hour of recitation, and three hours of laboratory each week (Fall Semester). Prerequisites: MATH 111, proficiency on math placement test, 40th percentile on ACT/SAT math test, or placement to and concurrent registration in MATH 111.

CHEM 152/152a General Chemistry II & Lab 3,1

This is the second semester of a comprehensive, two-semester general chemistry sequence. It uses the same text as CHEM 151 and builds upon the subject matter of that course. The course covers the following topics: chemical kinetics, chemical equilibrium, acid-base equilibria, titrations, buffers, the factors that affect solubility, chemical thermodynamics, electrochemistry, and nuclear

chemistry. This course includes three hours of lecture, one hour of recitation, and three hours of laboratory each week (Spring Semester). Prerequisite: CHEM 151 with a grade of a “C”.

CHEM 311/311a Organic Chemistry I & Lab 3,1

This is the first semester of a two-semester course covering fundamental topics of organic chemistry. Topics covered include: Bonding principles, functional groups, isomerism, stereochemistry, nomenclature, nucleophilic substitution reactions, elimination reactions, reactions of alkenes and alkynes, and nuclear magnetic resonance and infrared spectroscopy. The laboratory stresses basic organic chemistry techniques performed on the microscale. This course includes three hours of lecture, one hour of recitation, and three hours of laboratory each week (Fall Semester). Prerequisite: CHEM 152/152a with a grade of “C” or higher.

CHEM 312/312a Organic Chemistry II & Lab 3,1

This is the second semester of a two-semester sequence in organic chemistry. Topics covered include: UV spectroscopy, aromatic compounds, aromatic substitution reactions, reactions of carbonyl compounds, reactions of carboxylic acid derivatives, reactions of enolates and carbon nucleophiles, radical reactions, pericyclic reactions, polymers, and the study of biomolecules including carbohydrates, amino acids, and nucleotides. The laboratory stresses application of basic organic chemistry techniques performed on the microscale including organic reactions, purifications and isolation. This course includes three hours of lecture, one hour of recitation, and three hours of laboratory each week. Prerequisite: CHEM 311/311a with a grade of “C” or higher.

CHEM 353 General Biochemistry 4

CHEM 353 is a one semester biochemistry course for Natural Science majors. The content examined during this semester will include: examination of the fundamental chemical, structural, and functional properties of the major classes of biological molecules; examination of how metabolic pathways are used to degrade and synthesize these biochemical macromolecules; and examination of how the information required to synthesize and maintain these molecules is stored, duplicated and interpreted. Prerequisite: CHEM 311/312 and BIO134/135 with a grade of “C” or higher.

CHEM 412 Chemistry of Drug Action 3

Chemistry of Drug Action is a one-semester course designed to familiarize the student with the basic concepts involved in the chemistry of drug action. Topics presented include: natural products in drug design and development, receptors as drug targets, enzymes as drug targets, drug synergism and side-effects, DNA interfering agents, drug metabolism and pro-drugs. Prerequisite: CHEM 351 or concurrent enrollment.

FDNT 214 Human Nutrition 3

Study the basic components of food: carbohydrates, fats, and proteins. Gain an in-depth understanding of the various systems of the body and how digestion and nutrition influence them. Understand which types and quantities of nutrients are appropriate for the diet of men, women, pregnant women, and children.

HLBP 111 Business Basics for the Massage Therapist 1

The student will be introduced to fundamental principles of business management including the basics of budgeting, financial records and financial planning. The aim is to provide an introductory framework to the world of business for those who may plan to start a massage practice.

HLCP 124 Ethics & Practice of Massage Therapy 1

This course introduces massage therapy as a discipline. It defines massage therapy and outlines how it relates to other health-care professions. The professional ethics of massage therapy are thoroughly covered in this course. Laws governing massage therapy will be reviewed. The student will be introduced to the clinical encounter including medical history, assessment, charting and records, hygiene, and professionalism. The student will be acquainted with particular policies and procedures of the NEWSTART® massage & hydrotherapy department at Weimar Institute. The class will be taught from a Christian perspective incorporating principles from the Bible and the writings of Ellen G. White about the healing arts as a form of Christian ministry.

HLCP 222 Health Evangelism 3

This course examines, and practically illustrates, the critical role that health ministry plays in developing a symmetric Christian lifestyle—and in delivering the most compelling Christian testimony. The biblical basis for such a position is drawn from parallels between “the priesthood of believers,” Christ’s “commissioning services,” and the gifts of the Spirit. These scriptural foundations

are brought into sharper focus by material covering the historic Seventh-day Adventist understanding of two related concepts: (1) each believer’s calling to be involved in some aspect of health-related ministry, and (2) health ministry’s integral role in Christ’s evangelistic methodology. In addition to the course’s didactic foundation, each student is expected to plan and/or participate in a specified number of community health activities where he or she actually demonstrates the principles of health ministry.

HLCP 222a,b Health Evangelism 1,1

Continued fieldwork in health evangelism. Prerequisite: HLCP 222.

HLCP 322 Clinical Internship 1

This course provides students with a controlled environment in which to practice their skills in massage and hydrotherapy.

HLED 120 Fit and Well 1

This course guides students in the incorporation of fitness and wellness in to their daily lives. Topics include prevention of injury and exercise for the prevention and treatment of chronic diseases. In addition to personal fitness, students learn how to motivate and instruct persons of various ages, fitness levels, and conditions in the area of fitness.

HLED 124 Principles of Health 3

A study of basic principles of healthful living and the treatment and prevention of disease. Scientific studies, Biblical principles, and the writings of Ellen G. White will form the basis of this study.

HLED 210 Pre-professional Natural Remedies 5

A three-week intensive clinical experience in the NEWSTART® Lifestyle Program will include a review of the laws of health founded in the Bible and the Spirit of Prophecy health reform message; current research which provides an evidence base for these lifestyle principles will be discussed. This course is designed for the college student majoring in pre-nursing, pre-medicine, allied health, theology or other service/ministry professions.

HLED 238 First Aid and CPR 0

This class is taught by an instructor certified by the American Red Cross and follows their course description.

FIRST AID: This course gives individuals the knowledge and skills necessary to recognize and provide basic first aid for injuries and sudden illness until advanced medical personnel arrive and take over. This course does not include information on breathing or cardiac emergencies.

CPR: This course gives individuals the knowledge and skills necessary to recognize and provide basic care for breathing and cardiac emergencies until other medical personnel arrive and take over.

HLED 431/431a Pathophysiology & Advanced Natural Remedies I 3,2

Prerequisite: HLED 124 & HLED 125 with a grade of “C” or higher. A study of the disease process and how lifestyle and other natural therapies favorably impact these processes. Of necessity, the course will include the basics of accurate diagnosis including history, physical exam, and laboratory studies. Includes internship.

HLED 432/432a Pathophysiology & Advanced Natural Remedies II 3,2

Prerequisite: HLED 431 with a grade of “C” or higher. A continuation of HLED 431 with selected advanced topics. Includes internship.

HLSC 234/235 Physiology of Hydrotherapy & Lab 3,1

A physiological approach to the understanding of hydrotherapy as a treatment modality. How water of varying temperatures and states affects changes in the nervous and circulatory systems and in other tissue and organs of the body. Laboratory required. Prerequisite: BIOL 120 or BIOL 121.

HLSC 248/249 Basic Massage Therapy & Lab 3,1

A competency-based course with oral instruction, demonstrations, and guided laboratory practice. The student will review anatomy and physiology; learn kinesiology, and specific and general Swedish massage techniques. Prerequisite: BIOL 121 or current enrollment in BIOL 121. Those pursuing non-health majors or minors who may not have had BIOL 121 may be accepted by permission of the instructor.

HLSC 250/251 Advanced Massage Therapy 3,1

This course enriches and broadens the student’s knowledge and understanding of Deep Tissue Massage techniques while enhancing their style and flow of modalities. An in-depth look at structural dysfunctions that encompasses the

whole of the person is the main focus. Along with learning effective communication skills, students are trained how to better encourage the client/patient as an active participant of their health and healing. Students learn sound Trigger Point, Sports, Lymphatic, and Deep Tissue Massage techniques to assist their clients/patients in relaxation aiding in the client’s/patient’s ability to manage chronic pain. Laboratory required. Prerequisite: HLSC 248

PHYS 271/271a General Physics I & Lab 3,1

This course covers the basic concepts of physics using non-calculus based mathematics and trigonometry. Topics including kinematics, dynamics, gravity, work, energy, momentum, angular momentum, conservation laws, thermodynamics, fluids, vibrations and waves. Prerequisite: MATH 126.

PHYS 272/272a General Physics II & Lab 3,1

This course is a continuation of PHYS 271/271a treating electrostatics, magnetism, circuits, optics, relativity, atomic structure, the nucleus and fundamental particles. Prerequisite: PHYS 271/271a.

Religion Department

RELB 101 Life and Teachings of Jesus 3

A study of the four Gospels, Matthew, Mark, Luke, and John, which contain the story of Jesus, His ministry and teaching.

GREK 201 New Testament Greek I 4

This course provides an introduction and study of the elements of the language of the New Testament structured around a good working vocabulary and carefully selected readings.

GREK 202 New Testament Greek II 4

This intermediate course in Greek is to provide a working knowledge of the New Testament in the original language. Prerequisite: GREK 201 or equivalent.

RELH 203 Seventh-day Adventist Church History 3

The course covers the development of the Seventh-day Adventist Church from its beginning in the early nineteenth century, through its doctrinal and lifestyle development, its organization, institutional development, its growth into a world church, and how, through the twentieth century, it has faced the challenges of a changing world and spectacular numerical growth.

RELB 212a Prophetic Biblical Interpretation 3
A detailed study of the books of Daniel and Revelation and how to present their prophetic messages in an evangelistic setting. Special attention will be given to the principles of prophetic interpretation, the literary and chiasmic structures of both prophetic books as well as the themes and central messages.

HEBR 215 Introduction to Old Testament Hebrew 3
An introduction to learning and understanding biblical Hebrew, with some attention given to the principles of grammar, syntax, and lexicography of classical Hebrew.

RELB 221 Introduction to Biblical Exegesis 3
An introduction to the hermeneutical principles for correctly interpreting Scripture, employing the proper and relevant methods of exegesis within the Old and New Testament contexts. Various hermeneutical and presuppositional approaches to the text along with practical guidelines for the correct interpretation of Scripture will be covered.

RELB 245 Old Testament Studies I 3
An introduction to the Pentateuch and Writings of the Old Testament emphasizing the historical setting, themes, and theology of the books covered and their impact upon Christianity.

RELB 246 Old Testament Studies II 3
An introduction to the Prophets, another division of the Old Testament emphasizing the historical setting, themes, and theology of the books covered and their impact upon Christianity.

RELB 250 Principles of Christian Faith 3
A study of the biblical doctrines of the Christian faith as outlined in the 28 fundamental beliefs of the Seventh-day Adventist Church, with special emphasis on salvation. The course is designed to develop concise and meaningful answers to significant questions and objections to these doctrines. There will also be memorization of important passages and texts that support these beliefs.

RELT 280 Moral Issues in World Religions 3
A general study of major world religions and contemporary expressions of faith. Special emphasis will be given to examining the various ways in which

different religions react to moral dilemmas and how they implement their beliefs in a variety of worship styles and ethical lifestyles.

RELB 301 Daniel 3
A study of the story of Daniel and his associates, and the interpretation of the symbolic prophecies contained in the book as a basis for understanding God's plan and purpose in the "great controversy" between good and evil. Special study is given to the prophecies concerning the Sanctuary and the pre-advent judgment.

RELB 302 Revelation 3
A careful study of the apocalyptic prophecies of the Book of Revelation which are critical for an understanding of God's plan and purpose for His church and its destiny in the context of history and "last day" events. An attempt to learn what we can know about the "end time," the second advent of Christ, the final judgment, the earth made new, and the home of the redeemed.

RELH 303 History of the Christian Church I 3
The course begins with a study of the book of Acts, which contains the beginning of Christian church history. It then proceeds to show how the church fell into apostasy because of a desire for acceptance, wealth, and political power; how, when, and where protest and reformation took place; and post-reformation and modern developments.

RELH 304 History of the Christian Church II 3
The course continues the study of Christian church history, covering the history of the Reformation, post-Reformation developments, and modern church history.

RELP 308 Biblical Preaching and Homiletics 3
A course in homiletics designed to aid the student in the preparation and delivery of expository sermons. Experiential learning and learning practical steps and skills will be a focus of this class.

RELP 320 Personal Evangelism 3
Ways to awaken a spiritual interest and effectively communicate biblical truth through friendship evangelism, focused conversations, your personal testimony, literature distribution, door-to-door surveys and canvasses, community programs, health evangelism, Internet websites, and Bible studies will be

taught. Also a study of the fascinating principles of soul-winning, the process of conviction, and the art of leading people to decision. The process of how to communicate and minister in a local church effectively will also be discussed. These skills will be applied through field opportunities.

RELM 330a Preaching for Decision 3

How to prepare and deliver powerful evangelistic sermons that lead to decisions using a variety of preaching tools and styles. A study is made of the techniques in planning and constructing sermons. The student is required to prepare sermons and sermon outlines and is given an opportunity to practice preaching. Students are encouraged to preach their own evangelistic series.

RELP 344 Studies in Pauline Epistles 1

Study and understand the themes in Paul's letters as they relate to the covenants. Issues of salvation, the gospel, law and grace, the nature of Israel, and the role of faith will be explored and explained. Contemporary questions in Adventism and Christianity will also be discussed.

RELT 346 Sanctuary Doctrine 3

A study of the Adventist understanding of the sanctuary within the context of the Old Testament and also its eschatological and prophetic relevance within the context of Daniel and Revelation and other relevant books of the Bible.

RELP 355 Church Ministry and Leadership 3

What constitutes good church administration and ministry is what this course entails—combining pastoral service, leadership, and church management. This course addresses the four-dimensional role of the pastor: person, administrator, church leader, and priest.

RELP 370 Public Evangelism 3

How to prepare, preach, and preserve according to the principles of inspired writings. Practical instruction will cover the planning and implementation of the complete cycle of evangelism with a special focus on preaching or organizing an evangelistic series. All aspects of this course will be experienced in a live field school.

PSYC 377 Fundamentals of Counseling 3

The fundamental thesis of this introductory course in counseling is that pastoring is by definition counseling. Counseling is a skill based on a body of

understanding. This course is designed to facilitate both the actual skill of counseling and the acquisition of knowledge and insights based on reading and experience. Emphasis will be placed upon counseling in a pastoral or church setting.

RELT 385 Christian Ethics 3

Designed to aid students in applying the principles of Christianity to the ethical issues of modern society.

RELT 386 Christian Apologetics and Worldviews 3

Designed to aid students in understanding the Christian worldview and enabling students to defend their faith in a secular context. Attention will also be placed upon various philosophical systems and their influence upon society today.

RELP 400 Practicum in Ministry: Community Outreach 2

Experience the joy of friendship evangelism, door-to-door ministries, health evangelism, Bible studies, an evangelistic series and evangelistic visitation.

RELT 401 Bible Doctrines and Theology 4

A study of Christian doctrine, its nature, sources and methods, and particularly from an Adventist standpoint.

RELT 410 Biblical Theology 3

A disciplined reflection on the divine revelation in Holy Scripture. More generally, a biblical theology draws its concepts from the Bible and attempts to be faithful to the scriptural norm. This requires a grasp of the literary and historical contexts for each theological concept in the Bible.

RELB 435 New Testament Studies I 3

An introduction and exegetical study of the general epistles of the New Testament, namely the book of Hebrews, James, 1 & 2 Peter, Jude, 1, 2, 3 John, and a brief survey of the book of Acts.

RELB 436 New Testament Studies II 3

An introduction and exegetical study of the Pauline epistles, namely 1 and 2 Thessalonians, 1 and 2 Corinthians, Galatians, Romans, Ephesians, Colossians, Philippians, Philemon, 1 and 2 Timothy. Special emphasis will be placed upon the theology of Paul.

RELT 439 Prophetic Ministry of Ellen G. White 3

A study of the life and prophetic ministry of Ellen G. White. Attention will be placed upon conflict issues Adventists typically face regarding her inspiration and relevance.

RELT 481 Practicum in Theology 3

A practical and experiential application of the discipline of theology. Internships, mentorship, research, and writing will be done under the supervision of instructors and professors both on this campus and other approved campuses. Students will understand that teaching and instruction is also a call to ministry.

RELP 484 Practicum in Church Ministry 3

A practical and experiential application of pastoral ministry within a church context in order to understand the unique combination of roles and responsibilities carried by a pastor in a local congregation. Students will continue to reflect on what it means to receive a “call” to ministry in the light of their experience, and will come to understand the sensitive skills and gifts that contribute to effective pastoral leadership.

Faculty Listing

Chad U. Bernard, Faculty in Education Department (2010)¹

- MA, Curriculum & Instruction, Andrews University, 2000
- BS, Elementary Education, Andrews University, 1996

Daniel Binus, Faculty in Health Science Department (2010)

- MD, Loma Linda University School of Medicine, 2006
- MA, (in process) Health Education at Loma Linda University School of Public Health
- Advanced Certificate, Psychiatry and Religion, Loma Linda University, 2010
- Red Cross Mental Health Certificate, Loma Linda University, 2007
- BS, Biophysics, Andrews University, 2001
- BA, German Studies, Andrews University, 2001

David J. DeRose, Faculty in Health Sciences Department (2010)

- MD, Loma Linda University 1984
- MPH, Health Promotion and Education, Loma Linda University, 1993

Floridan P. Dodson, Faculty in Religion (2012)

- MDiv, Andrews University, Theological Seminary, 1996
- MS, Aerospace Engineering, Pennsylvania State University, 1993
- BS, Aerospace Engineering, Pennsylvania State University, 1989
- BS, Liberal Arts, Westminster College, 1985

Christina R. Harris, Faculty in Health Sciences Department (2010)

- PhD, Organic Chemistry, University of Colorado, 1997
- BS, Chemistry, Oklahoma State University, 1992

George Jackson, Faculty in Health Sciences Department (2009)

- PhD, Marine Biology, James Cook University, 1991
- BS Honours, Marine Biology, James Cook University, 1986
- BS, Marine Biology/Zoology, James Cook University, 1985

¹ The number in parenthesis indicate the year the faculty member began teaching in the undergraduate program at Weimar Institute.

Don Mackintosh, Interim Chair in Religion Department (2012)

- MDiv, Andrews University, 1991
- BS, Nursing, Andrews University, 1986

Leroy Moore, Faculty in Religion Department (2007)

- PhD Religious Education, New York University, 1980
- MA, Education, Walla Walla College, 1966
- BA, Theology, Walla Walla College, 1954

John Peacock, Faculty of Health Sciences Department. (2012)

- MS, Applied Physics, Oregon Health & Science University, 1989
- BS, Physics and Math, Elmhurst College, 1984

Susan Pellandini, Faculty in Health Sciences Department (2010)

- Certificate, Medical Massage, Blue Heron Academy, 2001
- BS, Dental Hygiene, Loma Linda University, 1994

Melanie Cruz Quion, Faculty in Health Sciences Department (2013)

- MS, Nursing, Loma Linda University, 1991
- BS, Nursing, Loma Linda University, 1988

Cosmin I. Ritivoiu, Faculty in General Education Department (2008)

- MA, English Composition, California State University Sacramento, 2012
- BA, English Literature, California State University San Bernardino, 2004

Rina Seo, Faculty in General Education Department (2008)

- MA, Conducting, Sacramento State University, 2009
- BA, Music Education, Sahm Yook University, 2002

Gerald Shavlik, Faculty in General Education Department (2007)

- MPH, Biostatistics, Loma Linda University, 1971
- MA, Math and Science, La Sierra University, 1964
- BS, Physics, South Dakota State School of Mines & Technology, 1954

Lorraine C. Siebold, Faculty in Education Department (2013)

- MA, Secondary Education, Michigan State University, 2010
- Certification area, Integrated Science
- Certification area, Psychology
- BA, Behavioral Neuroscience, Andrews University, 2008

Randall J. Siebold, Chancellor & Chair of Education Department (2009)

- PhD, Instructional Systems Technology, Indiana University, 2000
- MA, Art, Central Michigan University, 1991
- BS, Industrial Education, Andrews University, 1982
- AA, Engineering Technology, Andrews University, 1980



Student Handbook
2013-2014

Campus Life

Introduction

An essential element to any school is the ethos which can be described as “the essence or the ‘feel’ of the school as a community of faith and learning.”¹

“Ethos is the inarticulate expression of what the community values. It includes the quality of the relationships within the school, the traditions, the professional comportment, the approach to classroom management, the out-of-class decorum, the aesthetic personality of the school reflected in the student and faculty dress codes, the visual and auditory imagery, and the physical plant itself. And ethos is interfused with the academic culture including curriculum, pedagogy, faculty preparation, and student learning. Ethos is the way in which the school expresses (or doesn’t) truth, goodness, and beauty through the experiences of every person who enters our halls.”²

Weimar Institute promotes an ethos appropriate to its ideals. This handbook bears dress codes, curfews, and other regulations to outline and maintain the ethos which bears more significance than simple stipulation. Although the ethos includes a broad spectrum of actions and attitudes, it is best outlined as follows:

“The followers of Christ are his representatives in the world. By reflecting the image of Jesus Christ, by the beauty and holiness of their characters, by their continual self-denial and their separation from all idols, large or small, they reveal that they have learned from the school of Christ. They are continually catching the spirit of love and forbearance, meekness and gentleness, and they stand as representatives of Christ, a spectacle to the world, to angels, and to men.”³

The second point in the “Lifestyle Commitments” recognizes the importance of personal dedication to Weimar Institute’s, “purposes, people, and practices.” It also requires that students “remain committed to the well being of the group and a supportive member of the school family.” This involves following certain conventions, which may exceed what is required by Biblical or civil law. From the time of enrollment until the day of commencement, all the students are members of the Weimar Institute students and embody and represent the

1 Robert Littlejohn and Charles Evans. *Wisdom and Eloquence: A Christian Paradigm for Classical Learning*. (Wheaton, Illinois: Crossway Books, 2006), 53.

2 *ibid.* 53-54.

3 Ellen G. White. 1888 Materials. (Washington D.C.: Ellen G. White Estate, 1987), 778.

Institute community wherever they go. The community standards shape the way that the Weimar Institute represents itself and its mission to the world at large.

Personal Principles

Students choosing to attend Weimar Institute are choosing to become part of a community of people dedicated to common goals. The following standards are meant to promote harmony among diverse individuals and give guidelines from which to form personal values and standards. Students at Weimar Institute are expected to abide by the lifestyle outlined in the Student Life Handbook. The following personal standards are expected of each student and faculty member:

1. Wholehearted devotion to Jesus Christ as Savior, Lord, and Friend, with a chosen life-style of prayer, Bible study and Christian ministry.
2. Respectful cooperation with Weimar Institute and positive support for teachings of the Seventh-day Adventist church.
3. Dedication to self-discipline in the pursuit of excellence in the Institute’s structured programs.
4. Regular and punctual attendance at religious services, classes, work, and service assignments.
5. Honesty, both in action and intent, in relation to class responsibilities, work assignments and personal relationships.
6. High standards of physical and mental health, ruling out the use of alcohol, tobacco, mind-altering drugs, or similar practices.
7. Moral principles, which prohibit exploiting another person sexually or emotionally, or engaging in premarital sex and homosexual practices.
8. Appreciation for the best forms of recreation, avoiding those which are questionable by Biblical standards.
9. Christian respect for privacy, property, and others’ views.
10. Commitment to intelligent unity and unselfish integration of personal desires with the needs and schedules of the Institute community.

Balance

The mind functions most effectively with balanced physical, social, and spiritual activity. The health of the body can affect the efficiency of the thought processes. Living at peace with God and man frees the mind to concentrate on Christian intellectual pursuits. Students are encouraged to arrange a balanced schedule that allows time for personal Bible study, work, exercise, and timely completion of class assignments.

Campus Parents

The administration and faculty of Weimar Institute serve as “parents” away from home and seek to bring encouragement to the students and initiate wise counsel as needed.

Couples and Dating

Principles

The philosophy and practice of social development at Weimar Institute is based on the following principles.

1. Preparation for Christian mission is to be the primary reason students attend Weimar Institute. Nothing should compromise that sacred purpose.
2. Preparation for a Christian home is an important part of the student’s education for a life of service to God and man. All thoughts and activities involving male-female association should increase the student’s commitment to and preparation for Christian mission. Socializing should not detract from the student’s education for a God-given lifework.
3. Specific instruction (see course description of *Christian Marriage and Family* on page 84) should precede the formation of close male-female friendships at Weimar Institute. Students should consider themselves to be in a special training program through which they may receive the best preparation possible for the development of friendships which may lead to God-ordained, mission-enhancing, eternally-fulfilling marriages.
4. Demonstrated maturity (spiritually, academically, vocationally, personally, and socially) should precede courtship or even development of close male-female friendships. No student coming to Weimar Institute

should enter into a courting or dating relationship until he or she has had time to demonstrate maturity. The time spent in nurturing the relationship should not interfere with his/her personal time of devotion or application to the Institute program.

5. Special relationships are best formed by natural association in study, work, service, and in social and recreational settings. This approach is more helpful in forming mature relationships than the typical “dating scene.” Weimar Institute provides opportunities for this kind of association and encourages students to develop friendships at a natural pace.
6. Weimar Institute aims to prepare its students for courtship by equipping them to be self-governed, informed, and mature in their personal decisions. Self-control should be more valued than school-control. However, the Institute reserves the right to ensure that students’ personal decisions are in keeping with the principles and policy of the school.

Couples and Dating: Application

Developing a special friendship is a privilege based on the maturity and readiness of both parties. Factors to be considered include spiritual and emotional maturity, personal values, education level, practical skill development, financial stability, age, and openness to counsel.

Weimar Institute expects all students, especially first- and second-year students, to develop relaxed social friendships with a variety of students, both male and female, and not to develop any special attachments to one person of the opposite sex. If God begins to lead two students together and they are considering a serious relationship based on principles from the Bible and the Spirit of Prophecy, juniors and seniors, or students 25 years old and above, may pursue the relationship in accordance with the school’s social policy.

Because of the strong potential for conflicts of interest and misuse of privileges, the Institute has serious concerns about students developing special friendships with faculty or staff members of the opposite sex. Such friendships are generally not considered appropriate or approved. The Institute also has concerns about couples with broad discrepancies of age and backgrounds and will give appropriate guidance to any such relationship.

A student who has a special friendship with someone who lives off campus and does not attend Weimar Institute is expected to conform to the principles and applications in the Institute handbook.

The following steps will be taken to implement the school's social policy:

1. Ongoing education regarding relationships and Christian marriage will be provided through classes, chapel, and worship periods.
2. Students wishing to develop a more exclusive relationship will be expected to select a staff mentor (approved by Deans Council) for relationship counseling. The students should plan for and have regularly scheduled meetings with their counselor.
3. Couples seriously considering marriage are expected to participate in a premarital counseling program based on materials published by the Seventh-day Adventist Church. A married couple approved by the Deans' Council will supervise this special opportunity for growth.
4. The Institute expects all students to uphold high moral standards in all aspects of their lives. In a relationship it is generally expected that before engagement physical display of affection will not go beyond that shown to a good friend of the opposite gender (examples of inappropriate display of affection include hand-holding, cuddling, kissing, sitting or lying on each other while in the residence hall lobbies or anywhere else on campus). Reserved expression of physical affection after engagement may be appropriate. The student's approved mentor can help to guide in this area.
5. The Institute expects students to wait until after graduation for marriage. Generally, no weddings will be approved during the school year or the short vacation periods between semesters.

Disciplinary Measures

The following actions may be taken against students that fail to comply with the policies in this handbook, or which act in any manner that threatens the spiritual environment, academic environment, or general safety of others or him or her self:

1. Giving of a verbal warning and counseling with the appropriate dormitory dean, staff member and/or advisor.
2. Giving of a written warning from the Dean of Student Services.
3. Convening of a Deans Council, at which time the student shall be present, informed of the conduct for which he/she has been summoned, and shall be given an opportunity to state any reason why he or she should not be disciplined. The Deans Council shall deliberate either in the presence or outside of the presence of the student in question regarding the conduct, and may meet on multiple occasions if necessary to ensure fairness. The Deans Council shall determine whether the student shall be dismissed, suspended or otherwise disciplined, from which there shall be no appeal. A student who fails to attend a Dean's Counsel at which time his presence has been requested may be summarily dismissed from campus.

At any time the Dean of Student Services may determine that the conduct of the student may warrant immediate suspension. If such a suspension takes place, the Dean of Student Services shall convene a meeting of the Deans Council as soon as is practicable.

Dormitory Living

Group living situations provide excellent opportunities to practice personal courtesy, cooperate with each other, learn to meet others' needs, and develop social responsibility. All students should respect the privacy, personal feelings, and personal property of roommates and neighbors. While the Institute desires students to have significant freedom in developing interpersonal relationships, dormitory living requires some guidelines for efficiency and personal comfort.

Dormitory policies are in the Residence Hall Handbook. The dormitory Deans may announce additions or modifications to these policies.

Exercise

Campus jobs will provide some students with a significant amount of exercise. However, all students are also expected to develop a personal fitness program. This can include stretching exercises, sustained aerobic activity, and appropriate physical recreation.

Guarding the Mind and Entertainment

Weimar Institute urges students to follow the counsel from Philippians 4:8, whether they are occupying their minds with studying or a leisure activity. “Whatsoever things are true, whatsoever things are honest, whatsoever things are just, whatsoever things are pure, whatsoever things are lovely, whatsoever things are of good report; if there be any virtue, if there be any praise, think on these things.” Weimar Institute expects a consistent, principled life at all times extending beyond the Weimar campus, including on public Internet media (see the most recent version of the Social Media Policy). Enrollment at Weimar Institute establishes the student as a representative of its principles.

Weimar Institute discourages mere amusement or entertainment. Live drama, feature films, entertainment-oriented programs, televised sporting events, and video games are prohibited. While the staff of Weimar have neither the time or desire to micromanage all phones, tablets, e-readers, electronic music players (i.e., MP3 players), calculators and personal planners for gaming programs, a level of maturity and discretion is expected to accompany their usage, and any apparent issues will be addressed by the staff. All forms of electronic media and reading material are to be used only in ways that clearly uplift the human spirit and respect the rights of others.

Mental Development

Weimar Institute was established to foster a disciplined development of the mind for the purpose of intelligently furthering the work of God on earth (see *Christ’s Object Lessons*, pages 333-334). Students are expected to train their minds to concentrate on lectures and study material and to actively participate in class discussions. They are encouraged to learn the principles underlying God’s laws, to discern truth from error, to solve problems creatively, and to effectively communicate their knowledge to others.

Mixed Groups

Weimar Institute wishes to foster a spirit of Christian nobility in all relationships between men and women. This calls for modesty and purity in thought and action. To preserve a social climate conducive to wholesome relationships, the Institute encourages association in group settings whenever possible and expects appropriate chaperoning for men and women leaving campus together.

Students leaving campus with members of the opposite sex, in accordance with the general policy, must fill out the appropriate sign-out sheet, indicating the departure and arrival times, the individuals accompanying them, and destination. This measure contributes to the safety and protection of the student body. Trails in the wooded acres of our property are considered “off campus.” Approved married chaperones are required when overnight travel or activities are involved.

Students will find a variety of public settings appropriate for personal conversation. Men and women should not spend time together in seclusion, especially behind closed doors. This includes spending time with a staff member of the opposite sex in his or her residence.

Nutrition

The campus Cafeteria provides healthy plant-based, whole food dining. To promote good health and mental vigor, students are asked to learn the principles of balanced nutrition and practice a healthful diet on and off campus.

Physical Development

Weimar Institute expects students to give serious attention to the development and the maintenance of their physical health. They should understand that their bodies are temples of the Holy Spirit (I Corinthians 6:19) and that physical well-being has a direct influence on mental, social, and spiritual health. The NEWSTART® health model, recommended for all staff and students, includes the best in Nutrition, regular Exercise, abundance of pure Water, frequent exposure to Sunlight, the exercise of Temperance (self-control), deep breaths of fresh Air, regular and adequate periods of Rest, and an active Trust in God.

Recreation

The best recreation truly re-creates the body, mind and spirit. Some of the most beneficial forms of recreation are outdoor exercise, meaningful service

for others, moderate physical labor, and wholesome social interaction. Meal times, evangelism activities and a variety of unstructured time periods are opportunities for social interaction.

Because of problems that invariably arise in competitive games, Weimar Institute does not provide an intramural sports program. Noncompetitive exercise is highly recommended. Students enjoy outdoor recreational activities such as hiking, skiing, and snowboarding.

Rest

Adequate rest is essential to the maintenance of physical, mental, social and spiritual health. Late night study and/or socializing should be an exception to the rule, not a habit. The Institute encourages students to regularly retire by approximately 9:30 p.m., and to rise early in the morning for devotional time, exercise, and study. For details regarding the curfew, see page 132.

Sick Policy

When the student is sick, he/she should contact the residence assistant or Residence Hall Dean prior to missing class or work. The Residence Hall Dean will then sign the appropriate form to excuse the student from classes. The Residence Hall Dean will pass on an excuse form to the student's teachers and work supervisor. However, the student should call his/her work supervisor and let him/her know that he/she will not be coming to work.

Social Development

Weimar Institute takes seriously the development of interpersonal skills and social responsibilities. Social health is educationally important in preparing for successful Christian ministry and stable Christian homes.

While social development is largely a personal responsibility, there are several areas of social interaction that the Institute has specifically addressed.

Social Media

Social media outlets such as Facebook, Twitter, etc. have great potential for ministry, professional networking, as well as, social purposes. With this potential comes the responsibility for respectful, clear, and honest representation of God, first and foremost, the Seventh-day Adventist Church, and supporting ministries of the Seventh-day Adventist Church such as Weimar Institute,

which you now represent. For this reason students shall follow the guidelines for social media usage:

1. As you publish your posts, keep in mind that your posts can be easily misunderstood by people who do not know your close circle of friends, your inside jokes, and how serious you are being in your posts.
2. Posting should be done after you have had sufficient time to process a situation you feel passionate about. In other words, impulsive, reactionary, and/or defensive posts are discouraged because they can misrepresent your usual demeanor and state of mind. Posting is not a substitute for faithfulness to the steps of reconciliation found in Matthew 18. Therefore, posts of a defaming, inflammatory nature will not be tolerated.
3. Remember that your posts have a bearing on the reputation and influence of Weimar Institute and the principles it stands for. Although you may be accustomed to posting only on behalf of yourself you should begin to realize that your posts also reflect on the ministries that you belong to, including Weimar Institute, and should take the necessary precautions to respect those ministries.

For consequences of not following these guidelines see the section on disciplinary measures.

Spiritual Development

Every function of Institute life is designed to cultivate a life of consistent Christianity. The following are specific occasions planned to nurture personal and corporate spiritual growth.

Personal Devotions. Students and staff are encouraged to maintain daily devotional time.

Small Groups. Prayer bands, Bible study groups, small groups and similar student-initiated activities are encouraged and supported.

Chapel Attendance and Daily Worship. As part of the spiritual program at Weimar Institute students are expected to attend all chapels, daily worships and dorm assemblies as well as attend all Friday evening vespers. Students may, at times, have appropriate reasons for missing these important spiritual and social events. However, Students who miss more than three chapels, ten daily worship or assemblies, or three Friday evening vespers will be sought out for a staff pastoral visit. This may then lead to disciplinary action as specified in the section titled *Disciplinary Measures* on page 109. Dishonesty in attendance

(i.e., having someone else record your presence for chapel, etc.) is understood to be a flagrant misrepresentation and will be treated as a serious infraction.

Weekly Evening Dorm Assembly Attendance. All dormitory students are required to attend all dorm assembly worships.

Sabbath Services. The Sabbath is God's time for mankind to meet with Him in an atmosphere free from non-spiritual distractions. To facilitate this, the Institute gives primary attention to worship, rest, Christian fellowship and service from Friday sundown until Saturday sundown. During these hours students are expected to refrain from secular entertainment, music, shopping, restaurant dining, business transactions, sports, scholastic studies, work and other similar activities. Also, food delivery and sports, etc., are not appropriate for campus.

Student should contact the Office of Academic Administration for the latest church attendance policy.

Evangelism. Regular time is set aside for evangelism as part of Weimar Institute's curriculum. Each semester students choose from a variety of activities provided to train in practical outreach and evangelism.

Student Missionary and Task Force Workers. Students are encouraged to become involved in a student missionary or task force program associated with the Seventh-day Adventist Church. This is an excellent means for preparing for a life of ministry.

Study

Most students should expect to spend a minimum of two (2) hours outside of class for each hour spent in class in preparation. Thus, if a student is taking 16 credits, one should plan to study 32 hours per week. Open times during the day, evenings, early morning hours, and unstructured weekend time provide opportunities for concentrated study. Each student must make study time a priority to keep up with class assignments and to allow time for genuine and deep learning.

To build a foundation for this type of academic study, we commend to students the Bible. It is good to remember that earnest Bible study is the best activity for true cultivation of the intellect.

The mind occupied with commonplace matters only, becomes dwarfed and enfeebled. If never tasked to comprehend grand and far-

reaching truths, it after a time loses the power of growth. As a safeguard against this degeneracy, and a stimulus to development, nothing else can equal the study of God's word. As a means of intellectual training, the Bible is more effective than any other book, or all other books combined.
— Education, p. 124.

The intellectual training needed to develop deep thoughtful skills can be best developed through a committed, consistent study of the Bible each morning. We recommend this as a builder of intellectual capacity and study effectiveness, but also as a builder of character and revealer of truth.

Dress & Personal Appearance

Principles of Dress

Students and faculty of Weimar Institute are asked to dress in a manner that positively reflects the Mission and Vision of Weimar Institute. Students should remember that they are always witnesses for Christ—both on and off campus.

Since no dress code can cover all contingencies, students and faculty are expected to exert sound judgment in their choice of clothing to wear based on the following principles and the specific applications outlined in the paragraphs that follow.

Modest. Dress should exhibit Christian modesty and should not be overly revealing or distracting in accordance with 1 Timothy 2:9-10, 1 Peter 3:3-5, and 1 Corinthians 10:31.

Professional. Dress should be neat, clean, and attractive. Avoid carelessness, sloppiness, untidiness or the opposite extreme of showiness, extravagance.

Functional. Clothing should be weather-, work-, and classroom-appropriate.

Conducive to health. Clothing should be neither too tightly fitting nor too loose fitting and should be weather appropriate.

Gender distinctive. In keeping with Deuteronomy 22:5, there should be a plain distinction between male and female dress and that models the uniqueness of that distinctiveness.

Attire for Women

Classroom

Dresses, skirts and blouses or sweaters, and footwear. Modest dress slacks (no jeans), worn at the waist, that do not violate the prohibitions listed below are also acceptable.

Chapel, Church & Vespers

Dresses, skirts with blouses or sweaters, and dress shoes or sandals.

Prohibited Public Attire

Sloppy clothing, torn, frayed clothing or with printing that contradicts our standards. Tight fitting and revealing styles, see through fabrics, low cut tops, bare midriffs or shoulders, exposed camisoles, sleeveless shirts, tank tops, skirts with deep slits or skirts that do not cover the knees at all times and would require pulling or stretching up to the knees while seated, tight pants (skinny jeans, tights, hot pants, etc.), pants worn below the waistline, shorts above the knees, and pajamas.

Attire for Men

Classroom

Dress slacks (no jeans) worn at the waist, collared shirt or sweater. Shorts, sweatshirts, t-shirts, sportswear, and jeans are not to be worn.

Chapel

Dress slacks (no jeans) worn at the waist, button up shirt and necktie, along with socks and dress shoes. Students having lab or work immediately following chapel are permitted to come in dress appropriate for those activities.

Church & Vespers

Suits or sport coat/dress slack combinations, dress shirt and necktie, sweaters or vests, along with socks and dress shoes.

Prohibited Public Attire

Sloppy clothing, torn, frayed clothing or with printing that contradicts our standards. Tight fitting and revealing styles, see through fabrics, sleeveless shirts, tank tops, muscle shirts, tight-fitting jeans, skinny jeans, pants worn below the waistline, shorts above the knees, pajamas. Baseball caps or hats are not appropriate indoors (i.e., classroom, cafeteria, chapel, etc.)

Dress Policy Implementation

Consistent violations of dress code will result in disciplinary measures; refer to section *Disciplinary Measures* on page 109.

Jewelry

Students are asked to refrain from wearing jewelry. This includes all forms of rings, bracelets, friendship bands, necklaces, chains, medallions, earrings and pierced body jewelry. An exception is made for medic alert chains/bracelets. Students with consistent violations will result in disciplinary measures; refer to section *Disciplinary Measures* on page 109.

Alcohol, Tobacco and Drug Abuse

Weimar Institute is a drug-free campus that actively seeks to provide an environment in harmony with the philosophy of the Seventh-day Adventist Church as well as state and federal laws. Weimar Institute has a zero-tolerance position on drugs, alcohol, and tobacco.

Bicycles and Skateboards

Bicycles are welcome at Weimar Institute but are not necessary for travel about the campus. They may be used on roadways, but not on lawns or sidewalks. Each student must assume responsibility for the security of his own bicycle. Students under eighteen must wear a helmet. For safety reasons, skateboards are not allowed on campus at any time.

Campus Leaves

Long-distance and overnight travel should be minimal, since students are expected to be actively involved in the campus worship services, regular church attendance, and school activities. Each student is allowed home leaves, provided that his/her church and campus responsibilities are covered. No leave from campus should infringe upon any special schedule. All leaves must be

arranged in advance with the Residence Hall Dean upon approval of the work supervisor and the PAC director.

Curfew

Students are expected to be in their dormitories by 9:30 p.m. (10:00 p.m. on Saturday night). Dormitory Deans or resident hall assistants must approve exceptions in advance. Students are requested to preserve a quiet atmosphere from one-half hour after curfew until at least 5:00 a.m.

Grace Period

Because of the discrepancies between individual watches and residence hall clocks, a grace period of 10 minutes is given every evening. Grace period will not excuse habitual late curfew violations.

Night Check

The residence halls close at 9:30 pm, Sunday-Friday and at 10:00 pm Saturday. After those hours all outside doors are locked until 5:00 am the next day. Night check is conducted at closing time (curfew) each evening. It is your responsibility to get checked in.

Once in the residence hall, you should receive permission before leaving again. This permission must be obtained before the Dean leaves for the night. Sign-outs are to be the exception, not the rule.

Late Leaves

One late leave may be requested per week. Under normal circumstances, late leaves give the resident one-hour beyond curfew to be out of the residence hall. Request forms are available from the residence hall Dean and must be approved in person by a Dean. Late leaves may be requested for the following reasons: 1) emergencies, 2) special occasions, 3) out-of-town travel. Late leaves may be requested for any night of the week except Friday and Saturday nights (out-of-town travel and emergencies are exceptions). Late leaves cannot be obtained during the Sabbath hours. Should you have an emergency that keeps you from returning to the residence hall by curfew, you must call and speak to your Dean. If you cannot reach your Dean you must contact the Dean for the other dorm.

Overnight Leaves

Any time you leave campus overnight (including school-sponsored trips), an overnight leave is required. Overnight leave forms may be obtained from the Residence Hall Dean or RA or Institute office and must be approved before leaving the campus. You are encouraged to seek approval well in advance of your overnight leave. An overnight leave form is not necessary for overnight events required for the entire student body, such as R&R.

Residents are expected to remain off campus at all times during the dates listed on the leave request. Violation of this policy will result in the cancellation of the leave and the suspension of overnight leave privileges. If a leave must be canceled or the resident returns early from a leave, the Dean is to be informed and the resident should be in the residence hall by their curfew. A change in destination should be reported to the Dean.

Weekend leaves must be submitted by check-in Thursday. Exceptions will be considered using the following guidelines: 1) a request must be brought to a Residence Hall Dean in person; 2) if any exception is made for any reason, you will lose one of your allotted 3 minor violations; therefore, 3) if you have no minors left, no exception will be considered, except in case of an emergency.

Other aspects of the overnight leave policy are as follows:

1. If the period of the proposed leave from campus includes a work or class appointment, suitable arrangements must be made with the work supervisor or academic dean respectively.
2. If under 21 years of age, first year students may be limited to 5 nights of absence from campus per semester, excluding vacations;
3. Students on citizenship probation are limited to 1 overnight leave and then only to home.
4. If an emergency situation makes it impossible to return to the residence hall by the date and time stated on the leave, it is the resident's responsibility to call the dean to request an extension of time.
5. Overnight leaves must adhere to the principles on "Mixed Groups" in the Student Handbook and have clear evidence of appropriate chaperoning. Falsification of an overnight leave will result in disciplinary action, including the possibility of suspension or dismissal.

Electronic Devices

Students may be required to submit specific identity information on electronic devices using Weimar's Internet service. Such information will be used to regulate the fair distribution of Internet service to all users on the campus.

Guests

Residence halls and the immediate area near them are never opened for mixed visiting. Prior arrangements must be made with the Residence Hall Dean for all guests who wish to stay overnight in the dormitory. Family members may be allowed to stay in the student's dorm room for three nights free of charge. Approved same-gender guests are charged a fee per night if sharing the student's room (see *Academic Administration office* for current prices) and may stay up to three nights per semester. Additional guest accommodations are available at the Weimar Inn.

Internet

Computers with Internet access and wireless Internet access are provided in the library and on campus, as available.

Library

Weimar Institute Library contains valuable books, periodicals, and other resource material for academics and personal enrichment. Only those learning materials which are in harmony with the distinctive academic and spiritual goals of the Institute are available. There is a TV unit available for academic work.

Mail

Mail is delivered each day, Monday through Friday, to the student residence halls. Outgoing mail deposited in the campus mailroom by 9:30 a.m., Monday through Friday, will go out the same day.

Mailing Address:

Name of Student
Weimar Institute
PO Box 486
20601 West Paoli Lane
Weimar, CA 95736

Medical Expenses

Students are responsible for their own medical and dental expenses, with the exception of expenses associated with an accidental injury. The Institute carries accident insurance for each enrolled student.

Weimar Institute accepts no responsibility for illness-related health care beyond assistance for minor outpatient care by the campus health services. There is a nurse on duty 24 hours a day and a physician is available as needed.

Major medical attention requiring inpatient care or services beyond the resources of the Institute is the responsibility of the student. Long-term medical needs treated by the staff will be billed to the student's account.

Laundry

The Institute provides coin-operated washers and dryers in a central place for student use.

Pets

There is no provision for keeping pets in residence hall rooms, with the exception of fish—if all roommates and the Residence Hall Dean are in agreement. Parents and friends who visit residents must leave their pets at home.

Textbooks

While the works of Ellen White and some theology textbooks may be available at Weimart, most textbooks and required readings are not available for purchase on campus and can be obtained on websites such as Amazon.com.

Transportation To and From Weimar

Students are responsible for their own transportation to and from Weimar Institute. Students needing transportation from airports or other points beyond Colfax or Auburn should seek to use available public transportation. Students have commonly used SuperShuttle (see www.supershuttle.com).

Weimar Market

The Weimart has food items, textbooks and other books, and some supplies for purchase.

Vehicles

Students wishing to have automobiles or motorcycles on campus must register them with the Institute office and show adequate liability insurance and a current driver's license. The Institute office will then issue a parking sticker that must be displayed on the lower left hand side of the rear window or be readily seen on motorcycles.

Vehicles may only be operated by the licensed driver making the application. Students wishing to loan their personal vehicles out must register the names of each additional driver. Additional drivers must be licensed and insured. These guidelines apply to both dorm and village students.

Students are expected to observe all campus traffic regulations and to keep their cars parked in the lower parking lot by Hillside dorm. Parking by the Cafeteria, Echo Hall, or in the chapel parking lot is for short term parking only (15 minutes or less). The double sidewalk in front of Bayith and Princess dorm is to be used only when moving in and out of the dorms or unloading large items that cannot be carried from the parking lot. This drive is not to be used for picking up or dropping off passengers.

Tickets will be issued for speeding, careless driving or other moving traffic violations. The first ticket will be a warning; the second will result in a \$25 fine. Tickets issued for parking in undesignated parking areas will result first in a warning and then a \$15 fine. Additional warnings may result in the loss of the privilege of having a vehicle on campus.

Students of Weimar Institute are expected to take their vehicles with them when they leave, both during the summer and when they graduate. Any vehicle left behind without the specific prior approval of the Deans' Council may, after due notice, be impounded off campus at the student's expense.

Safety and Security

Firearms/Weapons

All guns, rifles, sling shots, starting pistols and paint guns are strictly prohibited on campus, in the residence halls or in a resident's car. Possession of martial arts weapons and knives larger than a pocketknife is also prohibited. Because Weimar views weapon possession as a serious offense, discipline will be imposed on violators found of policy.

Fireworks

Selling, possessing, or using firecrackers or similar combustibles are a violation of campus, county, and state fire ordinances. Possessing or using an M-80 is a violation of federal law. Students found in possession of any of these items are subject to disciplinary action.

Fire Hazards and Equipment

The illegal use of, or tampering with, fire protection equipment such as alarms, escapes, hoses and extinguishers is a violation of campus, county and state fire ordinances, and a fine of \$250 will be levied for such a violation. Cooking appliances are not to be used in student rooms.

Protection of Personal Property

The Institute cannot accept responsibility for stolen items or money. It is the responsibility of the individual student to keep automobiles, bicycles, and unoccupied rooms locked.

Security

The director of campus security is committed to maintaining a safe environment for all students, faculty and staff. Suspicious individuals or activities on campus should be reported to Campus Security at 530-305-2611.

Sexual Assault

Sexual assault is a crime punishable by law, which includes all forms of rape, attempted rape, and non-consensual sexual physical contact of which both men and women may be victims. Sexual activity without consent is a crime.

Weimar Institute condemns such acts, and will take stern and swift action following the requirements of the law against the perpetrator. Any student, faculty member, or staff member guilty of such activity is subject to discipline, including dismissal and criminal prosecution.

If you are a victim of sexual assault:

1. Go to a safe place. Call a close friend to be with you for support.
2. Call the Residence Hall Dean on duty. If a sexual assault is reported to Institute personnel, appropriate steps will be taken to investigate the incident. If circumstances warrant, the Placer County Sheriff will be notified.
3. It is the responsibility of any staff or faculty of the Institute to report any known case of sexual assault immediately to one of the following: Residence Hall Dean, Institute Academic Dean, or NEWSTART® Clinic Medical Doctor.
4. If you plan to report, do not shower or change clothes, eat or drink as this may destroy vital evidence. Due to limited medical treatment capability, the Weimar NEWSTART® clinic cannot meet the legal requirement for treatment of rape victims. It can only provide medical care to victims who are not seriously hurt and who do not wish to report. Physicians on call can be reached by dialing 530-422-7960.
5. The following resources are available:
 - Placer County Sheriff: (530) 889-7800
 - Placer County Victim/Witness: (530) 889-7021
 - Placer County SART: (916) 543-2533
6. Sexual assault is a traumatic event. As such, all Weimar staff and faculty must respect confidentiality by limiting the discussion to people involved in the case.
7. Weimar Institute will facilitate counseling services as needed.

Sexual Harassment

Weimar Institute is committed to creating a safe and collegial environment that is conducive to learning and personal and spiritual growth. Toward this end, students, volunteers, faculty, and staff (or other persons providing services to Weimar Institute) should never place another student or colleague in a position of embarrassment by the use of language or actions that carry either overt or subtle sexual overtones. Such behavior is not only a violation of state

and federal law; it is also a violation of the Christian principles that Weimar Institute espouses.

1. Sexual harassment is defined as any unwelcome sexual advance, request for sexual favor, and/or other verbal or physical contact of a sexual nature when: Submission to such conduct is made explicitly or implicitly a term or condition of an individual's employment or academic standing; or,
2. Submission to, or rejection of, such conduct by an individual is issued as a basis for employment or academic decisions affecting an individual; or,
3. Such conduct has the purpose, or effect, of interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment.

As such, sexual harassment at Weimar Institute will not be tolerated in any form. If a student encounters such behavior from a member of the faculty or staff at Weimar Institute or from a fellow student the following steps should be taken:

1. Such an encounter should be reported to one of the following: the Academic Dean, the Assistant Academic Dean, or the Residence Hall Deans. These persons will seek to ensure the student's right to privacy and the alleged offender's right to due process.
2. Students, faculty, or staff who are aware of any incidents of sexual harassment are also responsible to report such incidents.
3. An investigation will be made for the purpose of seeking to establish whether there is a reasonable basis to accept the allegations as fact.
4. The accused will be fully informed as to the nature of the allegations and will be given reasonable opportunity to respond to the charges.
5. If it is determined that the allegations are valid, immediate and appropriate disciplinary action will be taken—up to and including dismissal.
6. If it is determined that the allegations are unfounded, steps will be taken to restore the reputation of the accused. If it is determined that the accuser was intentionally dishonest, he or she will be subject to discipline

Rooms and Check-in Procedures

Room Deposit

All residents are required to pay a \$195 room deposit by July 31 in order to assure their place in the residence halls for the current year. The deposit will be refunded after a final successful checkout from the residence hall at the end of a student's residency at Weimar College.

Rooms

Most residence hall rooms are double occupancy. If space is available, students may elect a private room. Students who have been accepted may request a specific room for the next school year. Students who move from one room to another during the school year must make arrangements with the Residence Hall Dean prior to their move.

Room Care & Hanging Items on Walls

Student rooms are to be decorated in accordance with College standards. Pictures, posters, and wall hangings are not to be nailed, tacked, stapled, screwed or taped to the walls or woodwork. Posters and pictures must be put up with poster putty only.

Disabilities, Physical

Students with disabilities who require personal attendants or special residential accommodations must submit their request in writing and have it approved by the Deans' Council before they can be considered for student housing.

Check-in Form

When you are assigned a room or move into a new room, you must complete a check-in form. Failure to list any damages before moving into a room may result in your being charged for those damages when you move out. The completed form should be returned to the Dean of Men or Women.

Keys & Key Deposit

A \$5 key deposit will be collected when you are issued your room key. This deposit is refundable upon checkout if original key is returned. The student may not make duplicates of keys. Misplaced or lost keys are replaced for \$10 per key and charged to the student's account.

Emergency Safety Procedures

Fire Drill

The residence halls are required to hold periodic fire drills. When the alarm sounds, the law requires that the residence halls be evacuated as promptly as possible. You should follow the fire escape route posted on the back of your room door. Please remain outside at the designated fire assembly point until the alarm has ceased sounding. If the alarm occurs after night check, please check in with your residence assistant (RA) or Residence Hall Dean at the location listed on the back of your door. Failure to evacuate the residence hall during a fire alarm will result in a \$200 cash fine.

Fire Hazards

Objects with open flames, candles, torches, incense, oil lamps, electric cooking appliances (other than microwaves), fireworks or combustible chemicals are prohibited in the residence halls. Halogen lamps have been shown to cause fire due to extreme heat and are not permitted in the residence halls. In case of a fire drill, halls must be free from all obstructions at all times. Room or hall doors are not to be propped open. The misuse of fire extinguishers, fire alarms, smoke detectors, or other protection equipment is expressly prohibited.

Because the abuse of this policy can cause serious fire hazards in a residence-hall setting, stiff penalties, including cash fines of up to \$200 and/or suspension, will be levied against anyone who violates it. In addition, the involved persons will be held responsible for any damages caused by the fire or smoke.

Residence Hall Services and Facilities

Air Conditioners and Heaters

Hillside has individual-room air conditioners and heaters. Operation should be limited to the controls on the outside panel. Philadelphia and Bayith have central heating and cooling. Personal space heaters may be allowed with the approval of the Residence Hall Dean. No space heater that has open elements that could easily cause a fire will be permitted. No personal air conditioners are permitted in the rooms. You may purchase a fan for use in your room.

Bicycle Storage

Bicycles may be stored in student rooms. Bicycle hooks should not be placed in ceilings, on walls or any part of the student's room. A bicycle rack is available in front of Hillside Dorm. Locks, if desired, are to be supplied by each owner. Weimar Institute assumes no responsibility for bicycle security. Bicycles remaining on campus after their owners have left school will become the property of the residence halls and may be sold unless prior arrangements have been made.

Computer and Internet

Access, as available, is provided in the library during posted hours when staff are present. Wireless access, as available, is provided on campus.

The college reserves the right to check the content of computer files on the campus and in individual rooms for illegal activities and pornographic materials. You accept this authorization when you rent a room. Accessing pornography, hate sites and other non-Christian material will be justification for measures including but not limited to restricted computer access, confiscation of the student's personal computer, or suspension. If you violate the law, criminal prosecution may result subject to the discretion of local law enforcement.

Kitchens

Bayith is equipped with a kitchen for student use. You are asked to supply your own cooking utensils. Unattended cooking of food that presents a fire risk will result in a \$200 fine. Fire code prevents you from using any electrical cooking appliances in your room.

Laundry Rooms

Coin operated washers and dryers are available for student use either in Bayith or behind the NEWSTART® chaplain's office. Residents of Bayith and Hillside see Residence Hall Dean's specific policies. Laundry rooms should not be used during Sabbath hours.

Repairs

Residence hall room-repair forms are available from the Residence Hall Dean or RA.

Telephones

There are no personal phones in student rooms. A telephone is available in the lobby. You must have a calling card for long distance calling.

Weight/Aerobics Room

An exercise room may be available for student use according to the hours and policies posted. See the Resident Hall Dean.

Policies and Procedures

Policies in this handbook are subject to change and students will be notified of such in writing.

Assault

In accordance with Weimar's campus policy, residence halls will not tolerate physical and/or verbal assault. Residents involved in this type of behavior will be subject to discipline, including possible dismissal. Local authorities may prosecute the resident. For additional information regarding assault see the sections titled *Sexual Assault* on page 123 and *Sexual Harassment* on page 124.

Blinds & Curtains

These items are to be installed only by Plant Services and become permanent fixtures of the room. Special requests may be made of the Residence Hall Dean who will then forward it to Plant Services if the request is approved. If your room has window coverings provided, these coverings may not be removed.

Bulletin Boards

All material placed on the lobby bulletin boards of the residence halls must be approved by a Residence Hall Dean or RA.

Chores

All residents in a hall take part in keeping the residence hall neat, clean, and well functioning. A variety of chores are assigned to students each week on a rotational basis. If a student fails to do their chore for the week, or does not complete the chore in an adequate fashion, they may be penalized or charged a small fee.

Decorations

Live trees are not allowed in the building.

Distribution of Information

Anyone wishing to distribute or provide information via pamphlets, newsletters, newspapers, or any other form of communication must first receive permission from the college administration.

Dorm Worship

Dormitory worshipers are typically held every Tuesday and Thursday morning in the dormitory lobbies. This may be adjusted as needed as specified by the Residence Hall Dean.

Door and Door Locks

The only item permitted on your door's exterior is a name card listing the residents of the room. A \$25 cash fine will be imposed if door locks are taped or tampered with in any way.

Electricity

To conserve energy, lights and appliances should be turned off when not being used. When you go on vacation or leave for the weekend, please turn off lights and all electrical items, except for your refrigerator.

Eviction Policy

Weimar College residence hall housing is designed for currently enrolled full-time students. When a student ceases to be registered for classes during a school term, he/she must vacate Weimar housing. If at any time and for any reason a student is found to be inappropriately residing in the residence hall, the student will be notified by a Residence Hall Dean in writing that he/she will have 48 hours to vacate. This policy also applies during summer terms if a student does not retain his/her accepted status. If the student does not vacate housing within the allotted time, his/her personal belongings will be placed in storage and the student will forfeit all refundable housing deposits and fees. Any exceptions must be arranged through the Residence Hall Dean with the Deans' Council and approval of the Student Finance Office.

Furniture/Fixtures

Residence hall rooms are equipped with the basic furniture items students may need. There is a \$50 charge for tampering with, disassembling, or removing furniture. Rooms are not to be painted by residents, and wallpaper or contact paper is not to be used on walls or furniture. The dresser drawers are not to be removed from any room or exchanged with other rooms.

Hazing

A student who conspires to engage in hazing or commits any act that injures, degrades, disgraces, threatens, intimidates, or intends to injure, degrade, or disgrace a fellow student or campus guest can expect serious disciplinary action, if not dismissal (See California Education Code 32050-32051). A student who throws anything at persons, buildings, or vehicles can expect serious disciplinary action. Three irregular activities worth mentioning are “penny-ing” doors (which causes a hazard in a residence-hall emergency), water fights and the use of any pistol which shoots water, rubber, plastic or dye bullets (or any other kind of bullet). These latter activities will result in confiscation of the items in use and possible fines to cover any damage that has been done to the facility. Criminal prosecution may occur.

Mental/Emotional Health

If for any reason you are discouraged or depressed, talk with your Residence Hall Dean who can refer you for appropriate counseling to help with your depression. Students who express suicidal thoughts will be immediately referred to a therapist for evaluation. Students who choose to purposely harm themselves may be requested to take a leave of absence for a full semester. Re-admittance will depend on recommendation of a licensed therapist. Viola Kaiser, our chaplain for NEWSTART® health guests, is also available to counsel students by appointment.

Off-campus Housing Requests

Weimar College affirms the values gained from being primarily a residential college. By accepting admission, a student agrees to live in a residence hall unless the student applies and is granted an exception. Requests for off-campus housing may be made to the Deans’ Council. Appropriate housing outside of the residence halls includes parents or immediate relatives—grandparents, aunts, uncles, or siblings who are at least 25 years old and in their primary residence.

Pianos

If your residence hall has a piano, it may be played only between the hours of 10 am and 8 pm.

Pornography

Magazines, computers, posters, and downloads that contain pornography are inappropriate material. These items will be confiscated, and repeat offenders of this policy will be subject to dismissal.

Posters

Posters or pictures of nude or partially clothed bodies are inappropriate room decor. Likewise, all decorations that promote a lifestyle contrary to Adventist beliefs are inappropriate. Inappropriate subjects include alcoholic beverages, R-rated movie material and certain music groups. Confiscated items will not be returned.

Right of Entry

The Institute reserves the right for a Residence Hall Dean, his or her representative or a college security officer to enter and inspect a student’s room whenever necessary. You accept this authorization when you rent a room.

Stealing

You should take precautions to protect your personal belongings. Rooms should be kept locked when not occupied. Put your name on your personal property. Keep your serial numbers in a separate location and check to see if your parents’ homeowner’s insurance covers your belongings while at school. If not, consider purchasing a policy of your own. Individuals who take without permission any items they do not own will be regarded as thieves, will be disciplined immediately and will be subject to suspension. Note: Possession of lobby furniture, vacuums, tools or any other residence hall property, without permission, will be treated as theft and brings fines of up to \$100. Also, anyone in possession of an unauthorized master key will be subject to serious discipline or dismissal.

Vandalism

Any damage done to any campus property will result in restitution, fines and possible criminal prosecution. Vandalism may result in a dismissal from school.

Roommate Bill of Rights

Your enjoyment of life in a residence hall will depend to a large extent on the thoughtful consideration that you demonstrate to each other.

The right to:

- Read and study free from undue interference in one's room.
Unreasonable noise and other distractions inhibit the exercise of this right.
- Sleep without undue disturbance from noise, guests of roommate, etc.
- Expect that your roommate will respect one's personal belongings.
- A clean environment in which to live.
- Free access to one's room and facilities without pressure from roommate.
- Personal privacy.
- Host guests with the expectation that guests are to respect the rights of other residents.
- Settle conflicts.
- Be free from fear of intimidation, physical and/or emotional harm.

Sound Equipment

Radios and stereos, musical instruments, keyboards and amplifiers are permitted in your room on a privilege basis. It is your responsibility to see that the sound equipment is played at a level not disturbing to others. Headphones should be used on all equipment from 7 pm until 6 am the next morning. Residents who are not able to control their equipment as outlined here will lose this privilege.

Windows & Screens

Please do not use windows or other unorthodox means to leave or enter a building. Such activity will result in a \$100 fine. If the exit or entry occurs after night check, citizenship probation and/or suspension will also result. Screens on all windows are not to be removed nor are items to be pushed through or around the frame of the screen. Tampering with or removal of a screen or screen seal will result in a \$100 fine.

Checking Out of the Residence Halls

Checking Out Procedures

1. Contact the Residence Hall Dean in charge of housing.
2. Clean your room. It should be left in the same condition in which you found it.
3. Have an RA or Residence Hall Dean inspect your room for cleanliness and damages. This person will use your check-in form for this step. Any damages will be noted on the form, and charges will be deducted from your room deposit.
4. Fill out a forwarding address card. This step is not optional. Please include your phone number as well. (We cannot forward magazines, so you should also send a change-of-address form to each subscription.)
5. Return your room key and sign the checkout form.

Improper Checkout

Failure to follow any of the above procedures will result in charges for any or all of the following problems: failure to return key, cleaning, and packing.

Deposit Refund

Any student who fails to check out of a residence hall will forfeit a portion of his/her deposit. This deposit will need to be paid again in full before reservations for a new school year will be honored. Deposits will be refunded to those who have checked out, have cleared their student account, and are not returning to the residence halls for the following semester. Those with an outstanding balance with the college will have their deposit applied to their account.



PO Box 486 | 20601 West Paoli Lane
Weimar, California 95736
(530) 422-7923
weimar.edu | info@weimar.edu

“And be not conformed to this
world, but be transformed by
the renewing of your mind,
that you may prove
what is the good
and acceptable
and perfect
will of God.”

—Romans 12:2 NKJV



Questions? (530) 422-7950 | **Admissions** (530) 422-7923 | **Toll-free** (888) Weimar1
PO Box 486, 20601 West Paoli Lane, Weimar, California 95736
weimar.edu | info@weimar.edu