

WEIMAR
INSTITUTE

To Heal a Hurting World

Academic Bulletin
& Student Handbook

2014–2015

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& Student Handbook

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Weimar Institute Bulletin & Student Handbook, 2014-2015
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The question for us to study is,
“What is truth—the truth that is
to be cherished, loved,
honored, and obeyed?”
—Ministry of Healing 456

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2014-2015 Academic Calendar

Fall Semester

<i>August 17</i>	Registration
<i>August 17-23</i>	Week of Spiritual Emphasis
<i>August 18</i>	First Day of Classes
<i>August 18</i>	Late Registration Fee Applies (see page 79)
<i>August 26</i>	Last Day to Register
<i>August 26</i>	Last Day to Add/Withdraw Without Charge
<i>August 26</i>	Last Day to Change to Audit without Charge
<i>August 27</i>	Change in Course Enrollment Fee Applies (see page 70)
<i>September 28-October 5</i>	Fall PAC
<i>October 8</i>	Mid-term Grades Due
<i>October 30-Nov 2</i>	Fall R&R
<i>November 21</i>	Last Day to Withdraw with "W" or Audit
<i>November 26-30</i>	Thanksgiving Break
<i>December 4</i>	Last Day of Class
<i>December 5 & 8</i>	Study Days
<i>December 8-11</i>	Final Exam Week
<i>December 17</i>	Final Grades Due

Spring Semester

<i>January 7</i>	Spring Registration
<i>January 8</i>	First Day of Classes
<i>January 8</i>	Late Registration Fee Applies (see page 79)
<i>January 11-17</i>	Week of Spiritual Emphasis
<i>January 16</i>	Last Day to Register
<i>January 16</i>	Last Day to Add/Withdraw Without Charge
<i>January 16</i>	Last Day to Change to Audit without Charge
<i>January 19</i>	Change in Course Enrollment Fee Applies (see page 70)
<i>March 4</i>	Mid-term Grades Due
<i>April 27</i>	Last Day to Withdraw with "W" or Audit
<i>April 5-25</i>	Spring PAC
<i>TBD</i>	Spring R&R
<i>May 7</i>	Last Day of Class
<i>May 8 & 11</i>	Study Days
<i>May 11-14</i>	Final Exam Week
<i>May 15-17</i>	Graduation
<i>May 20</i>	Final Grades Due

Philosophical & Educational Foundations

Fundamental Principles of Scripture

As a supporting ministry of the Seventh-day Adventist Church, Weimar Institute administration, faculty, and staff hold the Biblical perspective that is reflected in all 28 of the official fundamental beliefs, which are available at <http://www.adventist.org/beliefs/fundamental/index.html>

These beliefs can be organized into the following six categories—the doctrines of God, man, salvation, the church, the Christian life and last day events.

We Believe that God Loves

God is love, power, and splendor—and God is a mystery. His ways are far beyond us, but He still reaches out to us. God is infinite yet intimate, three yet one, all-knowing yet all-forgiving.

We Believe that God Creates

From neurons to nebulae, DNA to distant galaxies, we are surrounded by wonder. Yet the beauty is broken.

We Believe that God Redeems

Love. Harmony. Perfection. Once, all creation sang the same glorious song.

We Believe that God Inhabits

Jesus left His followers with an epic mission: tell the world of His love and His promise to return. Also, they should love people the way He loved them.

We Believe that God Transforms

God's law in the Ten Commandments show us how to live and make clear our need for Jesus. Though the law shows us the path to follow and convicts us of sin, it's about far more than just toeing the line.

We Believe that God Triumphs

From the Garden of Eden to the Tower of Babel, the destruction of Sodom to the Exodus from Egypt, God has always investigated before taking action.

Lifestyle Commitments

Weimar Institute faculty, staff, and students participate in the mission of Weimar Institute through the following Lifestyle Commitments:

1. I have a settled conviction that a life in harmony with Jesus Christ is the fulfillment of my life's goals. I may not have fully matured in all aspects of life, but I have settled the question of who has my allegiance, and I am actively seeking a living connection with Jesus Christ.
2. I recognize the importance of personal commitment to Weimar Institute, its purposes, people, and practices. As I develop my God-given individuality, I will remain committed to the well-being of the group and a supportive member of the school family.
3. I am committed to academic excellence. I value the deeply Biblical, intellectually challenging emphasis given to course work at Weimar Institute. My highest motivation for excellence in learning is to glorify God. My motive cannot be to bring recognition to myself.
4. I desire to be actively involved in personal service and witnessing for my faith as an important part of my educational experience at Weimar Institute. I recognize that my own personal growth is directly related to the use of my spiritual gifts on behalf of others.
5. I am willing to follow God's lead in coming to Weimar Institute and will do everything within my power to achieve His goals for me, even as unexpected circumstances or challenges arise.

Our Vision

Weimar Institute envisions a place of:

- **Cooperation.** Faculty and staff are working together so closely that every staff member on campus sees their position as that of a faculty member—an integral part of the students’ education.
- **Family.** Students not only feel that they are a part of the decision-making process, they also see the faculty and staff as family. Family members of the students also feel comfortable coming to campus and spending time learning and growing.
- **Mentorship.** Using the model of Jesus’ school, students work closely with a mentor (limit of 12 students per mentor). Each of the mentors have a few (3) students of advanced development (not necessarily age) who work more closely in planning and help in leadership roles.
- **Manual Trade.** Early in their experience at Weimar Institute, students are trained in at least one manual trade, and they work with their hands a portion of each day. Some work in the NEWSTART Lifestyle Center using the skills of massage or hydrotherapy treatment, some work in other areas of campus such as plant services, custodial, auto shop, organic farm, cafeteria, etc.
- **Application.** While lectures and classroom discussion still happens, much of the learning that is documented and counted towards the completion of a degree happens in real-life settings. These settings allow students to apply the things they have learned in the classroom and thus obtain a deeper, more lasting understanding. They use these opportunities to share what they have learned with others and show how they have applied the learning to their own lives.
- **Source Learning.** Students spend time researching in both nature and revealed knowledge—Scripture. While they have not eliminated the learning of facts and concepts, they focus on thinking—they contemplate their duty and destiny, they question why, and they find answers from God through heaven-appointed sources—useful work, study of Scripture and nature, and the experiences of life.
- **Alternative Assessment.** Weimar Institute reports student progress using a more highly detailed system than just reporting a letter grade. We envision a learner-centered, outcomes-based campus that values and reports on learning that come through all types of learning, including experiential, activity-based learning.

Mission of Weimar Institute

Why we exist:

To Heal a Hurting World.

How we intend to accomplish this:

Through an institution of higher education committed to Biblical principles and the inspired ideals of Seventh-day Adventist education.

What we do:

Follow Jesus by developing leaders in comprehensive health evangelism through competent modeling and education—both theoretical and practical.

Institutional Student Goals

Truth	Character	Service
<p>Truth is not only a common pursuit in research, it is a goal to be reached in our everyday interactions. To help students develop a lifelong commitment of discerning truth, clearly, is a primary goal of education.</p>		
<p>Character is needed in men and women in every sector in life, from flipping a classroom to flipping a burger, from leading a home to leading a country. Martin Luther King, Jr. once said, “Intelligence plus character—that is the goal of true education.” We agree, character must be an essential goal of education.</p>		
<p>In the world of capitalism, Service is an essential ingredient for continued growth and success. In fact, “The best way to find yourself is to lose yourself in the service of others” (Mahatma Gandhi). We see selfless service as a wise response of free choice to the study of truth and the development of character. Thus service is a primary goal of education.</p>		
<p>Thus, our goal for each individual—and consequently, our corporate goal—is to discern Truth, develop Character and dedicate one’s self to a life of Service.</p>		

Institutional Student Learning Outcomes

In light of the mission and purpose of Weimar Institute, we have established desired Institutional Student Learning Outcomes (ISLOs) for each graduate of a baccalaureate program. Each of the six ISLOs are organized under one of the three Institutional Student Goals (see previous page), and are shown below with their components. (For further information request a copy of our Institutional Syllabus from the College Office).

TRUTH

1. *Our graduates will be:* **Advancers of truth** (T1)

Students will demonstrate:

- 1.a. Critical thinking
- 1.b. Creative problem-solving
- 1.c. Quantitative reasoning
- 1.d. Appreciation of beauty
- 1.e. Commitment to the Seventh-day Adventist Church

2. *Our graduates will be:* **Articulators of truth** (T2)

Students will demonstrate:

- 2.a. Information literacy
- 2.b. Effective communications

CHARACTER

3. *Our graduates will be:* **Adept in personal emotional intelligence** (C1)

Students will demonstrate:

- | | |
|----------------|---------------|
| 3.a. Humility | 3.c. Vitality |
| 3.b. Integrity | |

4. *Our graduates will be:* **Developed in social emotional intelligence** (C2)

Students will demonstrate:

- | | |
|------------------|------------------------------|
| 4.a. Kindness | 4.c. Gratitude |
| 4.b. Cooperation | 4.d. Intercultural awareness |

5. *Our graduates will be:* **Strong in work ethic** (C3)

Students will demonstrate:

- | | |
|--------------------|-------------------|
| 5.a. Dependability | 5.c. Persistence |
| 5.b. Initiative | 5.d. Self-control |

SERVICE

6. *Our graduates will be:* **Committed to serving others** (S1)

Students will demonstrate:

- | | |
|---------------------------|----------------------|
| 6.a. Active service | 6.c. Physical health |
| 6.b. Integrative learning | |

History of Weimar Institute

The Seventh-day Adventist Church has been committed to education since the late 1800's. This commitment has led to the opening of primary and secondary schools, institutes, and universities around the world. In addition to church-sponsored schools, hundreds of smaller, self-supporting institutions have helped to perpetuate principles of true education. Weimar Institute is such an institution.

Weimar Institute traces its history to the late 1970's when a group of lay people studied Ellen G. White's writings on health and education. From this study emerged a vision for an institution that would combine innovative health care and practical education. But where should it be located and how would they ever afford it? God was soon to answer both of these concerns.

Through a series of miracles, they were able to purchase an abandoned tuberculosis center located in Weimar, California. In addition to being used for tuberculosis patients during the early to mid 1900's, it had also operated as a county hospital and refugee relocation center.

In 1978, Weimar Institute began educating youth for a life of Christian service. Two men became the Institute's first graduates on July 13, 1981. As of May 2014, 362 students have received Baccalaureate or Associate degrees from Weimar Institute.

Through the years, Weimar Institute graduates have gained a reputation as hard-working, mission-minded young people prepared in head, heart and hand to follow God. Many have served the Seventh-day Adventist Church within their chosen field. Graduates have served as missionaries both overseas and in their home country. Still others have sought out new ways to share Christ in their secular career. Weimar Institute is thankful for the positive contribution its alumni are making to the soon return of Jesus.

Commitment to Equal Opportunity

Weimar Institute is committed to providing equal education and employment opportunities to all qualified persons of any race, sex, color, nationality, or ethnic origin in administration of its educational, admissions, and loan policies, or other Institute-administered programs. Weimar Institute is approved with the Bureau of Private Postsecondary Education and is authorized by the State of California to grant four-year degrees.

State Approval

Weimar Institute is a private institution approved to operate by the State of California Bureau for Private Postsecondary Education. Approved means we have met certain minimum standards imposed by the state for registered schools on the basis of our written application to the state. Approval does not mean we have met all of the more extensive standards required by the state and that the state has verified the information we submitted with our registration form (see sections entitled *Transferability of Credits on page 63* and *Credits & Accreditation on page 66*). Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the **Bureau for Private Postsecondary Education** at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll free: (888) 370-7589, fax (916) 263-1897.

Admissions

Is Weimar for You?

Will you go to college? If the answer is “yes”, where will you go to college? These are huge decisions and should be considered prayerfully—especially when we see the evidence of our Lord’s soon return.

At Weimar Institute, the inspired Word of God is the lens through which all knowledge will be viewed. But, before choosing Weimar Institute, we challenge you to prayerfully answer two questions:

1. Why you are seeking an education?
2. What is your overall purpose in life?

If you can honestly say that you are eager to be a part of God’s work, then Weimar Institute can be a training ground for you.

The broad education provided by the Core of Four (Quality Academics, Work and Physical Development, Ministering and Modeling Health, and Evangelism) at Weimar Institute will prepare you for your goals—as you put your academic learning into action through our Practical Application Component (PAC) times. See section entitled *PAC Times* on page 26 for more details.

A decision to apply to Weimar Institute should be weighed carefully. Being a student at Weimar Institute is both rewarding and challenging. Success requires personal maturity and a willingness to accept responsibility for one’s actions. Agreement with the essential Lifestyle Commitments (see page 3) will help indicate your readiness to be a student at Weimar Institute. If you feel that the Lifestyle Commitments are true for you and you would like to apply to be a student at Weimar Institute, please review the following pages for more information on the application process and our academic standards.

The Admission Process

To make the application procedure as easy as possible, please follow the steps listed below. For questions or to start your application, please call (530) 422-7923, email info@weimar.edu or visit www.weimar.edu.

Step 1: Get Information

- a. Visit the website and/or talk with a current student. (Call us at (530) 422-7923 and we can set up a conversation with a student enrolled in the program you have identified as your interest.)
- b. Start your online application at weimar.edu/admissions/apply-online/
- c. Read the student handbook which can be found at <http://weimar.edu/admissions/>
- d. E-mail (studentservices@weimar.edu) or call Student Recruitment (530) 422-7923 to ask questions or schedule a talk with an Academic Advisor.

Step 2: Submit Your Application

The online application must have all components completed in order to submit. If there are components which you need extra time to complete, contact Student Recruitment either by email (studentservices@weimar.edu) or phone (530) 422-7923. Please visit our website <http://weimar.edu/admissions/apply-online/> so you can begin to submit the following as part of your application:

- \$50 Application Fee
- General Information
- 3 References
- Transferability Notice
- Financial Plan Worksheet
- Parent/Guardian Financial Support Agreement
- Official High School Transcripts
- SAT/ACT scores
- College Transcript(s) (Transfer Students only)

Step 3: Admissions Committee (Part I)

When your application is complete with all required documents, it will be given to the Admissions Committee. The following decisions may be reached:

- Approved for an Admissions Interview. You will be assigned an advisor to have a personal conversation with you. Advisors prefer to speak with you in person, but the interview may be conducted over the phone if necessary.

- More information is needed. Common reasons: finances are not complete, transcripts are in process, or additional references are required.
- Application Denied. In some cases, potential students either do not appear to be a good fit for the program at Weimar Institute or do not provide evidence that they will be successful. This is always a difficult conclusion. Be assured that each decision is made with much prayer.

Step 4: Admissions Interview

The assigned interviewer and the applicant arrange a time (typically 30-90 minutes) to chat with each other and clarify any questions. The advisor will have a list of questions to help determine your fit for Weimar Institute based on available program openings, previous educational experience, life goals, and other areas.

Step 5: Admissions Committee (Part 2)

After the Admissions Interview, the Admissions Committee will consider your application for full acceptance. The committee again reviews your application while noting the interviewer's comments and considering the program requirements and fit.

Step 6: Acceptance

Once your application for enrollment at Weimar Institute has been accepted, (you will be sent confirmation via email and postal letter (if your address is within the U.S.) along with the name and contact information for your academic advisor. You are strongly encouraged to contact him/her with your contact information and to keep him/her apprised of your plans.

The \$100 commitment fee (applied towards your account) is paid to guarantee a place in the dormitory. This fee is non-refundable and will not be returned if you do not enroll the following term.

Should you need further assistance, please contact Student Recruitment by phone (530) 422-7923 or e-mail (studentservices@weimar.edu).

As a prospective student, you are encouraged to review this Academic Bulletin and Student Handbook prior to signing an enrollment agreement. You are also encouraged to visit <http://weimar.edu/admissions/> to review the School Performance Fact Sheet.

Admission Standards

Regular academic standing is granted to applicants who have acceptable character recommendations, are 17 years of age by August 30 of the year they plan to begin, and who meet one of the following criteria:

- Are a graduate from an approved high school or academy with a grade point average (GPA) of at least 2.5.
- Have a General Educational Development (GED) certificate with an average standard score of 50 on each of five tests and with a standard score of not less than 40 on any one test or have an equivalent certificate.
- Are a transfer student from an approved post-secondary institution with a GPA of 2.5 or above.

Students with a California High School Proficiency examination may apply and consideration will be given based on maturity and College potential. Persons younger than age 17 may be interviewed to determine readiness for college work and campus life.

Weimar Institute requires first-year applicants to submit ACT (American College Testing Program) or SAT (Scholastic Aptitude Test) scores with their application. ACT or SAT scores will also be required for students who have had non-traditional schooling.

Students who fail to meet any of the above criteria may still apply. They will be considered for possible acceptance with academic probationary standing.

Admission Policy for Homeschooled Students

Weimar Institute is “homeschool friendly” and welcomes students who have completed high school at home. For further information on homeschool admissions, Weimar Institute encourages families to speak to the Dean of Student Services (530-422-7923). The following admission policies apply:

1. Completed application.
2. Transcripts must be submitted. If official transcripts from traditional high school(s) are not available, an unofficial transcript (created by the parent) of all class work completed during high school may be submitted. This should include: course name, year completed and grade received.
3. ACT or SAT scores must be submitted.

Homeschooled students not able to meet all of the above requirements may be placed on academic probation upon acceptance until they have submitted all of the above, or until they have completed one semester of classes with a GPA of 2.5 or above.

Married Student or Single Parent Enrollment Policy

Married students or single parents may apply to enroll in a full-time educational program at Weimar Institute under the following conditions:

1. The applicant(s) must meet the same admissions standards as all other students.
2. The applicant(s) must be able to secure housing close enough to permit regular class attendance and participation in campus activities.
3. The applicant(s) must commit themselves to a full understanding of the philosophy of education at Weimar Institute and be willing to abide by this philosophy when entertaining other students in their home.

Non-degree Seeking Students

Students who wish to take classes at Weimar Institute without pursuing a particular degree may do so provided they demonstrate that they are able to take college-level courses. This requirement also applies to students who are seeking a degree from another institution. The same admission process is required for this student status as for those pursuing a degree.

Transfer Credits

Students wishing to transfer credits to Weimar Institute from another institute, university or training program must provide complete, official transcripts upon application to the Institute. Transfer credits will be evaluated to ensure that they adhere to high academic standards and to allow equivalent classes to satisfy specific courses required by Weimar Institute. Courses that do not have a direct correlation to classes offered by Weimar Institute may be accepted as elective credits if approved by the Academic Standards Committee.

The maximum transfer credits are 90 for a four-year degree. See section entitled *General Graduation Requirements* on page 59 for further information. Weimar Institute reserves the right to accept or reject credits earned at other institutions.

CLEP Credits

Weimar Institute will accept a maximum of 32 semester credits by CLEP subject or general examination. A minimum score of 50 or higher must be earned on each CLEP examination for credit to be awarded. A copy of the score report must be submitted to the Registrar's Office and the Academic Standards Committee will review all CLEP examinations for credit. Credits earned by CLEP examination may not necessarily apply to the major requirements. All course descriptions can be reviewed at: <http://clep.collegeboard.org/exam>

Admission of International Students

Weimar Institute welcomes students of any race, sex, color, nationality, or ethnic origin. Applicants from outside the United States should expect the application process to take more time since it is done in cooperation with the Immigration and Naturalization Service. Matters such as class load, on-campus employment (a maximum of 20 hours per week), financial accountability, and definite plans to return to one's own country must be arranged in advance.

Entrance Requirements

International students applying to Weimar Institute must have satisfactorily completed the equivalent of a United States high school (secondary) education or have met the college or university entrance requirements of their native country.

If English is not their native language, international students must demonstrate the ability to pursue studies in the English language by meeting one of the following requirements:

- Submit a transcript including 30 semester hours of credit from a university where the language of instruction was English.
- Submit a transcript including an English composition course with an earned grade of "C" or higher.
- Submit a high-school diploma from a high school where the language of instruction was English.
- Pass the Test of English as a Foreign Language (TOEFL) or University of Michigan equivalent with a score that meets or exceeds the minimums outlined below.

Minimum entrance scores for entry into the regular Institute program:

- University of Michigan Test of English Language Proficiency – 80
A recommended score of 70 or higher in each of the composite scores is preferred. The scores are valid for two years.
- TOEFL*
 - Paper-based test (PBT) – 550
 - Computer-based test (CBT) – 213
 - Internet-based test (iBT) – 79

* Student is only required to submit scores from one type of the available TOEFL tests.

Additional Information on the iBT

The iBT (Internet-Based Test) is made up of four sections: reading, listening, speaking, and writing. The student must achieve an overall score of at least 79 and meet the following minimum requirements in each area: Reading – 19, Listening – 14, Speaking – 18, Writing – 18.

Obtaining a Student Visa

Applying for a student visa must be done after you have been accepted to Weimar Institute, paid the \$2,700 International Student Deposit, and received your official Acceptance Letter and an I-20 document. Prospective students will use the received I-20 to apply for a F-1 visa from their local US Embassy. Weimar Institute does provide verification of student status through SEVIS. However, Weimar Institute does not provide visa services. Students should complete the admissions process early, as it takes time to obtain the student visa. In order to qualify for a visa you must:

1. Be willing to take a class load of at least 12 credits per semester.
2. Work on campus (or in the Literature Evangelism program) no more than 20 hours per week while school is in session and no more than 40 hours per week during vacations.
3. Provide evidence that you have a way to pay for your study before you come to this country.
4. Have definite plans to return to your home country.
5. Please also consult the section for international students under Financial Information (see *Financial Information* on page 68).

Housing

Students with U.S. citizenship must be enrolled in at least 12 credits to reside in the dormitory.

All full-time, single Institute students must live in student housing on campus unless living with a parent or legal guardian in the surrounding area or receive special permission from the Deans Council. Single, full-time students who are given permission to live off campus are expected to attend all campus activities that resident students are expected to attend.

Married student housing on campus is very limited and subject to availability; as such, married students may choose to find their own housing off-campus. Priority for on-campus housing is given to families with one spouse working full-time for the Weimar Institute. Those with a family member not working on campus are awarded housing based on need and order of acceptance.

Off-Campus Student Housing

Weimar Institute holds no responsibility to find or assist a non-dormitory student in finding housing. Off-campus housing is very limited near Weimar Institute. The housing facilities located nearest to the Institute have an approximate cost shown as follows:

Terracina Oaks

12200 Gateway Court, Auburn, CA 95603
2 bed 1 bath approx. \$543-\$971/mo.

Miner's Station

11325 Quartz Dr, Auburn, CA 95602
1 bed 1 bath approx. \$895/mo.
2 bed 1 bath approx. \$995/mo.

Overlook Apartments

385 Sacramento St, Auburn, CA 95603-5530
1 bed 1 bath approx. \$820/mo.
2 bed 1 bath approx. \$920/mo.

For additional housing facilities please refer to sites such as the ones below.

- <http://www.apartmentguide.com/apartments/California/Weimar/>
- <http://www.zillow.com/homes/>

- <http://www.forrent.com>

The following are cities near Weimar:

Colfax (10 minutes)

Meadow Vista (10 minutes)

Auburn (15 minutes)

Rocklin (20 minutes)

Roseville (30 minutes)

Approach to Learning

The Core of Four

At Weimar Institute we comprehend four essential methods of learning, also known as the Core of Four: 1) Quality Academics, 2) Work and Physical Development, 3) Ministering and Modeling Health, and 4) Active Evangelism.

1. Quality Academics

Each course endeavors to go beyond mere cognitive academics by seeking practical application. A practical application of academic knowledge allows the student to gain fresh perspectives on a topic and thus grasp its connection to other classes and their personal walk with God. These internalized insights form the basis of Weimar's well-rounded and distinctive education.

2. Work & Physical Development

Learning takes on new meaning when it is incorporated into everyday life. Campus jobs, vocational classes, and personal exercise provide opportunities for practical application of knowledge as well as rest for the mind. Additionally, students gain valuable experience in practical teamwork, communication, and planning that will benefit them throughout life.

3. Ministering and Modeling Health

Weimar's NEWSTART® program emphasizes the importance of living a balanced, healthy lifestyle in combination with trust in God. The cafeteria provides every student with tasteful and nutritious plant-based meals. Students are also encouraged to exercise on Weimar's 15 miles of wilderness trails. Other enjoyable and rewarding forms of recreation include nearby river canyons, mountain ranges, and ski resorts. Periodic "Rest and Relaxation" retreats model for students the importance of taking time out of their busy schedules for recreation and fellowship. Finally, students not only model a healthy lifestyle but also minister through healing and disease prevention evangelism.

4. Active Evangelism

Evangelism is a way of life at Weimar Institute. Through working in the community, head knowledge is combined with people skills and true spirituality. Weimar Institute's goal is to fulfill the commission of Jesus: "Go into all the

world, and preach the gospel to every creature" (Mark 16:15). Fulfillment of this commission is expressed in many forms, ranging from overseas mission trips, colporteur/GLOW evangelism, public evangelistic meetings, week of prayer services, and giving Bible studies, to positive Christ-like interactions with family, friends and the community.

Work and Physical Development

Students must enroll in one credit of *Work Education* for each semester of attendance at Weimar Institute or participate in an approved agriculture program. Students will be exposed to a variety of work experiences, including experience in agriculture. See the section entitled *Agriculture Education on page 25* for more details. Elective work sites are negotiated with each student through the Work Education Coordinator.

Practical Application Component (PAC)

Seeking to bring a balance of study and practical application, Weimar Institute has designed a school year interspersed with PAC times. These times allow students to pursue opportunities to apply the things they have learned, earn extra tuition monies, and/or work side-by-side with persons from their chosen profession.

All students are expected to participate in the two PAC times that take place each school year. For details, see the section entitled *PAC Times on page 26*.

Explaining College Degrees

Thinking about obtaining credentials from an institution of higher education can be daunting, especially when you are unfamiliar with the terms. While the readings, tests, quizzes and projects will sound familiar from high school, the terms that define the types of degrees can be somewhat confusing.

To help clear up some of the confusion, Weimar Institute has provided the following organization and explanation of credentials and how they fit into the categories below:

1. Certificate programs
2. Associate degree programs
3. Baccalaureate degree programs

Certificate Programs

Certificate programs typically last between a few weeks to a few semesters. Weimar Institute offers various certificate programs including the Massage & Hydrotherapy program (length: one school-year or two semesters) as well as the NEWSTART Global, HEALTH (Health Evangelism and Leadership Training for Him) program (length: 4 months).

Associate Degree Programs

Associate degrees typically require 64 semester credits that are taken over a 2-year sequence. These programs are more focused on practical skills and have significantly less General Education requirements. Currently, Weimar Institute does not offer Associate degrees.

Baccalaureate Degree Programs

The traditional college degree is the 128 semester credit, 4-year, Baccalaureate degree. They are organized as either a Bachelor of Science (BS) or a Bachelor of Arts (BA). Typically, these degrees allow a level of flexibility for a selection of majors (usually 50-60 credits) and minors (usually 20 credits) with a required General Education component (60 credits).

The following sections describe the academic departments:

1. **Department of Education**
 - The **Christian Education program** is the only major (BA) and one minor within the Department of Education. These are both designed for students interested in understanding and being prepared to

minister within Christian educational environments with a focus on preparation for small-schools or homeschooling. Students interested in teaching in an elementary setting normally major in Christian Education, and those who choose a minor are either picking up a second minor or are interested teaching at a secondary level (see **page 31** for details).

2. **Department of Health Sciences**

- The Department of Health Sciences includes one major and several minors. The major (BS) is called **Natural Sciences program**. This program is a major for those interested in earning advanced professional degrees in Medical School, Physical Therapy, etc. Additionally, students interested in teaching science at the secondary level have taken this degree as training for the teaching of science (see **page 40** for details). Minors within this department can be found on **page 47**.

3. **Department of Religion**

- The Department of Religion offers a single major towards a BA in **Religion** as well as a Religion minor. The major in Religion has two options: Religion Studies and Theology (see **page 49** for details).

4. **General Education Department**

- The **General Education (GE) program** is a component of all BA and BS programs. These degrees have a major as well as GE requirements (additional minors may be required also). Thus, the GE program is required for graduation (see **page 22** for details) for all Baccalaureate degrees. Typically, student choose a major and minor, but the GE program is for all BS or BA students. They must complete the major and minor requirements as well as the requirements for the General Education program.
- **General Studies degree**. This BA or BS program is designed for the non-traditional student with significant experience and the ability to demonstrate the experience through portfolio. Students most interested in General Studies are students with at least 2 years of experience or advanced education, ministry, or health training outside of the traditional higher education approach (non-transferable credits). See **page 29** for details.

General Education

The General Education Program has been developed to prepare students for a life of service through “the harmonious development of the physical, spiritual, and intellectual aspects of students” (Ed 13). From this, the Program Goals derive primary student goals to discern truth, develop character and dedicate one’s self to a life of service. For this reason the General Education Program covers a wide variety of subjects and experiences.

Here, service is defined as helping and blessing others. Since this desire defined the character that Christ (AA 551), the Creator, revealed while He was on earth, we understand that the greatest meaning and happiness comes from the restoration of His character of love in us. This requires more than the “pursuit of a certain course of study” (Ed 13). As Christ was completely developed, physically, spiritually, and mentally, so also we are to be restored from the narrowing effects of separation from Christ.

Baccalaureate Degree Requirements

The general requirements are the minimum required to receive a baccalaureate degree. Because departments often have additional requirements, please see the Department Chair. The minimum, general standards are listed below.

Credit Requirement

- A minimum of 128 semester credits must be earned and applied toward the degree.

Course Requirements

- Bachelor of Arts or Bachelor of Science degrees.* Students must complete required courses including the following: General Education requirements plus the requirements for a major, a minor (if required), and specified cognates (or related courses).
- All baccalaureate degrees.* Students must complete a minimum of 30 semester credits from courses numbered 300 or above.

Residence Requirements

- A minimum of 30 of the last 36 semester credits applied to a baccalaureate degree must be earned through Weimar Institute.

Grade Requirements

- Overall GPA: A GPA of at least 2.00 (C) is required in all credits.
- Major GPA: A GPA of at least 2.25 is required in all credits.
- Minor GPA: A GPA of at least 2.00 is required in all credits
- No course with a grade below C- may count toward a major or minor.

Required Courses

Religion			12 credits
RELB	101	<i>Life and Teachings of Jesus</i>	3
RELH	203	<i>Seventh-day Adventist Church History</i>	3
RELB	301	<i>Daniel</i>	3
RELB	302	<i>Revelation</i>	3
Language/Communication			9 credits
ENGL	101	<i>College English I</i>	3
ENGL	102	<i>College English II</i>	3
COMM	202	<i>Speech Communication</i>	
OR			
RELP	308	<i>Homiletics</i>	3
Fine Arts & Humanities			7 credits
HIST	101	<i>Survey of World History</i>	3
TAKE 4 CREDITS FROM FOLLOWING (MIN. OF 2 CR. FROM MUSIC):			4
<i>Art Elective (Generally offered as 1 cr; can be taken twice)</i>			
<i>Music Elective (Generally offered as 1 cr; can be taken twice)</i>			
ENGL	217	<i>Survey of Literature (Generally offered as 3 cr)</i>	
Life/Physical Sciences			6 credits
HLED	124	<i>Principles of Health</i>	3
<i>*Science Elective</i>			3
Mathematics			0-3 credits
MATH	121	<i>Precalculus I</i>	3
OR EQUIVALENT SCORE ON MATHEMATICS PROFICIENCY EXAM			
Social Sciences			10 credits
EDUC	124	<i>Philosophy of Christian Education</i>	3
PSYC	101	<i>General Psychology</i>	3
SOCI	214	<i>Christian Marriage & Family</i>	3
LEAD	131	<i>Leadership Elective (LEAD 101 or above)</i>	1

Practical/Applied Arts (min. 2 credits of Agriculture)			7 credits
WKED	101	Work Education (WKED 101 or above)	5
		OR	
WKED	190	Vocational Training	1 or 2
AGRI	110	Character, Development, and Agriculture (Can be taken twice for 1 credit each)	2
Electives			6 credits
TOTAL CREDITS FOR GENERAL EDUCATION (BA/BS)			60 CREDITS

* Natural Science Majors do not need a science elective.

Required Competencies (see Registrar for details)

- Office Applications
- Personal Finance

Required Experiences (see Registrar for details)

- Personal Evangelism
- Mission Experience
- Read books on *Baccalaureate Reading List*
- Colloquia attendance

Colloquia will be offered throughout the year and will be taught by on- and off-campus experts. A typical colloquium will take place over a few days or a weekend on topics such as music principles, fine arts training, contemporary issues in Adventism, and personal finance, etc. Students will be expected to demonstrate attendance and attention.

Agriculture Education

It is the sincere desire of Weimar Institute to assist all students in obtaining a knowledge of truth. This knowledge, we understand, cannot be gained through the study of books alone, but also through practical, physical, selfless effort. At Weimar Institute, students will have opportunities to gain physical, mental, and spiritual growth by learning manual skills, especially in the cultivation of the soil (6T 179). Consequently, we have developed our hands-on agriculture program.

For graduation, students enrolled in baccalaureate degree program are required to complete two (2) credits of AGRI 110, Character Development & Agriculture.

Evangelism

Fulfillment of the Great Commission through ministry and service to others is part of life at Weimar Institute. As such, students can answer God's call to ministry and service while they prepare for His work.

Students are encouraged to witness to family members, classmates, local church members, and the communities around Weimar throughout the semester. In addition, a personal evangelism experience will be coordinated (for the most up-to-date copy of the evangelism policy see the Registrar's Office). In the past, Weimar Institute students have participated in literature evangelism, in-home Bible studies, community service activities (raking leaves, cleaning gutters, etc.), and health events (health expos, cooking schools, etc.).

The following sections discuss the many other ways students can become active in service and soul winning.

Ministry

Weimar Institute encourages every student to explore the ministry to which God has called them individually. Students should use their time at Weimar Institute to discover their God-given talents and to network with other students and ministries who have similar aspirations. To facilitate these goals, Weimar Institute provides the course **Leadership: Ministry Development**, to help students in the discovery and development of their ministry.

Many Weimar Institute students have already attended an evangelism school such as HEALTH, AFEOE, ARISE, LIFE, Mission Institute, or SOULS West. As such, other students who desire to develop their ministry skills in

a particular type of soul-winning evangelism (door-to-door Bible work, literature evangelism, preaching, etc.) have access to student-colleagues with prior training. The SA outreach coordinator and campus church also provide students with information on transportation options, ministry opportunities, and witnessing materials. Further resources will be outlined in the following sections.

PAC Times

PAC (Practical Application Component) times are 1-3 week sections of the school year that provide an opportunity for students to apply the knowledge and skills gained in the classroom (i.e., Biblical and scientific knowledge, health, etc.). Furthermore, they can also use this time to develop practical life skills (i.e., construction, cement work, gardening, etc.) that will be valuable both now and in the mission field.

Why Practical Experiences?

The PAC program is integral to the educational philosophy of Weimar Institute because we understand that knowledge is best and most deeply learned when it can be experienced. Remember, “It is the use [students] make of their knowledge that determines the value of their education” (MH 402).

Evidence of Learning

The growth that takes place in knowledge, spirituality, and practical skills during PAC times will be exciting to see and experience. To help understand the depth and type of learning that has taken place, feedback and assessments will be used for reflection and growth. In addition, students will obtain tangible evidence of learning to enhance their classroom understanding and that can be added to portfolios and resumes.

Selection

A variety of PAC projects will be planned by faculty, and students will be able to choose from the range of faculty projects. Students are also encouraged to work with faculty to plan projects that they would like to be offered. Any exceptions to participation in faculty-planned projects, such as internships, must be approved ahead of time and must adhere to the mixed groups policy.

To develop both the academic and practical aspects of the curriculum, students will want to participate in both of the PAC times (Fall and Spring—see Academic Calendar). All full-time students are required to participate in both of the two scheduled PAC times, as part of a required faculty-sponsored project. Most students will stay on campus during the Fall PAC time. For room and board charges during PAC times, email the front desk at info@weimar.edu or call 530.422.7923. Students who participate in non-approved activities during PAC times will not receive PAC credit. This could result in grades being withheld or delayed graduation. Experiences obtained previously can be valuable; however, they will not apply to the current school year.

Health Evangelism And Leadership Training for Him

HEALTH (Health Evangelism And Leadership Training for Him) is a four-month certificate program that provides training and experience in fundamental health evangelism principles. Designed for trained health professionals or skilled laypersons, the HEALTH certificate program aims to equip leaders to create centers of evangelistic influence by the use of medical missionary work that directs people to Christ’s soon return. The educational focus on health, evangelism, and leadership will produce graduates prepared to use their practical and academic knowledge for a life of productive Christian service. The certificate program is shaped by the values and principles of the Bible and the education reforms promoted by Ellen G. White and is carefully applied to the needs of today’s student.

HEALTH is specifically for those with the appropriate pre-requisite experiences/training who desire to receive instruction alongside experienced leaders within the context of a health evangelism cycle. Upon successful completion, students have the requisite skills that God can use to turn churches, medical and dental offices into “centers of influence” as described by inspired writings.

Mission Service

At Weimar, we educate students for service and encourage qualified students to answer the gospel call as full-time missionaries.

Weimar Institute connects its students with a broad range of mission opportunities—both long- and short-term. Each year, mission trips are planned by Weimar Institute, and other mission agencies also provide opportunities for missions. Summer literature evangelism touches the lives of people in the United States and helps students earn scholarships for the coming school year.

Students who prefer to serve at home can find many opportunities as Task Force workers in their field of interest.

Work and Physical Development

At Weimar Institute, the learning that takes place in the classroom is integrated with Work and Physical Development. The Work and Physical Development program aims to give students a sense of accomplishment, contribute to character building, and prepare them for the reality of life through the learning of practical skills. Weimar Institute will provide the cognitive and practical tools to successfully address life's challenges and opportunities.

Students are given instruction and experiences in the value of work and will receive academic credit for 8 to 20 hours of work experience each week. Students should see this experience as an opportunity to gain a recommendation for their future employment.

Students opting to work off campus may meet the goals of the program, but off-campus jobs must be reviewed and accepted by the Work and Physical Development director to ensure that they meet the goals of the Work and Physical Development program. Students must go through an application process if they desire to work for Weimar Institute in order to offset some of the costs of their tuition. The following are the goals of the program:

Work Education Program Goals

- **Self-sufficiency:** Learning how to produce more than you consume.
- **Missionary Mindset:** Learning flexibility and evangelistic effort in the work place.
- **Understand Spiritual and Natural Processes:** Seeing the relation between work and spiritual truth.
- **Work Ethic:** Learning to be a good steward of God's talents.
- **Practical Life Skills:** Gaining the ability to complete common necessary work.
- **Balanced Life:** Learning the habit of balancing physical and mental labor.
- **Valuable Use of Time:** Developing efficiency in learning, in energy, and integration as a lifestyle.
- **Trade:** Learning the skills needed to work in a specific field.

BA or BS in General Studies

Mission Statement

The primary mission of the Weimar Institute General Studies Program is to prepare students who have significant life experience in a variety of areas for a life of service in an area of emphasis through the harmonious development of the physical, spiritual, and intellectual aspects of students (Ed 13). The program goals derive from this mission the discovery of truth, the development of a noble character, and engagement in dedicated service, and can be fully realized when accomplished with the whole being.

What kind of program is the BA or BS in General Studies?

The BA or BS in General Studies is designed for students with significant life experience. Students will prepare portfolios with tangible evidence of learning in order to receive credit for their experience and complete the goals of the General Studies program at Weimar Institute. In order for students to qualify for this degree, students must apply with the Program Director. The approval process includes consideration of the appropriateness of the degree package for the career and personal goals of the applicant. Upon admission into the program the student will work with the General Studies Program Director to develop a Degree Plan. The Degree Plan must be approved before taking the final 30 credits.

Developing a Degree Plan

1. **Degree Plan.** Students will work with their advisor and other sponsoring departments to develop a Degree Plan to guide the students' academic work.
2. **Sponsorship.** Obtain faculty sponsorship in the department(s) focus or foci of the proposed program.
3. **Plan Approval.** Final approval of the plan by the Vice-President of Academic Affairs must be obtained through the administrative office.

Graduation Requirements

1. **General Education.** Students must meet the requirements of the General Education package as outlined in this bulletin (60 credits).
2. **Experiential Learning.** A minimum of 30 semester credits of experiential learning (see the section on Experiential Learning in the

Information and Policies section of the bulletin for more information) must be applied towards the student's degree.

3. **Emphasis.** Students will work with their advisor to select courses in their chosen area of emphasis (a minimum of 30 credits, 15 credits must be upper division).
4. **Electives.** Students will work with their advisor to select a minimum of 38 credits from elective courses.
5. **Weimar Institute classes.** A minimum of 30 credits must be earned as Weimar Institute on-campus classes.
6. **Minor.** No minor is required for this degree, yet students are free to add a minor by completing the appropriate requirements.
7. **Credits Required.** A minimum of 128 credits are required for the BA or BS in General Studies.

TOTAL CREDITS FOR GENERAL STUDIES MAJOR

68 CREDITS

Education Department

The Education Department emphasizes helping students obtain a deeper, experiential knowledge of God through the study of educational processes and the rigorous study of both Scripture and nature. Students will learn more about the fundamental beliefs, worldview, and mission of the Seventh-day Adventist church. This major also provides for unparalleled opportunities to integrate with the NEWSTART® Lifestyle Program and with local, national, and international mission experiences. Combined with our General Education coursework, this program will help develop a student holistically—mind, body and spirit.

Programs Offered

- BA in Christian Education
- Christian Education minor

And these words which I command you today shall be in your heart. You shall teach them diligently to your children, and shall talk of them when you sit in your house, when you walk by the way, when you lie down, and when you rise up.

—Deuteronomy 6: 6,7, NKJV

BA in Christian Education

Program Mission Statement

The institution's mission *To Heal the World* is a fitting umbrella purpose for a distinct baccalaureate program focusing on Christian Education.

Why the Christian Education program at Weimar Institute exists:

To develop leaders in comprehensive health evangelism with a speciality in Christian Education.

How we intend to accomplish this:

Through a whole-person focused baccalaureate program committed to the ideals of Seventh-day Adventist education.

What we do:

Follow Jesus' methods of education by blending the practical with the theoretical to develop Christian educators with a deep experience and the knowledge and abilities to facilitate a small, close-knit community of learners.

The Christian Education program at Weimar Institute is designed prepare students to confidently and competently, understand and creatively implement a Biblical educational paradigm in a small elementary school, high school or homeschool environment. Some students may find opportunities as youth ministry directors or missionaries, as well as educational administrators within the Seventh-day Adventist Church. Additionally, for those interested, some students may pursue graduate education within selected Adventist institutions.

Program Features

The BA in Christian Education program provides the following resources and experiences:

1. Coursework to prepare students for North American Division teacher certification. These are listed under Professional Education and Cognate coursework required. (Note: These classes by themselves may not count for NAD teacher certification until Weimar Institute achieves a level of regional accreditation and thus may need to be retaken at a regionally accredited institution for NAD approval.)
2. A significant level of practical and experiential learning opportunities within multiple education environments both as stand-alone experiences and integrated into coursework

3. One full school-year of required student teaching built into the third or fourth year of the program
4. Unique-to-Weimar practical experiences in the NEWSTART lifestyle program, designed to expose students to practical benefits of medical evangelism work

In addition to our balanced program of rigorous academic requirements and practical experience, we also acknowledge the sovereignty of God, value biblical truth, hold to the inspired validity of Scripture, and believe in the inspired writings of Ellen G. White—all of which we believe are central to the study of true Christian education..

Who should attend this type of program?

To clarify what this program is not, it is not a program for those looking to teach in public schools or large Adventist elementary schools. It is not a typical Teacher Education program. (Note: It is not that a graduate could not work in any of those environments, the program is just not designed to prepare students for those environments.) Too often programs can seem to focus on state requirements for teacher certification to the detriment of other important instructional components.

This program is designed to prepare qualified and motivated students who desire to work in small Adventist schools, as a preparation for graduate work in education or to lead in home schooling environments. The program faculty encourage students to attend graduate school for certification or for further graduate study in curriculum, instruction and/or assessment. Students who desire to be professors or educational administrators should plan to pursue further education. Also, students intending to use the BA in Christian Education degree to teach in a public school should plan to complete a Master of Arts in Teaching (or equivalent) at an accredited institution to obtain state approved teacher credentialing and a degree from an accredited institution or seek alternative certification approaches. Please note, while graduates from Weimar Institute have been accepted at other accredited Adventist and non-Adventist institutions of higher learning, at this time Weimar Institute is not accredited and entrance into any graduate-level professional degree is at the discretion of the graduate institution. Students should contact the Program Director regarding their future goals.

What are the expected outcomes for graduates after they successfully complete the program?

Outcomes for the Christian Education program are stated in terms of Program Student Learning Outcomes (PSLOs) and Learning Expectations (LEs). PSLOs are the broader target outcomes and LEs are measured components of the SLOs (Student Learning Outcomes).

Students graduating with the BA in Christian Education will be:

PSLO #1. Spiritually Centered

Students will demonstrate:

- LE 1a. Thoughtful understanding of and commitment to fundamental principles of Scripture.
- LE 1b. Their calling to be a teacher.
- LE 1c. Their belief about how education has the power to change lives for eternity.

PSLO #2. Deep Thinkers.

Students will demonstrate:

- LE 2a. Critical thinking skills.
- LE 2b. Creative problem solving.
- LE 2c. Quantitative reasoning.
- LE 2d. Information literacy.
- LE 2e. Intrinsic curiosity.

PSLO #3. Strong in Character

Students will demonstrate:

- LE 3a. A life consistent with the Ten Commandments, both in private and public.
- LE 3b. Well-developed characteristics of personal emotional intelligence.
- LE 3c. Well-developed characteristics of social emotional intelligence.
- LE 3d. Strong work ethic.

PSLO #4. Competent Teachers

Students will demonstrate:

- LE 4a. Ability to teach.
- LE 4b. Deep understanding of curriculum.
- LE 4c. An understanding of common mistakes of education.
- LE 4d. Exposure to and learning in a broad range of subject areas.
- LE 4e. Understanding of how people learn.

PSLO #5. Clear Communicators

Students will demonstrate:

- LE 5a. The ability to speak effectively.
- LE 5b. The ability to write effectively.
- LE 5c. Consistent communication of intent and actions to others.

PSLO #6. Organized Leaders

Students will demonstrate:

- LE 6a. Room presence while teaching.
- LE 6b. Others have confidence in them.
- LE 6c. They can develop a safe learning environment.
- LE 6d. Lifelong learning.
- LE 6e. Servant leadership.

PSLO #7. Health Evangelists

Students will demonstrate:

- LE 7a. Growth in their physical health.
- LE 7b. The ability to teach simple human physiology.
- LE 7c. Practice of and the ability to teach simple, natural remedies.
- LE 7d. Practice of and the ability to lead others in medical missionary work.

BA in Christian Education Program Requirements

Students intending to complete a BA in Christian Education are required to meet the following criteria as it is noted in the general admissions policy of Weimar Institute (see section on General Education). Admissions requirements include minimum levels of prior education, preparation, or training.

BA in Christian Education Admission Requirements

As the molder of the mind and character, educators must have developed a reputable character and a deep commitment to ministry and service. Additionally, a dedication to spirituality, healthy lifestyle, and ethical conduct is expected. These components are assessed in the initial application process as well as throughout the program.

Application for formal admission to the BA in Christian Education degree program is generally open to students during the middle of their second year (see updated requirement checklist at the Education Department office). Students will submit an application requesting admittance into the program. If denied, students may submit more than one letter. The Education Department faculty will determine whether or not the student qualifies for the program. Criterion for successful candidacy includes, but is not limited to, the following:

- Spiritual commitment
- Ethical and social standing
- Academic ability (expected at 3.0 GPA or higher)
- Emotional balance
- Dedication to service & ministry
- Social and professional competence
- Love for young people

BA in Christian Education Graduation Requirements

A minimum of 128 semester credits is required for the degree. The student pursuing the Bachelor of Arts in Christian Education must take the Professional Education, Cognate and Educational Observation & Experience required courses listed below; fulfill all General Education requirements, including the practical, work education, and ministry-related components (see General Education section); and complete at least one minor. A GPA of 3.0 or above for Professional Education courses is required for graduation.

Required Minor. Students are required to complete a minor in order to complete the requirements for the Christian Education degree. For students interested in pursuing future teacher certification, two minors are recommended. For details see *Health Sciences Department on page 88* or *Religion Department on page 49*.

Christian Education Course Requirements

<i>Professional Education</i>			24 credits
EDUC 124	<i>Philosophy of Christian Education*</i>		(3)
EDUC 131	<i>Intro to Teaching</i>		3
EDUC 222	<i>Technology for Learning</i>		1
EDUC 224	<i>Assessment & Evaluation of Learning</i>		1
EDUC 235	<i>Life of a Teacher</i>		3
EDUC 362	<i>Educational Psychology</i>		1
EDUC 328	<i>Strategies for Exceptional & Diverse Learners</i>		3
EDUC 444	<i>Reading Methods</i>		3
EDUC 446	<i>Science & Health Methods</i>		3
EDUC 445	<i>Math Methods</i>		3
EDUC 499	<i>Capstone Project</i>		3

Cognates			9 credits
RELB	110	Seventh-day Adventist Church History*	(3)
PSYC	223	Developmental Psychology	3
RELT	439	Prophetic Ministry of Ellen G. White	3
RELT	485	Bible Doctrines & Theology	3
Educational Observation & Experience			27 credits
EDUC	180	Practicum in Education I**	3
EDUC	280	Practicum in Education II**	3
EDUC	380	Practicum in Education III**	3
EDUC	488	Student Teaching I	9
EDUC	489	Student Teaching II	9
TOTAL CREDITS FOR CHRISTIAN EDUCATION MAJOR			66 CREDITS

* Course required as part of General Education requirements

** Suggested to be taken during PAC times

Practicum Fieldwork and Student Teaching. Locations for Practicum fieldwork and Student Teaching must be approved by the advisor. If students seek to use sites other than approved educational locations, they must apply at the Education Department office for sites at least three (3) months before the experience is scheduled to begin.

Capstone Project. The final course to be taken in the BA in Christian Education is EDUC 499, Capstone Project. The course is graded Pass/Fail, and students must complete this class successfully to fulfill all the graduation requirements. Students should begin preparing for this course well in advance.

Christian Education minor 21 credits

The minor in Christian Education has three components: Required courses, Fieldwork, and Professional Education Electives. A total of 21 credits are required to complete the minor. (A Christian Education minor cannot be taken with a Christian Education major.)

Required Courses			9 credits
EDUC	131	Intro to Teaching	3
EDUC	235	Life of a Teacher	3
EDUC	222	Technology for Learning	1
EDUC	362	Educational Psychology	1
EDUC	224	Assessment & Evaluation of Learning	1

Fieldwork 6 credits

To help students gain practical experience in educational settings, they may enroll in any of the appropriate practicum courses for a minimum of six (6) credits. Locations must be approved by the advisor. If students seek to use sites other than approved educational locations, they must apply at the Education Department office for practicum sites at least three (3) months before the fieldwork is scheduled to begin. Student Teaching may be considered as a possible replacement for Practicum courses. Please consult the department office.

EDUC	180	Practicum in Education I	3
EDUC	280	Practicum in Education II	3
EDUC	380	Practicum in Education III	3

Professional Education Electives 6 credits

Students will select a minimum of 6 credits of elective courses chosen from those listed in the Professional Education section of the Christian Education major (not to include courses listed above under *Required Courses*). It is important to note that not all the elective courses on this list are offered every semester. Therefore, students should contact their advisor for available courses.

Health Sciences Department

The purpose of the Department of Health Sciences at Weimar Institute is to educate students in the knowledgeable application of God's natural laws of health. The program builds on the rich medical missionary heritage of the Seventh-day Adventist Church and strives to balance scientific study with applied learning.

The department places a strong emphasis on health education as an effective means of helping people improve their lifestyle and experience optimal health. Students are trained to care for the whole person, harmonizing the physical, mental, social, and spiritual aspects of health. This approach is based on the eight natural remedies which have been successfully used for over thirty years in Weimar's NEWSTART® Lifestyle programs: Nutrition, Exercise, Water, Sunshine, Temperance, Air, Rest, and Trust in God.

Health Science students gain professional experience through involvement in the NEWSTART® Lifestyle program, campus work opportunities, and our PAC times, which provide real-life settings outside the classroom.

Programs Offered

- BS in Natural Science
- Pre-Nursing (2 semesters)
- Natural Science minor
- Biology minor
- Chemistry minor
- Health & Wellness minor
- Health Ministry minor

BS in Natural Science

Bachelor of Science in Natural Science

The BS in Natural Science is a pre-professional degree that is designed to prepare students to enter medical school and other health science professional programs. The degree has the needed prerequisites for entry into medical school along with additional science and health classes designed to prepare the student to succeed in medical school and other health-science programs. Our unique Weimar health classes include hands-on training in alternative and complementary health care and lifestyle medicine undertaken during clinical times with the NEWSTART® nurses and physicians. Students that finish the course will have a broad experience in health and natural healing techniques that will greatly enhance their future effectiveness as medical missionary doctors.

Mission Statement

It is the mission of the BS in Natural Science at Weimar Institute to provide a high-quality learning environment that prepares its undergraduates to become lifelong learners and professionals in the medical, dental, and the allied health professions. We desire to provide practical experience in health-related ministry and competence in the necessary core sciences, all in the context of selfless Christian service, that will enable continued study at the post-graduate level.

What kind of program is the BS in Natural Science?

The program involves a combination of academic classes along with practical hands-on training in health ministry and health evangelism. During the program, each student will have the opportunity to be involved in local, national and international mission experience.

Important elements of the program involve:

- Mastery of core pre-professional science subjects including anatomy & physiology, biology, chemistry, physics and mathematics.
- Practical hands-on experience in the NEWSTART® program and focused health-based science classes.
- Gaining a knowledge of the Biblical and scientific basis for creation and arguments raised by evolutionary theory.

- Experience in community-based health programs and concern for the well-being of humanity.
- Experience with ministry and leadership in school and church-based health events and in mission service.

What will the instruction be like?

The degree includes classroom instruction along with laboratory classes for the core science classes. The degree also includes practical clinical instruction in the NEWSTART® Lifestyle center as well as practical health evangelism activities at various public venues.

Who should attend this type of program?

The program will prepare students who will attend graduate school in the health sciences and/or medical/dental/physical therapy school. This course is designed not only to prepare the student for the rigors of future professional training, but also to give them the experience and appreciation of being a medical missionary. The graduate in the BS of Natural Science will not only be trained to be a dedicated professional, but will also appreciate the value of unselfish Christ-like service to humanity.

What are the expected outcomes for graduates after they successfully complete the program?

Students graduating from the BS in Natural Science will:

- Be prepared for the MCAT or other pre-professional exams.
- Gain proficiency in the essentials of NEWSTART® lifestyle-based medical practice—including hydrotherapy, massage, and science-based complimentary medicine.
- Be competent in creation/evolution issues.
- Gain a greater understanding of God through the study of core courses.
- Recognize the relationship between spiritual truths and the sciences.

What type of employment or occupation is this program designed to prepare students for?

The BS in Natural Science is a pre-professional degree program for students planning to complete post-graduate work in the medical fields and for those preparing to teach secondary education in the natural sciences. The Natural

Science major includes coursework and laboratory experience in the typical “core sciences” (chemistry, biology, physics and their related sub-disciplines) as well as hands-on practical activities and experiences. These practical activities and/or experiences could include overseas mission trips, healthy cooking schools, health expos, 8-Weeks to Wellness, the 8-Week Nedley Depression Recovery Program, and CHIP (Complete Health Improvement Plan), etc. In conjunction with this strong academic and practical application program our program is designed to develop graduates that also possess consistent strength of character and desire to serve others.

BS in Natural Science Program Requirements

Students intending to complete a BS in Natural Sciences are required to meet the following criteria and the general admissions policy of Weimar Institute (see section on General Education), including minimal levels of prior education, preparation, or training.

BS in Natural Science Admission Requirements (Pre-med Track)

As future health care providers and leaders in health evangelism training and practice, the Natural Science graduate must have a reputable character, intellectual capacity, a deep commitment to the well-being of both their local and global community, and dedication to service. These components are assessed in the initial application process and throughout the program.

Application for formal admission to the BS in Natural Science degree program is open to students during the middle of their second year (see updated requirement checklist at the Department of Health Sciences office). Students will submit an application requesting admittance into the program. If denied, students may submit more than one application. The Natural Science program faculty will determine whether or not the student qualifies for the program. Students who wish to be in the pre-med or pre-dental track are required to apply for and gain acceptance into the BS in Natural Science degree program. The criterion for admittance into the program includes, but is not limited to the following:

- Spiritual Commitment
- Ethical and Social Standing
- Academic Eligibility (For the pre-med/pre-dental track, students must maintain a 3.5 GPA or higher in the core course requirements with no grade lower than B in core courses. Up to two (2) core courses may be

repeated to meet eligibility. Students not qualifying for the pre-med/pre-dental track may still complete the BS in Natural Science degree, but without faculty endorsement for medical and/or dental school.)

- Emotional Balance
- Dedication to Health Evangelism and Service
- Compassion for People
- Dedication to a Healthy Lifestyle, including NEWSTART principles

BS in Natural Science Graduation Requirements

A minimum of 128 credits are required for the BS in Natural Science. Students pursuing the Bachelor of Science in Natural Science will need to fulfill all General Education requirements, including the practical, work-education and ministry-related components (see General Education section) as well as the graduation requirements for the degree. To complete the major degree requirements, students must take the Core Courses, Core Electives and Cognate courses listed below and a minor. Students who intend to use the degree for Pre-Med or Pre-Dentistry are required to include the minor in Health & Wellness along with the major in Natural Science.

Natural Science Course Requirements

Core Courses			36 credits
CHEM	151	<i>General Chemistry I</i>	3
CHEM	151a	<i>General Chemistry I Lab</i>	1
CHEM	152	<i>General Chemistry II</i>	3
CHEM	152a	<i>General Chemistry II Lab</i>	1
BIOL	134	<i>Biology I</i>	3
BIOL	134a	<i>Biology I Lab</i>	1
BIOL	135	<i>Biology II</i>	3
BIOL	135a	<i>Biology II Lab</i>	1
PHYS	271	<i>Physics I</i>	3
PHYS	271a	<i>Physics I Lab</i>	1
PHYS	272	<i>Physics II</i>	3
PHYS	272a	<i>Physics II Lab</i>	1
CHEM	311	<i>Organic Chemistry I</i>	3
CHEM	311a	<i>Organic Chemistry I Lab</i>	1
CHEM	312	<i>Organic Chemistry II</i>	3
CHEM	312a	<i>Organic Chemistry II Lab</i>	1

CHEM	353	<i>Biochemistry</i>	4
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Major Electives **6 credits**

SELECT 6 CREDITS FROM COURSES SUCH AS THE FOLLOWING (3 CREDITS MUST BE UPPER DIVISION):			
BIOL	223	<i>Introductory Microbiology</i>	3
BIOL	223a	<i>Introductory Microbiology Lab</i>	1
BIOL	230	<i>Basic Embryology</i>	3
BIOL	331	<i>Genetics</i>	3
BIOL	351	<i>Exercise Physiology</i>	3
BIOL	402	<i>Cell Biology</i>	3

Cognates **7-11 credits**

STAT	314	<i>Introduction to Statistics</i>	4
MATH	126	<i>Pre-Calculus II</i>	4
OR EQUIVALENT SCORE ON MATHEMATICS PROFICIENCY EXAM			
SOCI	215	<i>Intro to Sociology</i>	3

TOTAL CREDITS FOR HEALTH SCIENCE MAJOR **49-52 CREDITS**

Pre-Nursing Program

Weimar Institute offers a selection of general pre-nursing courses to facilitate a transfer pattern to other Seventh-day Adventist institutes and universities. Students are advised to work closely with their advisor at Weimar to ensure that they complete the necessary prerequisites to enter the school of nursing at the institute or university to which they will transfer. Additional courses may be offered that are not listed below—contact the Registrar for a class listing.

It may be recommended that General Education, non-Science courses, are taken in the summers to lighten one's credit load. Math and Chemistry entrance exams will be taken upon acceptance to verify High School Chemistry and Algebra proficiency.

Pre-Nursing Requirements

Fall Semester

BIOL	121	Anatomy & Physiology I	3
BIOL	121a	Anatomy & Physiology I Lab	1
ENGL	101	College English I	3
RELB	101	Life and Teachings of Jesus	3
PSYC	215	General Psychology	3
FDNT	214	Human Nutrition	3

Spring Semester

BIOL	122	Anatomy & Physiology II	3
BIOL	122a	Anatomy & Physiology II Lab	1
COMM	202	Speech Communication	3
SOCI	215	Introduction to Sociology	3
BIOL	221	Introductory Microbiology	3
BIOL	223a	Introductory Microbiology Lab	1
CHEM	111	Survey of Chemistry	3
(OR DEMONSTRATE PROFICIENCY BY EXAMINATION)			

Natural Science minor

21 credits

BIOL	134	Biology I	3
BIOL	134a	Biology I Lab	1
BIOL	121	Anatomy & Physiology I	3
CHEM	151	General Chemistry I	3
CHEM	151a	General Chemistry I Lab	1
PHYS	271	Physics I	3
PHYS	271a	Physics I Lab	1

SELECT 6 ELECTIVE CREDITS FROM THE APPROVED NATURAL SCIENCE COURSES (3 CREDITS MUST BE UPPER DIVISION) SUCH AS:

BIOL	223	Introductory Microbiology	3
BIOL	223a	Introductory Microbiology Lab	1
BIOL	230	Basic Embryology	3
BIOL	331	Genetics	3
BIOL	402	Cell Biology	3

Biology minor

19 credits

BIOL	134	Biology I	3
BIOL	134a	Biology I Lab	1
BIOL	135	Biology II	3
BIOL	135a	Biology II Lab	1
BIOL	121	Anatomy & Physiology I	3
BIOL	121a	Anatomy & Physiology I Lab	1
BIOL	122	Anatomy & Physiology II	3
BIOL	122b	Anatomy & Physiology II Lab	1

SELECT 3 ELECTIVE CREDITS FROM THE APPROVED BIOLOGY COURSES (MUST BE UPPER DIVISION) SUCH AS:

BIOL	331	Genetics	3
BIOL	402	Cell Biology	3

Chemistry minor

20 credits

CHEM	151	General Chemistry I	3
CHEM	151a	General Chemistry I Lab	1
CHEM	152	General Chemistry II	3
CHEM	152a	General Chemistry II Lab	1
CHEM	311	Organic Chemistry I	3
CHEM	311a	Organic Chemistry I Lab	1
CHEM	312	Organic Chemistry II	3

CHEM	312a	Organic Chemistry II Lab	1
CHEM	353	Biochemistry	4

Health & Wellness minor**21 credits**

BIOL	121	Anatomy & Physiology I	3
BIOL	121a	Anatomy & Physiology I Lab	1
BIOL	122	Anatomy & Physiology II	3
BIOL	122b	Anatomy & Physiology II Lab	1
FDNT	214	Human Nutrition	3
HLED	331	Chronic Disease and Lifestyle Medicine I	3
HLED	331a	Chronic Disease and Lifestyle Med. I Internship	2
HLED	431	Chronic Disease and Lifestyle Medicine II	3
HLED	431a	Chronic Disease and Lifestyle Med. II Internship	2

Health Ministry minor***22 credits**

HLCP	242	Health Evangelism Fieldwork	5
HLED	124	Principles of Health	3
FDNT	214	Human Nutrition	3
RELB	271	Religion and Health	3
LEAD	310	Leadership Seminar: Ministry Development	1
HLED	210	Pre-professional Natural Remedies	5
BIOL	120	Survey of Anatomy & Physiology	2

*Designed for students who have gone through the HEALTH program.

Religion Department

The program emphasizes helping students obtain a deeper, experiential knowledge of God through the rigorous study of Scripture and nature. Students will gain a knowledge of, and respect for Scripture, specifically the fundamental beliefs, worldview, and mission of the Adventist Church. It also provides for unparalleled opportunities to integrate with the NEWSTART® Lifestyle Program, the campus church, and with local, national, and international mission experiences. Combined with the General Education program, this program will help develop a student holistically—mind, body and spirit.

Programs Offered

- BA in Religion (*choose one option*)
 - Theology option
 - Religious Studies option
- Religion minor

BA in Religion

Mission Statement

It is the mission of the Religion Department at Weimar Institute to prepare students for future ministry as pastors, teachers, missionaries, and administrators within the Seventh-day Adventist Church. Furthermore, emphasis is placed upon helping the student obtain a deeper, experiential knowledge of God through the rigorous study of Scripture and the development of spirit, mind, and body.

What will the instruction be like?

The mode of instruction is primarily face-to-face. This residential program has a robust field experience related to the student's specific degree or option chosen (Theology or Religious Studies).

Students taking the BA in Religion will meet their objectives through a combination of in-class lectures, internships, and mentorship alongside pastors, faculty, and educators with opportunities for preaching, teaching, and sharing content learned in the classroom.

Students taking the Theology option will study a biblical language and take part in additional activities related to pastoral ministry and/or academic re-

search that includes but is not limited to church member visitations, conducting and/or observing church board meetings, leading out in church services, teaching Sabbath Schools, research and writing, mentoring under professors or instructors, and teaching in class settings.

Who should attend this type of program?

This program will prepare students who plan to attend graduate school, future pastors, teachers, professors, and church administrators.

Expected Outcomes for Successful Graduates

Students graduating from the Religion program will:

- Know the hermeneutical and exegetical principles necessary to correctly interpret Scripture, both the Old and New Testaments.
- Understand and know how to share the fundamental 28 beliefs and philosophy of the Seventh-day Adventist Church.
- Be experienced communicators and educators, a necessity for future pastors, educators, and administrators.
- Have the necessary skills for research, writing, and analysis.
- Have the skills and passion necessary for successful evangelism in its various facets (canvassing, Bible work, etc.).
- Have the practical, pastoral, and leadership experience that is indispensable to nurturing a church. Key experiences will include working alongside a seasoned pastor, preaching, counseling, visitations, and involvement in board meetings.

BA in Religion Admission Requirements

Students intending to complete a BA in Religion are required to meet the criteria noted in the general admissions policy of Weimar Institute. Admissions requirements include minimum levels of prior education, preparation, and/or training.

Students intending to use their BA in Religion degree to enter the ministry as pastors, chaplains, and educators are expected to have a reputable character and a deep commitment to ministry and service. Furthermore, a dedication to spirituality, healthy lifestyle, and ethical conduct is expected. These components are assessed in the application process through multiple references and an interview with the student.

Students expecting to graduate with a Religion degree with the intent of being a pastor must be formally admitted into the ministerial program, typically at the beginning of their sophomore year. Students may submit more than one application. The Religion Department faculty will determine whether or not the student qualifies for the program. Criterion for successful candidacy includes but is not limited to the following:

- Spiritual and theological commitment
- Ethical and social standing
- Academic ability (typically 3.0 GPA or higher)
- Emotional balance
- Dedication to service & ministry
- Social and professional competence

What type of employment or occupation is this program designed to prepare students for?

The BA in Religion degree will prepare the student for a variety of ministry, church, and education related occupations. Graduates from the program can expect to find employment as pastors, missionaries, teachers, and administrators within Seventh-day Adventist institutions. Graduates are also equipped to further their education with post-baccalaureate degrees. However, Weimar Institute is not currently accredited, and entrance into any graduate-level academic program is at the discretion of the graduate institution. The Religion Chair is available to work with students regarding their specific needs and graduate possibilities.

Graduation Requirements

The BA in Religion is composed of two options:

1. Theology
2. Religious Studies

A minimum of 128 semester credits is required for the degree. The student pursuing the Bachelor of Arts in Religion will fulfill the general education requirements, including the practical, work education, and ministry-related components (see General Education section). In addition, students will take the specific core, cognate, and emphasis-related courses listed below. Students will complete a minimum of 30 upper-division credits.

Students taking the Religion degree must choose one or more minors offered by Weimar Institute in order to complete their degree.

Religion Course Requirements

<i>Religion Core</i>			<i>42 Credits</i>
RELB	250	<i>Principles of Christian Faith (28 Fundamentals)</i>	3
RELH	303	<i>History of the Christian Church I</i>	3
RELH	304	<i>History of the Christian Church II</i>	3
RELB	245	<i>Old Testament Studies I</i>	3
RELB	246	<i>Old Testament Studies II</i>	3
RELT	346	<i>Sanctuary Doctrine</i>	3
RELP	355	<i>Church Ministry and Leadership</i>	3
RELP	370	<i>Public Evangelism</i>	3
RELP	385	<i>Ethics</i>	3
RELT	386	<i>Christian Apologetics & Worldviews</i>	3
RELB	435	<i>New Testament Studies I</i>	3
RELB	436	<i>New Testament Studies II</i>	3
RELT	439	<i>Prophetic Ministry of Ellen G. White</i>	3
RELP	484	<i>Church Ministry Practicum</i>	3
<i>Theology option</i>			<i>6 credits</i>
GREK	201	<i>New Testament Greek I</i>	3
GREK	202	<i>New Testament Greek II</i>	3
<i>Religious Studies option</i>			<i>6 credits</i>
RELIGION ELECTIVES			6
TOTAL CREDITS FOR RELIGION MAJOR			48 CREDITS

Religion minor

20 credits

Weimar Institute maintains a strong emphasis in religion coursework inside of the General Education requirements; students are required to take 12 semester credits of religion courses. By taking an additional 8 credits of Religion classes (6 must be upper division), students can minor in Religion. NOTE: A Religion minor CANNOT be taken with a Religion major.

Information and Policies

Student Academic Freedom

Weimar Institute considers the following parameters to be responsible guidelines in the exercise of academic freedom:

1. The Word of God is Weimar Institute's standard of truth. We believe it brings meaning, value, and worth to every endeavor available to mankind and is relevant to every aspect of Weimar Institute life.
2. Accurate, scholarly work must be according to acceptable standards recognized by a community of scholars.
3. Facts used by researchers must not be tainted by persuasive personality, position of authority, or influence.
4. True scholars will consider the opinions of others and be open to criticism.
5. The scholar who exercises academic freedom must also show respect and regard for the reputation, educational goals, and mission of the Institute with which he or she has a working association.
6. In exercising the right to academic freedom, the scholar should present ideas as personal opinion and not as a position statement of Weimar Institute, unless he or she has been officially designated to speak for the Institute.
7. Weimar Institute subscribes to the principles of academic freedom promulgated by the General Conference of Seventh-day Adventists.

Academic Integrity

Weimar Institute values academic integrity and supports healthy academic choices. Students maintain academic integrity when they uphold Biblical standards of ethics and honesty and refrain from activities that are opposed to upstanding Christian deportment. Plagiarizing, cheating, misusing or falsifying information, submitting multiple copies of papers in different classes without adequate revision or permission, and writing papers for other students are among activities that are not condoned by Weimar Institute. If the student is found to be acting dishonestly, a course of action will follow that may include meeting with the teacher involved, the Vice-President of Academic Affairs, and/or a committee of Institute faculty before a final decision is reached. Possible consequences include a failing grade for the assignment, a failed

course, or in some cases, dismissal from Weimar Institute. A problem-solving procedure is available for students who decide to appeal the final decision.

Academic Probation

Students will be placed on academic probation at the end of any semester during which their cumulative grade-point average drops below 2.0. The Student Success Coordinator will counsel students on academic probation regarding their program. Normally, the student on academic probation will not be allowed to take more than 12 academic credits per semester. This does not include credits awarded for Work and Physical Development; it does include remedial courses and courses which are audited. Students remaining on academic probation for more than two semesters may be asked to discontinue studies at Weimar Institute. The student may be reinstated to regular standing after the student's cumulative grade-point average rises above 2.0.

Announcements

Changes in academic policies announced during the school year are as valid as the printed regulations.

Attendance Policy

Regular attendance is required at classes, assemblies, and dormitory worships. Class attendance policies will be included in the class syllabi and addressed by the instructors at the beginning of each term. Class absences may be excused at the discretion of the teacher and/or the Vice-President of Academic Affairs. Students may be allowed to make up examinations and other class work at the teacher's discretion and/or by permission of the Vice-President of Academic Affairs.

Auditing Courses

The student may audit one or two courses a semester. They may change an audit to credit only during the first seven business days of the semester. Changing from credit to audit may be done up until two weeks before the final examination date. An audit student is required to attend a minimum of 85% of classes, but is not obligated to complete class work or take course quizzes or examinations. Students who have audited a class will not be allowed to challenge that class. The fee for auditing a course is 50% of the base credit fee if auditing the course takes the course load above 18 credits. Students who wish to sit in on a class for more

than 10% of the semester but who do not choose to take or audit the class must make an official request to the Academic Standards Committee.

Challenge Examinations

Challenge examinations will be offered at the discretion of the department concerned, with the approval of the Academic Standards Committee. Due to the nature of the course, *Speech Communication* can not be challenged. Students will be charged an up-front, nonrefundable processing fee of \$75 for taking a challenge examination, which must be paid before exam is administered. No charge will be made for the credits. The total credits by challenge examination or directed study should not exceed thirty (30). Credits earned by challenge examination are available for lower-division courses only. A request in writing must be approved by the Academic Standards Committee before making arrangements for the examination with the teacher. Grades of a B or higher earned on a challenge examination will be recorded as "Pass" (P) on the student's transcript and will not count toward the grade point average. The student who receives a B- or lower grade will not earn challenge credit and the grade will not be recorded or computed in the grade-point average. The student who has taken or attempted to take a course may not change that grade by challenge examination. Any challenge examination credits must be completed and approved at least one full semester prior to the final semester of the student's anticipated graduation. No further credit(s) will be accepted after that time.

Class Load

Students who have a cumulative GPA of 3.5 or higher may, at the discretion of the Vice-President of Academic Affairs, be allowed to take over 18 credits. Students not meeting the above criteria who would like to take an overload should submit a request to the Academic Standards Committee.

Students on academic probation must have approval from the Student Success Coordinator in order to take more than 12 credits per semester. Students taking fewer than 12 credits per semester will be charged per credit. Please see *Semester Tuition Charge 68* for details.

Students with U.S. citizenship must be enrolled in at least 12 credits to reside in the dormitory.

Class Standing

At the beginning of the Fall semester, students are classified as follows: Freshman, 0-23 semester credits; Sophomore, 24-54; Junior 55-89; and Senior 90 and higher.

Course Changes

The last date to enter classes is the seventh class day after the semester begins. The student must fill out a Change in Course Enrollment form, which is available at the Registrar's Office, and obtain the necessary signatures before returning the form to the Registrar in order for the change to be official.

After the first seven class days of the semester and up to two weeks before final examination week, the student may drop (withdraw) from a class. A \$20 fee is charged per Change in Course Enrollment form filed with the Registrar's Office and a "W" (withdrawal) is recorded on the transcript.

If the course is dropped before the seventh class-day after classes begin, it will be deleted from the record. A completed withdrawal form must be filed with the Registrar's Office.

Experiential Learning

Weimar Institute recognizes that learning is a lifelong process that occurs in many environments both inside and outside of classrooms. The Institute will accept limited credit for prior college-level experiential learning, which has both a theoretical and practical element that has been demonstrated to be transferable to a situation other than that in which it was learned—the learning of principles.

To make a request, the student should complete the Experiential Learning Credit Request Form, which asks the student to document and provide evidence for the learning experiences for which credit is being sought. The form should be turned into the Registrar's Office.

Academic Standards Committee will review the request and grant, deny or request more information. Students must submit an up-front, non-refundable assessment fee of \$75 before the Academic Committee reviews the request. Should the portfolio be judged by the Academic Standards Committee to be worthy of college credit, the Experiential Learning fee (per credit) is \$100. Within the first 60 credits earned, a maximum of 15 credits may be considered

for prior experiential learning. Additionally, of the second 60 credits earned, a maximum of 15 credits may be considered for prior experiential learning.

Any credits earned by experiential learning must be completed and approved at least one full semester prior to the final semester of the student's anticipated graduation. No further credit(s) will be accepted after that time.

Weimar Institute recognizes that learning is a lifelong process that occurs in many environments both inside and outside of classrooms. The Institute will accept limited credit for prior college level experiential learning, which has both a theoretical and practical element that has been demonstrated to be transferable to a situation other than that in which it was learned—the learning of principles.

Each college level learning experience for which credit is sought shall be documented by the student in writing by completing the Experiential Learning Credit Request Form, which asks the student to document and provide evidence for the learning experiences. The form should be submitted to the Registrar's Office along with a non-refundable \$75 assessment fee. A recording fee of \$100 per credit earned will be charged if credit is granted for the student's experiential learning.

Each college level learning experience shall be evaluated by faculty qualified in that specific subject area who shall ascertain (1) to what college or university level learning the student's prior experience is equivalent and (2) how many credits toward a degree may be granted for that experience.

Weimar Institute will grant credit to a student for prior experiential learning only if:

1. The prior learning is equivalent to a college level of learning;
2. The learning experience demonstrates a balance between theory and practice;
3. The credit awarded for the prior learning experience directly relates to the student's degree program and is applied in satisfaction of some of the degree requirements.

Experiential learning credit will not be granted foreign language or for any course in which the student has previously earned a passing grade.

If the student desires to appeal a decision made by the evaluating faculty regarding experiential learning credit, he or she may submit a written appeal

to the Registrar to be acted upon by the Academic Standards Committee. The Academic Standards Committee will provide a response to the student in writing within ten days of receipt of the written appeal.

In the case that experiential learning credit is granted to the student by approval of the evaluating faculty, no letter grade will be entered on the student's transcript; a "P" will be assigned, and it will not count toward the student's grade point average. Also, courses for which experiential learning credit has been earned will be recorded on the student's transcript with the "EL" notation. Experiential learning credit earned will neither count toward the current semester course load nor meet the Weimar Institute student residency requirements.

Within the first 60 credits earned at Weimar Institute, a maximum of 15 credits may be considered for prior experiential learning. Additionally, of the second 60 credits earned, a maximum of 15 credits may be considered for prior experiential learning. (Students in General Studies program are exempt from this credit maximum.)

The transferability of experiential learning credit earned at Weimar Institute is at the discretion of the institution to which the student desires to transfer.

Credit earned through an assessment of experiential learning must be unique coursework to the students program and cannot be duplicated through other mechanisms for earning credit.

Any credits earned by experiential learning must be submitted and approved at least one full semester prior to the final semester of the student's anticipated graduation. No further credit(s) will be accepted after that time.

Final Examinations

Final examinations for each semester will be scheduled and posted by the Registrar. While scheduled exam times may be different than class times, students are expected to meet and take the exam during the scheduled time. Instructors may reserve the right to refuse to reschedule individuals. In all but the most extreme cases, students are expected to meet the schedule. However, if the assigned time(s) creates "undue hardship" for a student, he/she may request to reschedule an exam through the following process: (1) A written request with explanation of "undue hardship," (2) written approval by course instructor, (3) signature of approval by the Vice-President for Academic Affairs, and (4) a \$50 fee per exam. This will help ensure final exam week (and the weeks leading up to it) to flow smoothly.

Grades

Grade reports will be sent to the students. Upon student request, grade reports may be sent to parents at the end of each semester. Corrections and grade changes by the instructor must be made within three weeks after the end of the semester.

Weimar Institute uses the following grading and grade-point value system:

A	4.00	B-	2.67	D+	1.33
A-	3.67	C+	2.33	D	1.00
B+	3.33	C	2.00	D-	0.67
B	3.0	C-	1.67	F	0.00
	I	Incomplete	Not computed		
	AUD	Audit	Not computed		
	W	Withdrawal	Not computed		
	P	Pass	Not computed		
	S	Satisfactory	Not computed		
	U	Unsatisfactory	Not computed		

This four-point system is used in computing the grade-point average. The student's grade-point average is computed by dividing the total number of grade points earned by the attempted credits.

At Weimar Institute, we strive to avoid grading exclusively by class ranking. This encourages cooperative class learning experiences where students can work together toward a better understanding of the subject or problem.

General Graduation Requirements

Students who elect to take any class(es) out of sequence thereupon become solely responsible for completion of program requirements toward graduation as published in the bulletin. Weimar Institute cannot change established program sequencing to meet individual needs.

Requirements

1. A minimum total of 128 credits for bachelor degrees—this includes the listed general studies requirements and the specific requirements for a departmental major.
2. A cumulative GPA of 2.00 (C) or better.

3. No grade below C- in student's degree field may apply toward graduation.
4. A minimum of 24 (for associate) or 30 (for bachelor) credits earned in residence with a minimum of 12 (for associate) or 24 (for bachelor) of those credits earned during the graduation/senior year.
5. An acceptance into the graduating class during the Fall semester of the second year (for associate) or fourth year (for bachelor) by vote of the Institute Council upon recommendation from the candidate's major department.
6. Students must fill out an Intent to Graduate Application by October 31 of their Senior Year for a Spring Graduation or by or by April 1 of their Senior Year for a Fall Graduation.
7. Students must complete all requirements for their degree or have no more than one class or 3 semester credits outstanding to be eligible to participate and march in the graduation ceremony. Students with outstanding requirements or classes must delay their graduation until the following year.
8. A demonstrated evidence of Christian growth and commitment.
9. Students are normally expected to meet the requirements as published in the Weimar Institute Bulletin for the academic year that they originally entered the Institute. However, a subsequent bulletin may be chosen during the student's enrollment if the new requirements benefit the student's overall academic program. Students must follow the requirements of a single bulletin in its entirety to qualify for graduation.

The student may be required to follow a current or newer bulletin under the following circumstances:

1. Students who have broken residence by not attending Weimar Institute for one academic year will be expected to follow the requirements of the bulletin in effect upon their re-enrollment or a subsequent one.
2. Students who change their major field of study will be expected to follow the requirements of the bulletin in effect when they make the change.
3. Students who have completed all but one or two classes for their degree, yet do not stay to finish those final classes at the time of their studies on campus, will be subject to the following cut off dates: Certificates—

two years from date of last enrollment; four-year degrees—five years from date of last enrollment.

Students must complete all requirements for their degree within the allotted time, otherwise they must re-enter school under the most current bulletin and meet the requirements of that bulletin (this includes students who have taken a leave of absence).

Incompletes

An Incomplete (I) may be given only when serious, extended illness or other highly disruptive and unexpected circumstances have made completion of the course work during the semester impossible. If the Incomplete is approved, the student will have until an agreed-upon date to finish the course. All outstanding course work must be completed no later than the end of the following semester. If the student fails to complete the required course work by the agreed upon date, he or she will receive a grade based upon work submitted by the deadline.

Directed Studies

Occasionally, to complete requirements for their degree, students may wish to take a regular course in a term when it is not offered. Thus students may seek a Directed Study option. However, students must understand that, because the appropriate faculty must be available and approvals must be granted, the option of Directed Study for a particular course is not always available. The Directed Study must provide the student with close supervision, achieving the same course objectives that would have been accomplished had the student taken the course on a regularly scheduled term. An application form must be filled out, signed, and submitted to the Registrar's Office at registration. This form becomes a part of the student's file and provides additional information about the directed study experience.

Non-degree Students

Students who desire to take an occasional class may enroll as a non-degree student. If the student should decide to pursue a degree, they need to go through the regular application process. At that time, the credits they earned as a non-degree student can apply towards their graduation requirements. Weimar Academy seniors may apply to the Institute for non-degree status.

Photo Release

By registering at Weimar Institute, students authorize the use and reproduction by the Institute, or anyone authorized by the Institute, of any pictorial images (including conventional, video, and digital photography) taken of them while enrolled at Weimar Institute, without compensation. All negatives, positives, digital files, and prints shall constitute Weimar Institute property, solely and completely.

Release of Information

Weimar Institute may release directory information about enrolled students to the public who has a need to know unless the student chooses to refuse disclosure. Directory information includes information such as student name, school address, major and emphasis/concentration, year in Institute, dates of attendance, date of graduation, and degrees and awards received.

Weimar Institute chooses not to release the following confidential information about enrolled students to persons outside the institution or persons within who do not have a legitimate educational need to know, including the name of student's parent(s) or family members, the family address, personal identifiers (e.g., social security number, cell phone number, date of birth), personal characteristics, academic evaluations, grades, transcripts, counseling & advising records, disciplinary records, letters of recommendation, medical, psychology & police records, scores on placement examinations, billing & fee payment records, and the student's class schedule. Release of information forms are provided at registration.

Repeating Courses

All grades will be recorded. If courses with a "D" or "F" are repeated, the better grade will be counted in the grade point average (GPA).

Small-group Learning

A variety of learning methods are used at Weimar Institute, including classroom lectures, laboratory experimentation, computer-aided learning, and field-training experience. Small-group research and discussion is emphasized as an effective means for student groups to learn problem solving, research, and demonstration skills. These noncompetitive, shared learning experiences assist in the internalization of facts and concepts and cultivate skills useful in professional work settings.

Student Records and Transcripts

The Registrar issues transcripts of the student's Institute record upon a written or faxed signed request by the student. Telephoned or e-mailed requests from students or requests from someone on the student's behalf cannot be honored. Diplomas, certificates, and transcripts may not be released until the student's account is paid in full. For more information on the cost and processing of transcript requests, please see *Release of Transcripts or Degrees* on page 79.

Transferability of Credits

The transferability of credits earned at Weimar Institute is at the complete discretion of the transferring institution. Acceptance of the degree, diploma, or certificate earned in Religion, Health Sciences, Christian Education, Massage Therapy, General Studies and General Education credits is also at the complete discretion of the transferring institution. If the credits, degree, diploma, or certificate earned at this institution are not accepted at the transferring institution, students may be required to repeat some or all of coursework at that institution. For this reason, all students should make certain that attendance at this institution will meet their educational goals. This may include contacting potential institutions and inquiring to determine if Weimar Institute credits, degree, diploma, or certificate will transfer. Contact the Weimar Institute Registrar for help in facilitating transfer of credit(s). Please note that some institutions require faculty CVs and course syllabi to recognize credits from unaccredited institutions. For more details, see section entitled *Credits & Accreditation* on page 66. Weimar Institute does not currently have any articulation agreements with other universities.

Leave of Absence

While most students work towards their degrees without interruption of the typical academic schedule, some find it beneficial and/or necessary to allow a break in the planned program. The following two types of leave are provided for by Weimar Institute policy: Emergency Leave of Absence and Planned Leave of Absence.

Emergency Leave of Absence

Emergency Leave of Absences are generally taken during an emergency situation and are defined as a serious illness (personal or family), injury, or death of an immediate family member. Students may fill out and submit an Emergency

Leave of Absence Request Form to the Dean of Student Services. Approval of the Leave of Absence request is at the discretion of Weimar Institute Office of Academic Affairs.

Students who request an Emergency Leave of Absence must settle all unpaid accounts prior to the Leave of Absence. In requesting Emergency Leave status, students must submit an Emergency Leave of Absence Request Form prior to the period of absence, which includes an explanation of the circumstances relating to their desired leave of absence, how they plan to continue and complete their education program in the future, as well as the date they plan to leave and their estimated return date. Students requesting an Emergency Leave of Absence are responsible for communicating with their instructors regarding make-up assignments for the classwork missed.

Consequences relating to taking a Leave of Absence. Students desiring to take any leave of absence are subject to some or all of the following consequences:

- 1) Receiving a grade of “incomplete” on coursework not finished by the time of the leave of absence
- 2) Repeating a course or courses
- 3) Extending date of graduation.

Students who do not return to Weimar Institute and matriculate by the date specified on any Leave of Absence Request Form must be considered to have withdrawn from Weimar Institute and may be subject to any reapplication procedures as any new student who applies.

Planned Leave of Absence

When it is necessary/appropriate for a student to delay some of his/her coursework in order to pursue other educational or career opportunities for a time, the student may request to take a Planned Leave of Absence. Only students in good standing are considered for an Extended Leave of Absence. In order to request a Planned Leave of Absence, the student must consult with their program director, department chair, or advisor regarding his/her degree or field of study, and obtain support for the request. Then, students must submit a Planned Leave of Request Form to the Registrar prior to the period of absence. The student shall therein state the reasons for the desired leave and the estimated dates for the leave.

Approval will be granted by the Office of Academic Affairs in consultation with program faculty, the program director and the department chair.

The decision-making process will consider the impact the leave will have on furthering the educational objectives of the student. Thus, the student must clearly demonstrate the significance of the relationship between the leave of absence and their educational goals. Reasons for taking an Planned Leave of Absence may include professional or academic opportunities relating to the student's field of study, medical reasons such as a major surgery or other illness, or financial reasons where the student might find it necessary to work for a certain period of time in order to complete his or her studies with adequate funds.

Requests for Planned Leave of Absence are typically granted for no more than 12 months. Students who are granted a Planned Leave of Absence and return by the date specified on the associated form have the option to re-enroll to Weimar Institute under the same bulletin which they were under at the time that the Planned Leave of Absence was granted.

Students who do not return to Weimar Institute and matriculate by the date specified on any Leave of Absence Request Form must be considered to have withdrawn from Weimar Institute and may be subject to any reapplication procedures as any new student who applies.

Withdrawal from Institute

Students who wish to withdraw from all courses or cancel enrollment must file a Cancellation or Withdrawal Form at the Registrar's Office. Any refund owed to the student will be sent to the address specified on the form within 45 days. A withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance.

Work and Physical Development

All students register for Work and Physical Development each semester. At the work site they are given learning objectives that encompass work ethics, habits, and skills. Students' work and progress are evaluated monthly. All students receive one unit of credit per semester applicable towards graduation requirements. See section entitled *Agriculture Education on page 25* for more details.

For more information on the Work and Physical Development program, see the section of the bulletin entitled Student Assistance Programs.

Learning Resources

Computer Lab

A small number of computers are available in the library. A printer is available at the front desk. Please see the front desk for fees.

Credits & Accreditation

Weimar Institute is not accredited. Whether credits obtained at Weimar Institute will be recognized and accepted by other institutes, graduate or professional schools, or hiring organizations is a matter of understandable interest to students. This is a complex question. As such, students must keep the following factors in mind while considering Weimar Institute's contribution to their goal of Christian service.

BPPE Approval. Weimar Institute has been granted approval from the Bureau for Private Post-Secondary Education (BPPE) pursuant to California Education Code Section 94310 and 94311 and is registered with the Department of Consumer Affairs of the State of California (DCA). The Bureau's approval means that the institution and its operation comply with the standards established under the law for private post-secondary educational institutions. The approval is not a form of endorsement or accreditation.

Transfer. While many Weimar Institute students have transferred credits to other Adventist universities, credits earned at Weimar Institute may not necessarily be transferable in all cases and in all schools. These credits are less likely to be transferable to non-Adventist institutes or universities. Thus, if transfer was unsuccessful, the transferring student may retake classes if entering another non-Adventist institute or university at some time in the future even after earning credits at Weimar Institute. In addition, if a student earns a degree, diploma, or certificate at Weimar Institute, it may not be recognized as a basis for obtaining a higher-level degree at another institute or university.

Practical Skills. While hiring organizations often appreciate the endorsement of an accrediting body, many employers are more concerned with the practical abilities and the qualities of character of the graduate. Many graduates of Weimar Institute have been placed in service-oriented employment, and many of these in denominational positions.

WASC Accreditation. Weimar Institute is actively pursuing WASC accreditation (contact the Institute administration office for progress and more details).

Internet Access

Many areas on main campus, including the dormitories, have wireless or land-based Internet access (as available). Students are encouraged to use Internet resources to enhance their learning experience.

Library

Computers with on-line access (as available) and a number of software programs are provided for student use. The library contains over 20,000 bound volumes and a variety of resource materials, including periodicals. An extensive Ellen G. White collection is housed in the Ellen G. White Study Center on the lower floor of the library. The Center contains E.G.W. Reference, folio, and index books, manuscripts, periodicals, and information on Seventh-day Adventist history. Students also have access to peer-reviewed journal articles and other periodical articles through the LIRN (Library and Information Resources Network). LIRN may be accessed through the Populi Library page by clicking on the Links tab or by contacting the librarian.

Financial Information

Perhaps you have looked at our educational programs and are feeling that God is calling you to be at Weimar. Now you are wondering, "What will it take financially to make this happen? Is this even possible?"

We believe that if God has called you, it is possible. What God asks, He also enables you to do. But following God's call means you must put in your best effort and sacrifice; you must stretch as far as you can mentally, spiritually, physically, socially, and financially. If you are willing to do this, we believe God will gladly help you and so will we.

We at Weimar Institute have committed ourselves to giving you the best education for the lowest possible cost; yet, quality education is not cheap. Every student who chooses to enroll full-time in the Institute will be expected to work and to draw on other financial resources as well. To help students who have done all they can and yet demonstrate a need, a limited number of privately-funded financial assistance programs are also available.

We have seen it again and again. When God calls, and when the one He has called is willing to go to the limit, holding nothing back, God makes a way. If He is calling you to come to Weimar Institute and you are willing to give it your all, take the challenge and answer His call. He is the best business partner you will ever find.

Financial Planning Services

You will be asked to complete the Financial Plan Worksheet every year showing your payment plan. Tuition assistance programs are available to qualified students.

Semester Tuition Charge

The full-time student tuition rate is \$6,863.50 per semester and applies to all students taking between 12 and 18 credits. The tuition rate of \$6,863.50 a semester reflects a charge of approximately \$429 per credit when taking 16 credits. When taking fewer than 12 credits or over 18 credits, the cost is \$572 per semester credit.

A minimum of \$3,000 is due at registration, and the balance is to be paid off during the semester. An alternative payment plan may be considered if a request is made to the Student Finance Office in advance of registration.

Students who pay annual room, board, tuition, and fees in advance by check, cash, or wire transfer are entitled to a 5% discount on tuition only. Credit card payments do not qualify for discounts.

Estimate of Expenses

<i>Estimated Expenses</i>	<i>Semester</i>	<i>School Year</i>
Tuition	\$6,863.50	\$13,727
Room & Board (3 meal plan)	3,620.45	7,240.90
Room & Board (2 meal plan)	3,311.45	6,622.90
General Fees	110	220
Technology Fee*	135	135
Student Association Fee	10	20
Accident Insurance Fee* (subject to change)	100	100
Campus Medical Service	\$40/visit	\$40/visit
¹ Total: (with 2 meal plan)	\$10,529.95	\$20,824.90
² Total: (with 3 meal plan)	\$10,838.95	\$21,442.90
STRF**	5.50	¹ 10.50 ² 11

Required by State of California education code; nonrefundable fee. Refer to **page 81 for details.

Miscellaneous Fees & Charges

Application Fee	\$50
Registration Fee (One time fee)	\$65 *
Commitment Fee	\$100***
Room Deposit (refundable, see page 127)	\$195
Books	Varies
Miscellaneous Lab Fees (\$25-\$150)	Varies
(Visit the link below for a list of lab fees http://weimar.edu/forms/Financial_Information_Overview.pdf)	

*Denotes up-front charges due at or before registration; annual fees.

***The commitment fee will be applied to tuition on arrival.

Total approximate cost for baccalaureate degree program: \$83,000

Please see business office for current charges. Students should plan to bring sufficient cash for books, and personal items.

International Student Charges

The International Student Deposit is \$2,700 USD.

Of this amount, \$200 is a processing fee; \$1,250 goes into a permanent trust fund, which is refundable upon leaving the Institute, provided all other charges are paid; the remaining \$1,250 is credited to the student's tuition account.

International students may go to www.collegiaterisk.com to purchase hospitalization insurance or bring evidence of insurance purchased in their home country. For more information on student visas, please contact the International Student Advisor at Weimar Institute.

Student Assistance Programs

At Weimar Institute we have chosen to operate without securing or receiving direct or indirect financial aid from federal, state, or other government sources. This means that we are not involved in any government scholarship or grant programs.

At the same time, we understand the challenges involved in paying for a college education and are actively seeking ways to assist students who demonstrate a financial need. The following assistance programs are privately funded, and, while limited, help to provide the hard-working student with the chance to stay in school when this might otherwise be impossible.

Work and Physical Development

All students are expected to participate in the Work and Physical Development program. The work-study director typically interviews the student prior to him or her being placed. The position achieved depends upon availability, job skills, and experience. Effort is made to hire the student for a position related to their educational major.

All hours worked will be processed through payroll with a net-to-zero formula, which will transfer the amount earned into the student's account to defray the student's tuition costs.

Weimar Institute reserves the right to make changes to the Work and Physical Development program at any time. For the latest information about the program, please see the Institute office.

Worthy Student Extra Work Program

Students with exceptional financial needs may apply to the Worthy Students Extra Work Program in order to earn extra money towards their account. Additional work may be obtainable based on availability of work and funding and the number of students with financial needs. Extra work must receive prior approval from the Student Finance Office, the Business Office, and Human Resources office. The student is required to receive all necessary approvals before beginning extra work. All funds earned must be applied to the student's account. By law, international students can work up to a maximum of 20 hours per week while school is in session and 40 hours per week during the summer.

Literature Evangelism

Students who wish to do missionary work and would like to have the possibility of the highest financial return for the time spent in work should consider literature evangelism (LE). The LE program provides the training needed to present life-changing books with tact and skill on the front lines in North American missionary work. LE work challenges students to make their own experience with God more focused and real. Students come to know what they believe, learn how to think, and broaden their options in life. Students in the LE program will learn how to meet and befriend strangers and share the gospel, increase communication skills, learn the art of Christian persuasion, learn how to overcome objections and obstacles, learn leadership skills, and learn faith. Students in literature evangelism work-study receive a percentage of personal book sales.

Students in a conference-approved literature evangelism program during the summer will be granted a scholarship in addition to the amount earned through book sales. The scholarship is available in the form of tuition reduction applied to the student's account and matches 50% of all monies that are forwarded by the conference or publishing entity directly to the Institute. Funds paid to the student will not qualify for this scholarship. One-half of the scholarship money will be applied each semester of the school year the student is enrolled as a full-time student. Should the student leave school, any credit balance up to the amount of the scholarship will not be refunded to the student, but will be returned to the scholarship fund.

Local Church Sponsorship

There are some local churches that provide financial assistance for students who are serving in their church. A Student Sponsorship Financial Agreement form is available at the Student Finance Office.

Student Missionary Grant

A student missionary grant of up to \$1000 is available for students returning from a successful assignment overseas (outside of the United States) of at least 12 months in duration. Students are encouraged to apply to the Institute Office and Student Finance Office prior to leaving on assignment to ensure funding.

Summer Pastoral Ministry Scholarship

A matching scholarship of up to \$1500 is available for students doing pastoral ministry within the Seventh-day Adventist Church and Conference-related organizations during the summer months. The scholarship is based on 50% of earnings up to \$1500, based on their summer earnings. Students are encouraged to apply to the Institute Office and Student Finance Office prior to ensure funding.

Task Force/Summer Camp Scholarship

A task force matching scholarship of up to \$1000 is available for students returning from a task force assignment in North America sponsored by the Seventh-day Adventist Church and Conference-related organizations. The scholarship is based on 50% of the earnings up to \$1000 while on the task force assignment. A similar scholarship is available to students who work at a summer camp. Students are encouraged to apply to the Institute Office and Student Finance Office prior to leaving on assignment to ensure funding.

Weimar Academy Graduates

Weimar Academy students who continue their education at Weimar Institute will receive \$1000 in the form of credit toward their tuition. This is not available for Weimar staff students.

Fees and General Finances

Accident Insurance

Weimar Institute does not accept responsibility for student health care. For more information, see the section entitled *Campus Medical Services on page 75*.

At registration, students will be asked to fill out a “Consent to Treatment” form. This is for any emergency care that may be required while a student is attending Weimar Institute. If the student is under 18 years of age, this will also require consent from the responsible parent(s) or guardian.

The student must purchase the school’s accident insurance for \$100 per year. Full details of the coverage are available from the Student Finance Office. Student accident insurance carried by the school is supplemental to any health insurance carried by the student or their parent/guardian. International students are required to purchase hospitalization insurance prior to enrolling at Weimar Institute.

Change of Course Enrollment

Classes may be entered within the first seven business days of the semester. The student must fill out a Change of Course Enrollment form, which is available at the Registrar’s Office, and obtain the necessary signatures before returning the form to the Registrar in order for the change to be official.

Adding Classes: After the first seven business days of the semester, no classes can be added.

Dropping or Auditing Classes: If the course is dropped before the end of the first seven class days after classes begin, it will be deleted from the record. A completed Change of Class Enrollment form must be filed with the Registrar’s Office.

After the first seven business days of the semester and up to two weeks before final examination week, the student may drop (withdraw) from a class or audit a class. A \$20 fee is charged per Change of Course Enrollment form filed with the Registrar’s Office, and a “W” (withdrawal) is recorded on the transcript.

Application Fee

A first-time applicant must submit a fee of \$50 with the completed application. Re-applicants (defined as former students who have not been in attendance for two or more academic semesters) must submit a fee of \$30. The fee will be waived for former students who are on assignment as student missionaries or task force workers.

Attestation Fee

Attestation requests may be submitted to the Registrar using the Attestation Request Form available under quick links at www.weimar.edu. For current Weimar Institute students, there is no charge for attestations. Weimar Institute Alumni will be charged according to the following policies: The minimum charge for an attestation request is \$10.00. If the process to complete attestation takes longer than an hour, then the student will be charged \$10.00 per hour after the initial hour. Attestation requests will be granted after payment has been made.

Book Charges

Students may be able to purchase their books from the Internet or through other book sellers. The expense varies according to the number of classes taken and the cost of the individual curriculum. Each student is responsible for purchasing their own books. Some books can be found at the Weimar Market. Books purchased at the Weimar Market are only chargeable to the student’s account if approved by the Student Finance Office.

Campus Medical Services

The NEWSTART® Medical Clinic offers a limited Preferred Provider Organization for Weimar Institute students. For a fee of \$40 per semester, the NEWSTART® Medical Clinic provides any and all outpatient medical services that can be performed at the NEWSTART® Medical Clinic or on the premises of Weimar Institute. This will be done on a “No Charge” basis, other than the semester fee of \$40, which is to be included with the tuition charge upon registration. The following services will NOT be covered: visits to any clinic, hospital, or other health care facility that is not part of NEWSTART® Medical Clinic, X-rays, lab tests, any medications that are not regularly stocked at the NEWSTART® Medical Clinic, prescribed hydrotherapy and/or massage

treatments, and services to any family member of an enrolled student. Note: NEWSTART® Medical Clinic and Weimar Institute are separate corporations. .

Commitment Fee

Upon notification of acceptance, a prospective student will submit a commitment fee of \$100, which will be applied to the student's account at registration. Should the application be withdrawn at least two weeks prior to registration, the deposit will be refunded upon request. International students pay an International Student Deposit in lieu of the commitment fee.

Delinquent Accounts

A returning student must settle any outstanding account balance before they may begin a new school year. Arrangements must be made with the Student Finance office if a monthly payment might be late. If a student's bill is 30 days overdue, a financial lock will be applied to the student's account. If the student's account becomes 60 days overdue, they may be asked to withdraw from school, and the account may be turned over to a collection agency. No credit or grade will be given unless the student's bill is paid in full or an acceptable arrangement has been made with the finance office.

Discounts

A discount of 5% on tuition only is allowed when two or more members of the same family (unmarried, dependent children) are enrolled simultaneously as full-time students at the college and/or academy.

Students who pay annual room, board, tuition, and fees in advance by check, cash, or wire transfer are entitled to a 5% discount on tuition only. (Credit card payments do not qualify for any discount.) Students may be eligible for both of the above discounts. When both discounts are applied, the second 5% applies to the 95% paid.

Faxed Materials Fee

Faxed material will be charged at the rate of \$.50 for the first page and \$.25 for each additional page; beyond North America, the fees double.

General Fee

Every student will be charged a nonrefundable general fee of \$110 per semester for student activities.

Intensives

See Registrar's office or email at registrar@weimar.edu for current intensive tuition charges.

International Students

The Institute is authorized under Federal law to enroll non-immigrant international students. All International students are required to pay a deposit of \$2700 USD to the Student Finance Office after being accepted to the Institute and prior to the issuance of an I-20 form for use in securing a U.S. Student Visa.

The International Student Deposit covers a \$200 processing fee, and \$1250 will be applied directly to the student's account. The remaining \$1250 will be on deposit until the student's Student and Exchange Visitor Information System (SEVIS) record is terminated. If a financial obligation remains at that time, the deposit will be used to clear the student's debt. If the student must return home unexpectedly, the deposit may be used to pay for transportation (see International Students Charges for more financial information).

Hospitalization insurance is required for international students and their dependents traveling outside their home country and engaging in educational activities. The student is responsible for obtaining this insurance and presenting a copy of it to the Student Finance Office. The student may opt to purchase it at www.collegiaterisk.com or find an appropriate alternative.

Under no circumstances can an international student be enrolled in fewer than 12 credits per semester.

Late Registration

The late registration fee is \$75 and it applies on the first day of classes.

Laundry

Washing machines and dryers are located in the dormitories and can be used free of charge. There are also coin-operated washers and dryers by Weimar Market if needed. Detergent is available for purchase at Weimar Market.

Loans

If a student obtains a loan to pay for any educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. Since Weimar Institute has not achieved status as an accredited institution of higher education, students at Weimar Institute are not eligible for student Federal financial aid loans.

Payment Plan

Payment of no less than \$3,000 is due at registration. If a student's bill is 30 days overdue, a financial lock will be applied to the student's account. If the student's account becomes 60 days overdue, they may be asked to withdraw from school, and the account may be turned over to a collection agency. No credit or grade will be given unless the student's bill is paid in full or an acceptable arrangement has been made with the finance office..

When financial circumstances make it impossible to pay the full amount at registration, an alternative payment plan may be considered. Please submit a formal application to the Student Finance Office in advance of registration.

Refund Policy

Students will receive a 100% refund of all charges (excluding the amount of the application fee and the \$250 International Student processing fee) if notice of cancellation is made through attendance at the first class session or the seventh day after enrollment, whichever is later. A completed official Withdrawal or Cancellation form must be filed with the Office of Admissions and Records. After this time, the refund will be refunded on a pro rata basis as shown below.

Date of Withdrawal/Cancellation	Refund Received
2nd week	93.3%
3rd week	86.67%
4th week	80%
5th week	73.33%
6th week	66.67%
7th week	60%

8th week	53.33%
9th week	46.67%
10th week	40%
After 10th week	0%

Student room and board refunds are prorated according to the number of days the student occupies the room or eats meals in the Cafeteria, subtracted from the number of days charged.

Refunds will be sent to the student within 45 days of their cancellation or withdrawal.

Registration Fee

To help cover the costs of preparation for the student to enter the Institute, a nonrefundable registration fee of \$65 will be charged the first time the student enrolls at Weimar Institute.

Release of Transcripts or Degrees

Weimar Institute diplomas, certificates, and transcripts (official or unofficial) may not be released until the student's account is paid in full. Contact the Registrar's office for charges on diplomas and certificate duplicates.

Transcript requests will be charged a fee of \$10 per transcript to be sent by domestic postal mail. The fee is \$15 per transcript for international requests. Additional expenses for special services (express mail, FedEx, etc.) must be paid for by the student at the time of the request and are in addition to the base charge. Regular processing time is 3-5 business days. For 24-hour processing, an extra \$10 fee applies. For current charges and expedited fees, contact the Registrar's Office or email at registrar@weimar.edu visit <http://weimar.edu/alumni/how-to-request-transcripts/>

Room and Board

Three days before and after the official start (Registration) and close (last day of final exams) of school are covered under the residential dormitory housing plan. The first meal covered under our meal plan is lunch of the official start (Registration). The last meal covered under our meal plan is Thursday lunch of finals week for Fall, and Sunday breakfast of graduation for Spring. Students who are seeking help with meals and are planning to arrive earlier than the

official start (Registration) should notify Weimar Institute at least three weeks in advance. For those wishing to come early or stay later, a small \$10 per day for room will be charged. Room and board charges are not covered during breaks. For the student who is on campus more than three days before the opening of or after the close of school or on campus during breaks, board is optional. During Fall PAC time, the meal coverage ends Sunday breakfast after PAC time begins and meal coverage will begin again Monday breakfast after PAC time ends. During Spring PAC time, meal coverage will end Monday breakfast after PAC time starts and will begin again Monday breakfast after PAC time ends. During Thanksgiving break, meal coverage will end Wednesday breakfast and will begin again Monday breakfast after Thanksgiving break ends. Cafeteria meal cards may be purchased from the Student Finance Office. Students are required to stay in dormitories if on campus over breaks. See the section entitled *Financial Information on page 68* for more information.

A refundable deposit of \$195 will be charged to cover any cleaning or breakage costs. This deposit will be applied to the student's account if there is a remaining balance or returned to the student if the bill is paid in full at the close of the school year.

Scholarships and Grants

Weimar scholarships and grants are strictly for the purpose of school expenses. They will not be paid in cash, but applied as credits to the account. They will be given on a semester-by-semester basis, by dividing the total by the number of semesters in a school year. If this results in a credit to the student's account, the credit will be returned to the scholarship fund. Scholarships and grants are nontransferable to another person or another school year.

Special Courier Fees

The cost of any information that is sent using special/expedited couriers will be charged accordingly. This usually involves sending transcripts, expedited shipping services for I-20 forms, etc.

Student Association (SA) Fee

A fee of \$10 per semester will be charged to help cover the cost of Student Association (SA) sponsored activities.

Student Tuition Recovery Fund

It is a state requirement that a student who pays his or her tuition is required to pay a state-imposed assessment for the Student Tuition Recovery Fund. This Fund covers California residents enrolled in Weimar Institute, with the exception of students whose total charges are paid by a third party and the student has no separate agreement to repay the third party, or students who received a 100% refund pursuant to section 94919(d) or section 94920(b) of the California Education Code. ***The Student Tuition Recovery Fund (STRF) assessment rate for enrollment agreements signed on or after February 2013, is 50 cents per \$1,000 institutional charges rounded to the nearest thousand dollars from each student.*** This fee is non-refundable. Institutions shall collect the assessment from each student at the time it collects the first payment from or on behalf of the student at or after enrollment. The assessment shall be collected for the entire period of enrollment, regardless of whether the student pays the institutional charges in increments.

Should a California resident suffer a loss as the result of the closure of the institution or the institution's failure to pay a refund or charge on behalf of the student to a third party for license fees or any other purpose, the student may have a right to recovery under the Student Tuition Recovery Fund. The student may also seek recovery from this fund if the student has obtained a judgment against the institution for any violation of the Student Tuition Recovery Fund Chapter (94342) and the student certifies that the judgment cannot be collected after diligent collection efforts. For more information about the Student Tuition Recovery Fund, contact the ***Bureau for Private Postsecondary Education*** at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll free: (888) 370-7589, fax: (916) 263-1897.

Transportation

Students are responsible for their own transportation to and from Weimar Institute. Students needing transportation from airports or other points beyond Colfax or Auburn should seek to use available public transportation. Students have commonly used SuperShuttle (see www.supershuttle.com).

Course Descriptions

Courses taught at Weimar Institute are listed on the following pages, grouped by department and in numerical order. Each course is shown with course acronym, course title, credits, and a brief course description.

Education Department

EDUC 124 Philosophy of Christian Education **3**

A study of biblical educational philosophy as presented in the writings of Ellen G. White. Consideration is given to the impact this philosophy has had on the development of the Seventh-day Adventist school system. Implications for Seventh-day Adventist school, church, home educational programs, and youth ministries are considered.

EDUC 131 Intro to Teaching **3**

This course will give students the opportunity to study God's model for education as found in the Bible & Spirit of Prophecy. Students will also have the opportunity to interact with other students, teachers, schools, and classrooms in order to obtain a deeper understanding of the lives of educators. These opportunities are intended to confirm or lead to reconsideration of the decision to pursue a career in teaching. For students that decide to continue studies in education, this course will lay a foundation for the remaining coursework and field experiences.

EDUC 222 Technology for Learning **1**

This course is designed to introduce educators to ways of utilizing technology in educational settings. Topics covered include online grading systems, journal blogs, smartboard technology, and presentation design.

EDUC 224 Assessment & Evaluation of Learning **1**

True education involves more than merely memorization and the recollection of facts for a test. It involves motivating students to think for themselves in various environments and situations. This course introduces students to a variety of assessment strategies and demonstrates how to expand assessments into methods of evaluation and create tangible evidence of learning.

EDUC 235 Life of a Teacher **3**

This class will study the many and various aspects of a teacher's life within Christian education. The role of the teacher as a leader in relation to the school, church, and the home will be discussed.

EDUC 328 Strategies for Exceptional & Diverse Learners **3**

A survey of the psychological and educational needs of exceptional or diverse children. Strategies will be discussed for incorporating an exceptional student into a small school and regular classroom as well as for supporting the exceptional child in the community.

EDUC 362 Educational Psychology **1**

A survey study of how people learn, including topics such as outcome types, the instructional process, individual differences in learning, etc. Prerequisite: PSYC 101

EDUC 444 Reading Methods **3**

This is a methods class aimed at teaching educators how to teach reading, with special emphasis upon building literacy. There will be investigation of a variety of teaching methods, including whole language and word identification approaches and strategies.

EDUC 445 Math Methods **3**

This course examines the methods, skills, and best practices for educators of mathematics and how to reveal God's character through this field of study.

EDUC 446 Science & Health Methods **3**

This is a methods class aimed at teaching educators how to teach a health and/or science class. Special emphasis will be given on implementing natural remedies into the curriculum, as well as integrating faith and science.

EDUC 488 Student Teaching I **9**

Done during the first semester of the senior year, this experience gives educators the hands-on, practical opportunities to shape their understanding of children and develop strategies to help them learn. Enrollment is by permission of the instructor.

EDUC 489 Student Teaching II 9

Done during the second semester of the senior year, this experience gives educators the hands-on, practical opportunities to shape their understanding of children and develop strategies to help them learn. Enrollment is by permission of the instructor.

EDUC 499 Capstone Project 3

This course is designed to be taken during the last semester in the Christian Education major. The purpose of the course is to culminate all of the experiences and learnings of students into a document and presentation that represents their developed knowledge, abilities, character, and physical health. A faculty committee is assembled to review, give feedback, and evaluate the project (graded Pass/Fail). Enrollment is by permission of the instructor.

EDUC 180 Practicum in Education I 3

This course is available as individualized study for students in their first year of study. It is a specialized training program designed for Christian Education majors and minors. Enrollment is by permission of the instructor.

EDUC 280 Practicum in Education II 3

This course is available as individualized study for students in their second year of study. It is a specialized training program designed for Christian Education majors and minors. Prerequisite: Students are expected to have successfully completed a minimum of six (6) credits of non-fieldwork, with appropriate Professional Education coursework (see Christian Education graduation requirements). Enrollment is by permission of the instructor.

EDUC 380 Practicum in Education III 3

This course is available as individualized study for students in their third year of study. It is a specialized training program designed for Christian Education majors and minors. Prerequisite: Students are expected to have successfully completed a minimum of 12 credits of non-fieldwork, with appropriate Professional Education coursework (see Christian Education graduation requirements). Enrollment is by permission of the instructor.

General Education Department**AGRI 110 Character Development & Agriculture** 1

A survey class that shares the substantial lessons from manual labor, agricultural endeavors, and the object lessons they can teach. Topics covered will include soil preparation, soil life and nutrition, composting, irrigation systems, seed life and propagation, greenhouse, transplanting, weed and pest control, harvesting and preserving, viticulture, and horticulture. May be repeated for credit.

ART 102 Digital Imaging 1

This course examines the images produced from a software manipulation perspective. Photoshop and other software are used to manipulate images to achieve images that are far superior to the original image. This course may be repeated for credit.

ART 220 Elements of Photography 1

This hands-on course is designed to help the student explore digital photography and understand the processes, equipment, and mindset necessary for getting great photographs that deliver important visual messages.

COMM 202 Speech Communication 3

This course is a study and practice of oral communication as it is commonly experienced in our society in both interpersonal and public settings. A variety of practical experiences in public speaking are provided including interpersonal, small group, and public speech exercises. The course explores biblical apologetics in communication.

ENGL 101 College English I 3

This course is an introduction to written composition where the student explores the writing process from experience and reflection to drafting and revision. Emphasis is on essay writing based on reading, argumentation, and analysis. Research and analysis and how to integrate sources is also a primary focus of the class. Prerequisites: For those whose native language is English: A score of 16 or higher on the ACT English Assessment (or above 400 on the SAT verbal). Prerequisite for students whose native language is not English: An overall average of 550 on TOEFL (paper-based test); computer-based test 213; Internet-based test (iBT) 79.

ENGL 102 College English II 3

Focuses on the writing of several argumentative papers and a major academic expository/argumentative paper using secondary sources. After critical reading of several texts, the instructor will guide the student through the writing process: choice and definition of topic, primary research, library research, organization and use of rhetorical skills, and the use of documentation. Prerequisite: ENGL 101.

HIST 101 Survey of World History 3

The time period covered in this course will be from the creation to the crucifixion of Christ. While we will lean heavily upon the work of Anderson, there will be significant reading assignments from the ancient historians, including Herodotus and Xenophon. Much of what we know of the ancient world centers on religion. For this reason, *The Two Babylons* has been chosen as a good primer on the Babylonian mystery religions that have a practical application to some of the practices of these mysteries today.

LEAD 131 Leadership Seminar: Ministry Development 1

Students will explore biblical leadership principles and the continual personal revival needed to expand their personal influence through integration with the Divine. Students will be expected to make weekly progress and practice how to pursue turning their ministry from ideas into reality. After taking this course, the student may register for LEAD 231, 331 & 431.

MATH 121 Precalculus I 3

This course covers equations and inequalities; functions and graphs; polynomial, rational, exponential, and logarithmic functions; inequalities; and mathematical modeling. Prerequisite: Passing math placement exam.

MATH 126 Precalculus II 4

Prerequisites MATH 121 with a minimum grade of "C" or demonstrated proficiency in algebra. A one semester course examining the topics from advanced algebra and trigonometry, thus preparing students for the study of Calculus or for science courses, which require a good command of algebra and trigonometry, such as PHYS 271 & 272.

MUEN 104 a,b Chamber Singers 1,1

The Chamber Singers of Weimar Institute is organized for the main purpose of educating singers to become singing evangelists. Because of this goal, sacred

choral music will be the sole style of music we study and present in concerts, programs, and meetings. Acceptance by audition.

MUEN 204 a,b Chamber Singers 1,1

Intended for the second-year student. See MUEN 104 for course description.

MUEN 304 a,b Chamber Singers 1,1

Intended for the third-year student. See MUEN 104 for course description.

MUEN 404 a,b Chamber Singers 1,1

Intended for the fourth-year student. See MUEN 104 for course description.

PSYC 101 General Psychology 3

A survey of the major scientific fields of psychology including neurobiology, social psychology, perception and sensation, human development, psychology of personality, emotion, memory, learning and psychological disorders, and therapies. Encompassed within a Biblical framework with reference to *Mind, Character and Personality* I and II and *Ministry of Healing*.

PSYC 223 Developmental Psychology 3

This course includes a study of human development across the lifespan. Emphasis will be placed on the study of growth and change in the areas of physical, cognitive, socioemotional, and spiritual development.

SOCI 214 Christian Marriage & Family 3

A Christian perspective on successful courtship, marriage, and proper parenting as presented in the Bible and the writings of Ellen G. White.

SOCI 215 Introduction to Sociology 3

This course provides a an overview of sociology as a social science, some concepts and ideas associated with the study of human behavior, and an overview of the principles, terms, and concepts in the discipline.

STAT 314 Introduction to Statistics 4

A study of basic descriptive and inferential statistics including sampling, probability distributions, correlation and regression, confidence intervals, and tests of significance, statistical inference for the mean. Examples are taken mainly from social and health sciences, education, and business.

WKED 101 a,b Work Education **1**

Practical experience is given in actual work experience each week. Through supervised work experience the student will learn the value of work, develop a work ethic, and gain experience and skills in a particular vocational area. Each student will be assigned to a work department with a staff work supervisor. The student will be evaluated on a number of factors including timeliness, professionalism, effort, communication, and efficiency. Work assignments are given and grades are assigned by the work education director. May be repeated for credit.

WKED 201 a,b Work Education **1**

Intended for the second-year student. See WKED 101 for course description. May be repeated for credit.

WKED 301 a,b Work Education **1**

Intended for the third-year student. See WKED 101 for course description. May be repeated for credit.

WKED 401 a,b Work Education **1**

Intended for the fourth-year student. See WKED 101 for course description. May be repeated for credit.

WKED 190 Vocational Training **1**

Developing a practical hands-on skill in areas such as welding, construction, electrical, plumbing, auto mechanics, gardening, etc. By permission of the instructor.

Health Sciences Department

BIOL 120 Survey of Anatomy & Physiology **2**

This class provides a survey of the major body organ systems. This includes a broad overview of the function and structure of the major human body organs and how they are interrelated. The class consists of both a theory component and more practical laboratory time. This overview provides a foundation for those going on to more advanced study in anatomy and physiology but also serves as a survey class for students who are not science majors.

BIOL 121/121a Anatomy and Physiology I & Lab **3,1**

This course is the first semester of a two-semester sequence dealing with the structure and function of the human body and mechanisms for maintain-

ing homeostasis. It includes the study of cells, tissues, and the integumentary, skeletal, muscular, and nervous systems.

BIOL 122/122a Anatomy and Physiology II & Lab **3,1**

This course is a continuation of the study of the structure and function of the human body and the mechanisms for maintaining homeostasis. The neurological (including sensory organs), endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems, as well as the concepts of growth and development, metabolism, fluid and electrolyte balance, acid-base balance, and genetics are included. Prerequisite: BIOL 121/121a.

BIOL 134/134a Biology I & Lab **3,1**

This is a first-year foundational biology course for pre-med students. It is focused on content relevant to pre-med students wanting to take the MCAT exam and proceed to further postgraduate medical training. The areas covered include biological chemistry, cell biology, enzyme function, metabolism, DNA replication and repair, photosynthesis, genetics, genetic technology, and bioinformatics. All of these topics are covered in the context of a literal six-day creation. Throughout the course, issues of evolution and creation will be presented and discussed.

BIOL 135/135a Biology II & Lab **3,1**

This class builds on first semester cellular and molecular basis of biology. Topics covered in a creation context during the first half of the semester include: prokaryote biology, fungi, non-vascular and vascular plants, invertebrates, vertebrates, and ecology. In the second half of semester, there is an overview of human anatomy and physiology, which covers all the major body systems.

BIOL 221/223a Introductory Microbiology & Lab **3,1**

This course covers the history of microbiology, pathogenic and nonpathogenic organisms, and the gram method of staining bacilli and cocci. Spirochetes and spirilla, acid-fast bacteria, submicroscopic bacteria, viruses, including HIV and Rickettsiae, mycoplasmas, and Chlamydiae are also reviewed. Mycology including systemic and superficial mycoses and other fungi of medical significance are included. An introduction to parasitology is provided, including protozoa, trematodes, nematodes, and cestodes along with malaria and other insect-borne parasites.

BIOL 230 Basic Embryology 3

This course provides a basic understanding of human development from conception until birth.

BIOL 331 Genetics 3

A study of classical Mendelian genetics along with genetic mechanisms in selected prokaryotes and eukaryotes with an emphasis on human heredity; other examples from the plant and animal kingdom are also included. This course also investigates gene structure and function. Prerequisite: BIOL 135/135a with a grade of "C" or higher.

BIOL 351 Exercise Physiology 3

The purpose of this course is to increase the student's knowledge in Exercise Physiology, a branch of Human Physiology, that studies in deeper detail the different adaptations that occur during exercise. It is of vital importance to all professionals that are involved in tutoring sport activities; health care and lifestyle programs, to understand how our body responds to acute and chronic exercise. Emphasis is placed in Nutrition, Bioenergetics, Physiologic Support Systems and their responses to the physical stress of exercise. Also discussed the different variables (environmental and phenotypic) that affect the body's outcome during exercise. Finally, consequences of physical exercise in short and long term are accessed.

BIOL 402 Cell Biology 3

This course provides an in-depth study covering topics that include cell and organelle structure and function, cell physiology, the cell cycle, and cellular transport. More complex issues of cell metabolism, cell communication, and aspects of molecular biology are also covered. Where applicable, issues of lifestyle and diseases such as cancer will be discussed in the context of cellular biology. Prerequisite: BIOL 135/135a with a grade of "C" or higher.

CHEM 111 Survey of Chemistry 3

This is a survey of chemistry course that covers the basic principles of general chemistry. The primary topics presented are measurement, dimensional analysis, general principles of atomic structure, states of matter, nomenclature, bonding, reactions, properties of solutions, acids, bases, pH, and equilibria as required for a basic understanding of physiological applications. Prerequisite: Algebra proficiency by exam.

CHEM 151/151a General Chemistry I & Lab 3,1

General Chemistry I is the first semester of a two-semester, comprehensive general chemistry course that introduces the students to the basic principles of chemistry. The course covers the following topics: matter and measurement, molecules and molecular compounds, ions and ionic compounds, stoichiometry, aqueous reactions, thermochemistry, electronic structure of atoms, periodic properties, chemical bonding, molecular geometry and bonding, states of matter, and properties of solutions. This course includes three hours of lecture, one hour of recitation, and three hours of laboratory each week. Prerequisite: Algebra proficiency by exam.

CHEM 152/152a General Chemistry II & Lab 3,1

This is the second semester of a comprehensive, two-semester general chemistry sequence. It uses the same text as CHEM 151 and builds upon the subject matter of that course. The course covers the following topics: chemical kinetics, chemical equilibrium, acid-base equilibria, titrations, buffers, the factors that affect solubility, chemical thermodynamics, electrochemistry, and nuclear chemistry. This course includes three hours of lecture, one hour of recitation, and three hours of laboratory each week. Prerequisite: CHEM 151 with a grade of a "C" or higher.

CHEM 311/311a Organic Chemistry I & Lab 3,1

This is the first semester of a two-semester course covering fundamental topics of organic chemistry. Topics covered include the following: bonding principles, functional groups, isomerism, stereochemistry, nomenclature, nucleophilic substitution reactions, elimination reactions, reactions of alkenes and alkynes, and nuclear magnetic resonance and infrared spectroscopy. The laboratory stresses basic organic chemistry techniques performed on the microscale. This course includes three hours of lecture, one hour of recitation, and three hours of laboratory each week (Fall Semester). Prerequisite: CHEM 152/152a with a grade of "C" or higher.

CHEM 312/312a Organic Chemistry II & Lab 3,1

This is the second semester of a two-semester sequence in organic chemistry. Topics covered include the following: UV spectroscopy, aromatic compounds, aromatic substitution reactions, reactions of carbonyl compounds, reactions of carboxylic acid derivatives, reactions of enolates and carbon nucleophiles, radical reactions, pericyclic reactions, polymers, and the study of biomolecules including carbohydrates, amino acids, and nucleotides. The laboratory

stresses application of basic organic chemistry techniques performed on the microscale, including organic reactions, purifications, and isolation. This course includes three hours of lecture, one hour of recitation, and three hours of laboratory each week. Prerequisite: CHEM 311/311a with a grade of “C” or higher.

CHEM 353 General Biochemistry 4

CHEM 353 is a one semester biochemistry course for Natural Science majors. The content examined during this semester will include examination of the fundamental chemical, structural, and functional properties of the major classes of biological molecules; examination of how metabolic pathways are used to degrade and synthesize these biochemical macromolecules; and examination of how the information required to synthesize and maintain these molecules is stored, duplicated, and interpreted. Prerequisite: CHEM 311/312 and BIO134/135 with a grade of “C” or higher.

CHEM 412 Chemistry of Drug Action 3

Chemistry of Drug Action is a one-semester course designed to familiarize the student with the basic concepts involved in the chemistry of drug action. Topics presented include natural products in drug design and development, receptors as drug targets, enzymes as drug targets, drug synergism, and side-effects, DNA interfering agents, drug metabolism, and pro-drugs. Prerequisite: CHEM 351 or concurrent enrollment.

FDNT 214 Human Nutrition 3

This course involves a study of the basic components of food: carbohydrates, fats, and proteins. Students will gain an in-depth understanding of the various systems of the body and how digestion and nutrition influence them. They will also understand which types and quantities of nutrients are appropriate for the diet of men, women, pregnant women, and children.

HLCP 242 Health Evangelism Fieldwork 5

In this course, the participant will work as a part of a team to: Run health programs and screening events, rotate through the NEWSTART and Depression Recovery programs, lead people to better health within the context of health coaching relationships, lead people spiritually from a physical health to an emotional then spiritual focus. Work with a Doctor and Pastor to develop and present a health focused weekend and then evangelistic series.

HLED 120 Fit and Well 1

This course guides students in the incorporation of fitness and wellness into to their daily lives. Topics include prevention of injury and exercise for the prevention and treatment of chronic diseases. In addition to personal fitness, students learn how to motivate and instruct persons of various ages, fitness levels, and conditions in the area of fitness.

HLED 124 Principles of Health 3

A study of the basic principles of healthful living and the treatment and prevention of disease. Scientific studies, Biblical principles, and the writings of Ellen G. White will form the basis of this study.

HLED 210 Pre-professional Natural Remedies 5

A three-week intensive clinical experience in the NEWSTART® Lifestyle Program will include a review of the laws of health founded in the Bible and the Spirit of Prophecy health reform message; current research which provides an evidence base for these lifestyle principles will be discussed. This course is designed for the college student majoring in pre-nursing, pre-medicine, allied health, theology, or other service/ministry professions.

HLED 331/331a Chronic Disease and Lifestyle Medicine I 3,2

Prerequisite: BIOL 121/121a & BIOL 122/122b or BIOL 134/134a & BIOL 135/135a with a grade of “C” or higher. A study of the disease process and how lifestyle and other natural therapies favorably impact these processes. Of necessity, the course will include the basics of accurate diagnosis including history, physical exam, and laboratory studies. Includes internship.

HLED 431/431a Chronic Disease and Lifestyle Medicine II 3,2

Prerequisite: HLED 331 with a grade of “C” or higher. A continuation of HLED 331 with selected advanced topics. Includes internship.

PHYS 271/271a General Physics I & Lab 3,1

This course covers the basic concepts of physics using non-calculus based mathematics and trigonometry. Topics include kinematics, dynamics, gravity, work, energy, momentum, angular momentum, conservation laws, thermodynamics, fluids, vibrations, and waves. Prerequisite: MATH 126.

PHYS 272/272a General Physics II & Lab 3,1
This course is a continuation of PHYS 271/271a including electrostatics, magnetism, circuits, optics, relativity, atomic structure, the nucleus, and fundamental particles. Prerequisite: PHYS 271/271a.

Religion Department

GREK 201 New Testament Greek I 3
This course provides an introduction and study of the elements of the language of the New Testament structured around a good working vocabulary and carefully selected readings.

GREK 202 New Testament Greek II 3
THIS intermediate course in Greek is to provide a working knowledge of the New Testament in the original language. Prerequisite: GREK 201 or equivalent

RELB 101 Life and Teachings of Jesus 3
A study of the four Gospels - Matthew, Mark, Luke, and John - which contain the story of Jesus, His ministry, and teaching.

RELB 245 Old Testament Studies I 3
An introduction to the Pentateuch and Writings of the Old Testament emphasizing the historical setting, themes, and theology of the books covered and their impact upon Christianity.

RELB 246 Old Testament Studies II 3
An introduction to the Prophets, another division of the Old Testament, emphasizing the historical setting, themes, and theology of the books covered and their impact upon Christianity.

RELB 250 Principles of Christian Faith 3
A study of the biblical doctrines of the Christian faith as outlined in the 28 fundamental beliefs of the Seventh-day Adventist Church, with special emphasis on salvation. The course is designed to develop concise and meaningful answers to significant questions and objections to these doctrines. There will also be memorization of important passages and texts that support these beliefs.

RELB 271 Health Evangelism 3
This course examines and practically illustrates, the critical role that health ministry plays in developing a symmetric Christian lifestyle—and in delivering the most compelling Christian testimony. The biblical basis for such a position is drawn from parallels between “the priesthood of believers,” Christ’s “commissioning services,” and the gifts of the Spirit. These scriptural foundations are brought into sharper focus by material covering the historic Seventh-day Adventist understanding of two related concepts: (1) each believer’s calling to be involved in some aspect of health-related ministry, and (2) health ministry’s integral role in Christ’s evangelistic methodology. In addition to the course’s didactic foundation, each student is expected to plan and/or participate in a specified number of community health activities where he or she actually demonstrates the principles of health ministry.

RELB 271a, b Health Evangelism Fieldwork 5,5
Continued fieldwork in health evangelism. Prerequisite: HLCP 222.

RELB 301 Daniel 3
A study of the story of Daniel and his associates and the interpretation of the symbolic prophecies contained in the book of Daniel as a basis for understanding God’s plan and purpose in the “great controversy” between good and evil. Special study is given to the prophecies concerning the Sanctuary and the pre-advent judgment.

RELB 302 Revelation 3
A careful study of the apocalyptic prophecies of the Book of Revelation, which are critical for an understanding of God’s plan and purpose for His church and its destiny in the context of history and “last day” events. An attempt to learn what we can know about the “end time,” the second advent of Christ, the final judgment, the earth made new, and the home of the redeemed.

RELB 435 New Testament Studies I 3
An introduction and exegetical study of the general epistles of the New Testament, namely the book of Hebrews, James, 1 & 2 Peter, Jude, 1, 2 & 3 John, and a brief survey of the book of Acts.

RELB 436 New Testament Studies II 3
An introduction and exegetical study of the Pauline epistles, namely Romans, 1 & 2 Corinthians, Galatians, Ephesians, Philippians, Colossians, 1 & 2

Thessalonians, 1 & 2 Timothy, and Philemon. Special emphasis will be placed upon the theology of Paul.

RELH 203 Seventh-day Adventist Church History 3

The course covers the development of the Seventh-day Adventist Church from its beginning in the early nineteenth century, through its doctrinal and lifestyle development, its organization, institutional development, its growth into a world church, and how, through the twentieth century, it has faced the challenges of a changing world and spectacular numerical growth.

RELH 303 History of the Christian Church I 3

The course begins with a study of the book of Acts, which contains the beginning of Christian church history. It then proceeds to show how the church fell into apostasy because of a desire for acceptance, wealth, and political power; how, when, and where protest and reformation took place; and post-reformation and modern developments.

RELH 304 History of the Christian Church II 3

The course continues the study of Christian church history, covering the history of the Reformation, post-Reformation developments, and modern church history.

RELH 308 Homiletics 3

A course in homiletics designed to aid the student in the preparation and delivery of expository sermons. Experiential learning and learning practical steps and skills will be a focus of this class.

RELH 320 Personal Evangelism 3

Ways to awaken a spiritual interest and effectively communicate biblical truth through friendship evangelism, focused conversations, your personal testimony, literature distribution, door-to-door surveys and canvasses, community programs, health evangelism, Internet websites, and Bible studies will be taught. Also a study of the fascinating principles of soul-winning, the process of conviction, and the art of leading people to decision. The process of how to communicate and minister in a local church effectively will also be discussed. These skills will be applied through field opportunities.

RELH 355 Church Ministry and Leadership 3

This course entails what constitutes good church administration and ministry—combining pastoral service, leadership, and church management. This course addresses the four-dimensional role of the pastor: person, administrator, church leader, and priest.

RELH 370 Public Evangelism 3

How to prepare, preach, and preserve according to the principles of inspired writings. Practical instruction will cover the planning and implementation of the complete cycle of evangelism with a special focus on preaching or organizing an evangelistic series. All aspects of this course will be experienced in a live field school.

RELH 400 Practicum in Ministry: Community Outreach 2

Experience the joy of friendship evangelism, door-to-door ministries, health evangelism, Bible studies, an evangelistic series, and evangelistic visitation.

RELH 484 Practicum in Church Ministry 3

A practical and experiential application of pastoral ministry within a church context in order to understand the unique combination of roles and responsibilities carried by a pastor in a local congregation. Students will continue to reflect on what it means to receive a “call” to ministry in the light of their experience and will come to understand the sensitive skills and gifts that contribute to effective pastoral leadership.

RELT 346 Sanctuary Doctrine 3

A study of the Adventist understanding of the sanctuary within the context of the Old Testament and also its eschatological and prophetic relevance within the context of Daniel and Revelation and other relevant books of the Bible.

RELT 385 Christian Ethics 3

Designed to aid students in applying the principles of Christianity to the ethical issues of modern society.

RELT 386 Christian Apologetics and Worldviews 3

Designed to aid students in understanding the Christian worldview and enabling students to defend their faith in a secular context. Attention will also be placed upon various philosophical systems and their influence upon society today.

RELT 439 Prophetic Ministry of Ellen G. White**3**

A study of the life and prophetic ministry of Ellen G. White. Attention will be placed upon issues of conflict Adventists typically face regarding her inspiration and relevance.

Faculty Listing

John Alspaugh, Faculty in Religion Department (1996)¹

- DMin, Andrews University, 1985
- MA, Andrews University, 1967
- BD, Andrews University, 1967
- BA, Theology and Biblical Languages, Pacific Union College, 1965

Amanda Anguish, Faculty in General Education Department (2014)

- MA, Marriage and Family Therapy, Loma Linda University, 2007
- BS, Public Relations, Pacific Union College, 1998

Chad U. Bernard, Faculty in Education Department (2010)

- MA, Curriculum & Instruction, Andrews University, 2000
- BS, Elementary Education, Andrews University, 1996

Daniel Binus, Faculty in Health Sciences Department (2010)

- MD, Loma Linda University School of Medicine, 2006
- MA, Health Education at Loma Linda University School of Public Health, 2012
- Advanced Certificate, Psychiatry and Religion, Loma Linda University, 2010
- Red Cross Mental Health Certificate, Loma Linda University, 2007
- BS, Biophysics, Andrews University, 2001
- BA, German Studies, Andrews University, 2001

Richard Constantinescu, Faculty in Religion Department (2013)

- MDiv, Andrews University, 2013
- BA, Pastoral Ministry, Weimar College, 2001

Allen Davis, Faculty in Education Department (2014)

- PhD, Organizational Leadership, Major in Ecclesial Leadership, Regent University, 2013
- MA, Applied Mathematics, Air Force Institute of Technology, 2004

¹ The number in parenthesis indicates the year the faculty member began teaching in the undergraduate program at Weimar Institute.

- MA, Military Studies & Defense Management, American Military University, 1996
- BS, Mathematics, Southwest Texas State University, 1989

Floridan P. Dodson, Dean of Administration & Co-Chair of Religion Department (2012)

- MDiv, Andrews University, 1996
- MS, Aerospace Engineering, Pennsylvania State University, 1993
- BS, Aerospace Engineering, Pennsylvania State University, 1989
- BS, Liberal Arts, Westminster College, 1985

Kevin Doe, Faculty in Religion Department (2013)

- MDiv, Andrews University, 2003
- AS, Instructor Technology & Military Science, Community College of the Air Force, 1994
- AS, Avionic Systems Technology, Community College of the Air Force, 1994

Henry Escamilla, Faculty in Health Sciences Department (2013)

- MS, Physical Therapy, Loma Linda University, 1994

Darren Greenfield, Faculty in General Education Department (2013)

- BA, Pastoral Ministry, Weimar College, 1997

Paulo Grilo, Faculty in Health Sciences Department (2014)

- Emergency Medicine Competence , OM, 2005
- General Surgery Specialty, HVFX, Portugal, 2003
- MD, Faculdade de Ciencias Medicas da Universidade Nova de Lisboa, 1993

Christina R. Harris, Faculty in Health Sciences Department (2010)

- PhD, Organic Chemistry, University of Colorado, 1997
- BS, Chemistry, Oklahoma State University, 1992

George Jackson, Dean of Student Services & Chair of Health Sciences Department (2009)

- PhD, Marine Biology, James Cook University, 1991
- BS Honours, Marine Biology, James Cook University, 1986
- BS, Marine Biology/Zoology, James Cook University, 1985

Don Mackintosh, Co-Chair of Religion Department (2012)

- MDiv, Andrews University, 1991
- BS, Nursing, Andrews University, 1986

Leroy Moore, Faculty in Religion Department (2007)

- PhD, Religious Education, New York University, 1980
- MA, Education, Walla Walla College, 1966
- BA, Theology, Walla Walla College, 1954

Neil Nedley, Faculty in Health Sciences Department (1999)

- PhD, Loma Linda University, School of Medicine, 1986
- BS, Biochemistry, Minor in Religion, Andrews University, 1982

John Peacock, Faculty in Health Sciences Department (2012)

- MS, Applied Physics, Oregon Health & Science University, 1989
- BS, Physics and Math, Elmhurst College, 1984

Susan Pellandini, Faculty in Health Sciences Department (2010)

- Certificate, Medical Massage, Blue Heron Academy, 2001
- BS, Dental Hygiene, Loma Linda University, 1994

Melanie Cruz Quion, Faculty in Health Sciences Department (2013)

- MS, Nursing, Loma Linda University, 1991
- BS, Nursing, Loma Linda University, 1988

Cosmin I. Ritivoiu, Faculty in General Education Department (2008)

- MA, English Composition, California State University Sacramento, 2012
- BA, English Literature, California State University San Bernardino, 2004

Rina Seo, Faculty in General Education Department (2008)

- MA, Conducting, Sacramento State University, 2009
- BA, Music Education, Sahm Yook University, 2002

Gerald Shavlik, Faculty in General Education Department (2007)

- MPH, Biostatistics, Loma Linda University, 1971
- MA, Math and Science, La Sierra University, 1964
- BS, Physics, South Dakota State School of Mines & Technology, 1954

Lorraine C. Siebold, Faculty in Education Department (2013)

- MA, Secondary Education, University of Michigan, 2010
- Certification area, Integrated Science
- Certification area, Psychology
- BA, Behavioral Neuroscience, Andrews University, 2008

Randall J. Siebold, Vice-President of Academic Affairs & Chair of Education Department (2009)

- PhD, Instructional Systems Technology, Indiana University, 2000
- MA, Art, Central Michigan University, 1991
- BS, Industrial Education, Andrews University, 1982
- AA, Engineering Technology, Andrews University, 1980

Tyra Taylor, Faculty in General Education Department (2013)

- PhD, (in progress), Public Safety, Specialization in Criminal Justice, Capella University
- MA, Forensic Psychology, Argosy University, 2007
- BA, Psychology, Oakwood University, 2005

Jonathan Zirkle, Faculty in General Education Department (2014)

- JD, Georgetown University Law Center, 1996
- BA, English Literature, 2003

WEIMAR

I N S T I T U T E

Student Handbook
2014-2015

Student Services

Welcome to Weimar Institute!

Students inspire us. We love the energy and creativity of the young and young at heart. Yet there is much to learn. Because youthful enthusiasm combined with sage wisdom makes a powerful weapon in this world, we seek to unite our experience with others who seek “*To Heal a Hurting World*,” to submit to the Lord’s leading and bless the world through Jesus.

While you are a student at Weimar Institute, this handbook will provide an overview of the services provided to students across the campus. It is compiled by the Office of Student Services and begins by sharing the services brought by this office. Yet it also has communicated to other entities on campus and provides a summary of the services they provide. Of course, these services may change from time to time, so please check with the appropriate office to learn the most up-to-date details regarding their services and any potential costs.

The Office of Student Services

Dean of Student Services

Dr. George Jackson

Cell: (530) 613-8404

Residence Hall Deans

Men’s Residence Hall Dean

Mr. Gary Hess

Cell: (805) 340-2468

Women’s Residence Hall Dean

Mrs. Chris Philpott

Cell: (530) 488-0059

Student Success Coordinator

Mrs. Chris Philpott

Cell: (530) 488-0059

The Office of Student Services is under the direction of the Dean of Student Services. The role of this office is to provide a supportive and nurturing campus environment for students and to encourage them to take advantage of the campus facilities, opportunities and resources that are available for their academic, social, and spiritual growth and development of leadership abilities. We believe that the effectiveness of the Institute’s programs are enhanced as students develop their varied interests and leadership abilities while they meet their social and academic needs through participation in both academic and non-academic activities and the resources provided through the Office of Student Services.

Student Services Staff

The Student Services staff includes Residence Hall Deans, the administrative assistant to the Dean of Student Services, and the Student Association. The Campus Chaplain works in close cooperation with the Dean of Student Services to ensure that the spiritual needs of students on campus are addressed.

Dean of Student Services

The Dean of Student Services encourages and welcomes students throughout the semester to seek counsel or advice regarding any issue, academic or personal—either in person, by phone, e-mail or text message. The Dean wants students to understand that they need not apologize for taking time or feel that their position keeps them too busy to meet with them. Likewise, students are also encouraged not to apologize for “complaining” to the Dean—clearly, unless student problems or grievances are communicated to administration, resolution is less likely. The Dean has a great desire and works hard to create a culture of openness, transparency and trust between students, faculty and campus administration.

Residence Hall Deans

The Residence Hall Deans, in many ways, function in a type of quasi-parent role to students on campus. While their primary responsibility is to residential hall students, they also are available for non-residential students as well. They reside in or near the dorms and can often be found there throughout the day, including early morning and late evening. The deans also help to provide an environment of security and confidence for the students. Residence deans will give out their contact information to students during orientation.

Student Success Coordinator

The Student Success Coordinator (SSC) supports students' academic needs in organizational and academic areas. If you need help with time management, or if you just need someone to talk with to help figure out life's big questions, the coordinator is available for appointments. The SCC is responsible for organizing and implementing programs to promote student growth in academic areas and also works with students on academic probation to help them to be successful and accountable in their academic studies. Additionally, the coordinator can not only help with the academic success of students but may also be helpful in ministering to students' spiritual needs as well.

Services Offered

Student Tutoring

In addition to scheduled instruction students are encouraged to seek informal assistance or advice on all academic matters from their instructors. Times just after or before class can often work well, as well as during their posted office hours. However, beyond this, supplementary tutoring services are provided. Tutoring services are available in both math and science courses such as General Chemistry, Organic Chemistry, Biology, Cell Biology, Anatomy and Physiology, Physics, Pre-Calculus and College Algebra. Students may request tutoring through their instructors or contact the Student Success Coordinator.

Career Planning

Any counseling regarding academics, career planning, or tutorial assistance is done directly with the Dean of Student Services, the program director or department chair-person. Weimar Institute maintains close ties with the organized Seventh-day Adventist Church and graduates have been successful in finding employment in Adventist organizations across the United States and around the world. Please contact the Dean of Student Services for more information and you can obtain help.

Family Groups

In the divine plan of education, God ordained that parents should be his representatives, such that "the family was the school, and the parents were the teachers" (White, 1952/1980, p. 181). Thus, the family was to be the "school of

Christ" and the parents were the "visible teachers, but Christ himself the great invisible teacher" (White, 1894, par. 1).

As a part of our effort to approach this ideal, "family groups" have been formed and are an integral part of the spiritual, social and academic learning that take place on campus. Each student is placed with a faculty or staff "home" along with other students to achieve a diverse, multi-generational, multi-cultural family. Faculty and staff are family group leaders, who serve to mentor students and provide a warm, home-like atmosphere for students. Additionally, family groups are formed with the intent of helping foreign language students to have a true immersion experience. Often, program faculty become mentors for students within their specific programs. Thus, family groups are formed somewhat organically—based on degree program and additional factors.

We hope you look forward to times of relaxation, spending time in faculty homes, and getting to know some of your fellow students in a smaller, more cozy atmosphere.

Financial Counseling

Student finance issues are predominantly undertaken by the Finance Office in the Administration building. However, the Dean of Student Services is also involved in student financial counseling and assists students in helping them find solutions for their financial challenges. The Dean keeps in contact with the Finance Office of student accounts and sits on the Student Finance Committee which is involved predominantly in allocating worthy student funds to students with financial need.

Mission-Centered Programs

Several programs have been set up that allow students to continue their education and concomitantly be a part of the Weimar Mission "To Heal a Hurting World." These are discussed briefly here and further in the Weimar Institute Academic Handbook, under "Student Assistance Programs."

Work-Education

All students are expected to participate in the Work and Physical Development program. Students with exceptional financial needs may apply for additional campus work in order to earn extra money towards their education. For further details see the Weimar Institute Academic Handbook, "Worthy Students Extra Work Program." Some students have taken a semester-long break from

their academic education to work on the campus farm, as massage therapists or in plant services to earn money to pay off incurred debt and continue their education.

Literature Evangelism (LE) work or “canvassing”

The canvassing program was developed for students who are dedicated to the Weimar Mission but are financially unable to pay for a college education. In the book, *Counsels to the Church*, we are told: “Let wise plans be laid to help worthy students to earn their own schooling by handling these books” (White, 1957/1991, p. 73). In the book, *The Publishing Ministry*, we are assured further that in “selling these books the youth would be acting as missionaries, for they would be bringing precious light to the notice of the people of the world. At the same time they would be earning money to enable them to attend school, where they could continue their preparation for wider usefulness in the Lord’s cause” (White, 1983, p. 290).

Students in a conference-approved literature evangelism program during the summer will be granted a scholarship in addition to the amount earned through book sales. The scholarship is available in the form of tuition reduction applied to the student’s account and matches 50% of all monies that are forwarded by the conference or publishing entity directly to the Institute.

Other Matching Scholarships. A student missionary grant of up to \$1000 is available for students returning from successful assignment overseas of at least 12 months duration. A task force matching scholarship of up to \$1000 is available for students returning from a task force assignment and/or summer camp in North America sponsored by the Seventh-day Adventist Church and Conference-related organizations. A matching scholarship of up to \$1500 is available for students doing pastoral ministry within the Seventh-day Adventist Church and Conference-related organizations during the summer months. Further important details are outlined in the Weimar Institute Academic Handbook, “Student Assistance Programs.”

Leadership Development

The Student Association exists to provide opportunity for students to develop their leadership skills, the Student Association is given the responsibilities of coordinating religious and social activities on and off campus. An active SA provides opportunities for student representation in College Council meetings as well as student governance. Students are charged an “SA fee” of

\$10 per semester. The Student Association organizes social events (with a spiritual emphasis) such as the International Dinner, R&R weekends, agape feasts, weeks of prayer and weekends of spiritual emphasis (in conjunction with the campus chaplain). Please understand that the Student Association is a representation of all the students. Your voice is to be heard through your representation. Communicate with your student representatives for places you see improvement could be made or where you don’t want things to change.

Opportunities to Mentor

The Weimar Institute campus has a grade school (Grades 1-8) and academy (Grades 9-12) where undergraduates are able to serve as mentors through academic tutoring, academy game nights, and assistant dean positions in the academy boys and girls dormitories. Additionally, these students are around campus and are often watching the “college students.” Even when you are not aware, your influence will be felt around the campus. Please take the time to welcome them, befriend them and treat them with respect and dignity.

Recreation

Weimar Institute wishes for each student to “prosper in all things and be in health” (1 John 3:2, New King James Version) just as they prosper spiritually, emotionally, socially and mentally. We are counseled in the book *Education* that the “student who with limited time and means is struggling to gain an education should realize that time spent in physical exercise is not lost. He who continually pores over his books will find, after a time, that the mind has lost its freshness” (White, 1903/192, p. 208-209). She continues by saying that when students pursue “one line of thought exclusively, the mind often becomes unbalanced. But every faculty may be safely exercised if the mental and physical powers are equally taxed and the subjects of thought are varied.”

Thus, while we discourage competitive activities that restrict potential success to the few, we encourage students to seek “satisfying alternative activities which avoid unwholesome competitive involvement” (General Conference of Seventh-day Adventists Executive Committee, 1988). Toward this end, we encourage our students to plan their weekly schedule so as to include daily outdoor exercise. Students are encouraged to engage in a friendly game of soccer or basketball on the Weimar campus soccer field or basketball court.

Many students also take advantage of our 450 acres of forested land covered by over 15 miles of interlocking, groomed trails that wind through manzanita,

cedar, and pine groves. The Weimar trails provide students a quiet place for prayer and reflection. The “prayer cove,” which adjoins a quiet creek just off of Coyote Creek Trail, is designed specifically for this purpose. Some favorite trails for hiking or running are Owl’s Roost and Bobcat Trail or the 4-mile Frontier Trail that travels up Cardiac Hill to the Cougar Creek Meadow and Fire Bowl and then past the giant tree swing.

NEWSTART® Principles

Weimar Institute, committed to healthy living, recommends to each student the NEWSTART® Principles of health. We expect students to give serious attention to the development and the maintenance of their physical health—understanding that their bodies are temples of the Holy Spirit (I Corinthians 6:19) and that physical well-being has a direct influence on mental, social, and spiritual health. The NEWSTART® health model includes the best in:

Nutrition—a plant-based diet;

Exercise—consistent and appropriate exercise;

Water—abundance of pure water;

Sunlight—frequent exposure to sunlight, especially in the morning;

Temperance—the exercise of self-control in all things;

Air—deep breaths of fresh air;

Rest—regular and adequate periods of sleep and rest; and

Trust—an active Trust in God.

Recruiting

The office of the Dean of Student Services is responsible for overseeing the production of promotional material and overseeing student recruitment. This involves managing follow up in the office for students expressing an interest in Weimar Institute, undertaking specific recruitment trips and attending strategic national conferences which are significant student recruitment events.

Residence Hall Living

Weimar Institute currently consists of three (3) men’s dormitories (Hillside, Hilton and Prince) and one large women’s dormitory (Bayith). Each dorm has residence hall assistant(s) that report to the women’s or men’s Residence Hall Dean, as appropriate.

Student Services Council

The Student Services Council meets weekly and includes the Dean of Student Services, all Residence Hall Deans, and the Student Success Coordinator.

Other Undergraduate Academic Services

Douglass Hall

Most classrooms, faculty offices and academic administration are located in the Douglass Hall. This building, the original “College building” has areas for individual and group study. There is a Student Lounge, which is a common gathering place for students during the day between classes. The Student Lounge has been provided for an appealing area conducive for student congregation, interaction and study.

Haskell Hall

Recently remodeled Haskell Hall serves as the center for the Nursing program and Chemistry as well as for providing a number of student meeting spaces. A large central meeting area is located within this building, which will serve as the new student assembly area for Sabbath activities, chapel and other student and campus meetings.

Campus Center

The Campus Center (CC) is a place where students can study and socialize. It has an appealing lounge area, kitchen with cooking school display table, restroom and recreation area that includes a ping pong table. The CC has undergone the first two phases of a three-phase renovation project. The final phase involves adding a new fitness center.

Library

The Library is equipped with Wifi and has study areas equipped with tables, desktop computers and space for personal lap top computers.

Campus Services

Exercise Building

A small gym equipped with a variety of exercise equipment (spin cycles, treadmills, elliptical trainer, stair climber, weights, etc.) is also available to undergraduate students at a low price of \$5/month. See the Residence Hall Dean for hours and policies.

Cafeteria

To ensure the best nutrition for our students, all full-time students are required to purchase a meal plan. Undergraduates are able to choose between a 2- and 3- meal plan according to their needs. The Weimar Institute cafeteria provides whole-food, plant-based meals on a daily basis and uses many locally grown fruits and vegetables that are primarily grown on the Weimar Farm (the campus veganic farm). Students with food allergies may contact the cafeteria staff for special dietary needs related to allergies and other food intolerances such as to nuts and gluten.

Campus Church

The Weimar Campus Church, which meets in Haskell Hall, provides a Friday evening chapel service, Sabbath morning Bible study discussion groups, Sabbath Divine service, a bi-yearly Colloquia, as well as mission and outreach opportunities for students.

The Weimar Institute Campus Church is built on a discipleship model where students are mentored and discipled by the Campus Chaplain and church elders and campus faculty and staff. Students are also given the opportunity to cycle through every aspect of the church work during the course of their four-year degree. These opportunities include teaching and participation in the different divisions within the children's Sabbath School, adult Sabbath school, special music (singing and instrumental), community outreach and community service. The mentorship model prepares students to be actively involved in community outreach and evangelism and as deacons/deaconess', teachers, preachers and elders (as appropriate) in their own local church upon graduation from the undergraduate program.

Weimar Market (Weimart) Campus Store

The Weimart is located next to the campus flag pole and provides locally grown fruits and vegetables from Weimar Farms (seasonally), freshly baked bread from the Weimar Bakery, as well as other healthy food and drink items. The market also has a supply of resources (books, DVDs, CDs, etc.) on health, vegetarian cooking, other Christian books, a small supply of personal items and school supplies.

Co-curricular Organizations

Students may find other venues to develop their leadership skills through the various student-led and student developed campus organizations (including the religion club, pre-med club, Wei-Pray, Wei-Preach, the Running Club and other Bible study groups, etc.) which provide opportunities for enrichment, leadership training, and enjoyment.

NEWSTART® Clinic

The NEWSTART® Medical Clinic offers a limited Preferred Provider Organization for Weimar Institute students. For a fee of \$40 per visit for Fall 2014. See *Campus Medical Services on page 75* for further information.

Weimar Inn

The newly remodeled Weimar Inn offers an excellent place for parents and friends of undergraduate students at the Weimar Institute to stay when they visit. Call 530-422-8112 or 530-422-7933, email, or visit the website at <http://weimar.org/health/inn>.

Student Grievance Policy

It is the intent of Weimar Institute to provide full consideration to student complaints regarding any aspect of the programs, facilities, or other services provided. The student is expected to initially pursue an informal process in resolving concerns.

It is recommended that when appropriate, personal disagreements be resolved privately between the persons involved. They should avoid talking to others about the issue according to the principles outlined in Matthew 18. If a grievance is not resolved, both parties should choose another person to be present with them while attempting further discussion.

Informal means of resolving complaints is supported as the first step in addressing concerns. Students are encouraged to communicate their concerns openly with faculty members and the Dean of Student Services.

The formal grievance procedure provides a structured framework where unresolved concerns may be addressed. All efforts will be made to protect the confidentiality of information that is reported when applicable.

A student who has an unresolved grievance should follow the appeals process below:

1. **STUDENT LIFE:** Matters related to concerns involving the residence hall, should be appealed first to the residence hall assistants, residence hall dean, and then in writing to the Deans Council. The Deans Council will give a response to the student in writing within ten days of receipt of the written concern.

2. **DISCIPLINE:** Students involved in matters of non-academic discipline, may appeal in writing to the Student Discipline Council within ten days of disciplinary action. The Student Discipline Council will give a response to the student in writing within ten days of receipt of the written concern.

3. **ACADEMIC:** Students who have a concern regarding academic policies or procedures should first discuss the concern with the Registrar. If unresolved, the registrar will direct the concern to appropriate Department Chair or to the Dean of Administration. If unresolved, the student may submit a written appeal to the Academic Standards Committee and to the Vice-President of Academic Affairs. The Academic Standards Committee will give a response to the student in writing within ten days of receipt of the written appeal.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling toll free: (888) 370-7589, or by completing a complaint form, which can be obtained on the bureau's Internet Web site www.bppe.ca.gov and faxed to (916) 263-1987.

Student Services—Section References

White, E. G. (1980). *The Adventist Home*. Hagerstown, MD: Review and Herald Publishing Association. (Original work published in 1952)

White, E. G. (May 14, 1894). *The Family Circle the School of Christ*. Signs of the Times.

White, E. G. (1991). *Counsels for the Church*. Nampa, ID: Pacific Press Publishing Association. (Original work published in 1957)

White, E. G. (1983). *The Publishing Ministry*. Hagerstown, MD: Review and Herald Publishing Association.

General Conference of Seventh-day Adventists Executive Committee (Annual Council, Nairobi, Kenya). (October 7, 1988). *Activities with Elements of Competition*. Retrieved from: <http://www.adventist.org/information/official-statements/statements/article/go/o/activities-with-elements-of-competition/18/>

Campus Life

Introduction

Weimar Institute promotes an ethos appropriate to its ideals. This handbook bears dress codes, curfews, and other regulations for the purpose of outlining and maintaining the ethos, which bears more significance than simple stipulation. The ethos of Weimar Institute is part of and directly related to its atmosphere. In turn its atmosphere is influenced by the personal atmosphere that each student carries. It is important to note the far-reaching effects of each student's atmosphere:

“Every soul is surrounded by an atmosphere of its own—an atmosphere, it may be, charged with the life-giving power of faith, courage, and hope, and sweet with the fragrance of love. Or it may be heavy and chill with the gloom of discontent and selfishness, or poisonous with the deadly taint of cherished sin. By the atmosphere surrounding us, every person with whom we come in contact is consciously or unconsciously affected. This is a responsibility from which we cannot free ourselves. Our words, our acts, our dress, our deportment, even the expression of the countenance, has an influence. Upon the impression thus made there hang results for good or evil which no man can measure. Every impulse thus imparted is seed sown which will produce its harvest. It is a link in the long chain of human events, extending we know not whither. If by our example we aid others in the development of good principles, we give them power to do good. In their turn they exert the same influence upon others, and they upon still others. Thus by our unconscious influence thousands may be blessed.”¹

Although the ethos includes a broad spectrum of actions and attitudes, it is best outlined as follows:

“The followers of Christ are his representatives in the world. By reflecting the image of Jesus Christ, by the beauty and holiness of their characters, by their continual self-denial and their separation from all idols, large or small, they reveal that they have learned from the school of Christ. They are continually catching the spirit of love and forbearance, meekness and gentleness, and they stand as representatives of Christ, a spectacle to the world, to angels, and to men.”²

¹ Ellen G. White.

² Ellen G. White. 1888 Materials. (Washington D.C.:Ellen G. White Estate, 1987), 778.

The second point in the “Lifestyle Commitments” recognizes the importance of personal dedication to Weimar Institute’s “purposes, people, and practices.” It also requires that students “remain committed to the well-being of the group and a supportive member of the school family.” Students can contribute to the overall atmosphere of the school through their own commitment to the conventions of the school, which may exceed what is required by Biblical or civil law. From the time of enrollment until the day of commencement, all the students are members of Weimar Institute and embody and represent the Institute community wherever they go. The community standards shape the way that Weimar Institute represents itself and its mission to the world at large.

Personal Principles

Students choosing to attend Weimar Institute are choosing to become part of a community of people dedicated to common goals. The following standards are meant to promote harmony among diverse individuals and give guidelines from which to form personal values and standards. Students at Weimar Institute are expected to abide by the lifestyle outlined in the Student Life Handbook. The following personal standards are expected of each student and faculty member:

1. Wholehearted devotion to Jesus Christ as Savior, Lord, and Friend, with a chosen life-style of prayer, Bible study, and Christian ministry.
2. Respectful cooperation with Weimar Institute and positive support for the teachings of the Seventh-day Adventist church.
3. Dedication to self-discipline in the pursuit of excellence through the Institute’s structured programs.
4. Regular and punctual attendance at religious services, classes, work, and service assignments.
5. Honesty, both in action and intent, in relation to class responsibilities, work assignments, and personal relationships.
6. High standards of physical and mental health, ruling out the use of alcohol, tobacco, mind-altering drugs, or similar practices.
7. Moral principles, which prohibit exploiting another person sexually or emotionally, or engaging in premarital sex and homosexual practices.
8. Appreciation for the best forms of recreation, avoiding those which are questionable by Biblical standards.

9. Christian respect for privacy, property, and others' views.
10. Commitment to intelligent unity and unselfish integration of personal desires with the needs and schedules of the Institute community.

Balance

The mind functions most effectively with balanced mental, physical, social, and spiritual activity. The health of the body can affect the efficiency of the thought processes. Living at peace with God and man frees the mind to concentrate on Christian intellectual pursuits. Students are encouraged to arrange a balanced schedule that allows time for personal Bible study, work, exercise, and timely completion of class assignments.

Mental Development

Weimar Institute was established to foster a disciplined development of the mind for the purpose of intelligently furthering the work of God on earth (see *Christ's Object Lessons*, pages 333-334). Students are expected to train their minds to concentrate on lectures and study material and to actively participate in class discussions. They are encouraged to learn the principles underlying God's laws, to discern truth from error, to solve problems creatively, and to effectively communicate their knowledge to others.

Physical Development

Weimar Institute expects students to give serious attention to the development and the maintenance of their physical health. They should understand that their bodies are temples of the Holy Spirit (I Corinthians 6:19) and that physical well-being has a direct influence on mental, social, and spiritual health. The NEWSTART® health model, recommended for all staff and students, includes the best in Nutrition, regular Exercise, abundance of pure Water, frequent exposure to Sunlight, the exercise of Temperance (self-control), deep breaths of fresh Air, regular and adequate periods of Rest, and an active Trust in God.

Social Development

Weimar Institute takes seriously the development of interpersonal skills and social responsibilities. Social health is educationally important in preparing for successful Christian ministry and stable Christian homes.

While social development is largely a personal responsibility, there are several areas of social interaction that the Institute has specifically addressed, such as family groups, social events planned by the Student Association, etc.

Spiritual Development

Every function of Institute life is designed to cultivate a life of consistent Christianity. See the section *Spiritual Events* for more information.

Campus Leaves

Long-distance and overnight travel should be minimal, since students are expected to be actively involved in campus worship services, regular church attendance, and school activities. Each student is allowed home leaves, provided that his/her church and campus responsibilities are covered. No leave from campus should infringe upon any special schedule. All leaves must be arranged in advance with the Residence Hall Dean upon approval of the work supervisor.

Campus Parents

The administration and faculty of Weimar Institute serve as "parents" away from home and seek to bring encouragement to the students and initiate wise counsel as needed.

Couples and Dating

Principles

The philosophy and practice of social development at Weimar Institute is based on the following principles:

1. At the appropriate time, as God leads, we hope students will consider marrying someone that they have met at Weimar Institute. They can be very like-minded in values and the desire for a life of ministry. Opportunities for building these relationships include nearly every aspect of campus life—Sabbath services, R&R, mission trips, Christian Marriage & Family class, social events, cafeteria time, etc. Each of these, in their own way, reveals the character.
2. Preparation for Christian mission is to be the primary reason students attend Weimar Institute. Nothing should compromise that sacred purpose.

3. Preparation for a Christian home is an important part of the student's education for a life of service to God and man. All thoughts and activities involving male/female association should increase the student's commitment to and preparation for Christian mission, including the home mission field.
4. Specific instruction (for example, see course description of *Christian Marriage and Family* on page 87) should precede the formation of close male/female friendships at Weimar Institute. Students should consider themselves to be in a special training program through which they may receive the best preparation possible for the development of friendships which may lead to God-ordained, mission-enhancing, eternally fulfilling marriages.
5. Demonstrated maturity (spiritually, academically, vocationally, personally, and socially) should precede courtship or even development of close male/female friendships. No student coming to Weimar Institute should enter into a courting or dating relationship until he or she has had time to demonstrate maturity. The time spent in nurturing the relationship should not interfere with his/her personal time of devotion or application to the Institute program.
6. Special relationships are best formed by natural association in study, work, service, and in social and recreational settings. This approach is more helpful in forming mature relationships than the typical "dating scene." Weimar Institute provides opportunities for this kind of association and encourages students to develop friendships at a natural pace.
7. Weimar Institute aims to prepare its students for courtship by equipping them to be self-governed, informed, and mature in their personal decisions. Self-control should be more valued than school-control. However, the Institute reserves the right to ensure that students' personal decisions are in keeping with the principles and policy of the school.

Couples and Dating: Application

Developing a special friendship is a privilege based on the maturity and readiness of both parties. Factors to be considered include spiritual and emotional maturity, personal values, education level, practical skill development, financial stability, age, and openness to counsel. A student who feels as though they

are ready for an exclusive relationship should counsel with their faculty mentor in order to get an experienced perspective on their self-evaluation.

Weimar Institute expects all students, especially first- and second-year students, to develop relaxed social friendships with a variety of students, both male and female. First- and second-year students, who are in the traditional college age range for these years, are expected not to develop any special attachments to one person of the opposite gender. If God begins to lead two students together and they are considering a serious relationship based on principles from the Bible and the Spirit of Prophecy, juniors and seniors, of the traditional college age range, may pursue the relationship in accordance with the school's social policy.

Because of the strong potential for conflicts of interest and misuse of privileges, the Institute has serious concerns about students developing special friendships with faculty or staff members of the opposite sex. Such friendships are generally not considered appropriate or approved. The Institute also has concerns about couples with broad discrepancies of age and backgrounds and will give appropriate guidance to any such relationship.

A student who has a special friendship with someone who lives off campus and does not attend Weimar Institute is expected to conform to the principles and applications in the Institute handbook.

The following steps will be taken to implement the school's social policy:

1. Ongoing education regarding relationships and Christian marriage will be provided through classes, chapel, and worship periods.
2. Students wishing to develop a more exclusive relationship will be expected to select a staff mentor from their family group, unless a student requests a different mentor (approved by Deans Council) for relationship counseling. The students should plan for and have regularly scheduled meetings with their counselor.
3. Couples seriously considering marriage are expected to participate in a premarital counseling program based on materials published by the Seventh-day Adventist Church. A married couple approved by the Deans Council will supervise this special opportunity for growth.
4. The Institute expects all students to uphold high moral standards in all aspects of their lives. In a relationship, it is generally expected that before engagement physical displays of affection will not go beyond that shown to a good friend of the opposite gender (examples of inap-

appropriate displays of affection include hand-holding, cuddling, kissing, sitting, or lying on each other while anywhere on campus). Reserved expression of physical affection after engagement may be appropriate. The student's approved mentor can help to guide in this area.

5. Students who plan to get married during the semester should consider that there is very limited married student housing on campus, and if the couple starts a family right away, it can possibly prevent them from finishing their degree. Additionally, they may compromise their academic program because of time constraints in preparing for a wedding between breaks.

Behavior outside of policy is addressed in the *Disciplinary Measures* section.

Curfew

Students are expected to be in their dormitories by 9:30 p.m. (10:00 p.m. on Saturday night). Dormitory Deans or resident hall assistants must approve exceptions in advance. Students are requested to preserve a quiet atmosphere from one-half hour after curfew until at least 5:00 a.m.

Disciplinary Measures

The following procedure will be followed when any student fails to comply with the policies in this handbook, or acts in any manner that threatens the spiritual or academic environment, or the general safety of others or him or her self:

1. Verbal warning and counseling with the appropriate dormitory dean, staff member and/or advisor.
2. Written warning from the Student Discipline Committee.
3. Convening of Student Discipline Committee, at which time the student shall be present, informed of the conduct for which he/she has been summoned, and shall be given an opportunity to state any reason why he or she should not be disciplined. The Student Discipline Committee shall deliberate either in the presence or outside of the presence of the student in question regarding the conduct, and may meet on multiple occasions if necessary to ensure fairness. The Student Discipline Committee shall determine whether and what measures should be taken. If a student fails to attend a meeting of the student discipline committee, he/she may be expelled.

In the case of (an) aggravated offense(s), the Student Discipline Committee may determine that the conduct of a student may warrant immediate suspension or dismissal. In such cases, the discipline committee may address the issue by moving directly to the third step in the discipline process. Students may appeal in writing to the Student Discipline Committee within ten days of disciplinary action. The Student Discipline Committee will give a response to the student in writing within ten days of receipt of the written concern.

Dormitory Living

Group living situations provide excellent opportunities to practice personal courtesy, cooperate with others, learn to meet others' needs, and develop social responsibility. All students should respect the privacy, personal feelings, and personal property of roommates and neighbors. While the Institute desires students to have significant freedom in developing interpersonal relationships, dormitory living requires some guidelines for efficiency and personal comfort.

Dormitory policies are in the Residence Hall Handbook. The dormitory Deans may announce additions or modifications to these policies.

Dress & Personal Appearance

Principles of Dress

Students and faculty of Weimar Institute are asked to dress in a manner that positively reflects the Mission and Vision of Weimar Institute. Students should remember that they are always witnesses for Christ—both on and off campus.

Since no dress code can cover all contingencies, students and faculty are expected to exert sound judgment in their choice of clothing based on the following principles and the specific applications outlined in the paragraphs that follow.

Modest. Dress should exhibit Christian modesty and should not be overly revealing or distracting in accordance with 1 Timothy 2:9-10, 1 Peter 3:3-5, and 1 Corinthians 10:31.

Professional. Dress should be neat, clean, and attractive. Avoid carelessness, sloppiness, and untidiness, or the opposite extreme of showiness and extravagance.

Functional. Clothing should be weather-, work-, and classroom-appropriate.

Conducive to health. Clothing should be neither too tight-fitting nor too loose-fitting and should be weather-appropriate.

Gender distinctive. In keeping with Deuteronomy 22:5, there should be a plain distinction between male and female dress that models the uniqueness of that distinctiveness.

Attire for Women

Classroom

Dresses, skirts and blouses or sweaters, and footwear. Modest dress slacks (no jeans), worn at the waist, that do not violate the prohibitions listed below are also acceptable.

Chapel, Church & Vespers

Dresses, skirts with blouses or sweaters, and dress shoes or sandals.

Prohibited Public Attire

Sloppy clothing, torn, frayed clothing or with printing that contradicts our standards. Tight fitting and revealing styles, see through fabrics, low cut tops, bare midriffs or shoulders, exposed camisoles, sleeveless shirts, tank tops, skirts with deep slits or skirts that do not cover the knees at all times and would require pulling or stretching up to the knees while seated, tight pants (skinny jeans, leggings, tights, etc.), pants worn below the waistline, shorts above the knees, and pajamas.

Attire for Men

Classroom

Dress slacks worn at the waist with a collared shirt or sweater. Shorts, sweat-shirts, t-shirts, sportswear, and jeans are not to be worn.

Chapel

Dress slacks (no jeans) worn at the waist, button up shirt and necktie, along with socks and dress shoes. Students having lab or work immediately following chapel are permitted to come in dress appropriate for those activities.

Church & Vespers

Suits or sport coat/dress slack combinations, dress shirt and necktie, sweaters or vests, along with socks and dress shoes.

Prohibited Public Attire

Sloppy clothing, torn, frayed clothing or with printing that contradicts our standards. Tight fitting and revealing styles, see-through fabrics, sleeveless shirts, tank tops, muscle shirts, tight-fitting jeans, skinny jeans, pants worn below the waistline, shorts above the knees, pajamas. Baseball caps or hats are not appropriate indoors (i.e., classroom, cafeteria, chapel, etc.)

Dress Policy Implementation

Consistent violations of dress code will result in disciplinary measures; refer to section *Disciplinary Measures on page 124*.

Electronic Devices

Students may be required to submit specific identity information on electronic devices using Weimar's Internet service. Such information will be used to regulate the fair distribution of Internet service to all users on the campus.

Exercise

Campus jobs will provide some students with a significant amount of exercise. However, all students are also expected to develop a personal fitness program. This can include stretching exercises, sustained aerobic activity, and appropriate physical recreation.

Grace Period

Because of the discrepancies between individual watches and residence hall clocks, a grace period of 10 minutes is given every evening. The grace period will not excuse habitual late curfew violations.

Guests

Residence halls, including lobbies, are never opened for mixed visiting. Prior arrangements must be made with the Residence Hall Dean for all guests who wish to stay overnight in the dormitory. Family members may be allowed to stay in the student's dorm room for three nights free of charge. Approved

same-gender guests are charged a fee per night if sharing the student's room (see Academic Administration office for current prices) and may stay up to three nights per semester. Additional guest accommodations are available at the Weimar Inn.

Guarding the Mind and Entertainment

Weimar Institute urges students to follow the counsel from Philippians 4:8, whether they are occupying their minds with studying or a leisure activity. "Whatsoever things are true, whatsoever things are honest, whatsoever things are just, whatsoever things are pure, whatsoever things are lovely, whatsoever things are of good report; if there be any virtue, if there be any praise, think on these things." Weimar Institute expects a consistent, principled life at all times extending beyond the Weimar campus, including on public Internet media (see *Social Media* on page 112). Enrollment at Weimar Institute establishes the student as a representative of its principles.

Weimar Institute discourages mere amusement or entertainment. Live drama, feature films, entertainment-oriented programs, televised sporting events, and video games are prohibited. While the staff of Weimar have neither the time or desire to micromanage all phones, tablets, e-readers, electronic music players (i.e., iPods), and calculators for gaming programs, a level of maturity and discretion is expected to accompany their usage, and any apparent issues will be addressed by the staff. All forms of electronic media and reading material are to be used only in ways that clearly uplift the human spirit and respect the rights of others.

Internet

Computers with Internet access and wireless Internet access are provided in the library and on campus, as available.

Jewelry

Students are asked to refrain from wearing jewelry. This includes all forms of rings, bracelets, friendship bands, necklaces, chains, medallions, earrings, and pierced body jewelry. An exception is made for medic alert chains/bracelets. Consistent violations will result in disciplinary measures; refer to section *Disciplinary Measures on page 124*.

Late Leaves

One late leave may be requested per week. Under normal circumstances, late leaves give the resident one hour beyond curfew to be out of the residence hall. Late leaves may be requested for the following reasons: 1) emergencies, 2) special occasions, or 3) out-of-town travel. Late leaves may be requested for any night of the week except Friday nights (out-of-town travel and emergencies are exceptions). Late leaves cannot be obtained during the Sabbath hours. Should you have an emergency that keeps you from returning to the residence hall by curfew, you must call and speak to your Dean. If you cannot reach your Dean, you must contact the Dean for the other dorm.

Laundry

Washing machines and dryers are located in the dormitories and can be used free of charge. There are also coin-operated washers and dryers between the boy's dorm and the Weimar Market if needed. Detergent is available for purchase at the campus store.

Library

Weimar Institute Library contains valuable books, periodicals, and other resource materials for academics and personal enrichment. Learning materials are in harmony with the goals of the Institute: to develop students both intellectually and spiritually. For more information on the library resources, visit weimar.edu/academics/library/

Mail

Mail is delivered each day, Monday through Friday, to the student residence halls. Outgoing mail deposited in the campus mailroom by 9:30 a.m., Monday through Friday, will go out the same day.

Mailing Address:

Name of Student
Weimar Institute
PO Box 486
20601 West Paoli Lane
Weimar, CA 95736

Medical Expenses

Students are responsible for their own medical and dental expenses, with the exception of expenses associated with an accidental injury. The Institute carries accident insurance for each enrolled student.

Weimar Institute accepts no responsibility for illness-related health care beyond assistance for minor outpatient care by the campus health services. There is a nurse on duty 24 hours a day, and a physician is available as needed.

Major medical attention requiring inpatient care or services beyond the resources of the Institute is the responsibility of the student. Long-term medical needs treated by the staff will be billed to the student's account.

Mixed Groups

Weimar Institute wishes to foster a spirit of Christian nobility in all relationships between men and women. This calls for modesty and purity in thought and action. To preserve a social climate conducive to wholesome relationships, the Institute encourages association in group settings whenever possible and expects appropriate chaperoning for men and women leaving campus together.

Students leaving campus with others of the opposite gender in accordance with the general policy shall inform the Residence Hall Deans of their off-campus destination, approximate timeframe, and who they are going with. This measure contributes to the safety and protection of the student body. Trails in the wooded acres of our property are considered "off campus." At least two staff/chaperones, either married or of the same gender, approved by the Residence Hall Dean are required when overnight travel or activities are involved.

Students will find a variety of public settings appropriate for personal conversation. In order to avoid "the appearance of evil," men and women should not spend time together in seclusion, especially behind closed doors. This includes spending time with a staff member of the opposite sex in his or her residence.

Night Check

The residence halls close at 9:30 p.m., Sunday-Friday and at 10:00 p.m. Saturday. Night check is conducted at closing time (curfew) each evening. It is your responsibility to get checked in.

Once in the residence hall, you should receive permission before leaving again. This permission must be obtained before the Dean leaves for the night. Sign-outs are to be the exception, not the rule.

Non-motorized Vehicles

Non-motorized vehicles, such as bicycles and scooters, are welcome at Weimar Institute but are not necessary for travel about the campus. Bicycles may be used on roadways, but not on lawns or sidewalks. Each student must assume responsibility for the security of his or her own non-motorized vehicle. Students under the age of eighteen must wear a helmet. For safety reasons, skateboards are not allowed on campus at any time. In an effort to ensure a safe walking environment for our guests, students riding non-motorized vehicles must abide by the posted speed limits. This means they should not greatly exceed a fast walking pace.

Nutrition

The campus Cafeteria provides healthy plant-based, whole food dining. To promote good health and mental vigor, students are asked to learn the principles of balanced nutrition and practice a healthful diet on and off campus.

Older Students

Students who are over the traditional college age range may be granted privileges not given to younger students in some policies, such as those concerning dating and off-campus travel.

Overnight Leaves

Any time you leave campus overnight (including school-sponsored trips), an overnight leave is required. Overnight leave forms may be obtained from the Residence Hall Dean or RA and must be approved by the Residence Hall Dean before leaving the campus. You are encouraged to seek approval well in advance of your overnight leave. An overnight leave form is not necessary for overnight events required for the entire student body, such as R&R.

Residents are expected to remain off-campus at all times during the dates listed on the leave request. Violation of this policy will result in the cancellation of the leave and the suspension of overnight leave privileges. If a leave must be cancelled or the resident returns early from a leave, the Dean is to be

informed and the resident should be in the residence hall by their curfew. A change in destination should also be reported to the Dean.

Weekend leaves must be submitted by check-in Thursday. Exceptions will be considered by the Residence Hall Dean.

Other aspects of the overnight leave policy are as follows:

1. If the period of the proposed leave from campus includes a work or class appointment, suitable arrangements must be made with the work supervisor or academic dean, respectively.
2. If an emergency situation makes it impossible to return to the residence hall by the date and time stated on the leave, it is the resident's responsibility to call the dean to request an extension of time.
3. Overnight leaves must adhere to the principles on "Mixed Groups" (see page 111) and have clear evidence of appropriate chaperoning. Falsification of an overnight leave will result in disciplinary action, including the possibility of suspension or dismissal.

Pets

There is no provision for keeping pets in residence hall rooms, with the exception of fish—if all roommates and the Residence Hall Dean are in agreement. Parents and friends who visit residents must leave their pets at home.

Recreation

The best recreation truly re-creates the body, mind, and spirit. Some of the most beneficial forms of recreation are outdoor exercise, meaningful service for others, moderate physical labor, and wholesome social interaction. Meal times, evangelism activities, and a variety of unstructured time periods are opportunities for social interaction.

Because of problems that invariably arise in competitive games, Weimar Institute does not provide an intramural sports program. Noncompetitive exercise is highly recommended. Students enjoy outdoor recreational activities such as hiking, skiing, and snowboarding.

Rest

Adequate rest is essential to the maintenance of physical, mental, social, and spiritual health. Late night study and/or socializing should be an exception to

the rule, not a habit. The Institute encourages students to regularly retire by approximately 9:30 p.m., and to rise early in the morning for devotional time, exercise, and study. For details, see *Curfew* below.

Sick Policy

In an effort to develop professionalism, students are expected to communicate in a documentable manner with teachers and/or work supervisors concerning any absence related to illness.

Social Media

Social media outlets such as Facebook, Twitter, etc. have great potential for ministry and professional networking, as well as social purposes. With this potential comes the responsibility for respectful, clear, and honest representation of God, first and foremost, the Seventh-day Adventist Church, and supporting ministries of the Seventh-day Adventist Church such as Weimar Institute, which you now represent. For this reason students shall follow the guidelines for social media usage:

1. As you publish your posts, keep in mind that your posts can be easily misunderstood by people who do not know your close circle of friends, your inside jokes, and how serious you are being in your posts.
2. Posting should be done after you have had sufficient time to process a situation you feel passionate about. In other words, impulsive, reactionary, and/or defensive posts are discouraged because they can misrepresent your usual demeanor and state of mind. Posting is not a substitute for faithfulness to the steps of reconciliation found in Matthew 18. Therefore, posts of a defaming, inflammatory nature will not be tolerated.
3. Remember that your posts have a bearing on the reputation and influence of Weimar Institute and the principles it stands for. Although you may be accustomed to posting only on behalf of yourself, you should begin to realize that your posts also reflect on the ministries that you belong to, including Weimar Institute, and should take the necessary precautions to respect those ministries.

For the consequences of not following these guidelines, see *Disciplinary Measures* on page 111.

Spiritual Events

The following are specific events planned to nurture personal and corporate spiritual growth:

Personal Devotions. Students and staff are encouraged to maintain daily devotional time.

Small Groups. Prayer bands, Bible study groups, small groups, and similar student-initiated activities are encouraged and supported.

Chapel Attendance and Daily Worship. As part of the spiritual program at Weimar Institute, students are expected to attend all chapels, daily worship, and assemblies, as well as all Friday evening vespers. Students may, at times, have appropriate reasons for missing these important spiritual and social events. However, students who miss more than three chapels, ten daily worship, or three Friday evening vespers will be sought out for a staff pastoral visit. This may then lead to disciplinary action as specified in the section titled *Disciplinary Measures on page 124*.

Weekly Dorm Worship Attendance. All dormitory students are required to attend all dorm worship.

Sabbath Services. The Sabbath is God's time for mankind to meet with Him in an atmosphere free from non-spiritual distractions. To facilitate this, the Institute gives primary attention to worship, rest, Christian fellowship, and service from Friday sundown until Saturday sundown. During these hours students are expected to refrain from secular entertainment, music, shopping, restaurant dining, business transactions, sports, scholastic studies, work, and other similar activities. Also, food delivery and sports, etc., are not appropriate for campus.

Students are expected to attend and participate in the ministry of the campus church from week to week. This includes services, events, and evangelistic efforts. Exceptions to this must be approved by the campus chaplain. Students under such exceptions must show evidence of regular, productive involvement in the ministry of a single local church.

Evangelism. Regular time is set aside for evangelism as part of Weimar Institute's curriculum. Each semester students choose from a variety of activities provided to train in practical outreach and evangelism.

Study

Most students should expect to spend a minimum of two hours outside of class for each hour spent in class, in preparation for the material to be covered and homework afterwards. Thus, if a student is taking 16 credits, one should plan to study 32 hours per week. Open times during the day, evenings, early morning hours, and unstructured weekend time provide opportunities for concentrated study. Each student must make study time a priority to keep up with class assignments and to allow time for genuine and deep learning.

To build a foundation for this type of academic study, we commend to students the Bible. It is good to remember that earnest Bible study is the best activity for true cultivation of the intellect.

The mind occupied with commonplace matters only, becomes dwarfed and enfeebled. If never tasked to comprehend grand and far-reaching truths, it after a time loses the power of growth. As a safeguard against this degeneracy, and a stimulus to development, nothing else can equal the study of God's word. As a means of intellectual training, the Bible is more effective than any other book, or all other books combined.
— *Education*, p. 124.

The intellectual training needed to develop deep, thoughtful skills can be best developed through a committed, consistent study of the Bible each morning. We recommend this as a builder of intellectual capacity and study effectiveness, but also as a builder of character and revealer of truth.

Substance Abuse

Weimar Institute is a drug-free campus that actively seeks to provide an environment in harmony with the philosophy of the Seventh-day Adventist Church, as well as state and federal laws. Weimar Institute has a zero-tolerance position on drugs, alcohol, and tobacco.

Textbooks

While the works of Ellen White and some theology textbooks may be available at Weimart, most textbooks and required readings are not available for purchase on campus and can be obtained on websites such as Amazon.com.

Transportation To and From Weimar

Students are responsible for their own transportation to and from Weimar Institute. Students needing transportation from airports or other points beyond Colfax or Auburn should seek to use available public transportation. Students have commonly used SuperShuttle (see www.supershuttle.com).

Vehicles

Students wishing to have automobiles or motorcycles on campus must register them with the Institute office and show adequate liability insurance and a current driver's license. The Institute office will then issue a parking sticker that must be displayed on the lower left hand side of the rear window or be readily seen on motorcycles.

Vehicles may only be operated by the licensed driver making the application. Students wishing to loan their personal vehicles out must register the names of each additional driver. Additional drivers must be licensed and insured. These guidelines apply to both dorm and village students.

Students are expected to observe all campus traffic regulations and to keep their cars parked in the lower parking lot by Hillside dorm. Parking by the Cafeteria, Echo Hall, or in the chapel parking lot is for short term parking only (15 minutes or less). The double sidewalk in front of Bayith and Princess dorm is to be used only when moving in and out of the dorms or unloading large items that cannot be carried from the parking lot. This drive is not to be used for picking up or dropping off passengers.

Careless driving practices may result in the loss of the privilege of having a vehicle on campus.

Students of Weimar Institute are expected to take their vehicles with them when they leave, both during the summer and when they graduate. Any vehicle left behind without the specific prior approval of the Deans Council may, after due notice, be impounded off campus at the student's expense.

Safety and Security

Firearms/Weapons

All guns, rifles, sling shots, starting pistols, and paint guns are strictly prohibited on campus, in the residence halls or in a resident's car. Possession of martial arts weapons and knives larger than a pocketknife are also prohibited. Because Weimar views weapon possession as a serious offense, discipline will be imposed on violators of policy.

Fireworks

Selling, possessing, or using firecrackers or similar combustibles are a violation of campus, county, and state fire ordinances. Possessing or using an M-80 is a violation of federal law. Students found in possession of any of these items are subject to disciplinary action.

Fire Hazards and Equipment

The illegal use of, or tampering with, fire protection equipment such as alarms, escapes, hoses, and extinguishers is a violation of campus, county, and state fire ordinances. A fine of \$250 will be levied for such a violation. Cooking appliances are not to be used in student rooms.

Protection of Personal Property

The Institute cannot accept responsibility for stolen items or money. It is the responsibility of the individual student to keep automobiles, bicycles, and unoccupied rooms locked.

Security

In cases of great danger such as fires or medical emergencies, students should call 911. In the case of a minor security issue that is not life-threatening students should call (530) 613-6008. When calling, students should be ready to give their name and a good description of the situation to the person who answers the phone. Between 10 p.m. and midnight, a designated security person locks the front gate and checks the overall security of the campus. Suspicious individuals or activities should be reported to campus security.

Sexual Assault

Sexual assault is a crime punishable by law, which includes all forms of rape, attempted rape, and non-consensual sexual physical contact of which both men and women may be victims. Sexual activity without consent is a crime. Weimar Institute condemns such acts, and will take stern and swift action following the requirements of the law against the perpetrator. Any student, faculty member, or staff member guilty of such activity is subject to discipline, including dismissal and criminal prosecution.

If you are a victim of sexual assault:

1. Go to a safe place. Call a close friend to be with you for support.
2. Call the Residence Hall Dean on duty. If a sexual assault is reported to Institute personnel, appropriate steps will be taken to investigate the incident. If circumstances warrant, the Placer County Sheriff will be notified.
3. It is the responsibility of any staff or faculty of the Institute to report any known case of sexual assault immediately to one of the following: Residence Hall Dean, Institute Academic Dean, or NEWSTART® Clinic Medical Doctor.
4. If you plan to report, do not shower or change clothes, eat, or drink as this may destroy vital evidence. Due to limited medical treatment capability, the Weimar NEWSTART® clinic cannot meet the legal requirement for treatment of rape victims. It can only provide medical care to victims who are not seriously hurt and who do not wish to report. Physicians on call can be reached by dialing 530-422-7960.
5. The following resources are available:
 - Placer County Sheriff: (530) 889-7800
 - Placer County Victim/Witness: (530) 889-7021
 - Placer County SART: (916) 543-2533
6. Sexual assault is a traumatic event. As such, all Weimar staff and faculty must respect confidentiality by limiting the discussion to people involved in the case.
7. Weimar Institute will facilitate counseling services as needed.

Sexual Harassment

Weimar Institute is committed to creating a safe and collegial environment that is conducive to learning and personal and spiritual growth. Toward this

end, students, volunteers, faculty, and staff (or other persons providing services to Weimar Institute) should never place another student or colleague in a position of embarrassment by the use of language or actions that carry either overt or subtle sexual overtones. Such behavior is not only a violation of state and federal law; it is also a violation of the Christian principles that Weimar Institute espouses.

1. Sexual harassment is defined as any unwelcome sexual advance, request for sexual favor, and/or other verbal or physical contact of a sexual nature when: Submission to such conduct is made explicitly or implicitly a term or condition of an individual's employment or academic standing; or,
2. Submission to, or rejection of, such conduct by an individual is issued as a basis for employment or academic decisions affecting an individual; or,
3. Such conduct has the purpose, or effect, of interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment.

As such, sexual harassment at Weimar Institute will not be tolerated in any form. If a student encounters such behavior from a member of the faculty or staff at Weimar Institute or from a fellow student the following steps should be taken:

1. Such an encounter should be reported to the Dean of Student Services or the Residence Hall Deans. These persons will seek to ensure the student's right to privacy and the alleged offender's right to due process.
2. Students, faculty, or staff who are aware of any incidents of sexual harassment are also responsible to report such incidents.
3. An investigation will be made for the purpose of seeking to establish whether there is a reasonable basis to accept the allegations as fact.
4. The accused will be fully informed as to the nature of the allegations and will be given reasonable opportunity to respond to the charges.
5. If it is determined that the allegations are valid, immediate and appropriate disciplinary action will be taken—up to and including dismissal.
6. If it is determined that the allegations are unfounded, steps will be taken to restore the reputation of the accused. If it is determined that the accuser was intentionally dishonest, he or she will be subject to discipline.

Rooms and Check-in Procedures

Check-in Form

When you are assigned a room or move into a new room, you must complete a check-in form. Failure to list any damages before moving into a room may result in your being charged for those damages when you move out. The completed form should be returned to the Residence Hall Dean.

Keys & Key Deposit

The key deposit is included in the \$195 room deposit. The student may not make duplicates of keys. Misplaced or lost keys are replaced for \$10 per key and charged to the student's account.

Physical Disabilities

Students with disabilities who require personal attendants or special residential accommodations must submit their request in writing and have it approved by the Deans Council before they can be considered for student housing.

Rooms

Most residence hall rooms are double occupancy. If space is available, students may elect a private room. Students who have been accepted may request a specific room for the next school year. Students who move from one room to another during the school year must make arrangements with the Residence Hall Dean prior to their move.

Room Care & Hanging Items on Walls

Student rooms are to be decorated in accordance with Institute standards. Pictures, posters, and wall hangings are not to be nailed, tacked, stapled, screwed, or taped to the walls or woodwork. Posters and pictures must be put up with poster putty only.

Room Deposit

All residents are required to pay a \$195 room deposit when they register for the current year. The deposit will be refunded after a final successful checkout from the residence hall at the end of a student's residency at Weimar Institute.

Emergency Safety Procedures

Fire Drill

The residence halls are required to hold periodic fire drills. When the alarm sounds, the law requires that the residence halls be evacuated as promptly as possible. You should follow the fire escape route posted on the back of your room door. Please remain outside at the designated fire assembly point until the alarm has ceased sounding. If the alarm occurs after night check, please check in with your residence assistant (RA) or Residence Hall Dean at the location listed on the back of your door.

Fire Hazards

Objects with open flames, candles, torches, incense, oil lamps, electric cooking appliances (other than microwaves), fireworks, or combustible chemicals are prohibited in the residence halls. Halogen lamps have been shown to cause fire due to extreme heat and are not permitted in the residence halls. Halls must be free from all obstructions at all times. Room or hall doors are not to be propped open. The misuse of fire extinguishers, fire alarms, smoke detectors, or other protection equipment is expressly prohibited.

Because the abuse of this policy can cause serious fire hazards in a residence-hall setting, the involved persons will be subject to disciplinary measures and will be held responsible for any damages caused by the fire or smoke.

Residence Hall Services and Facilities

Air Conditioners and Heaters

Some dorms have individual-room air conditioners and heaters. Operation should be limited to the controls on the outside panel. Philadelphia and Bayith have central heating and cooling. Personal space heaters may be allowed with the approval of the Residence Hall Dean. No space heater that has open elements that could easily cause a fire will be permitted. No personal air conditioners are permitted in the rooms. You may purchase a fan for use in your room.

Bicycle Storage

Bicycles may be stored in student rooms. Bicycle hooks should not be placed in ceilings, on walls, or any part of the student's room. A bicycle rack is available in front of some of the dorms. Locks, if desired, are to be supplied by each owner. Weimar Institute assumes no responsibility for bicycle security. Bicycles remaining on campus after their owners have left school will become the property of the residence halls and may be sold unless prior arrangements have been made.

Computer and Internet

Access, as available, is provided in the library during posted hours when staff are present. Wireless access, as available, is provided on campus.

The Institute reserves the right to check the content of computer files on the campus and in individual rooms for illegal activities and pornographic materials. You accept this authorization when you rent a room. Accessing pornography, hate sites, and other non-Christian material will be justification for measures including but not limited to restricted computer access, confiscation of the student's personal computer, or suspension. If you violate the law, criminal prosecution may result subject to the discretion of local law enforcement.

Kitchens

Use of any campus kitchen is privilege, not a right. Students are expected to be present while food is cooking to prevent any fire hazards. Bayith and the

Campus Center are equipped with a kitchen for student use. The fire code prevents you from using any electrical cooking appliances in your room.

Laundry Rooms

Laundry rooms should not be used during Sabbath hours.

Repairs

Residence hall room repair forms are available from the Residence Hall Dean or RA.

Telephones

There are no personal phones in student rooms. Telephones may be available. Please contact your Residence Hall Dean.

Policies and Procedures

Policies in this handbook are subject to change and students will be notified of such in writing.

Assault

In accordance with Weimar's campus policy, residence halls will not tolerate physical and/or verbal assault. Residents involved in this type of behavior will be subject to discipline, including possible dismissal. Local authorities may prosecute the resident. For additional information regarding assault see the sections titled *Sexual Assault* on page 138 and *Sexual Harassment* on page 138.

Blinds & Curtains

These items are to be installed only by Plant Services and become permanent fixtures of the room. Special requests may be made of the Residence Hall Dean, who will then forward it to Plant Services if the request is approved. If your room has window coverings provided, these coverings may not be removed.

Bulletin Boards

All material placed on the lobby bulletin boards of the residence halls must be approved by a Residence Hall Dean or RA.

Chores

All residents in a hall take part in keeping the residence hall neat, clean, and well-functioning. A variety of chores are assigned to students each week on a rotational basis. If a student fails to do their chore for the week, or does not complete the chore in an adequate fashion, they may be subject to disciplinary measures.

During registration, students sign up for cafeteria chores. This involves cleaning the kitchen, washing the dishes, and other various tasks. This occurs for five days of one or two weeks per semester, on average. Students are expected to be responsible to keep track of when their cafeteria chores are scheduled.

Decorations

Live trees are not allowed in the building.

Distribution of Information

Anyone wishing to distribute or provide information via pamphlets, newsletters, newspapers, or any other form of communication must first receive permission from the Institute administration.

Doors and Door Locks

The only item permitted on your door's exterior is a name card listing the residents of the room. Tampering with door locks is prohibited.

Dorm Worship

Dormitory workshops are typically held every Tuesday and Thursday morning in the dormitory lobbies. This may be adjusted as needed as specified by the Residence Hall Dean.

Electricity

To conserve energy, lights and appliances should be turned off when not being used. When you go on vacation or leave for the weekend, please turn off lights and all electrical items, except for your refrigerator.

Eviction Policy

Weimar Institute residence hall housing is designed for currently enrolled full-time students. When a student ceases to be registered for classes during a school term, he/she must vacate Weimar housing. If at any time and for any reason a student is found to be inappropriately residing in the residence hall, the student will be notified by a Residence Hall Dean in writing that he/she will have 48 hours to vacate. This policy also applies during summer terms if a student does not retain his/her accepted status. If the student does not vacate housing within the allotted time, his/her personal belongings will be placed in storage and the student will forfeit all refundable housing deposits and fees. Any exceptions must be arranged through the Residence Hall Dean with the Deans Council and approval of the Student Finance Office.

Hazing

A student who conspires to engage in hazing or commits any act that injures, degrades, disgraces, threatens, intimidates, or intends to injure, degrade, or disgrace a fellow student or campus guest can expect serious disciplinary action, likely resulting in dismissal (See California Education Code 32050-32051).

A student who throws anything at persons, buildings, or vehicles can expect serious disciplinary action. Any type of prank or game that could potentially damage facilities will not be tolerated, and will result in confiscation of the items in use and possible fines to cover any damage that has been done to the facility. Criminal prosecution may occur.

Mental/Emotional Health

If for any reason you are discouraged or depressed, talk to your Residence Hall Dean, who can refer you to appropriate counseling to help with your depression. Students who express suicidal thoughts will be immediately referred to a therapist for evaluation. Our campus chaplain is also available to counsel students by appointment.

Off-campus Housing Requests

Weimar Institute affirms the values gained from being primarily a residential college. By accepting admission, a student agrees to live in a residence hall unless the student applies and is granted an exception. Requests for off-campus housing may be made to the Deans Council. Appropriate housing outside of the residence halls includes parents or immediate relatives—grandparents, aunts, uncles, or siblings who are at least 25 years old and in their primary residence.

Pianos

If your residence hall has a piano, it may be played only between the hours of 10 a.m. and 8 p.m.

Pornography

Magazines, computers, posters, and downloads that contain pornography are inappropriate material. The items will be confiscated, and the student in possession will be dismissed.

Posters

Posters or pictures of nude or partially clothed bodies are inappropriate room decor. Likewise, all decorations that promote a lifestyle contrary to Adventist beliefs are inappropriate. Other inappropriate subjects include alcoholic beverages, R-rated movie material, and certain music groups.

Right of Entry

The Institute reserves the right for a Residence Hall Dean, his or her representative, or a Institute security officer to enter and inspect a student's room whenever necessary. You accept this authorization when you rent a room.

Roommate Bill of Rights

Your enjoyment of life in a residence hall will depend to a large extent on the thoughtful consideration that you and your roommate demonstrate to each other. As a dorm resident, you have certain rights and privileges, and it is your responsibility to extend those towards your roommate, including the right to:

- Read and study free from undue interference in one's room.
Unreasonable noise and other distractions inhibit the exercise of this right.
- Sleep without undue disturbance from noise, guests of roommate, etc.
- Expect that your roommate will respect one's personal belongings.
- A clean environment in which to live.
- Free access to one's room and facilities without pressure from roommate.
- Personal privacy.
- Host guests with the expectation that guests are to respect the rights of other residents.
- Settle conflicts.
- Be free from fear of intimidation, physical, and/or emotional harm.

Sound Equipment

Radios and stereos, musical instruments, keyboards, and amplifiers are permitted in your room on a privilege basis. It is your responsibility to see that the sound equipment is played at a level not disturbing to others. Headphones should be used on all equipment from 7 p.m. until 6 a.m. the next morning. Residents who are not able to control their equipment as outlined here will lose this privilege.

Stealing

You should take precautions to protect your personal belongings. Rooms should be kept locked when not occupied. Put your name on your personal property. Weimar Institute does not take responsibility for items stolen while

students are at school. Individuals who take without permission any items they do not own will be regarded as thieves, will be disciplined immediately, and will be subject to suspension. Note: Possession of lobby furniture, vacuums, tools, or any other residence hall property, without permission, will result in disciplinary measures. Also, anyone in possession of an unauthorized master key will be subject to serious discipline or dismissal.

Vandalism

Any deliberate damage done to any campus property will result in restitution, fines, and possible criminal prosecution.

Windows & Screens

Please do not use windows or other unorthodox means to leave or enter a building. If the exit or entry occurs after night check, disciplinary measures will also result. Screens on all windows are not to be removed nor are items to be pushed through or around the frame of the screen. Tampering with or removal of a screen or screen seal will result in a \$100 fine.

Checking Out of the Residence Halls

Checking Out Procedures

1. Contact the Residence Hall Dean in charge of housing.
2. Clean your room. It should be left in the same condition in which you found it.
3. Have an RA or Residence Hall Dean inspect your room for cleanliness and damages. This person will use your check-in form for this step. Any damages will be noted on the form, and charges will be deducted from your room deposit.
4. Fill out a forwarding address card. This step is not optional. Please include your phone number as well. (We cannot forward magazines, so you should also send a change-of-address form to each subscription.)
5. Return your room key and sign the checkout form.

Deposit Refund

Any student who fails to check out of a residence hall will forfeit a portion of his/her deposit. This deposit will need to be paid again in full before reservations for a new school year will be honored. Deposits will be refunded to those who have checked out, cleared their student account, and are not returning to the residence halls for the following semester. Those with an outstanding balance with the Institute will have their deposit applied to their account.

Improper Checkout

Failure to follow any of the above procedures will result in charges for any or all of the following problems: failure to return key, clean appropriately, and pack up all belongings.

WEIMAR

I N S T I T U T E

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“Trust in the Lord
with all your heart:
and lean not on your
own understanding.

In all your ways
acknowledge Him,
and He shall direct your paths.”

—Proverbs 3:5-6 (NKJV)



General Questions? (530) 422-7900 | **Admissions** (530) 422-7923

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