

Weimar College Bulletin
2009-2010

Weimar College
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Weimar, CA 95736
530.637.4111
www.weimar.edu

Commitment to Equal Opportunity

Weimar College is committed to providing equal education and employment opportunities to all qualified persons of any race, sex, color, nationality, or ethnic origin in administration of its educational, admissions, and loan policies, or other college-administered programs. Weimar College is registered with the Bureau of Private Postsecondary Education. Weimar College is authorized by the State of California to grant two- and four-year degrees.

State Registration

We are registered with the State of California. Registration means we have met certain minimum standards imposed by the state for registered schools on the basis of our written application to the state. Registration does not mean we have met all the more extensive standards required by the state and that the state has verified the information we submitted with our registration form.

2009-2010 Academic Calendar

Fall Semester

Aug. 19	Registration
Aug. 20-23	Orientation/Convocation @ Lake Tahoe
Aug. 24	Classes Begin
Aug. 25	Late registration fee in effect
Aug. 31	Last day to add/change to credit/drop a class without charge
Sept. 7	Labor Day (no classes)
Sept. 17-20	Tentative R&R Weekend (Yosemite)
Oct. 4-9	Week of Prayer
Oct. 12	Columbus Day (no classes)
Nov. 25-29	Thanksgiving Break
Nov. 30	Last day to withdraw or change credit to audit
Dec. 11	Last day of classes
Dec. 14-16	Study Day (no classes)
Dec. 15-17	Final exams
Dec. 18- Jan. 5	Christmas break

Spring Semester

Jan. 5	Registration/Orientation for new students
Jan. 6	Classes begin
Jan. 7	Late registration fee in effect
Jan. 8 & 9	Convocation weekend
Jan. 13	Last day to add/change to credit/drop a class without charge
Jan. 18	Martin Luther King Day (No classes)
Feb. 15	President's Day (No classes)
Feb. 22-26	Week of Prayer
Mar. 19-Apr. 4	Spring Break/Mission Trip
Apr. 26	Last day to withdraw or change credit to audit
Apr. 23-25	R&R Weekend (Coast)
May 7	Last day of classes
May 10	Study Day (no classes)
May 11-13	Final exams
May 14-15	Graduation

Our Vision

Our vision is all about learning. Education is more than a short-term means to an end; it is a lifelong process, limitless in its application to our lives. Here at Weimar College we understand that a college education includes not only textbooks and classes, but also life outside the classroom. As Christians, our definition of life's purpose is to know God (John 17:3); therefore, education should be focused on comprehending God's character and applying it to our reality. We believe what is most important is not head knowledge but rather the application of education to one's own experience. As a result, our entire curriculum has been molded by this educational philosophy. "Knowing God Better" is the goal of every class that we teach.

At Weimar College we comprehend four essential categories to learning: 1) Quality Academics; 2) Work Education; 3) Healthy Living and 4) Christian Community Service.

Quality Academics: Each course endeavors to go beyond mere cognitive academics by seeking practical foundations. This application of academic knowledge allows the student to gain fresh perspectives on a topic and thus grasp its connections to other classes and one's personal walk with God. These internalized insights form the basis of Weimar's well-rounded and distinctive education.

Work Education: Learning takes on meaning when it is incorporated into everyday life. Work education provides this opportunity through hands-on training at varied work sites. Additionally, students gain valuable experience in practical teamwork, communication and planning that will benefit them throughout life.

Healthy Living: Weimar's NEWSTART® program emphasizes the importance of living a balanced, healthy lifestyle. The Cafeteria provides every student with nutritious and tastefully prepared vegan meals. Students are also encouraged to exercise on Weimar's 12 miles of wilderness trails. Additionally, other enjoyable and rewarding forms of recreation include: Nearby river canyons, mountain ranges, ski resorts and the college's outdoor-oriented Active-For-Life physical education program. Periodic "Rest and Relaxation" retreats model for students the importance of taking time out of their busy schedules for recreation and fellowship.

Christian Community Ministry: The observable apex of one's Weimar education is in Christian community service. It is in the community that head knowledge is combined with people skills and true spirituality for face-to-face encounters with "real" humanity. Weimar College's goal is to fulfill the commission of Jesus: "Go into all the world, and preach the gospel to every creature." Mark 16:15. Fulfilling this commission is expressed in many forms, from playing games with a lonely child to feeding the homeless or giving Bible studies.

This vision is expounded in our mission, purpose and objectives.

Our Mission

The mission of Weimar College is to prepare students for effective Christian leadership within the global evangelistic mission of the Seventh-day Adventist church. This education will provide students with opportunities to learn academic, practical and social skills that equip them to think, work and communicate as Christians, while encouraging each to develop a profound commitment to Jesus Christ. Weimar faculty members have developed a four-point mission statement that guides our overall curriculum. This "Core of Four" includes the following components that summarize the vision of the College:

1. Academic excellence—Well trained and successful professors maintain high standards of learning and show students how to apply their knowledge to real life situations.
2. Work/Study program—Students and faculty work side by side for two hours, four days-a-week, on manual labor projects as part of a real world experience.
3. Health education— Students learn practical skills as health educators with a focus on the optimum development of students' mind, soul and body.
4. Evangelistic training—Students and faculty regularly participate in local evangelism allowing students to learn how to share their faith effectively.

Through such an education, it is our intention to hasten the completion of the Gospel Commission.

Our Purpose

Weimar College is a state-approved institution of higher education established to provide two- and four-year degree programs for students wishing to obtain a preparation for a life of productive Christian service. Degree areas include, but are not limited to, programs in education, religion, health, general studies, and science. All of our degree programs are of a distinctly Christian character, teaching students to "Know God Better" through the study of each course. This Christian worldview is shaped by the values and principles of the Bible and the education reforms promoted by Ellen White and carefully applied to the

needs of today's students. These educational programs are open to all students who meet the admission requirements established by the College and support its ideals.

Our Objectives

In light of the mission and purpose of Weimar College, we have established the following objectives as desired outcomes for each student in our program:

1. That each student have a personal commitment to follow Jesus Christ as He is revealed – primarily in Scripture and the writings of Ellen White and secondarily in nature and life experiences.
2. That each student adopts a vigorous intellectual curiosity vital to the pursuit of truth and a Scripture-based value system by which one's discoveries can be evaluated.
3. That each student knows Christ and commit to winning souls while pursuing their education.
4. That each student be committed to service as an on-going lifestyle.
5. That each student demonstrates growth in personal wholeness, as a result of a balanced, educational approach to the spiritual, intellectual, physical, emotional, and social needs of life.
6. That each student has sufficient practical skills and training for a life of useful service.
7. That each student communicates effectively, both as a writer and as a speaker.
8. That each student determines to live a life of the highest ethical and moral standards.
9. That each student link their loyalty and purpose in life to the Gospel Commission, within the context of the mission of the Seventh-day Adventist church.

Our History

The Seventh-day Adventist church has been committed to education since the late 1800's. This commitment has led to the opening of primary and secondary schools, colleges and universities around the world. In addition to church-sponsored schools, hundreds of smaller, self-supporting institutions have helped to perpetuate principles of true education. Weimar College is such an institution.

Weimar College traces its history to the late 1970's when a group of lay people studied the writings on health and education by Ellen White. From this study a vision emerged for an institution that would combine innovative health care and practical education. But where should it be located and how would they ever afford it? God was soon to answer both of these concerns.

Through a series of miracles, they were able to purchase an abandoned tuberculosis center located in Weimar, California. In addition to being used for tuberculosis patients during the early to mid 1900's, it had also operated as a county hospital and refugee relocation center.

In 1978 Weimar College began educating youth for a life of Christian service. Two men became the college's first graduates on July 13, 1981. Through June of 2008, 348 students have received Baccalaureate or Associate degrees from Weimar College.

Through the years Weimar College graduates have gained a reputation as hard-working, mission-minded young people prepared in head, heart and hand to follow God. Many have served the Seventh-day Adventist church within their chosen field. Graduates have served as missionaries both overseas and in their home country. Still others have sought out new ways to share Christ in their secular career. Weimar College is thankful for the positive contribution its alumni are making to the soon return of Jesus.

Our Campus Lifestyle

When you choose to attend Weimar College, you are choosing to become part of a community of people dedicated to common goals. The following standards are meant to promote harmony among diverse individuals and give you guidelines from which you can form personal values and standards. While you are a student at Weimar College you are expected to abide by the lifestyle expectations outlined in the Student Life Handbook. The following personal standards are expected of each student and faculty member:

1. Wholehearted devotion to Jesus Christ as Savior, Lord, and Friend, with a chosen life-style of prayer, Bible study and Christian ministry.
2. Respectful cooperation with Weimar College and positive support for teachings of the Seventh-day Adventist church.
3. Dedication to self-discipline in the pursuit of excellence in the college's structured programs.
4. Regular and punctual attendance at religious services, classes, work, and service assignments.
5. Honesty, both in action and intent, in relation to class responsibilities, work assignments and personal relationships.
6. High standards of physical and mental health, ruling out the use of alcohol, tobacco, mind-altering drugs, or similar practices.
7. Moral principles which prohibit exploiting another person sexually or emotionally, or engaging in premarital sex and homosexual practices.
8. Appreciation for the best forms of recreation, avoiding those which are questionable by Biblical standards.
9. Christian respect for privacy, property, and others' views.
10. Commitment to intelligent unity and unselfish integration of personal desires with the needs and schedules of the college community.

Our Study Program—Majoring in the Great Commission

They are huge decisions—whether and where you are going to go to college, what you are going to study—especially when you see how soon our Lord is returning. If you want your life work to be as God-centered as your devotional time, if you want to answer the Lord's call, then the study program at Weimar College is designed for you.

The broad education provided by the academics at Weimar College will prepare you for your goals. The inspired Word of God is the lens through which all knowledge is viewed. You will put your book learning into action day by day as you participate in Christian Community Ministry and Work Education. Before you choose Weimar College, we challenge you to consider why you are seeking an education and beyond that, what is your overall purpose in life. If you can honestly say that you are eager to be a part of God's work, then Weimar is the training ground for you.

The following pages describe our four-part educational program of evangelistic service at home and overseas, academic study, work education and our emphasis on living a healthy, vibrant lifestyle.

Admissions

A decision to apply to Weimar College should be weighed carefully. Being a student at Weimar College is both rewarding and challenging. Success requires personal maturity and a willingness to accept responsibility for one's actions. Agreement with the following statements may indicate your readiness to be a student at Weimar College:

A. I have a settled conviction that a life in harmony with Jesus Christ is the fulfillment of my life's goals. I may not have fully matured in all aspects of life, but I have settled the question of who has my allegiance, and I am actively seeking a love relationship with Jesus Christ.

B. I recognize the importance of personal commitment to the school, its purposes, its people, and its practices. As I develop my God-given individuality, I will remain committed to the well-being of the group and a supportive member of the school family.

C. I am committed to academic excellence. I value the deeply Biblical, intellectually challenging emphasis given to course work at Weimar College. My highest motivation for excellence in learning is to glorify God, not to bring recognition to myself.

D. I desire to be actively involved in personal service and witnessing for my faith as an important part of my education. I recognize that my own personal growth is directly related to the use of my spiritual gifts on behalf of others.

E. I am willing to follow God's lead in coming to Weimar College and will do everything within my power to achieve His goals for me, even if unexpected circumstances or obstacles arise.

If you feel that the above statements are true for you, and you would like to apply to be a student at Weimar College, please review the following pages for more information on the application process and our academic standards.

The Admission Process

To make the application procedure as easy as possible, please follow the steps listed below. All necessary forms are available at www.weimar.edu or by calling the Admissions Office at (530) 422-7950.

Step 1: Complete the following admissions forms. It is essential that all requested forms are filled out accurately and completely.

- 1) Student Application Form – All pertinent information must be filled out. Please read the Student Life Handbook.
- 2) School Performance & Transferability Facts – Read, sign and date.
- 3) Vocational Survey Form or official personal résumé.
- 4) Financial Plan Worksheet – Must be completed showing your resources to pay for school, or how you plan to obtain resources.
- 5) Financial Support Agreements – Should be filled out by all those committed to helping pay for your education.

Step 2: Deliver a Reference Form to each of the following three persons who will send in recommendations for you:

- (a) A teacher who has taught you within the last two years.
- (b) Your local Seventh-day Adventist pastor or head elder.

(c) Your current, or most recent, employer or work supervisor.

If one of these categories does not apply, choose another person (no relatives) to complete a reference form. Each person should have known you for at least 2 years. Since no final decision can be made on your application until these forms are in your file, please encourage those recommending you to respond as soon as possible. As a courtesy to them, supply a stamp for return postage.

Step 3: Request transcripts of all academy/high school and college credit you have completed. Use the transcript request forms provided if needed. Each freshman applicant should submit ACT (American College Testing Program) scores as part of the application process. The ACT is preferred but the SAT (Scholastic Aptitude Test) or achievement test scores taken during the senior year are also accepted. These should be in your file before the Admissions Committee can make a decision, and will become the property of the college. Applicants are expected to provide full and complete transcripts of all previous post-secondary educational records, regardless of whether courses were satisfactorily completed or not.

Step 4: First-time applicants must submit a \$50 fee with the application. This fee is nonrefundable.

Step 5: Mail the Admissions forms to the Director of Admissions at Weimar College, P.O. Box 486, Weimar, CA, 95736. Fax the forms to (530) 422-7949.

Step 6: When all Admissions documents have been received you will be notified and an interview (by phone or in person) will be scheduled. This interview is conducted by the appropriate staff member and is designed to determine the fit between you and Weimar College. Students applying to Weimar College should submit their applications by the deadlines below:

(a) Students applying to the college as freshmen are encouraged to enter in the Fall semester. Those who wish to enter in the Spring semester should be aware that the sequence of courses for the first year may require them to extend their college work beyond the usual two or four years.

(b) Applications for the Fall semester and all application materials, such as references and transcripts, should be received by the Office of Admissions during the spring or early summer. Later applications will be considered if space remains.

(c) Applicants for the Spring semester are urged to have all application materials in to the Office of Admissions no later than six weeks before the beginning of the semester.

Upon notification of acceptance, a prospective student will submit a commitment fee of \$100 which will be applied to the student's account at registration. Should the application be withdrawn at least two weeks prior to registration, the deposit will be refunded in full upon written request.

If you should need further assistance, please feel free to contact the Director of Admissions at (530) 422-7950, or e-mail registrar@weimar.edu.

Admission Standards

Regular academic standing is granted to applicants who have acceptable character recommendations, are 17 years of age by August 30 of the year they plan to begin, and who meet one of the following criteria:

1. Be a graduate from an approved high school or academy with a grade point average (GPA) of at least 2.5.
2. Have a General Educational Development (GED) certificate with an average standard score of 50 on each of five tests and with a standard score of not less than 40 on any one test.
3. Be a transfer student from an approved post-secondary institution with a GPA of 2.5 or above.

Students with a California High School Proficiency examination may apply and consideration will be given based on maturity and college potential. Persons younger than age 17 may be interviewed to determine readiness for college work and campus life.

Weimar College requires freshmen applicants to submit ACT (American College Testing Program) or SAT (Scholastic Aptitude Test) scores with their application. ACT or SAT scores will also be required for students who have had nontraditional schooling.

Students who fail to meet any of the above criteria may still apply. He or she will be considered for possible acceptance with academic probationary standing.

Admission Policy for Homeschooled Students

Weimar College welcomes students who have completed high school at home and has the following admission policies:

- 1) Completed admissions documents.
- 2) Transcripts must be submitted. If official transcripts are not available, a transcript of all class work completed during high school must be created. This should include course name, year completed and grade received.
- 3) ACT or SAT scores must be submitted.
- 4) Copy of an original research paper written by the applicant within the last year.

Homeschooled students not able to meet all of the above requirements may be placed on academic probation upon acceptance until they have submitted all of the above, or until they have completed one semester of classes with a grade point average of 2.5 or above.

Transfer Credits

Students wishing to transfer credits to Weimar College from another college, university or training program must provide complete, official transcripts upon application to the College.

Transfer credits will be evaluated to allow equivalent classes to satisfy specific courses required by Weimar College. Courses that do not have a direct correlation to classes offered by Weimar College may be accepted as elective credits if approved by the Academic Standards Committee.

The maximum transfer credits are 36 for two-year degree and 90 for a four-year degree. See Graduation Requirements for further information.

Weimar College reserves the right to accept or reject credits earned or attempted at other institutions.

Admission of International Students

Weimar College welcomes students of any race, color, national, and ethnic origin. Applicants from outside the United States should expect the application process to take time since it is done in cooperation with the Immigration and Naturalization Service. Matters such as class load, on-campus employment (20 hours per week, maximum), financial accountability, and definite plans to return to one's own country must be worked out in advance.

Entrance Requirements

International students applying to Weimar College must have satisfactorily completed the equivalent of a United States high school (secondary) education or have met the college or university entrance requirements of their native country.

If English is not the native language, international students must demonstrate the ability to pursue studies in the English language by passing the University of Michigan Test of English Language Proficiency or the Test of English as a Foreign Language (TOEFL) with a score that meets or exceeds the minimums below. In addition to tests taken abroad, students will be evaluated after arrival at Weimar College for appropriate placement in English.

Minimum entrance scores for entry into the regular college program:

U. of M. Test of English Language Proficiency – 85

TOEFL (Student is only required to submit scores from one type of the available TOEFL tests)

Paper-based test (PBT) – 525

Computer-based test (CBT) – 195

Internet-based test (iBT) – 79

Additional Information on the iBT:

The iBT is made up of four sections testing reading, listening, speaking and writing. The student must meet the following individual score minimums: a) Reading – 19, b) Listening – 14, c) Speaking – 18, d) Writing – 18. The total iBT score must be at least 79 or above. Scores for individual areas must not be lower than defined above.

Obtaining a Student Visa

Applying for a student visa must be done after you have been accepted to Weimar College, paid the \$2500 International Student Deposit, and received your official Acceptance Letter and I-20 document. Any international student who receives an I-20 but who later chooses not to attend Weimar College will be charged an administrative fee of \$250. Be sure to complete the admissions process early, as it takes time to obtain the student visa. In order to qualify for a visa you must:

1. Be willing to take a class load of at least 12 units per semester.
2. Work on campus no more than 20 hours per week while school is in session and no more than 40 hours per week during vacations.
3. Prove that you have a way to pay for your study before you come to this country.
4. Have definite plans to return to your own country.

Please also note the section for international students under Financial Information.

Student Services

Supervisory and Consultative Services

Because Weimar College is a small college with a limited number of faculty, students, and academic programs, it does not maintain a student services department. Any counseling regarding academics, career planning, or tutorial assistance is done directly with the academic vice-president or department chairman.

Career planning is centered on the mission of the college which states, "The mission of Weimar College is to prepare students for effective Christian leadership within the global evangelistic mission of the Seventh-day Adventist church . . ." Weimar College maintains close ties with the organized Seventh-day Adventist Church. Weimar graduates have been successful in finding employment in organizations across the United States and in the mission field.

Because of its size, students receive individual attention from informal tutoring with their teachers. Depending on the level of help needed, academic counseling is done by the student's advisor, the registrar, and the academic vice-president of the college on an individual basis. Students must maintain a 2.0-point GPA. If the student's standing falls below this level, the office of the registrar notifies the academic vice-president of the college. The goal is to assist the student to improve their grade point average (GPA) by utilizing a variety of resources.

Student Learning Center

The Student Learning Center, staffed by the English, Math and Science departments, offers a formal tutoring service as an academic resource available to students. The Learning Center is open most evenings during the school year and is located in the lower level of the college building.

Student Association, Religious and Social Activities

In order to develop leadership skills, students are given the responsibility of coordinating religious and social activities on and off campus. An active student association provides opportunities for student representation in faculty meetings as well as student governance.

Housing

All full-time single college students must live in student housing on campus unless living with a parent or legal guardian in the surrounding area or receiving special permission from the Deans' Council. Single students who are given permission to live off campus are expected to attend all campus activities that resident students are expected to attend.

Married student housing on campus is very limited and subject to availability. Priority is given to families with one spouse working full-time for the Weimar Center of Health and Education. Those with a family member not working on campus are awarded housing based on need and order of acceptance.

Married students may choose to live in the surrounding area but then are solely responsible for finding their own housing.

Married Student or Single Parent Enrollment Policy

Married students or single parents may apply to enroll in a full-time educational program at Weimar College under the following conditions:

1. The applicant(s) must meet the same admissions standards as all other students.
2. The applicant(s) must be able to secure housing close enough to permit regular class attendance and participation in campus activities.
3. The applicant(s) must commit themselves to a full understanding of the philosophy of education at Weimar College and be willing to abide by this when entertaining other students in their home.

Problem Solving Procedure

Persons seeking to resolve problems or complaints should first contact the instructor or staff member involved. If the problem is not resolved here, the academic vice-president of the college should be notified in writing. Unresolved complaints may be directed to the Bureau of Private Postsecondary Education, 400 R Street, Suite 5000, Sacramento, CA 95814-6200, or at (916) 445-3427.

Sexual Assault

Sexual assault is a crime punishable by law. Sexual assault occurs when one party is subjected to sexual abuse and battery, and/or sexual intercourse of any kind by physical force, threats and blackmail against the will and wishes of the individual. The policy of the Center is to deal with sexual assault or any other crime in a timely manner while maintaining an understanding of the emotional and privacy needs of the victim. Sexual assaults on the Center's grounds shall be dealt with as follows:

(a) Students, faculty, and staff who are victims of sexual assault committed at or upon the grounds of, or upon off-campus grounds or facilities maintained by the Center shall receive treatment and information.

(b) Students are asked to report such incidents to their respective residence dean. Faculty and staff are to report such incidents to the Personnel Office. These people will have access to information to share with the victim. Should the above people be off campus, victims are requested to call the Campus Security pager number for assistance.

(c) If a student, faculty member, or staff member requires medical treatment or requests medical assistance, the campus medical clinic should be notified. If the event occurs when the medical clinic is closed, the emergency number for the physician on call should be used.

(d) The physician who treats the victim shall be responsible for reporting the event to authorities with the consent of the victim. If the on-campus physician determines that the victim needs to be sent to a hospital, the physician will make the arrangements with the hospital. Transportation for students will be provided by the residence deans or their assignees. The Personnel Office or their assignee will provide transportation for faculty and staff members if they need to be transported off campus.

(e) On-campus services such as pastoral counseling, personal counseling, and medical treatment will be made available to the victim. Information for off-campus services will be available.

Sexual Harassment

According to federal law, it is an unlawful discriminatory practice for any employer, because of the sex of a person, to discharge without cause, to refuse to hire, or otherwise discriminate against any person with respect to any matter directly or indirectly related to employment or academic standing. Harassment of an employee or student on the basis of gender violates this federal law.

Sexual harassment of employees or students is prohibited and shall subject the offender to dismissal or other sanctions after compliance with procedural due-process requirements. Unwelcome sexual advancements, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitutes sexual harassment when:

1. Submission to such conduct is made explicitly or implicitly a term or condition of an individual's employment or academic standing; or
2. Submission to, or rejection of, such conduct by an individual is issued as a basis for employment or academic decisions affecting an individual; or
3. Such conduct has the purpose, or effect, of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment.

Academic Learning

General Education

To provide the general knowledge expected for post-secondary learning, and to ensure that every student understands the competencies associated with Weimar College's "Core of Four," the faculty have designated that the following courses be required of all degreed graduates.

Required Courses For All Two-Year Degrees

Christian Community Ministries

4 Units

A minimum of one unit required for each semester of full-time attendance at Weimar College. All minimum community ministry requirements for the major must be met.

English/Communication

9 Units

COMM	202	Speech Communication	3
ENGL	101	College English I	3
ENGL	102	College English II	3

Religion

3 Units

RELB	101	Life and Teachings of Jesus	3
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Social/Behavioral Sciences

9 Units

HIST	214	World History I	3
HIST	215	World History II	3
PSYC	101	General Psychology	3

Science/Health

6 Units

MATH/SCIENCE		Math/Science Elective	4
HLED	124	Principles of Health	2

Required Seminars (Pass/Fail No Credit Awarded)

0 Units

EDUC	124	Philosophy of Christian Education
RELB	121	Christian Spirituality
SOCI	214	Christian Marriage, Family & Child Development

Work Education

4 Units

One unit is required for each semester of attendance at Weimar College. Elective work sites are negotiated with each student. Students will be exposed to a variety of work experiences including at least one unit in the agricultural area.

Total General Education Requirements:

34 Units

Each student is required to satisfactorily complete a full semester at the Amazing Facts Center of Evangelism (or an equivalent College of Evangelism) to receive practical training in witnessing. Courses completed during this semester count towards general education requirements in Religion and Outreach and towards an evangelism concentration in all Associate of Arts/Associate of Science degrees.

Required Courses For All Four-Year Degrees

Christian Community Ministries

8 Units

A minimum of one unit required for each semester of full-time attendance at Weimar College. All minimum community ministry requirements for the major must be met.

English/Communication

15 Units

COMM	202	Speech Communication	3
ENGL	101	College English I	3
ENGL	102	College English II	3
ENGL	217	Survey of Literature	3
ENGL		Writing elective (upper division)	3

Humanities

3 Units

Humanities elective (includes music) 3

Practical/Applied Arts

3 Units

CPTR	102	Computer Applications	3
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Religion

12 Units

RELB	101	Life and Teachings of Jesus	3
RELB	110	Christian Beliefs	3
RELB/T		Religion	3
RELB/T		Religion	3

Social/Behavioral Sciences

9 Units

HIST	214	World History I	3
HIST	215	World History II	3
PSYC	101	General Psychology	3

Health/Science/Mathematics

10 Units

MATH		Math elective	4
MATH		Science elective	4
HLED	124	Principles of Health	2

Required Seminars (Pass/Fail No Credit Awarded)

0 Units

EDUC	124	Philosophy of Christian Education	
RELB	121	Christian Spirituality	
SOCI	214	Christian Marriage, Family & Child Development	

Work Education

8 Units

One unit is required for each semester of attendance at Weimar College. Elective work sites are negotiated with each student. Students will be exposed to a variety of work experiences including at least one unit in the agricultural area.

Total General Education Requirements:

68 Units

Each student is required to satisfactorily complete a full semester at the Amazing Facts Center of Evangelism (or an equivalent College of Evangelism) to receive practical training in witnessing. Courses completed during this semester count towards general education requirements in Religion and Outreach and towards an evangelism concentration in all Associate of Arts/Associate of Science degrees.

Health Department

The purpose of the Health degree at Weimar College is to educate students in the knowledgeable application of God's natural laws of health. The program builds on the rich medical missionary heritage of the Seventh-day Adventist Church and strives to balance scientific study with applied learning.

The degree places a strong emphasis on health education as an effective means of helping people improve their life-style and experience optimal health. Students are trained to care for the whole person, harmonizing the physical, mental, social, and spiritual aspects of health. This approach is based on the eight natural remedies which have been successfully used for over 30 years in Weimar's NEWSTART® Lifestyle programs. Nutrition, Exercise, Water, Sunshine, Temperance, Air, Rest, and Trust in God.

Health students gain professional experience through involvement in the NEWSTART® Lifestyle program, campus work opportunities, a practicum and other real-life settings outside the classroom. Weimar College offers a 1-semester Medical Missionary certificate with emphasis in Massage and Hydrotherapy, a two-year Pre-Nursing program, and a 4-year Pre-Med program.

Medical Missionary Certificate

A minimum of 28 units is required for the certificate. The student pursuing the Medical Missionary Certificate will fulfill the core requirements listed below, in addition to 1 unit each of work education and outreach per semester.

Upon completion of the requirements, the student will receive a certificate in Massage and Hydrotherapy with over 500 hours in coursework. Students are then qualified to sit for the National Certification Examination as administered by the National Certification Board of Therapeutic Massage and Bodywork (NCBTMB).

Medical Missionary, Certificate Core Courses			25 Units
BIOL	120	Anatomy and Physiology	3
BIOL	143	Kinesiology + Lab	4
BIOL	161	Pathology	3
HLBP	111	Massage Business & Ethics	1
HLCP	124	Massage Theory and Practice	2
HLCP	321	Massage Clinicals*	1
HLED	238	First Aid and CPR**	0
HLSC	234	Hydrotherapy & Natural Remedies + Lab	3
HLSC	248	Basic Massage Therapy + Lab	4
HLSC	250	Advanced Massage Therapy + Lab	4

* A maximum of one unit applicable towards total outreach units.

** Optional course if certification is complete & current as verified by Health Department Chair.

Pre-Nursing

Weimar College offers a selection of general pre-nursing courses to facilitate a transfer pattern to other Seventh-day Adventist colleges and universities. Students are advised to work closely with their advisor at Weimar to ensure that they complete the necessary pre-requisites to enter the school of nursing at the college or university they will transfer to. Additional courses may be offered that are not listed below—contact the registrar for a class listing.

Sample Pre-Nursing Courses

BIOL	121	Anatomy and Physiology I + Lab	4
BIOL	122	Anatomy and Physiology II + Lab	4
BIOL	221	Microbiology + Lab	4
CHEM	111	Survey of Chemistry I + Lab	4
CHEM	112	Survey of Chemistry II + Lab	4
COMM	202	Speech Communication	3
CPTR	102	Computer Applications	3

ENGL	101	College English I	3
ENGL	102	College English II	3
FDNT	214	Human Nutrition	3
PSYC	101	General Psychology	3
RELB/RELTA variety of Religion elective courses			

Pre-Med

Weimar College offers a 4-year Pre-Med program.

Pre-Med Core Courses

BIOL	134	Biology I + Lab	4
BIOL	135	Biology II + Lab	4
ENGL	101	College English I	3
ENGL	102	College English II	3
CHEM	151	General Chemistry I + Lab	4
CHEM	152	General Chemistry II + Lab	4
COMM	202	Speech Communication	3
MATH	121	College Algebra	3
MATH		Pre-calculus & Trigonometry	4
RELB/RELTA variety of Religion elective courses			

Religion Department

The Religion Department offers a curriculum whereby students learn to love God's Word and understand its teaching. The Bible is, therefore, the basic and fundamental source book because it is believed to be God's revelation of His plan and purpose for humanity in creation and redemption. As such, it answers three basic questions that thinking people have always asked: Where did I come from? Why am I here? and Where am I going?

This department is dedicated to helping students develop a saving relationship with Christ in which they are committed to following Him. It is believed that salvation is both an event and a growth in grace—coming to Christ and living in Him. One comes to Christ by faith, accepting His atoning sacrifice through which there is reconciliation and justification, or the forgiveness of sins. One lives in Christ by faith from day to day, so that the commitment to follow Him may develop a growth in grace that produces a character and way of life that is more and more like His.

Weimar's religion degrees are strong in practics so graduates will be proficient in ministry. Since evangelism is at the heart of Christ's great commission, Matthew 28:19-20, the religion classes stress the importance of having a basic witness and the ability to share the gospel with people at home, or abroad, in the big cities as well as in the countryside, to large audiences as well as one-on-one encounters. Students studying to be pastors and evangelists receive special training in personal evangelism, public evangelism, pastoral ministry, and church management. All students gain a practical experience in evangelism through the weekly outreach program.

As a supporting college of the Seventh-day Adventist Church, the Religion Department is dedicated to helping students relate to the church in positive ways and become leaders in supporting Biblical Adventism. The Seventh-day Adventist church views Christianity to be more than a "religion" or a "denomination" per se. It is a "Way of Life" and a "Way to Life." That is why Weimar Center of Health and Education brings together health, work, witness and study in Christian education. It is important that students leaving Weimar College be strong and positive in their support of the local church wherever they may be located throughout the world.

Weimar College offers a two-year Associate of Arts in Personal Ministries, a four-year Bachelor of Arts in Religion and Bachelor of Arts in Theology through Griggs University.

Personal Ministries, A.A.

A minimum of 60 units is required for the degree. The student pursuing the Associate of Arts in Personal Ministries will fulfill 33 units of general education requirements, including the academic, work education, and community service requirements. In addition, they will take the core requirements listed below. This degree is offered through Griggs University and is subject to change. Students enrolling in this program will work closely with the registrar to ensure that they are meeting Griggs University's degree requirements.

Personal Ministries Core Courses			12 Units
RELH	203	Seventh-day Adventist Church History	3
RELP	204	Church Leadership & Management	3
RELT	235	Principles of Bible Instruction	3
RELB/RELP		Religion Elective	3

Evangelism Concentration		19 Units
Amazing Facts Center of Evangelism Courses*		19

* A maximum of one unit per semester applicable towards total outreach units.

Religion, B.A.

A minimum of 127 units is required for the degree. The student pursuing the Bachelor of Arts in Religion will fulfill 40 units of general education requirements, including the academic, work education,

and community service requirements. In addition, they will take the core requirements listed below. Students must complete a minimum of 36 upper-division units as part of the 127 units.

This degree is offered through Griggs University and is subject to change. Students enrolling in this program will work closely with the registrar to ensure that they are meeting Griggs University's degree requirements.

Religion Core Courses			21 Units
RELB	310	Hebrew Prophets	3
RELB	420	Daniel	3
RELB	425	Revelation	3
RELH	203	Seventh-day Adventist Church History	3
RELP	204	Church Leadership & Management	3
RELT	235	Principles of Bible Instruction	3
RELT	280	Moral Issues in World Religions	3
Evangelism Concentration			19 Units
Amazing Facts Center of Evangelism Courses*			19
Cognate Courses			6 Units
HIST	325	History of Christianity I	3
HIST	326	History of Christianity II	3
Electives			35 Units
CMSV	155	Outreach (1 unit per semester)	7
Elective courses			
28			

* A maximum of one unit per semester applicable towards total outreach units.

Theology, B.A.

A minimum of 127 units is required for the degree. The student pursuing the Bachelor of Arts in Theology will fulfill 40 units of general education requirements, including the academic, work education, and community service requirements. In addition, they will take the core requirements listed below. Students must complete a minimum of 36 upper-division units as part of the 127 units.

This degree is offered through Griggs University and is subject to change. Students enrolling in this program will work closely with the registrar to ensure that they are meeting Griggs University's degree requirements.

Religion Core Courses			35 Units
RELB	310	Hebrew Prophets	3
RELB	420	Daniel	3
RELB	425	Revelation	3
RELB	491	Seminar in Contemporary Theology	3
RELH	203	Seventh-day Adventist Church History	3
RELP	204	Church Leadership & Management	3
RELT	280	Moral Issues in World Religions	3
RELT	290	Introduction to Pastoral Counseling	3
RELT	360	Christian Ministry	3
RELT	385	Christian Ethics and Modern Society	3
RELT	398	Practicum in Ministry	2
RELT	410	Biblical Theology	3
Evangelism Concentration			19 Units
Amazing Facts Center of Evangelism Courses*			19
Cognate Courses			20 Units

GREK	201	Elementary Greek I	4
GREK	202	Elementary Greek II	4
GREK	251	Intermediate Greek I	3
GREK	252	Intermediate Greek II	3
HIST	325	History of Christianity I	3
HIST	326	History of Christianity II	3
Electives			35 Units
CMSV	155	Outreach (1 unit per semester)	7

* A maximum of one unit per semester applicable towards total outreach units.

Education Department

Integrated Studies (for Elementary Education Teachers)

Griggs University

General Studies

Students may obtain a Associate of Arts or Bachelor of Arts in General Studies from Griggs University and complete the majority, if not all, of their courses at Weimar College. Students must obtain the forms from the Registrar's Office to apply to Griggs University and submit transcripts from other universities if applicable. After receiving a degree audit from Griggs University, students can then work closely with the registrar to ensure that courses are completed.

General Studies, A.A.

A minimum of 60 units is required for the degree. A total of 24 semester credits is required for the emphasis. Students also complete the general education requirements and any remaining credits may be filled by electives.

General Studies, B.A.

A minimum of 120 units is required for the degree. Students must choose one of two options for their emphasis: either one emphasis of 24 semester credits and two secondary interests of 18 semester credits each or two emphases of 24 semester credits each. Students also complete the general education requirements and any remaining credits may be filled by electives.

Ministry While Studying

Christian Community Ministries

The Great Commission is part of your life during your time at Weimar; service to others is built into your schedule. You can answer God's call while you prepare for His work. The Christian Community Ministries (CCM) program at Weimar College gives you the opportunity to share what you are learning. You don't postpone witnessing until after graduation; you learn it now and the perspective you gain helps you make needed adjustments before entering the real world.

The CCM program includes courses such as Evangelism, Health Screening, and Literature Evangelism. These classes are a great combination of studied preparation for outreach and opportunity to apply that study through practical, hands-on service. For three hours each week, you will leave your books behind and venture into nearby communities to share practical and spiritual help with people in a variety of settings.

Since a number of CCM courses are organized through local Seventh-day Adventist churches, you have the option of attending the church where you do your community outreach. It's a chance to build friendships with local members (your partners in service), and to serve and learn even more by getting involved in Sabbath School and church programs.

Partnership with Amazing Facts Center of Evangelism

All students are encouraged to participate in the Amazing Facts Center of Evangelism (AFCOE) training (or other similar programs) as part of their program. This intense four-month course trains students to take what they have learned in the classroom and apply it in their public experience. Students participate in evangelistic outreach from the first-seed planting all the way through until the final reaping meeting. College credits are applicable towards Weimar College and Griggs University degrees.

Mission Service

At Weimar we educate students for service so we encourage qualified students to answer the gospel call as a full-time missionary.

The college connects its students with a broad range of mission opportunities both long- and short-term. Each year mission trips and local evangelistic series are planned with both the Amazing Facts Center of Evangelism (AFCOE) and the college. Maranatha, Adventist Frontier Missions (AFM), ShareHIM, Global Missions and other mission agencies also provide opportunities for missions. Summer literature evangelism touches people in the United States and helps students earn scholarships for the coming school year. Students who prefer to serve at home can find many opportunities as a Task Force worker in their field of interest.

Work Learning

The learning that takes place in the classroom is integrated with work education. The work education program aims to give students a sense of pride in accomplishment, to contribute to character building and to prepare for the reality of life as they learn practical skills. Weimar College will provide you with cognitive and practical tools to successfully address life's challenges and opportunities.

As a student you will be given instruction and experiences, first in the value of work and secondly in training toward employment in at least one field of your interest. You will receive academic credit for the 10 to 20 hours of work experience each week. The record of your work performance will be a future recommendation toward employment.

Students also receive a scholarship based on their work performance that helps to defray tuition costs (see Student Assistance Programs for more information).

Academic Information

Academic Policies

Academic Freedom

Weimar College considers the following parameters to be responsible guidelines in the exercise of academic freedom:

1. The Word of God is Weimar College's standard of truth. We believe it brings meaning, value and worth to every endeavor available to mankind and is relevant to every aspect of Weimar College life.
2. Accurate, scholarly work must be according to acceptable standards recognized by a community of scholars.
3. Facts used by researchers must not be tainted by persuasive personality, position of authority, or influence.
4. True scholars will consider the opinions of others and be open to criticism.
5. The scholar who flourishes and enjoys freedom must also show respect and regard for the reputation, educational goals and mission of the Center with which he or she has a working association.
6. In exercising the right to academic freedom, the scholar should present ideas as personal opinion and not as a position statement of the Center, unless he or she has been officially designated to speak for the Center.
7. Weimar College subscribes to the principles of academic freedom promulgated by the General Conference of Seventh-day Adventists.

Academic Integrity

Weimar College values academic integrity and supports healthy academic choices. Students maintain academic integrity when they uphold Biblical standards of ethics and honesty and refrain from activities that are opposed to upstanding Christian deportment. Plagiarizing, cheating, misusing or falsifying information, submitting multiple copies of papers in different classes without adequate revision, and writing papers for other students are among activities that are not condoned by Weimar College. If the student is found to be acting dishonestly, a course of actions will follow that may include meeting with the teacher involved, the academic vice-president or a committee of college faculty before a final decision is reached. Possible consequences include a failing grade, a failed course, or in some cases, dismissal from the college. A grievance process is available for students who decide to appeal the final decision.

Academic Probation

The student will be placed on academic probation at the end of any semester during which the cumulative grade-point average drops below 2.0. The student on academic probation will be counseled by the academic vice-president regarding their program. Normally, the student on academic probation will not be allowed to take more than 12 academic units per semester. This does not include credits awarded for work education and outreach; it does include remedial courses and courses which are audited. Students remaining on academic probation for more than two semesters may be asked to discontinue studies at Weimar College. To be reinstated to regular standing, the student's cumulative grade-point average must be above 2.0.

Amazing Facts Center of Evangelism Credits

Students enrolled in Weimar College's Religion programs will spend a semester going through the Amazing Facts Center of Evangelism's (AFCOE) training program (or other similar program). All other students are encouraged to complete AFCOE. The program runs from August – November and January – May. Credits earned will be applied towards Weimar's required religion, general education and outreach credits. Visit www.afcoe.org for more information or to apply to AFCOE.

Announcements

Changes in academic policies announced during the school year are as valid as the printed regulations.

Assessment

The various learning experiences offered at Weimar College are individually graded according to each student's competency or understanding rather than by class ranking or any competitive method. This encourages cooperative class learning experiences where students can work together toward a better understanding of the subject or problem.

Attendance Policy

Regular attendance is required at classes, assemblies, and dormitory worships. Class absences may be excused at the discretion of the teacher and/or the academic vice-president of the college. Students may be allowed to make up examinations and other class work at the teacher's discretion and/or by permission of the academic vice-president.

Auditing Courses

The student may audit one or two courses a semester. They may change an audit to credit only during the first seven business days of the semester. Changing from credit to audit may be done up until two weeks before the final examination date. An audit student is required to attend a minimum of 85% of classes but is not obligated to complete class work or take the examinations. Students who have audited a class will not be allowed to challenge that class. The fee for auditing a course is 50% of the base unit fee if the course load goes above 18 units or below 12 units. Students who wish to sit in on a class for more than 10% of the semester but who do not choose to audit the class must make an official request to the Academic Standards Committee.

Challenge Examinations

1. Challenge examinations will be offered at the discretion of the department concerned, with the approval of the Academic Standards Committee. Students will be charged a nonrefundable recording fee of \$75 for taking a challenge examination. No charge will be made for the credits.
2. The total units by challenge examination or directed study should not exceed 30 units.
3. Credits earned by challenge examination are available for lower-division courses only. A request in writing must be approved by the Academic Standards Committee before making arrangements for the examination with the teacher.
4. Grades of a B or higher earned on a challenge examination will be recorded and computed in the grade-point average. The student who receives a B- or lower grade will not earn challenge credit and the grade will not be recorded or computed in the grade-point average.
5. The student who has taken or attempted to take a course may not change that grade by challenge examination.
6. Any challenge examination credits must be completed and approved at least one full semester prior to the final semester of the student's anticipated graduation. No further credit(s) will be accepted after that time.

Class Load

Students who have a cumulative GPA of 3.5 or higher may, at the discretion of the academic vice-president, be allowed to take over 18 units. Students not meeting the above criteria who would like to take an overload should submit a request to the Academic Standards Committee.

Students on academic probation must counsel with the academic vice-president in order to take more than 12 units per semester. Part-time students, (approved to take less than 11 units per semester) are not required to participate in Christian Community Ministries. These students will be charged \$272 per unit.

Students with U.S. citizenship must be enrolled in at least 11 units to reside in the dormitory.

Class Standing

At the beginning of the Fall semester students are classified as follows: Freshman, 0-23 semester units; Sophomore, 24-54; Junior 55-89; and Senior 90+.

Course Changes

The last date to enter classes is one week after the semester begins. The student must fill out an Add-Drop form, which is available at the registrar's office, and obtain the necessary signatures before returning the form to the registrar in order for the change to be official.

After the first week of the semester and up to two weeks before final examination week, the student may drop (withdraw) from a class. A \$20 fee is charged per Add-Drop form filed with the registrar's office and a "W" (withdrawal) is recorded on the transcript.

If the course is dropped before the end of the first week after classes begin, it will be deleted from the record. A completed withdrawal form must be filed with the registrar's office.

Experiential Learning

Weimar College recognizes that learning is a lifelong process that occurs in many environments both inside and outside of classrooms. The college will accept credit for prior college level experiential learning, which has both a theoretical and practical element that has been demonstrated to be transferable to a situation other than that in which it was learned. The credit must relate to the requirements of the student's degree program.

To make a request, the student must follow the Experiential Learning Procedure Form which asks the student to document the learning experiences for which credit is being sought.

The request will be reviewed by the Academic Standards committee and if it is granted, the student will be charged a fee of \$30 per credit for the assessment and evaluation process.

Any credits earned by experiential learning must be completed and approved at least one full semester prior to the final semester of the student's anticipated graduation. No further credit(s) will be accepted after that time.

Final Examinations

Final examinations for each semester will be scheduled by the registrar and posted at the beginning of each semester. Students will be expected to make arrangements to meet this schedule. Students who reschedule an examination without a legitimate reason that has been approved by the academic vice-president will be charged a \$50 rescheduling fee per examination.

Grades

Grade reports will be sent to the students. Upon student request, grade reports may be sent to parents at the end of each semester. Corrections and grade changes by the instructor must be made within three weeks after the end of the semester.

Weimar College uses the following grading and grade-point value system:

A	4.00	B-	2.67	D+	1.33
A-	3.67	C+	2.33	D	1.00
B+	3.33	C	2.00	D-	0.67
B	3.0	C-	1.67	F	0.00
I	Incomplete		Not computed		
AU	Audit		Not computed		
W	Withdrawal		Not computed		
P	Pass		Not computed		
S	Satisfactory		Not computed		
U	Unsatisfactory		Not computed		

This four-point system is used in computing the grade-point average. The student's grade-point average is computed by dividing the total number of grade points earned by the attempted units.

Graduation Requirements for Associate & Bachelor Degrees

Note: Students who elect to take any class(es) out of sequence thereupon become solely responsible for completion of program requirements toward graduation as published in the bulletin. Weimar College cannot change established program sequencing to meet individual needs.

1. A minimum total of 60 units of credit for associate degrees and 120 units for bachelor degrees, to include the listed general studies requirements and the specific requirements for a departmental major.
2. A cumulative grade point average (GPA) of 2.00 (C) overall.
3. No grade below C- in student's degree field may apply toward graduation.
4. A minimum of 24 (for associate) or 30 (for bachelor) units of credit earned in residence with a minimum of 12 (for associate) or 24 (for bachelor) of those units earned during the graduation/senior year.
5. An acceptance into the graduating class during the Fall semester of the second year (for associate) or four year (for bachelor) by vote of the College Council upon recommendation from the candidate's major department.
6. Students must complete all requirements for their degree before they will be allowed to march during graduation exercises. Students with outstanding requirements or classes will have to wait to march until the following year.
7. A demonstrated evidence of Christian growth and commitment. Students are normally expected to meet the requirements as published in the Weimar College Bulletin for the academic year that they originally entered the college. However, a subsequent bulletin may be chosen during the student's enrollment if the new requirements benefit the student's overall academic program. Students must follow the requirements of a single bulletin in its entirety to qualify for graduation.

The student may be required to follow a current or newer bulletin under the following circumstances:

1. Students who have broken residence by not attending Weimar College for one academic year will be expected to follow the requirements of the bulletin in effect upon their re-enrollment or a subsequent one.
2. Students who change their major field of study will be expected to follow the requirements of the bulletin in effect when they make the change.

Students who have completed all but one or two classes for their degree, yet do not stay to finish those final classes at the time of their studies on campus, will be subject to the following cut off dates: Certificates – 2 years from date of last enrollment; two- and four-year degrees – 5 years from date of last enrollment.

Students must complete all requirements for their degree within the allotted time, otherwise they must re-enter school under the most current bulletin and meet the requirements of that bulletin.

Incompletes

It is expected that students complete their assignments on time and all their course work by the end of the semester during which their classes are offered. The term ends at the time of the final examination for each course. Students are expected to withdraw from courses (according to policy) if they anticipate that they will not be able to finish their course work on time. Incompletes may be given only when serious, extended illness or other highly disruptive and unexpected circumstances have made the completion of the work impossible. Students who request an incomplete must put their request in writing to the academic vice-president and to the instructor of the course. If an incomplete is approved, the student will have three weeks from the date of the final examination to finish the course work.

Independent Studies

Occasionally, to complete requirements for their degree, students may need to request a course by independent study. They must submit a written request to the registrar to be approved by the Academic Standards Committee. A fee of \$397 per unit will be charged for independent study credits granted to students taking less than 11 units.

Non-degree Students

Students who desire to take an occasional class may enroll as a non-degree student. If the student should decide to pursue a degree, they need to go through the regular application process. At that time the credits they earned as a non-degree student can apply towards their graduation requirements. Weimar Academy seniors may apply to the college for non-degree status.

Photo Release

By registering at Weimar College, students authorize the use and reproduction by the College, or anyone authorized by the College, of any pictorial images (including conventional, video, and digital photography) taken of them while enrolled at Weimar College, without compensation. All negatives, positives, and prints shall constitute Weimar College property, solely and completely.

Release of Information

Weimar College may release directory information about enrolled students to the public who has a need to know unless the student chooses to refuse disclosure. Directory information includes student name, school address, dormitory extension, major and emphasis/concentration, year in college, dates of attendance, date of graduation, and degrees and awards received.

Weimar College chooses not to release the following confidential information about enrolled students to persons outside the institution or persons within who do not have a legitimate educational need to know, including name of student's parent(s) or family members; family address; personal identifier (eg. social security number, cell phone number, date of birth), personal characteristics, academic evaluations, grades, transcripts, counseling & advising records, disciplinary records, letters of recommendation, medical, psychology & police records, scores on placement examinations, billing & fee payment records, and the student's class schedule.

Release of information forms are provided at registration.

Repeating Courses

All grades will be recorded. If courses with a "D" or "F" are repeated, the better grade will be counted in the grade point average (GPA).

Small-group Learning

A variety of learning methods are used at Weimar College, including classroom lectures, laboratory experimentation, computer-aided learning, and field-training experience. Small-group research and discussion is emphasized as an effective means for student groups to learn problem solving, research and demonstration skills. These noncompetitive, shared learning experiences assist in the internalization of facts and concepts and cultivate skills useful in professional work settings.

Student Records/Transcripts

The registrar issues transcripts of the student's college record upon a written or faxed signed request by the student. Telephoned or e-mailed requests from students or requests from someone on the student's behalf cannot be honored. Diplomas and transcripts may not be released until the student's account is paid in full.

The first transcript is complimentary. A fee of \$5 is charged per transcript thereafter that is sent by regular postal mail. The fee is \$10 per transcript for international requests. Additional expenses for special services (express mail, FedEx, etc.) must be paid for by the student at the time of the request and are in addition to the base charge. A minimum of two business days is required for processing.

All student transcripts are kept indefinitely in a secure location in the college building.

Withdraw from College

Students who wish to withdraw from all courses or cancel enrollment must file a Cancellation or Withdrawal Form at the registrar's office. Any refund owed to the student will be sent to the address specified on the form within 30 days.

Work Education

All students register for Work Education each semester. They are required to complete a minimum of 8 hours of work education each week. At the work site they are given learning objectives that encompass

work ethics, habits and skills. Students' work and progress are evaluated monthly. All students receive one credit unit per semester applicable towards graduation requirements.

For more information on the Work Study program see the section of the bulletin entitled *Tuition Assistance Programs*.

Learning Resources

Library

Computers with on-line access and a number of software programs are available for student use. The 3,360 square foot library contains over 22,000 bound volumes and a variety of resource material including periodicals, document files, and a microfiche reader/printer along with 5000 microfiche files. An extensive Ellen G. White collection is housed in the Heritage Room and contains E.G.W. reference, folio, and index books, manuscripts, periodicals and information on Seventh-day Adventist history.

Computer Lab(s)

The computer lab offers access to computers and printers. Student tutors are also available during posted hours. The computer lab is located in the lower floor of the college building. A small number of computers are also available in the library.

Internet Access

Many areas on main campus, including the dormitories, have wireless or land-based Internet access. Students are encouraged to use Internet resources to enhance their learning experience.

Student Learning Center

The learning center provides English, Math and Science tutoring assistance to students. Services provided by the Learning Center are discussed under "Student Services" earlier in this bulletin.

Credits & Accreditation

Whether their study at Weimar College will be recognized and accepted by other colleges, graduate or professional schools, or hiring organizations, is a matter of understandable interest to students. This is a complex question, but keep the following factors in mind as you consider Weimar College's contribution to your goals of Christian service:

1. Weimar College is affiliated with Griggs University. Through the affiliation students receive Griggs University credits for approved courses taken at Weimar.

Griggs University is accredited by the Distance Education and Training Council, an agency approved by the United States Department of Education. It is also accredited by the Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities.

According to the North American Division policy 05 35: *"Relationship of Griggs University and International Academy to Other Schools—Academies and colleges shall accept the credits of the Griggs University and International Academy as of comparable academic value to credits earned in the regular classroom. In bulletins and other publicity media, denominational schools should avoid statements that could be interpreted by students as being unfavorable to correspondence work given by the Griggs University and International Academy."*

Students who enroll at Weimar College are eligible to receive a Griggs University transcript listing approved extension courses taken at Weimar College. Approved courses offered at Weimar College, generally from the 200 level and up, are considered extension courses and are recorded as such on a Griggs University transcript. Weimar College's paraprofessional courses such as massage, kinesiology, and hydrotherapy are not Griggs University-approved. A list of approved Griggs University courses is available from the Registrar's office upon request. For students who elect to pursue a Griggs University degree, courses taken at Weimar College which are not Griggs University-approved may be considered as transfer credit towards fulfilling Griggs University graduation requirements.

Students who enroll at Weimar College are eligible to pursue a 2 or 4-year degree in General Studies from Griggs University (see Academic Learning). The Registrar's office will assist you in the process.

A Griggs University degree allows for easier transferability to Seventh-day Adventist Colleges should you choose to pursue higher education.

2. The college curriculum provides for students who wish to complete a two- or four-year degree here and for students who wish to begin their education here and then transfer to other colleges or universities to complete their degree. Units earned at Weimar College will, in most cases, be transferable to other Seventh-day Adventist colleges and universities. However, these units will probably not be transferable to any other college or university. For example, if you entered our school as a freshman, you will still be a freshman if you enter another non-Adventist college or university at some time in the future even though you earned units here at our school. In addition, if you earn a degree, diploma, or certificate at Weimar College it will probably not serve as a basis for obtaining a higher level degree at another college or university, other than Seventh-day Adventist universities, although there have been exceptions.

3. Weimar College is not accredited at this time (2009-2010). It has been granted approval from the Bureau for Private Post-Secondary Education (BPPE) pursuant to California Education Code Section 94310 and 94311 and is registered with the Department of Consumer Affairs of the State of California (DCA). The Bureau's approval means that the institution and its operation comply with the standards established under the law for private post-secondary educational institutions. The approval is not a form of endorsement or accreditation.

4. While hiring organizations often appreciate the endorsement of an accrediting body, many employers are more concerned with the practical abilities and the qualities of character of the graduate. Most of the graduates of Weimar College have been placed in service-oriented employment, many of these in denominational positions.

5. Weimar College is actively pursuing WASC accreditation.

Financial Information

Perhaps you have looked at our educational programs and are feeling that God is calling you to be at Weimar. Now you are wondering, "What will it take financially to make this happen? Is this even possible?"

We believe that if God has called you, it will be possible. What God asks you to do; He also enables you to do. But following God's call means you must put in your best effort; you must stretch as far as you can mentally, spiritually, physically, socially and yes, financially. If you are willing to do this, we believe God will gladly help you.

We at Weimar have committed ourselves to giving you the best education for the lowest possible cost, yet quality education is not cheap. Every student who chooses to enroll full-time in the college will be expected to work on campus and to draw on other financial resources as well. To help students who have done all they can and yet demonstrate a need, a limited number of privately funded financial assistance programs are also available.

We have seen it again and again. When God calls, and when the one He has called is willing to go to the limit, holding nothing back, God makes a way. If He is calling you to come to Weimar College and you are willing to give it your all, take the challenge and answer His call. He is the best business partner you will ever find.

Financial Planning Services

You will be asked to complete the Financial Plan Worksheet showing your payment plan. Tuition assistance programs are available to qualified students.

Semester Tuition Charge

The tuition rate of \$4754.50 a semester reflects a charge of approximately \$237.00 per unit when taking a full load of 16 hours. The tuition rate of \$4754.50 applies to all students taking between 12 and 18 units. When taking less than 12 units the cost is \$397.00 per unit. When taking more than 18 units, each unit over 18 is \$237.00 per unit.

The total charges for each semester, or a minimum of \$3,000, is due at registration. Students who pay annual room, board and tuition fees in advance by check, cash or wire transfer are entitled to a 5% discount on tuition only. (Credit card payments do not qualify for any discount.) The balance is to be paid off during the semester. An alternative payment plan may be considered if a request is made to the Student Finance Office in advance of registration.

Estimate of Expenses

	Each Semester	School Year
Tuition	\$ 4,754.00*	\$ 9,509.00
Room & Board	2,901.00	5,802.00
General Fees	110.00*	220.00
Griggs University	60.00*	120.00
Computer Lab Fee	50.00	100.00
Accident Insurance (Subject to Change)	45.00	45.00*
Campus Medical Service	40.00*	80.00
	\$7,915.50	\$15,876.00

Miscellaneous Fees & Charges

Application Fee	\$50.00	
Registration Fee	65.00*	(One time fee)
Commitment Fee	100.00*	(Applied to tuition)
Room Deposit (Refundable, see criteria in bulletin)	195.00	
Books (Approximate cost)	\$250	
Miscellaneous Lab Fees	Varies	
Music Charges	Varies	

* Denotes up-front charges due at or before registration.

Note: Students should plan to bring sufficient cash for books, personal items, and laundry.

Additional International Student Charges

International Student Deposit \$2,500* (Trust Fund + Tuition)
(\$1250 goes into a permanent trust fund, which is refundable upon leaving the College, provided all other charges are paid; \$1250 is credited to the student's tuition account on arrival.)

Foreign students should go to www.collegiaterisk.com to purchase hospitalization insurance or bring evidence of insurance purchased in your home country. For more information on student visas, please contact the foreign student advisor at Weimar College.

Student Assistance Programs

At Weimar College we believe in the value of the unique programs that we offer, and we wish to preserve our free choice to continue making this special educational opportunity available. For this reason, we have chosen to operate without securing or receiving direct or indirect financial aid from federal, state or other government sources. This means that we are not involved in any government scholarship or grant programs.

At the same time, we understand the challenges involved in paying for a college education, and are actively seeking ways to assist students who demonstrate a financial need. The following assistance programs are privately funded, and while limited, help to provide the hard-working student with the chance to stay in school when this might otherwise be impossible.

Work Study

All students are expected to participate in the Work Study Educational Program. Satisfactory completion of this program allows a maximum tuition reduction of \$1200 per semester.

Students are expected to attend an instructional class outside of regular work-study. This class will cover such topics as: work ethics, effective communications, conflict resolution, customer service, effective teamwork, negotiation skills, workplace relationships, entrepreneurship, life development skills, and more.

The student is interviewed by the work-study director prior to being placed. Position achieved depends upon availability, job skills and experience. Effort is made to hire the student for a position related to their educational major.

All hours worked will be processed through payroll with a net-to-zero formula, which will transfer the amount earned into the student's account to defray the student's tuition costs.

Weimar College reserves the right to make changes to the Work Study program at any time.

Worthy Students Extra Work Program

Students with exceptional financial needs may apply to the Needy Students Extra Work Program in order to earn extra money towards their account. Additional work may be obtainable based on availability of work and funding and the number of students with financial needs. Extra work must receive prior approval from the Student Finance Office, the Business Office and Human Resources office. The student is required to receive all necessary approvals before beginning extra work. All funds earned must be applied to the student's account. By law, international students can work up to a maximum of 20 hours per week while school is in session and 40 hours per week during the summer.

Literature Evangelism

Students who wish to do missionary work and would like to have the possibility of the highest financial return for the time spent in work should consider literature evangelism* (LE). The LE program provides the training needed to present life-changing books with tact and skill on the front lines in North American missionary work. LE work challenges students to make their own experience with God more focused and real. Students come to know what they believe, learn how to think, and broaden their options in life. Students in the LE program will learn how to meet and befriend strangers and share the gospel, increase communication skills, learn the art of Christian persuasion, learn how to overcome objections and obstacles, learn leadership skills, and learn faith. Students in literature evangelism work-study receive a percentage of personal book sales.

Students in an approved literature evangelism program during the summer will be granted a scholarship in addition to the amount earned through book sales. The scholarship is available in the form of tuition reduction applied to the student's account, and matches 50% of all monies directly forwarded to the college by the conference or publishing entity. Funds paid to the student will not qualify for this scholarship. One-half of the scholarship money will be applied each semester of the school year the student is enrolled as a full-time student. Should the student leave school, any credit balance up to the amount of the scholarship will not be refunded to the student; but will be returned to the scholarship fund.

Local Churches Sponsorship

There are some local churches who provide financial assistance for students who are serving in their church. A Student Sponsorship Financial Agreement form is available at the Student Finance Office.

Student Missionary Grant

A student missionary grant of up to \$1000.00 is available for students returning from a successful assignment overseas (outside of U.S.A.) of at least 12 months in duration. Students are encouraged to apply to the college prior to leaving on assignment to insure funding.

Task Force/Summer Camp Grant

A task force grant of up to \$1,000 is available for students returning from a task force assignment in North America sponsored by the Seventh-day Adventist Church and Conference-related organizations. The grant is based on 50% of the earnings up to \$1,000 while on the task force assignment. A similar grant is available to students who work at a summer camp. Students are encouraged to apply to the College Office and Student Finance Office prior to leaving on assignment to insure funding.

Weimar Academy Graduates

Weimar Academy students who continue their education at the College will receive \$500 in the form of credit toward their expenses. This is not available to the staff children who receive tuition subsidy from Weimar Institute.

Fees & General Financial Information

Accident Insurance

Weimar College does not accept responsibility for student health care. See Campus Medical Services section.

At registration, students will be asked to fill out a "Consent to Treatment" form for any emergency care which may be required while a student at Weimar College. If the student is under 18 years of age, this will also require consent from the responsible parent(s) or guardian.

The student must purchase the school's accident insurance for \$45 per year. Full details of the coverage are available from the Student Finance Office.

Student accident insurance carried by the school is supplemental to any health insurance carried by the student or their parent/guardian.

Add/Drop Fee

Students will be charged when they add or drop classes after the first week of classes. The fee of \$20 will cover all changes made on a single Add-Drop form. If changes are made at different times the fee will be assessed each time the changes are made. No charge will be made for dropping a class when necessitated by the Registrar's Office because of lack of enrollment, no teacher available, etc.

Application Fee

A first-time applicant must submit a fee of \$50 with the completed application. Re-applicants (defined as former students who have not been in attendance for two or more academic semesters) must submit a fee of \$30. The fee will be waived for former students who are on assignment as student missionaries or task force workers.

Book Charges

Students may purchase their books from the campus bookstore. The expense varies according to the number of classes taken and the cost of the individual curriculum. The amount is payable at the time of book purchase by cash, check or credit card. Books are only chargeable to the student's account if approved by the Student Finance Office.

Campus Medical Services

The NEWSTART® Medical Clinic offers a limited Preferred Provider Organization for Weimar College students. For a fee of \$40 per semester the NEWSTART® Medical Clinic provides any and all outpatient medical services that can be performed at the NEWSTART® Medical Clinic or on the premises of Weimar Center of Health and Education. This will be done on a "No Charge" basis other than the semester fee of \$40 which is to be included with tuition charge upon registration. The following services will NOT be covered: visits to any clinic, hospital, or other health care facility that is not part of NEWSTART® Medical Clinic, X-rays, lab tests, any medications that are not regularly stocked at the NEWSTART® Medical Clinic, prescribed hydrotherapy and/or massage treatments, and services to any family member of an enrolled student. Note: NEWSTART® Medical Clinic and Weimar Center of Health and Education are completely separate corporations.

Discounts

A discount of 5% on tuition only is allowed when two or more members of the same family (unmarried, dependent children) are enrolled as full-time students at the College and or Academy.

Students who pay annual room, board and tuition fees in advance by check, cash or wire transfer are entitled to a 5% discount on tuition only. (Credit card payments do not qualify for any discount.)

Students may be eligible for both of the above discounts.

Faxed Materials Fee

Faxed material will be charged at the rate of \$3 for the first page and \$1 for each additional page; beyond North America the fees double.

General Fee

Every student will be charged a nonrefundable general fee of \$110 per semester for student activities.

Griggs University Fees

An \$80 nonrefundable registration/recording fee will be charged per semester to process transfer credit for Griggs-approved courses taken at Weimar College.

A student who wishes to pursue a Griggs University degree while enrolled at Weimar College is subject to fees as imposed by Griggs University, including but not limited to the following: \$50 admission application fee and \$75 diploma/graduation fee. Fees are subject to change.

Intensives

Intensives not taken as part of a semester will be charged at \$397 per unit; there is no additional charge for tuition for an intensive if the total units for the semester remain between 12 and 18 units. Room is \$8 a night and Board is \$15 a day.

International Students

The college is authorized under Federal law to enroll nonimmigrant international students. Any international student who receives an I-20 but who later chooses not to attend Weimar College will be charged an administrative fee of \$250.

International students are required to pay a deposit of \$2500 to the Student Finance Office after being accepted to the college and prior to the issuance of an I-20 form for use in securing a U.S. Student Visa.

One-half of the Foreign Student Deposit (\$1250 USD) will be applied directly to the student's account. The remaining \$1250 will be on deposit until the student's SEVIS record is terminated. If a financial obligation remains at that time, the deposit will be used to clear the student's debt. If the student must return home unexpectedly, the deposit may be used to pay for transportation.

Hospitalization insurance is required for international students and their dependents traveling outside their home country and engaging in educational activities. The student is responsible for obtaining this insurance and presenting a copy of it to the Student Finance Office. The student may opt to purchase it at www.collegiaterisk.com or find an appropriate alternative.

Under no circumstances can an international student be enrolled in less than 12 units per semester.

Late Arrival Fee

There will be a late arrival fee of \$50 for each day the student is late in meeting the first published appointment of the semester. This fee shall not exceed \$200. The dates for arrival, registration, and the beginning of instruction are published in the academic calendar.

Laundry

Coin operated washing machines and dryers are located in or close to the dormitories. Detergents are available for purchase in the campus store.

Music Charges

Participation in music organizations such as choir is included in the tuition charge. The semester fees for private music instruction from Weimar College staff are \$225 per semester.

Payment Plan

The estimated cash needed per semester for tuition, room, board, and other fees is \$7,698. Payment of no less than \$3000 is due two weeks before each semester. A finance charge of 1 and 1/2% per month on the unpaid balance will be applied on any account over 30 days past due. If tuition, room and board fees are delinquent for over sixty (60) days, the student will be referred to the Student Finance Committee and the student may be asked to withdraw from the school.

When financial circumstances make it impossible to pay the approximate \$7,698 at registration, consideration for an alternative payment plan will be given if formal application has been made to the Student Finance Office in advance of registration.

Refund Policy

In accordance with state law, registration, and tuition fees are fully refundable up to three full days following the date of payment of those fees, if the student has not attended any classes, participated in any educational activities, or utilized any educational materials or services of the college, and files a completed official cancellation form with the Office of Admissions and Records.

If the student begins classes and then withdraws, or waits to cancel enrollment until after 3 days following the payment of all fees including tuition, room and board; tuition monies will be refunded as follows:

4th day through 2nd week	80%
4th week	60%
6th week	40%
8th week	0%

Student room and board refunds are prorated according to the number of days the student occupies the room or eats meals in the Cafeteria, subtracted from the number of days charged.

Registration Fee

To help cover the costs of preparation for the student to enter the college, a nonrefundable registration fee of \$65 will be charged the first time the student enrolls at Weimar College.

Release of Transcripts or Degrees

Weimar College diplomas and transcripts (official or unofficial) may not be released until the student's account is paid in full.

Room and Board

Room and board fees are \$2,901 per semester. There will be an additional charge of \$8 per day for room during breaks or for the student who is on campus more than three days before the opening of or after the close of school. Board is optional over breaks. A meal card to eat in the Cafeteria over breaks may be purchased from the Business Office or Student Finance Office. Students are required to stay in dormitories if on campus over breaks.

A refundable deposit of \$195 will be charged to cover any cleaning or breakage costs. This deposit will be applied to the student's account if there is a balance owing or returned to the student if the bill is paid in full at the close of the school year.

Scholarships and Grants

Weimar scholarships and grants are strictly for the purpose of school expenses. They will not be paid in cash, but applied as credits to the account. They will be given on a semester-by-semester basis, by dividing the total by the number of semesters in a school year. If this results in a credit to the student's account, the credit will be returned to the scholarship fund. Scholarships and grants are nontransferable to another person or another school year.

Special Courier Fees

The cost of any information that is sent using special couriers will be charged to the student's account. This usually involves sending transcripts, I-20 forms and other documents.

Student Tuition Recovery Fund

The Student Tuition Recovery Fund covers California residents enrolled in Weimar College. Should a California resident suffer a loss as the result of the closure of the institution or the institution's failure to pay a refund or charge on behalf of the student to a third party for license fees or any other purpose, the student may have a right to recovery under the Student Tuition Recovery Fund. The student may also seek recovery from this fund if the student has obtained a judgment against the institution for any violation of the Student Tuition Recovery Fund Chapter (94342) and the student certifies that the judgment cannot be collected after diligent collection efforts. For more information about the Student Tuition Recovery Fund, contact the Consumer Information Center at 1625 North Market Boulevard, Suite N-112, Sacramento, CA 95834. Telephone: (916) 445-1254. Toll-free (California Only): (800) 952-5210. Note: The Student Tuition Recovery Fund was previously administered by the Bureau for Private Postsecondary and Vocational Education (BPPVE). Its successor agency, the BPPE, will begin operating in January 2010.

Transportation

Students needing transportation to Weimar College from airports or other points beyond Colfax or Auburn should seek to use available public transportation. Transportation from Colfax or Auburn can be arranged through the college office at a reasonable rate. Airport pick-up, if available, will be charged as follows:

Sacramento International Airport \$ 50
San Francisco International Airport \$120

Tuition

The tuition is \$4754.50 for 12-18 units per semester. When taking more than 18 units, each unit over 18 is \$237 per unit. Students may not register for less than 11 units without special permission from the College Council. Tuition for 1-11 units is \$397 per unit.

U.S. Immigration law requires that international students be full-time students and take a minimum of 12 units each semester.

Course Descriptions

All courses listed with the letters AFCOE are offered through The Amazing Facts Center of Evangelism and are accredited through Griggs University. All courses listed with the letters GU are accredited through Griggs University.

B...

BIOL 180 Field Botany 2

A survey of plant biology emphasizing field observation, with attentions to plant anatomy, physiology, diversity and classification of non-seed plants, non-flowering seed plants (gymnosperms), and flowering plants (angiosperms), including pressing and preserving well-labeled plant specimens, and practical experience in leading selected portions of field excursions. Laboratory required.

BIOL 181 Field Botany Laboratory 1

Laboratory required as part of BIOL 180 Field Botany.

BIOL 121 Anatomy and Physiology I (GU) 3

A study of the structure and function of the tissues, organs, and systems of the human body. Topics include: introduction, cells, metabolism, tissues, skin, skeleton, joints, and muscles.

BIOL 122 Anatomy and Physiology II (GU) 3

A study of the structure and function of the tissues, organs, and systems of the human body. Topics covered include: neuro (including sensory organs), endocrine, cardiovascular, and lymphatic systems, digestive, respirator, and urinary systems, water-electrolyte and acid-base balances, reproduction, growth and development, and genetics. Prerequisite: BIOL 121.

BIOL 125a Anatomy and Physiology I LAB (GU) 1

Laboratory required as part of BIOL 121 Anatomy & Physiology I.

BIOL 125b Anatomy and Physiology II LAB (GU) 1

Laboratory required as part of BIOL 122 Anatomy & Physiology II.

BIOL 143 Kinesiology 2

A study of the musculoskeletal system's anatomy. Includes location, structure, and functions, as well as interrelationships of joints, muscle groups, ligaments, and connective tissue. Provides overview of anatomical and mechanical functions of human movement, emphasizing functional anatomy. Integrates anatomical information with experiential knowledge gained through palpation. Students learn how to recognize muscular and functional disorders as seen in movement limitations, gait, and body mobility. Laboratory required.

BIOL 146 Kinesiology Laboratory 1

Laboratory required as part of BIOL 143 Kinesiology I.

BIOL 161 Pathology for the Massage Therapist 3

Introduces medical pathologies which students may encounter in the practice of massage therapy. This course addresses the indications and contraindications of massage techniques for specific medical conditions and gives guidelines for working with medical considerations. Also explores HIV/AIDS as it specifically relates to a massage practice. Covers diseases of the integumentary, musculoskeletal, and nervous systems, diseases of the cardiovascular, respiratory, digestive, urologic, endocrine, hematological, and reproductive systems.

BIOL 221 Introductory Microbiology 3

Covers the history of microbiology, pathogenic and nonpathogenic organisms, the grams method of staining, bacilli and cocci. This course also covers Spirochetes and Spirilla, acid-fast bacteria, submicroscopic bacteria, viruses, including HIV and Rickettsiae, Mycoplasmas, and Chlamydiae. Biological agents' possible use in warfare will also be considered. Covers Mycology including systemic

and superficial mycoses and other fungi of medical significance. Also introduces Parasitology to include the Protozoa, Trematodes, Nematodes, Cestoides along with malaria and other insect-born parasites

BIOL 223a Introductory Microbiology Lab 1
Laboratory required as part of BIOL 221 Introductory Microbiology.

BIOL 230 Basic Embryology (GU) 4
This course provides a basic understanding of human development from conception until birth.

BIOL 315 Darwin and Biology (GU) 4
A review of Biology in view of the theory of evolution, comparing the methods and findings of Biology today with those of 19th century science. Topics include: Darwin as a scientist, the contents of his famous book *Origin of Species*, biogeography, scenarios of the origin of life, diversity of phyla (living and fossil), biological families, variability, adaptability, mutations, and natural selection.

C...

CHEM 151 College Chemistry (4)

Prerequisites: MATH 111, proficiency on math placement test, 40th percentile on ACT/SAT math test, or placement to and concurrent registration in MATH 111. CHEM 151: this is the first semester of a two-semester, comprehensive general chemistry course that introduces the students to the basic principles of chemistry with an emphasis on the relationships between the microscopic structure and macroscopic properties of matter. The course covers the following topics: matter and measurement, molecules and molecular compounds, ions and ionic compounds, chemical reaction types, atomic and molecular weights, the mole, quantitative calculations with chemical reactions, the periodic table, nomenclature, aqueous reactions and solution stoichiometry, thermochemistry, electronic structure of atoms, periodic properties of the elements, chemical bonding, molecular geometry, the gaseous, liquid, and solid states of matter, properties of solutions, some basic aspects of chemical equilibrium, and applications to the real world including environmental chemistry. The course includes 3 hours of lab each week. (Fall Semester).

CHEM 152 College Chemistry (4)

Prerequisite: CHEM 151 with a grade of a "C". This is the second semester of a comprehensive, two-semester general chemistry sequence following CHEM 151. It uses the same text as CHEM 151 and builds upon the subject matter of that course. The course covers the following topics: reaction rates and chemical kinetics, catalysis, acid-base equilibria, the pH scale, common-ion effect, acid-base titrations, factors that affect solubility, buffers, chemical thermodynamics, entropy, free energy, electrochemistry, oxidation-reduction reactions, oxidation numbers, voltaic cells, batteries, corrosion, electrolysis, chemistry of the nonmetals such as hydrogen, oxygen, nitrogen, halogens, noble gases, transition metals, modern materials, alloys and metallurgy, nuclear chemistry, radioactivity, fission and fusion. (Spring Semester).

CMSV 155 Christian Community Ministries 1,1

Weekly outreach program required of all students. Includes instruction in personal preparation, claiming God's word, prayer life, how to share with others, what to share, using personal testimony, how to present Bible truths and putting texts in logical sequence. Majority of the semester is spent in one of the supervised community outreaches.

CMSV 255 Christian Community Ministries 1,1

Intended for the sophomore student. See CMSV 155 for course description.

COMM 202 Speech Communication (GU) 3

The study and practice of oral communication as it is commonly experienced in our society in both interpersonal and public settings. The course focuses on Biblical attitudes in communication and provides a variety of practical experiences in public speaking with an emphasis on persuasive discourse.

E...

EDUC 124 Philosophy of Christian Education 0

A study of biblical educational philosophy as presented in the writings of Ellen White. Consideration is given to the impact this philosophy has had on the development of the Seventh-day Adventist school system. Implications for Seventh-day Adventist school, church, home educational programs and youth ministries are considered.

ENGL 101 College English I 3

A course in which the student explores the writing process from experience and reflection to drafting and revision. Students read to stimulate and model ideas for content and style of writing based on personal experience. Learning how to integrate sources is a primary focus of the class.

ENGL 102 College English II 3

Focuses on the writing of a major academic paper using secondary sources. After the critical reading of several texts, the instructor will guide the student through the writing process: choice and definition of topic, primary research, library research, organization and use of rhetorical skills, and the use of documentation. Prerequisite: ENGL 101.

F...

FDNT 214 Human Nutrition (GU) 3

Study the basic components of food: carbohydrates, fats, and proteins. Gain an in-depth understanding of the various systems of the body and how digestion and nutrition influence them. Understand which types and quantities of nutrients are appropriate for the diet of men, women, pregnant women, and children.

G...

GEOS 425 Creation and Science (GU) 4

Focuses on questions commonly asked about origin issues, with the goal of presenting scientifically sound biblical answers. Developing sensitivity to various popular contemporary viewpoints, and comparing the main precepts of each with the biblical perspective, the class examines some of the data of biology, geology and paleontology, also reading current writings on questions of origins, with practical emphasis on developing the ability to share these insights with adults and children.

H...

HIST 214 World Societies I (GU) 3

Examines the developments and interactions of world civilizations from the earliest recorded history to the early modern period. These civilizations are approached from a social history perspective which examines the continuity and change in political, economic, social, religious, and intellectual patterns. This class is taught from a Theistic perspective, exploring additional source material which can inform the Christian's perspective of world history.

HIST 215 World Societies II (GU) 3

Examines the developments and interactions of world civilizations from the early modern period (~1700) to the present. These civilizations are approached from a social history perspective which examines the continuity and change in political, economic, social, religious, and intellectual patterns.

HLBP 121 Business Basics for the Massage Therapist 1

The student will be introduced fundamental principles of business management including the basics of budgeting, financial records and financial planning. The aim is to provide an introductory framework to the world of business for those who may plan to start a massage practice.

HLCP 124 Principles & Practice of Massage Therapy 2

This course introduces massage therapy as a discipline. It defines massage therapy and outlines how it relates to other health-care professions. The professional ethics of massage therapy are thoroughly covered in this course. Laws governing massage therapy will be reviewed. The student will be introduced to the clinical encounter including medical history, assessment, charting and records, hygiene, and professionalism. The student will be acquainted with particular policies and procedures of the NEWSTART® massage & hydrotherapy department at Weimar Center of Health and Education. The

class will be taught from a Christian perspective incorporating principles from the Bible and the writings of Ellen G. White about the healing arts as a form of Christian ministry.

HLCP 222 Health Evangelism 3

This course examines the link between health and salvation. It is based on a philosophy that physical healing and spiritual healing are deeply linked and that the practitioner of physical healing should also seek to address the individual's spiritual needs. Evidence of this interconnectedness of health and faith will be presented. The student will learn practical approaches to naturally and effectively transition from a medical or health education encounter to a spiritual encounter. Specific attention will be focused on effective transitions from community health education seminars to evangelistic Bible studies. Field work is included.

HLCP 222a,b Health Evangelism 1,1

Continued fieldwork in health evangelism. Prerequisite: HLCP 222.

HLCP 322a, b Clinical Internship 1,1

This program provides students with a controlled environment in which to practice their skills in massage and hydrotherapy.

HLED 124 Principles of Health 2

A study of basic principles of healthful living and the treatment and prevention of disease. Scientific studies, Biblical principles, and the writings of Ellen G. White will form the basis of this study.

HLED 238 First Aid and CPR 0

This class is taught by an instructor certified by the American Red Cross and follows their course description.

FIRST AID: This course gives individuals the knowledge and skills necessary to recognize and provide basic first aid for injuries and sudden illness until advanced medical personnel arrive and take over. This course does not include information on breathing or cardiac emergencies.

CPR: This course gives individuals the knowledge and skills necessary to recognize and provide basic care for breathing and cardiac emergencies until other medical personnel arrive and take over.

HLSC 234 Physiology of Hydrotherapy 2

A physiological approach to the understanding of hydrotherapy as a treatment modality. How water of varying temperatures and states affects changes in the nervous and circulatory systems and in other tissue and organs of the body. Laboratory required. Prerequisite: BIOL 120 or BIOL 121.

HLSC 235 Physiology of Hydrotherapy Lab 1

Laboratory required as part of HLSC 234 Physiology of Hydrotherapy.

HLSC 248 Basic Massage Therapy 2

A competency-based course with oral instruction, demonstrations, and guided laboratory practice. The student will review anatomy and physiology; learn kinesiology, and specific and general Swedish massage techniques. Prerequisite: BIOL 121 and 143. The student currently enrolled in BIOL 121 and 143 will be accepted. Non-health major or minor who may not have had BIOL 121 and 143 may be accepted by permission of the instructor.

HLSC 249 Basic Massage Therapy Lab 1

Laboratory required as part of HLSC 248 Swedish-Therapeutic Massage.

HLSC 250 Advanced Massage Therapy 2

This course enriches and broadens the student's knowledge and understanding of Deep Tissue Massage techniques while enhancing their style and flow of modalities. An in-depth look at structural dysfunctions that encompasses the whole of the person is the main focus. Along with learning effective communication skills, students are trained how to better encourage the client/patient as an active participant of their health and healing. Students learn sound Trigger Point, Sports, Lymphatic, and Deep Tissue Massage techniques to assist their clients/patients in relaxation aiding in the client's/patient's ability to manage chronic pain. Laboratory required. Prerequisite: HLSC 248

A study of the books of Romans, Galatians, Ephesians, Hebrews, James, and 1st, 2nd, & 3rd John in the New Testament canon. The Pauline epistles will not be taught apart from other epistles so that the continuity between them may be seen.

RELB 202 New Testament Epistles II (GU) 3

The books of 1st & 2nd Corinthians, Philippians, Colossians, 1st & 2nd Thessalonians, 1st & 2nd Timothy, Titus, Philemon, 1st & 2nd Peter, and Jude complete the study of the New Testament epistles. The Pauline and general epistles are critical for an understanding of Christian doctrine.

RELB 212a Prophetic Biblical Interpretation (AFCOE) 3

A detailed study of the books of Daniel and Revelation and how to present their prophetic messages in an evangelistic setting. Special attention will be given to the principles of prophetic interpretation, the literary and chiasmic structures of both prophetic books as well as the themes and central messages.

RELB 250 Principles of Christian Faith (AFCOE) 3

Study the biblical doctrines of the Christian faith as outlined in the 28 fundamental beliefs of the Seventh-day Adventist church, with special emphasis on salvation. Develop concise and meaningful answers to significant questions and objections to these doctrines. Memorize important passages and texts that support our beliefs.

RELB 301 Daniel (GU) 3

A study of the story of Daniel and his associates, and the interpretation of the symbolic prophecies contained in the book as a basis for understanding God's plan and purpose in the "great controversy" between good and evil. Special study is given to the prophecies concerning the Sanctuary and the pre-advent judgment.

RELB 302 Revelation (GU) 3

A careful study of the apocalyptic prophecies of the Book of Revelation which are critical for an understanding of God's plan and purpose for His church and its destiny in the context of history and "last day" events. An attempt to learn what we can know about the "end time," the second advent of Christ, the final judgment, the earth made new, and the home of the redeemed.

RELH 303 History of the Christian Church I (GU) 3

The course begins with a study of the book of Acts, which contains the beginning of Christian church history. It then proceeds to show how the church fell into apostasy because of a desire for acceptance, wealth, and political power; how, when, and where protest and reformation took place; and post-reformation and modern developments.

RELH 304 History of the Christian Church II (GU) 3

The course continues the study of Christian church history, covering the history of the Reformation, post-Reformation developments, and modern church history.

RELH 203 Seventh-day Adventist Church History (GU) 3

The course covers the development of the Seventh-day Adventist Church from its beginning in the early nineteenth century, through its doctrinal and lifestyle development, its organization, institutional development, its growth into a world church, and how, through the twentieth century, it has faced the challenges of a changing world and spectacular numerical growth.

RELM 330a Preaching for Decision (AFCOE) 3

Learn to prepare and deliver powerful evangelistic sermons that lead to decisions using a variety of preaching tools and styles. A study is made of the techniques in planning and constructing sermons. The student is required to prepare sermons and sermon outlines and is given an opportunity to practice preaching. Students are encouraged to preach their own evangelistic series.

RELP 320 Personal Evangelism (AFCOE) 3

Learn to awaken a spiritual interest and effectively communicate biblical truth through friendship evangelism, focused conversations, your personal testimony, literature distribution, door-to-door surveys and canvasses, community programs, health evangelism, Internet websites, and Bible studies. Study the

fascinating principles of soul-winning, the process of conviction, and the art of leading people to decision. Learn how to communicate and minister in a local church effectively. These skills will be applied through field opportunities.

RELP 344 Studies in Pauline Epistles (AFCOE) 1

Study and understand the themes in Paul's letters as they relate to the covenants. Issues of salvation, the gospel, law and grace, the nature of Israel, and the role of faith will be explored and explained. Contemporary questions in Adventism and Christianity will also be discussed.

RELP 370 Public Evangelism (AFCOE) 3

Learn to prepare, preach, and preserve according to the principles of inspired writings. Practical instruction will cover the planning and implementation of the complete cycle of evangelism with a special focus on preaching or organizing your own evangelistic series. All aspects of this course will be experienced in a live field school with an Amazing Facts evangelistic campaign.

**RELP 400 Practicum in Ministry:
Community Outreach (AFCOE) 2**

Experience the joy of friendship evangelism, door-to-door ministries, health evangelism, Bible studies, an evangelistic series and evangelistic visitation.

RELT 235 Principles of Bible Instruction 3

Designed for those who wish to become effective lay or professional Bible instructors on the level of the local church and community. Various methods, teaching styles, and approaches are discussed. Students are required to design a full-message series of Bible studies.

RELT 365 Elective Tracks (AFCOE) 1-2

S...

**SOCI 214 Christian Marriage, Family, and
Child Development (GU) 0**

A Christian perspective on successful courtship, marriage, and proper parenting as presented in the Bible and the writings of Ellen G. White.

W...

WKED 101 Work Education 1

Practical experience is given in actual work experience each week. Through supervised work experience the student will learn the value of work, develop a work ethic, and gain experience and skills in a particular vocational area. Each student will be assigned to a work department with a staff work supervisor. The student will be evaluated on a number of factors including timeliness, professionalism, effort, communication, and efficiency. Work assignments are given and grades are assigned by the work education director.

WKED 201 Work Education 1,1

Intended for the sophomore student. See WKED 101 for course description.

College Personnel

Administration

Neil Nedley, M.D.	President, Weimar Center of Health & Education
Randy Siebold, PhD	Academic Vice President of Education
Maria Lombart, BA	Registrar, Director of Admissions
Lydia de Raad, BA	Student Finance Officer
Andy Im, MA	Dean of Men
Sherry Polk, BS	Dean of Women
Mary Morris, MA	Librarian

Full-Time Faculty

Rodney Abriol, D.M.A.	Music
Tara Marie Cardenas, LMP	Massage
Kevin Grams, MA, PhD	History, Education
George Jackson, PhD	Science
Karen Jensen, PhD	Science, Mathematics
Serhii Kalynovs'kyi, MS	Science, Mathematics, Computer Science
Leroy Moore, PhD	Religion

Part-Time Faculty

David De Rose, MD	Health
Darren Greenfield, BA	Work Education
Andy Im, MA	Religion
Cosmin Ritivoiu, BA	English, Outreach
Rina Ritivoiu, MM	Music
Marilyn Wilcox, PhD	English

Weimar Center of Health & Education Board of Directors

John Alspaugh
 Doug Batchelor
 Ivan Bauer
 Ernest Castillo
 George Chen
 John Chung
 Linda de Romanette
 Herbert Douglass
 Bud Hadley
 Robert Hancock, Chair
 Allen Hrenyk
 Clarence Ing
 Rick Jaeger
 Steve Keiser
 Richard Malott
 Bernell Mapp
 Phil Mills
 Terry Moreland
 Brad Newton
 Michael Orlich
 Jerry Page
 Jim Pedersen
 Norman Reitz
 Dawna Sawatzky
 Andrew Taylor

Student Life Handbook

Spiritual Development

Every function of college life is designed to cultivate a life of consistent Christianity. The following are specific occasions planned to nurture personal and corporate spiritual growth.

A. Personal Devotions

Students and staff are encouraged to maintain daily devotional time.

B. Dormitory Worship & Small Groups

Dormitory worship is held every Monday evening in the dormitory lobbies. Prayer bands, Bible study groups, small groups and similar student-initiated activities are encouraged.

C. Vespers Services

Friday evening vespers are held every week in the chapel. Attendance at Friday evening vespers is required unless you have an approved weekend leave that includes Friday night. Each resident is allowed two vespers skips per semester including weekend leaves.

D. Additional Worships

In addition to the above 3 required worships, each student is required to attend three additional worship services each week. Options include morning chapel, Wednesday prayer meeting, local church mid-week prayer meeting, and approved small-group Bible studies. A request can be made for worship credit for other experiences (ie. special seminars, etc.) in writing to the Dean of Men or Women for pre-approval.

If you have a direct conflict in meeting the number of worships required you may petition for a reduction. Petitions must be made in the form of a letter to the Deans' Council. When you are unable to attend needed worship options because of circumstances beyond your control, you may turn in a worship excuse card. These cards can be obtained from your dean or your RA. If you fail to attend the required number of worships during a month, you may be placed on a limited form of citizenship probation until you become current with your attendance.

Casual dress is appropriate for dorm worship. School dress or better is required at morning chapels and Wednesday prayer meetings. Sabbath dress is expected at Friday vespers and church services.

E. Sabbath Services

Weimar College does not have a campus church. Church attendance is expected of all students. The outreach office assigns each student to one of the churches in the area, based on the student's interests and abilities and the needs of the church. Students are encouraged to participate, support, and learn servant-leadership skills in the life of a local church.

The Sabbath is God's time for mankind to meet with Him in an atmosphere free from non-spiritual distractions. To facilitate this, the college gives primary attention to worship, rest, Christian fellowship and service from Friday sundown until Saturday sundown. During these hours students are expected to refrain from secular entertainment, music, shopping, restaurant dining, business transactions, sports, scholastic studies, work and other similar activities. Food delivery and sports, etc., are not appropriate on campus.

F. Christian Community Ministries

Regular time is set aside for outreach as part of Weimar College's curriculum. Each semester students choose from a variety of activities provided to train in practical outreach and evangelism.

G. Student Missionary and Task Force Workers

Students are encouraged to become involved in a student missionary or task force program associated with the Seventh-day Adventist Church. This is an excellent means for preparing for a life of ministry.

Mental Development

Weimar College was established to foster a disciplined development of the mind for the purpose of intelligently furthering the work of God on earth (see Christ's Object Lessons, pages 333-334). Students are expected to train their minds to concentrate on lectures and study material and to actively participate in class discussions. They are encouraged to learn the principles underlying God's laws, to discern truth from error, to solve problems creatively, and to effectively communicate their knowledge to others.

Balance

The mind functions most effectively with balanced physical, social, and spiritual activity. The health of the body can affect the efficiency of the thought processes. Living at peace with God and man frees the mind to concentrate on Christian intellectual pursuits. Students are encouraged to arrange a balanced schedule that allows time for personal Bible study, work, exercise, and timely completion of class assignments.

Study

Most students should expect to spend a minimum of 12 to 15 hours each week in preparation for their classes. Evenings, early morning hours, and unstructured weekend time provide opportunities for concentrated study. Each student must make study time a priority to keep up with class assignments and to allow time for genuine learning. It is good to remember that earnest Bible study is the best activity for true cultivation of the intellect.

Guarding the Mind

Weimar College urges students to follow the counsel from Philippians 4:8, whether they are occupying their minds with studying or a leisure activity. "Whatsoever things are true, whatsoever things are honest, whatsoever things are just, whatsoever things are pure, whatsoever things are lovely, whatsoever things are of good report; if there be any virtue, if there be any praise, think on these things."

Most modern television programming is not conducive to academic, spiritual, or social growth, therefore television sets, TV tuner cards and VCRs are not allowed in student rooms or in residence halls. Use of a DVD player or laptop computer to watch movies will be treated in the same manner as the use of a VCR. Video game units are also not allowed. All forms of electronic media and reading material are to be used only in ways that clearly uplift the human spirit and respect the rights and tastes of others.

Physical Development

Weimar College expects students to give serious attention to the development and the maintenance of their physical health. They should understand that their bodies are temples of the Holy Spirit (1 Corinthians 6:19) and that physical well-being has a direct influence on mental, social, and spiritual health. The NEWSTART® health model, recommended for all staff and students, includes the best in Nutrition, regular Exercise, abundance of pure Water, frequent exposure to Sunlight, the exercise of Temperance (self-control), deep breaths of fresh Air, regular and adequate periods of Rest, and an active Trust in God.

Nutrition

The campus Cafeteria provides healthy vegan dining. To promote good health and mental vigor, students are asked to learn the principles of balanced nutrition and practice a healthful diet on and off campus.

Exercise

Students are encouraged to develop a personal fitness program. This can include stretching exercises, sustained aerobic activity, and appropriate physical recreation.

Recreation

The best recreation truly re-creates the body, mind and spirit. Some of the most beneficial forms of recreation are outdoor exercise, meaningful service for others, moderate physical labor, and wholesome

social interaction. Meal times, outreach activities and a variety of unstructured time periods are opportunities for social interaction.

Because of problems that invariably arise in competitive games, Weimar College does not provide an intramural sports program. Noncompetitive exercise is highly recommended. Students enjoy outdoor recreational activities such as hiking, skiing, and snowboarding.

Weimar College discourages mere amusement or entertainment. It does not sponsor live drama, feature films, entertainment-oriented programs, televised sporting events, etc.

Rest

Adequate rest is essential to the maintenance of physical, mental, social and spiritual health. Late night study and/or socializing should be an exception to the rule, not a habit. The college encourages students to regularly retire by approximately 10:00 p.m., and to rise early in the morning for devotional time, exercise, and study.

Sick Policy

When the student is sick, he/she should contact the residence assistant or residence hall dean prior to missing class or work. The dean will then sign the appropriate form to excuse the student from classes. The dean will pass on an excuse form to the student's teachers and work supervisor. However, the student should call his/her work supervisor and let him/her know that he/she will not be coming to work.

Social Development

Weimar College takes seriously the development of interpersonal skills and social responsibilities. Social health is educationally important in preparing for successful Christian ministry and stable Christian homes.

While social development is largely a personal responsibility, there are several areas of social interaction that the college has specifically addressed.

Campus Parents

The administration and faculty of Weimar College serve as "parents" away from home and seek to bring encouragement to the students and initiate wise counsel as needed.

Dormitory Living

Group living situations provide excellent opportunities to practice personal courtesy, cooperate with each other, learn to meet others' needs, and develop social responsibility. All students should respect the privacy, personal feelings, and personal property of roommates and neighbors. While the college desires students to have significant freedom in developing interpersonal relationships, dormitory living requires some guidelines for efficiency and personal comfort.

Dormitory policies are printed in a separate Residence Hall Handbook. The dormitory deans may announce additions or modifications to these policies.

Couples and Dating

Weimar College encourages mature, Christ-centered relationships between men and women. The school's philosophy and practice of social development is based on the following principles.

A. Preparation for Christian mission is to be the primary reason students attend Weimar College. Nothing should compromise that sacred purpose.

B. Preparation for a Christian home is an important part of the student's education for a life of service to God and man. All thoughts and activities involving male-female association should increase the student's commitment to and preparation for Christian mission. Socializing should not detract from the student's education for a God-given life-work.

C. Specific instruction (Christian Marriage and Family seminar) should precede the formation of close male-female friendships at Weimar College. Students should consider themselves to be in a special

training program through which they may receive the best preparation possible for the development of friendships which may lead to God-ordained, mission-enhancing, eternally-fulfilling marriages.

D. Demonstrated maturity (spiritually, academically, vocationally, personally, and socially) should precede courtship or even development of close male-female friendships. No student coming to Weimar College should enter into a courting or dating relationship until he or she has had time to demonstrate maturity and specific instruction. The time spent in nurturing the relationship should not interfere with his/her personal time of devotion or application to the College program.

E. Special relationships are best formed by natural association in study, work, service, and in social and recreational settings. This approach is more helpful in forming mature relationships than the typical "dating scene." Weimar College provides opportunities for this kind of association and encourages students to develop friendships at a natural pace.

F. Weimar College aims to prepare its students for courtship by equipping them to be self-governed, informed, and mature in their personal decisions. *Self-control* should be more valued than *school-control*. However, the college reserves the right to ensure that students' personal decisions are in keeping with the principles and policy of the school and may intervene as necessary.

Application of Principles

Developing a special friendship is a privilege based on the maturity and readiness of both parties. Factors to be considered include spiritual and emotional maturity, personal values, education level, practical skill development, financial stability, age, and openness to counsel.

Weimar College expects all students, especially freshman and sophomore students, to develop relaxed social friendships with a variety of students, both male and female, and not to develop any special attachments to one person of the opposite sex.

Because of the strong potential for conflicts of interest and misuse of privileges, the college has serious concerns about students developing special friendships with faculty or staff members of the opposite sex. Such friendships are generally not considered appropriate or approved. The college also has concerns about couples with broad discrepancies of age and backgrounds and will give appropriate guidance to any such relationship.

A special friendship with someone who lives off campus and does not attend Weimar College must conform to the principles and applications in the college handbook.

The following steps will be taken to implement the school's social policy:

A. Ongoing education regarding relationships and Christian marriage will be provided through classes, chapel, and worship periods. All new students are expected to take the seminar in Christian Marriage and Family.

Students perceived as a couple will be required to select a staff mentor/couple from a list approved by the Deans' Council. The college expects that the students and mentors will meet regularly for counseling.

B. Couples seriously considering marriage are expected to participate in a premarital counseling program based on materials published by the SDA church. A married couple selected from a list approved by the Deans' Council will supervise this special opportunity for growth.

C. The college expects all students to uphold high moral standards in all aspects of their lives. In a relationship it is generally expected that before engagement physical display of affection will not go beyond that shown to a good friend of the opposite gender (examples of inappropriate display of affection include hand-holding, cuddling, kissing, sitting or lying on each other while in the residence hall lobbies or anywhere else on campus). Reserved expression of physical affection after engagement may be appropriate. The student's approved mentor can help to guide in this area.

D. The college expects students to wait until after graduation for marriage. The Deans' Council must approve any exceptions if the students wish to continue studying at Weimar College after their wedding. Generally, no weddings will be approved during the school year or the short vacation periods between semesters.

E. If students do not keep their friendships in harmony with the school's principles and policies, they will be asked to leave school.

Mixed Groups

Weimar College wishes to foster a spirit of Christian nobility in all relationships between men and women. This calls for modesty and purity in thought and action. To preserve a social climate conducive to wholesome relationships, the college encourages association in group settings whenever possible and expects appropriate chaperoning for men and women leaving campus together.

Students leaving campus with members of the opposite sex must secure advance approval by the Dean of Men or Dean of Women. Trails in the wooded acres of our property are considered "off campus". Approved married chaperones are required when overnight travel or activities are involved.

Students will find a variety of public settings appropriate for personal conversation. Men and women should not spend time together in seclusion, especially behind closed doors. This includes spending time with a staff member of the opposite sex in his or her residence.

Dress & Personal Appearance

Weimar College seeks to follow the admonition: "no education can be complete that does not teach right principles in regard to dress" (Child Guidance p. 419). Students and faculty are asked to dress in a manner which: (1) reflects the sacred purposes of Christian education and (2) represents the larger mission of Weimar Center of Health and Education. Both on campus and off those associated with Weimar College are expected to positively portray the principles of God's kingdom and enhance the impact of our mission through courteous demeanor and dignified, attractive personal appearance. "In dress, as in all things else, it is our privilege to honor our Creator. He desires our clothing to be not only neat and healthful, but appropriate and becoming" (Ibid. p. 413). Considering Biblical counsel of Christian conduct, Weimar College advocates the following principles of personal appearance:

A. Christian Dignity and Simplicity

Avoid carelessness, sloppiness, or untidiness and the opposite extreme of showiness, extravagance, or excessive formality.

B. Appropriateness

Select presentable, durable work clothes for physical work; modest, casual attire for recreational purposes, and more dignified clothing for classes, group worships, dining and office work. Choose clothing that encourages a worshipful spirit throughout Sabbath hours.

C. Modesty

Select clothing that allows others to appreciate the entire person rather than drawing attention to the person by immodest dress or grooming.

D. Personal Maturity and Confidence

Demonstrate self-respect, a sense of mission, and security in Christ through good grooming without supplementing such attractiveness with jewelry, conspicuous cosmetics, or faddish clothes.

E. Aesthetic Sensitivity

Select clothing and hairstyles that express a God-given appreciation for good taste, beauty, creativity and harmony. External appearance should reflect the inner beauty of spirit.

F. Role Distinction

Wear clothes and hairstyles that emphasize the unique and sacred identities of men and women.

G. Lasting Quality

Select quality clothing that is practical and durable.

H. Health

Choose clothing that promotes good circulation. Avoid tight, restrictive clothes that expose arms or legs to the cold or produce unnatural posture.

Application of Principles

School Attire

For men, school attire will be dress or casual slacks, turtlenecks, shirts with collars, button up shirts, sweaters, and shoes and socks. For women, school attire will be dresses or skirts and blouses with modest sweaters, jackets etc. and comfortable footwear appropriate to weather conditions.

School attire is to be worn by students to: 1) Classes (check with your instructor for classes held on Sunday), 2) Morning Worship, 3) Breakfast and Lunch in the Cafeteria Monday through Friday, and to 4) Chapel on Wednesday evenings.

Church Attire

Men may choose to wear suits or sport coat/dress slack combinations to church with dress shirts, sweaters or vests, ties along with socks and dress shoes. Women may choose dresses, skirts and blouses, sweaters, dressy jackets, dress shoes or sandals for their church attire.

Church attire is to be worn by students to: 1) Friday evening Vespers, 2) Church on Sabbath Morning, and to 3) Sabbath lunch in the Cafeteria.

Casual Attire

Casual attire for both men and women may include jeans, athletic wear, sweatshirts, or T-shirts. As with all other attire, casual clothing should be appropriate, neat, well-maintained, and clean.

Casual attire may be worn by students at the following places and times: 1) In the Library, 2) On the Trails, 3) Sabbath Afternoons (after lunch), 4) Saturday Night Activities, 5) Suppers and all Sunday meals in the Cafeteria.

Specific Applications

A. Students should remember that they are always witnesses for Christ. Hats or caps are appropriate for outdoor activities such as recreation or some work stations, but they are not to be worn in any building, except dormitories.

B. Ladies should remember to wear modest, loose fitting, feminine, and not baggy or sloppy slacks, pants or jeans. No jeans or sweat pants should be worn under dresses at any time. For cold weather, knee socks, heavy tights or leg warmers are appropriate undergarments.

C. Clothes worn for outreach should suit the activity. Check with your outreach team leader.

D. Clothes worn for work education should suit the work being done by the student. Check with your work supervisor

E. Shirts, blouses and tops must cover the midriff at all times. Untucked shirts, blouses or tops should hang to the hips when wearing pants or a skirt.

F. Dresses and skirts should be a modest length and cover the knee at all times, without pulling or stretching, even while seated. Sleeveless tops or tops with low necklines in the front or back, are not acceptable. Students should be able to maintain modesty even when stooping or bending. Slits in skirts and dresses should not be higher than the knee.

G. Shorts are not appropriate campus attire except for private yards, exercising on the trails, and specific activities. Shorts worn at approved functions should reach the knee. Swimsuits are only appropriate in secluded private yards or in unisex groups.

H. Clothing that advertises alcoholic beverages, rock group emblems, or suggestive slogans, or anything out of harmony with Christian standards, is not permitted at any time.

I. Tight, transparent, or sheer materials making undergarments readily apparent should never be worn.

J. Weimar's Dress Policy requires students to refrain from wearing jewelry. This includes all forms of rings, bracelets, friendship bands, necklaces, chains, medallions, earrings and pierced body jewelry. An exception is made for medic alert chains/bracelets.

Clothing is to be selected primarily for its potential to minister to others and for personal health, while recognizing God-given individuality and practical judgment. The aim in personal appearance should be to reflect our Christian mission, rather than express our own personal independence. "Therefore, whether you eat, or drink, or whatever you do, do all to the glory of God." (I Corinthians 10:31) Dormitory deans will assist any student who has difficulty understanding the proper application of the dress code.

Campus Living

Alcohol and Drug Abuse

Weimar College is a drug-free campus that actively seeks to provide an environment in harmony with the philosophy of the Seventh-day Adventist Church as well as state and federal laws. The Weimar College has a zero-tolerance position on drugs and alcohol.

Curfew

Students are expected to be in their dormitories by 9:30 p.m. (10:00 p.m. on Saturday night). Dormitory deans or resident hall assistants must approve exceptions in advance. Students are requested to preserve a quiet atmosphere from one-half hour after curfew until at least 6:00 a.m.

Guests

The main lobbies of each residence hall alone are open for mixed visiting from 8 am to 9 pm daily. Prior arrangements must be made with the dormitory dean for all guests who wish to stay overnight in the dormitory. Family members will be allowed to stay in the student's dorm room for three nights free of charge. Approved guests (parents, siblings or friends) are charged \$20 per night plus \$5 per night for each additional person in the guest room. Approved same-gender guests are charged \$5 per night if sharing the student's room and may stay up to three nights per semester. Additional guest accommodations are available at the Weimar Inn.

Campus Leaves

Students are expected to spend most weekends on campus or in college sponsored activities, since active involvement in the nearby churches is a significant part of the educational experience. Each student is allowed home leaves, provided that his/her church and campus responsibilities are covered. No leave from campus should infringe upon any special schedule. All leaves must be arranged in advance with the residence hall dean upon approval of the work supervisor and the outreach director.

Safety, Security, and Transportation

Firearms

Firearms, fireworks, and other weapons are not permitted on campus.

Fire Hazards and Equipment

The illegal use of, or tampering with, fire protection equipment such as alarms, escapes, hoses and extinguishers is a violation of campus, county and state fire ordinances, and a fine of \$250 will be levied for such a violation.

Cooking appliances are not to be used in student rooms.

Protection of Personal Property

The college cannot accept responsibility for stolen items or money. It is the responsibility of the individual student to keep automobiles, bicycles, and unoccupied rooms locked.

Medical Expenses

Students are responsible for their own medical and dental expenses, with the exception of expenses associated with an accidental injury. The college carries accident insurance for each enrolled student. Weimar College accepts no responsibility for illness-related health care beyond assistance for minor outpatient care by the campus health services. There is a nurse on duty 24 hours a day and a physician is available as needed.

Major medical attention requiring inpatient care or services beyond the resources of the college is the responsibility of the student. Long-term medical needs treated by the staff will be billed to the student's account.

Transportation to and from Weimar

It is the student's responsibility to arrange his or her own transportation to and from the airport, bus or train station. Airport pick-up, if available, will be charged as follows:

Sacramento International Airport	\$50
San Francisco International Airport	\$120

Vehicles

Students wishing to have automobiles or motorcycles on campus must register them with the college office and show adequate liability insurance and a current driver's license. The college office will then issue a parking sticker that must be displayed on the lower left hand side of the rear window or be readily seen on motorcycles.

Vehicles may only be operated by the licensed driver making the application. Students wishing to loan their personal vehicles out must register the names of each additional driver. Additional drivers must be licensed and insured. These guidelines apply to both dorm and village students.

Students are expected to observe all campus traffic regulations and to keep their cars parked in the lower parking lot by Hillside dorm. Parking by the Cafeteria, Echo Hall, or in the chapel parking lot is for short term parking only (15 minutes or less). The double sidewalk in front of Bayith and Princess dorm is to be used only when moving in and out of the dorms or unloading large items that cannot be carried from the parking lot. This drive is not to be used for picking up or dropping off passengers.

Tickets will be issued for speeding, careless driving or other moving traffic violations. The first ticket will be a warning, the second will result in a \$25 fine. Tickets issued for parking in undesignated parking areas will result first in a warning and then a \$15 fine. Additional warnings may result in the loss of the privilege of having a vehicle on campus.

Students of Weimar College are expected to take their vehicles with them when they leave, both during the summer and when they graduate. Any vehicle left behind without the specific prior approval of the Deans' Council may, after due notice, be impounded off campus at the student's expense.

Bicycles and Skateboards

Bicycles are welcome at Weimar College but not necessary for travel about the campus. They may be used on roadways, but not on lawns or sidewalks. Each student must assume responsibility for the security of his own bicycle and must register it with the Business Office. Students under eighteen must wear a helmet.

For safety reasons, skateboards are not allowed on campus any time.

Miscellaneous Information

Internet

Internet access is provided in the mission building and library and wireless access is available on campus.

Laundry

The college provides coin-operated washers and dryers in a central place for student use. Dry-cleaning needs can be cared for in the nearby towns.

Library

Weimar College Library contains valuable books, periodicals, and other resource material for academics and personal enrichment. Only those learning materials which are in harmony with the distinctive academic and spiritual goals of the college are available. There is a TV unit available for academic work.

Mail

Mail is delivered each day, Monday through Friday, to the student residence halls. Outgoing mail deposited in the campus mail room by 9:30 a.m., Monday through Friday, will go out the same day.

Your mailing address:

U.S. Mail

Name of Student
Weimar College
PO Box 486
Weimar, CA 95736

UPS

Name of Student
Weimar College
20601 West Paoli Lane
Weimar, CA 95736

Pets

There is no provision for keeping pets in residence hall rooms, with the exception of fish—if all roommates are in agreement. Parents and friends who visit residents must leave their pets at home.

Security

The director of campus security is committed to maintaining a safe environment for all students, faculty and staff. If you see suspicious individuals on campus or witness an incident that demands Campus Security, call 530-305-2611.

Weimar Market

The Weimart has food items, textbooks and other books, and some supplies for purchase.

Residence Hall Handbook

Rooms and Check-in Procedures

Room Deposit

All residents are required to pay a \$195 room deposit by July 31 in order to assure their place in the residence halls for the current year. The deposit will be refunded after a final successful check-out from the residence hall at the end of a student's residency at Weimar College.

Rooms

Most residence hall rooms are double occupancy. Providing there is space, you may elect to room by yourself; this request for a private room should be made in writing by July 31 to the dean of men or women. An additional fee may be charged for a private room.

Students who have been accepted may request a specific room for the next school year no later than July 31. Students who move from one room to another during the school year must make arrangements with the dean prior to their move.

Room Care & Hanging Items on Walls

Student rooms are to be decorated in accordance with College standards. Pictures, posters, and wall hangings are not to be nailed, tacked, stapled, screwed or taped to the walls or woodwork. Posters and pictures must be put up with poster putty only.

Disabilities, Physical

Students with disabilities who require personal attendants or special residential accommodations must submit their request in writing and have it approved by the Deans' Council before they can be considered for student housing.

Check-in Form

When you are assigned a room or move into a new room, you must complete a check-in form. Failure to list any damages before moving into a room may result in your being charged for those damages when you move out. The completed form should be returned to the dean of men or women.

Keys & Key Deposit

A \$25 key deposit will be collected when you are issued your room key. This deposit is refundable upon check-out if original key is returned. Duplicates of keys may not be made by the student. Misplaced or lost keys are replaced for \$10 per key and charged to the student's account.

Emergency Safety Procedures

Fire Drill

The residence halls are required to hold periodic fire drills. When the alarm sounds, the law requires that the residence halls be evacuated as promptly as possible. You should follow the fire escape route posted on the back of your room door. Please remain outside at the designated fire assembly point until the alarm has ceased sounding. If the alarm occurs after night check, please check in with your RA or Dean at the location listed on the back of your door. Failure to evacuate the residence hall during a fire alarm will result in a \$200 cash fine.

Fire Hazards

Objects with open flames, candles, torches, incense, oil lamps, electric cooking appliances (other than microwaves), fireworks or combustible chemicals are prohibited in the residence halls. Halogen lamps have been shown to cause fire due to extreme heat and are not permitted in the residence halls. In case of a fire drill, halls must be free from all obstructions at all times. Room or hall doors are not to be

propped open. The misuse of fire extinguishers, fire alarms, smoke detectors, or other protection equipment is expressly prohibited.

Because the abuse of this policy can cause serious fire hazards in a residence-hall setting, stiff penalties, including cash fines of up to \$200 and/or suspension, will be levied against anyone who violates it. In addition, the involved persons will be held responsible for any damages caused by the fire or smoke.

“Roommate Bill of Rights”

Your enjoyment of life in a residence hall will depend to a large extent on the thoughtful consideration that you demonstrate to each other.

- The right to read and study free from undue interference in one’s room. Unreasonable noise and other distractions inhibit the exercise of this right.
- The right to sleep without undue disturbance from noise, guests of roommate, etc.
- The right to expect that your roommate will respect one’s personal belongings.
- The right to a clean environment in which to live.
- The right to free access to one’s room and facilities without pressure from roommate.
- The right to personal privacy.
- The right to host guests with the expectation that guests are to respect the rights of other residents.
- The right to settle conflicts.
- The right to be free from fear of intimidation, physical and/or emotional harm.
-

Residence Hall Services and Facilities

Air Conditioners and Heaters

Hillside has individual-room air conditioners and heaters. Operation should be limited to the controls on the outside panel. Philadelphia and Bayith have central heating and cooling. Personal space heaters may be allowed with the approval of the dean. No space heater that has open elements that could easily cause a fire will be permitted. No personal air conditioners are permitted in the rooms. You may purchase a fan for use in your room.

Bicycle Storage

Bicycles may be stored in student rooms. Bicycle hooks should not be placed in ceilings, on walls or any part of the student’s room. A bicycle rack is available in front of Hillside Dorm. Locks, if desired, are to be supplied by each owner. Weimar College assumes no responsibility for bicycle security. Bicycles remaining on campus after their owners have left school will become the property of the residence halls and may be sold unless prior arrangements have been made.

Computer and Internet

Access is available in the library and mission building during posted hours when staff are present. Wireless access is available on campus.

The college reserves the right to check the content of computer files on the campus and in individual rooms for illegal activities and pornographic materials. You accept this authorization when you rent a room. Accessing pornography, hate sites and other non-Christian material will be justification for measures including but not limited to restricted computer access, confiscation of the student’s personal computer, or suspension. If you violate the law, criminal prosecution may result subject to the discretion of local law enforcement.

Kitchens

Bayith is equipped with a kitchen for student use. You are asked to supply your own cooking utensils. Unattended cooking of food that presents a fire risk will result in a \$200 fine. Fire code prevents you from using any electrical cooking appliances in your room.

Laundry Rooms

Coin operated washers and dryers are available for student use either in Bayith or behind the NEWSTART® chaplain’s office. Laundry rooms should not be used during Sabbath hours.

Repairs

Residence hall room-repair forms are available from the Dean or RA.

Sauna

May be available during certain hours for students. Please check at NEWSTART® Nurse's Station.

Storage

A storage room is located below the NEWSTART® lecture room. During the school year there is no charge for use of this facility, but during the summer there is a \$25 fee that may be paid in cash or charged to your student account. All stored items must be limited to a space of 9 cubic feet. They should be stored in sealed plastic containers, not cardboard boxes, and should be labeled for shipping. Residents who do not return at the end of the summer must make arrangements for their stored items to be sent to them within a 30-day period. The resident will be charged shipping costs and a handling fee. Furniture, bicycles, empty cartons and auto parts may not be held in the storage room. The residence halls do not assume responsibility for any articles placed in the storage room. It is recommended that you buy personal property insurance for these items. Items left in the storage room for more than 30 days beyond the arranged date, or termination of residence hall status, will be disposed of by the residence hall personnel.

Telephones

There are no personal phones in student rooms. A telephone is available in the lobby. You must have a calling card for long distance calling.

Weight/Aerobics Room

An exercise room in the NEWSTART® lecture room building is available for student use according to the hours and policies posted. A key may be requested from the NEWSTART® nurse's station. Additional weights located beneath the residence of the Dean of Men are available for men during posted hours.

Policies and Procedures

Policies in this handbook are subject to change and students will be notified of such in writing.

Assault

In accordance with Weimar's campus policy, residence halls will not tolerate physical and/or verbal assault. Residents involved in this type of behavior will be subject to discipline, including possible dismissal. The resident may be prosecuted by local authorities.

Blinds & Curtains

These items are to be installed only by Plant Services and become permanent fixtures of the room. Special requests may be made of the Dean who will then forward it to Plant Services if the request is approved. If your room has window coverings provided, these coverings may not be removed.

Bulletin Boards

All material placed on the lobby bulletin boards of the residence halls must be approved by a dean or RA.

Chores

All residents in a hall take part in keeping the residence hall neat, clean, and well functioning. A variety of chores are assigned to students each week on a rotational basis. If a student fails to do their chore for the week, or does not complete the chore in an adequate fashion, they will be charged a fee of \$5 for the week.

Decorations

Live trees are not allowed in the building. All Christmas decorations should be removed by the end of the first week in January.

Discipline

Disciplinary steps may include fines, citizenship probation (in which leaves and other privileges are restricted), suspension, and dismissal.

Distribution of Information

Anyone wishing to distribute or provide information via pamphlets, newsletters, newspapers, or any other form of communication must first receive permission from the college administration.

Door Locks

A \$25 cash fine will be imposed if door locks are taped or tampered with in any way.

Door/Name Cards

The only item that permitted on your door's exterior is a name card listing the residents of the room.

Electricity

To conserve energy, lights and appliances should be turned off when not being used. When you go on vacation or leave for the weekend, please turn off lights and all electrical items, except for your refrigerator.

Eviction Policy

Weimar College residence hall housing is designed for currently enrolled full-time students. When a student ceases to be registered for classes during a school term, he/she must vacate Weimar housing. If at any time and for any reason a student is found to be inappropriately residing in the residence hall, the student will be notified by a dean in writing that he/she will have 48 hours to vacate. This policy also applies during summer terms if a student does not retain his/her accepted status. If the student does not vacate housing within the allotted time, his/her personal belongings will be placed in storage and the student will forfeit all refundable housing deposits and fees. Any exceptions must be arranged through the deans with the Deans' Council and approval of the Student Finance Office.

Fines

Unpaid residence hall fines result in citizenship probation. If a resident is fined near the end of a semester and the fine remains unpaid, it will be doubled and charged against the resident's housing deposit when the semester ends.

Firearms/Weapons

All guns, rifles, sling shots, starting pistols and paint guns are strictly prohibited in the residence halls or in a resident's car. Possession of martial arts weapons and knives larger than a pocket knife is also prohibited. Because Weimar views weapon possession as a serious offence, discipline and/or a \$200 cash fine will be imposed on violators of this policy.

Fireworks

Selling, possessing, or using firecrackers or similar combustibles are a violation of campus, county, and state fire ordinances. Possessing or using an M-80 is a violation of federal law. Students found in possession of any of these items are subject to disciplinary action, including fines.

Furniture/Fixtures

Residence hall rooms are equipped with the basic furniture items students may need. There is a \$50 charge for tampering with, disassembling, or removing furniture. Rooms are not to be painted by residents, and wallpaper or contact paper is not to be used on walls or furniture. The dresser drawers are not to be removed from any room or exchanged with other rooms.

Hazing

A student who conspires to engage in hazing or commits any act that injures, degrades, disgraces, threatens, intimidates, or intends to injure, degrade, or disgrace a fellow student or campus guest can expect serious disciplinary action, if not dismissal (See California Education Code 32050-32051). A student who throws anything at persons, buildings, or vehicles can expect serious disciplinary action. Three irregular activities worth mentioning are “pennying” doors (which causes a hazard in a residence-hall emergency), water fights and the use of any pistol which shoots water, rubber, plastic or dye bullets (or any other kind of bullet). These latter activities will result in confiscation of the items in use and possible fines to cover any damage that has been done to the facility. Criminal prosecution may occur.

Mental/Emotional Health

If for any reason you are discouraged or depressed, talk with your dean who can refer you for appropriate counseling to help with your depression. Students who express suicidal thoughts will be immediately referred to a therapist for evaluation. Students who choose to purposely harm themselves may be requested to take a leave of absence for a full semester. Re-admittance will depend on recommendation of a licensed therapist. Viola Kaiser, our chaplain for NEWSTART® health guests, is also available to counsel students by appointment.

Off-campus Housing Requests

Weimar College affirms the values gained from being primarily a residential college. By accepting admission, a student agrees to live in a residence hall unless the student applies and is granted an exception. Requests for off-campus housing may be made to the Deans' Council. Appropriate housing outside of the Residence Halls includes parents or immediate relatives—grandparents, aunts, uncles, or siblings who are at least 25 years old and in their primary residence.

Pianos

If your residence hall has a piano, it may be played only between the hours of 10 am and 8 pm.

Pornography

Magazines, computers and posters that contain pornography are inappropriate material for the residence halls. These items will be confiscated, and repeat offenders of this policy will be subject to discipline.

Posters

Posters or pictures of nude or partially clothed bodies are inappropriate room decor. Likewise, all decorations that promote a lifestyle contrary to Adventist beliefs are inappropriate. Inappropriate subjects include alcoholic beverages, R-rated movie material and certain music groups. Confiscated items will not be returned.

Right of Entry

The college reserves the right for a residence hall dean, his representative or a college security officer to enter and inspect a student's room whenever necessary. You accept this authorization when you rent a room.

Sound Equipment

Radios and stereos, musical instruments, keyboards and amplifiers are permitted in your room on a privilege basis. It is your responsibility to see that the sound equipment is played at a level not disturbing to others. Headphones should be used on all equipment from 7 pm until 6 am the next morning. Residents who are not able to control their equipment as outlined here will lose this privilege.

Stealing

You should take precautions to protect your personal belongings. Rooms should be kept locked when not occupied. Put your name on your personal property. Keep your serial numbers in a separate location and check to see if your parents' homeowner's insurance covers your belongings while at school. If not, consider purchasing a policy of your own. Individuals who take without permission any items they do not own will be regarded as thieves, will be disciplined immediately and will be subject to suspension. Note: Possession of lobby furniture, vacuums, tools or any other residence hall property, without permission, will be treated as theft and brings fines of up to \$100. Also, anyone in possession of an unauthorized master key will be subject to serious discipline or dismissal.

Vandalism

Any damage done to any campus property will result in restitution, fines and possible criminal prosecution. Vandalism may result in a dismissal from school.

Visitation Days

During major events such as College Days, you may be asked to accept guests in your room.

Windows & Screens

Please do not use windows or other unorthodox means to leave or enter a building. Such activity will result in a \$100 fine. If the exit or entry occurs after night check, citizenship probation and/or suspension will also result. Screens on all windows are not to be removed nor are items to be pushed through or around the frame of the screen. Tampering with or removal of a screen or screen seal will result in a \$100 fine.

Night Check

The residence halls close at 9:30pm, Sunday-Friday and at 10:30pm Saturday. After those hours all outside doors are locked until 6 am the next day. Night check is conducted at closing time (curfew) each evening. It is your responsibility to get checked in.

Once in the residence hall, you should receive a dean's permission before leaving again. This permission must be obtained before the dean leaves for the night. Sign-outs are to be the exception, not the rule.

Minor Violations

Coming in after the grace period has expired but within an hour of the curfew is considered a minor violation of the night check policy. All residents are allowed 3 minor violations of the policy without consequence. A fourth violation is considered a major violation and the resident will need to meet with a dean to discuss his/her options.

Other night check irregularities, such as failing to call the dean to give notice that you will arrive late or requesting an overnight leave after Friday, may be considered minor violations of the policy as well.

Major violations

Coming in more than an hour late is considered a major violation of the night check policy. A resident must meet with a dean in this situation. Major violations often result in citizenship probation. Other major violations are being unaccounted for at night check and signing out of the residence hall without permission.

Grace Period

Because of the discrepancies between individual watches and residence hall clocks, a grace period of 10 minutes is given every evening. Please do not habitually use the grace period as an excuse to arrive late.

Late Leaves

One late leave may be requested per week. Under normal circumstances, late leaves give the resident one hour beyond curfew to be out of the residence hall. Request forms are available from the dean and must be approved in person by a dean. Late leaves may be requested for the following reasons: 1) emergencies, 2) special occasions, 3) out-of-town travel. Late leaves may be requested for any night of the week except Friday and Saturday nights (out-of-town travel and emergencies are exceptions). Late leaves cannot be obtained during the Sabbath hours. Should you have an emergency that keeps you from returning to the residence hall by curfew, you must call and speak to your dean. If you cannot reach your dean you must contact the dean for the other (men's/women's) dorm.

Overnight Leaves

Any time you leave campus overnight (including school-sponsored trips), an overnight leave is required. Overnight leave forms may be obtained from the dean or RA or college office and must be approved before leaving the campus. You are encouraged to seek approval well in advance of your overnight leave.

Residents are expected to remain off campus at all times during the dates listed on the leave request. Violation of this policy will result in the cancellation of the leave and the suspension of overnight leave privileges. If a leave must be canceled or the resident returns early from a leave, the dean is to be informed and the resident should be in the residence hall by their curfew. A change in destination should be reported to the dean.

Weekend leaves must be submitted by check-in Thursday. Exceptions will be considered using the following guidelines: 1) a request must be brought to a dean in person; 2) if any exception is made for any reason, you will lose one of your allotted 3 minor violations; therefore, 3) if you have no minors left, no exception will be considered, except in case of an emergency.

Other aspects of the overnight leave policy are as follows: 1) If the period of the proposed leave from campus includes a work or class appointment, suitable arrangements must be made with the work supervisor or academic dean respectively; 2) If under 21 years of age, freshman residents may be limited to 5 nights of absence from campus per semester, excluding vacations; 3) Students on citizenship probation are limited to 1 overnight leave and then only to home; 4) If an emergency situation makes it impossible to return to the residence hall by the date and time stated on the leave, it is the resident's responsibility to call the dean to request an extension of time; 5) overnight leaves must adhere to the principles on "Mixed Groups" in the Student Handbook and have clear evidence of appropriate chaperoning. Falsification of an overnight leave will result in disciplinary action, including the possibility of suspension.

Checking Out of the Residence Halls

Checking Out Procedures

1. Contact the dean in charge of housing.
2. Clean your room. It should be left in the same condition in which you found it.
3. Have an RA or dean inspect your room for cleanliness and damages. This person will use your check-in form for this step. Any damages will be noted on the form, and charges will be deducted from your room deposit.
4. Fill out a forwarding address card. This step is not optional. Please include your phone number as well. (We cannot forward magazines, so you should also send a change-of-address form to each subscription.)
5. Return your room key and sign the check-out form.

Improper Checkout

Failure to follow any of the above procedures will result in charges for any or all of the following problems: failure to return key, cleaning, packing.

Deposit Refund

Any student who fails to check out of a residence hall will forfeit a portion of his/her deposit. This deposit will need to be paid again in full before reservations for a new school year will be honored. Deposits will be refunded to those who have checked out, have cleared their student account, and are not returning to the residence halls for the following semester. Those with an outstanding balance with the college will have their deposit applied to their account.